

## Minutes of the Parish Council meeting held on Tuesday 5<sup>th</sup> December 2023.

### **Public Forum**

There were 4 members of the public present.

The first member of the public spoke to show their interest in objecting to the proposed Biogas development in Gunby.

The second member of the public stated that they had shared a document with the Parish Council, and they were there to answer any questions that Cllrs may have. They gave a summary of some of the points raised in their document, not limited to those listed below: -

- They did not believe that it was a green development.
- They wish to be allowed to question whether the Anaerobic Digester is green.
- The proposed plant does not include waste.
- Can the Council update their policy to assume waste goes into an Anaerobic Digester.
- They believe that it is the wrong site for an Anaerobic Digester.

A discussion took place with Cllrs D Bellamy, C Hainsworth (Chair), E O'Neill (Vice Chair), C Russell and G Henton with the following outcomes and comments: -

- The applicant is in the Pre-Application stage with SKDC Planning Department, and a pre-planning comment would not be considered until a planning application is received and validated by SKDC Planning department. (Cllr D Bellamy)
- Waste/food is covered by Government Policy. (Cllr D Bellamy)
- Any challenges on green energy figures would need to be qualified. (Cllr E O'Neill)
- Cllr C Russell believed that the documents contents were very detailed.
- Cllr G Henton stated they were concerned with the potential increase in the volume of traffic on 'B' Roads to and from the proposed site.

Cllr C Hainsworth thanked the member of the public for the work they had done putting the document together.

Cllr D Bellamy did not believe that this planning application would be submitted until early 2024.

Cllr C Hainsworth invited the 2 other members of the public present to speak. They both agreed that all their queries had been answered with the discussion already taken place.

The Public Forum was extended to 7.55pm to allow all those present to speak.

The members of the public remained to observe the meeting and left at 8.20pm after agenda item 2023.127.

**Councillors:** C Hainsworth, E O'Neill, L McShane, C Russell, D Bellamy, J Clark, K Vickers, G Henton, M Childs, C Rowland, R Chatterton, and S Banwait.

### **In Attendance**

Sue Grant, Clerk to the Parish Council.

SKDC Cllr D Bellamy.

LCC Cllr C Vernon who left at 8.20pm

Cllr B Green sent their apologies.

<b>Agenda Item No</b>	
2023.122	Apologies for absence. Cllr A Bouvie, valid reasons given.
2023.123	<p><b>Chairman's remarks.</b> Chairperson Cllr C Hainsworth welcomed everyone to the meeting. They had nothing specific to mention other than it was the last meeting before Christmas, and they thanked the Cllrs for all they had done during the year.</p>
2023.124	<p><b>Declarations of interest in accordance with the LGA 2000</b></p> <p>Cllr C Hainsworth declared an interest in agenda item 2023.135 being a member of Colsterworth Festival of Remembrance</p>
2023.125	<p><b>Approval of the Minutes of the previous meeting.</b></p> <p>Cllrs G Henton, J Clark and K Vickers abstained as they were not present at the previous meeting. All other members present agreed that the official minutes of the meeting of the Parish Council held on 7<sup>th</sup> November 2023 be approved as a correct record and duly signed and dated by the chairperson.</p>
2023.126	<p><b>County/District Councillor Report.</b></p> <p><b>LCC Cllr C Vernon Report: -</b></p> <ol style="list-style-type: none"> <li>1. The Devolution Consultation is open until 21/01/2024. They highlighted the key points encouraging everyone to participate.</li> <li>2. They confirmed at this stage LCC and SKDC Cllr positions will remain unchanged but there will be another higher level of personnel.</li> <li>3. The Council Volunteer Scheme will undertake community work and reminded the PC that the scheme ends soon. The Clerk said they would send a request to Cllr Vernon to clear some vegetation from the brick bus shelters on the High Street and Woolsthorpe Road the following day.</li> <li>4. LCC Adult Care Services have been rated 'good' by the Quality Care Commission.</li> </ol> <p><b>SKDC Cllr D Bellamy Report: -</b></p> <ol style="list-style-type: none"> <li>5. They attended a recent Disaster Management Presentation. A meeting with the Environment Agency is planned.</li> <li>6. They commented that the 30mph speed sign had not yet been replaced at its location close to the entrance of the new housing development off Bourne Road. The Clerk confirmed that they had reported it on FMS, but the response was 'No Further Action'. Cllr C Vernon agreed to take this forward with Highways.</li> <li>7. They would look into understanding the abbreviations on Planning Application. S23/1145 Application to modify 106 agreement. Land west of A1.</li> <li>8. Cllr D Bellamy said how privileged he felt to represent the Parish Council by laying a Wreath at the Remembrance Service on 12/11/2023.</li> </ol> <p><b>SKDC Cllr B Green sent their apologies and Cllr D Bellamy spoke on his behalf: -</b></p> <ol style="list-style-type: none"> <li>9. The SKDC Forces Covenant for Veterans is in process.</li> <li>10. All name suggestions for the stream that runs through Stainby to be sent to the Clerk. The Ordnance Survey for Stream are open to considering a name suggested through a competition.</li> </ol>

Agenda Item No		
2023.127	<p>To receive a report from Cllr Chatterton on the potential increase in heavy goods vehicles on the B676 and agree an action to comment as a pre-planning application to SKDC Planning department and LCC Highways department.</p> <p><b><u>It was proposed, seconded and Resolved</u></b></p> <p>Cllr R Chatterton gave a verbal overview of their report relevant to the potential Anaerobic Digester (AD) plant at Gunby that had been circulated to all Cllrs.</p> <p>A discussion took place, and it was agreed that the report would again be considered when the planning application is received.</p>	
2023.128	<p><b>Risk Exception Report.</b></p> <p>Cllrs accepted the status of the report with no amendments.</p>	
2023.129	<b>Clerks Report</b>	<b>Action</b>
1	There is a build-up of gravel at the junction which does not allow the water to freely run away. Post meeting note: FMS Report made by the Clerk, Ref: 478299. Also reported on the SKDC Big Clean reporting tool and acknowledgement received. Work has now been completed.	Clerk
2	Overgrown vegetation junction Steels Lane and the High Street reported to FMS Ref 478846.	Clerk
3	Blocked drain outside 2 Ramsey Court reported to FMS Ref 478848. Reported to the Public Forum of 7 <sup>th</sup> November PC Meeting. Work is now planned.	Clerk
4	Vegetation from the highway has encroached over the bus shelter. Parish Council responsibility. Clerk to investigate maintenance costs.	Clerk
5	Overgrown vegetation on Houghton's Lane reported to FMS. Work has now been completed.	Clerk
6	Colster Way Play area repairs on order. Minute Ref 7 <sup>th</sup> November 2023.107.	Clerk
2023.130	<b>Correspondence received</b>	
1	South Kesteven Neighbourhood Policing quarterly update.	Cllrs
2	Report of damage to the verge along Water Lane close to the entrance of Woolsthorpe Manor. The National Trust have been made aware by a local resident and escalated to the National Trust team at Woolsthorpe Manor.	Clerk/Cllrs
3	School Admissions Policy Consultations 2025/26, 13th November 2023 to 8th January 2024. The consultation is taking place to: change the oversubscription criteria. The consultation information can be found at: <a href="https://www.havenhighacademy.net/page/?title=Admissions&amp;pid=29">https://www.havenhighacademy.net/page/?title=Admissions&amp;pid=29</a>	Clerk/Cllrs
4	Information received on an Ordinance Survey Stream Naming Competition from Cllr B Green.	Clerk
5	Lincolnshire Police Quarterly Update received and circulated to Cllrs.	Clerk/Cllrs
6	<p>Email expressing disappointment at the process and support offered by the Clerk for handing over and allocating allotments. Escalated to Chair and Vice Chair to review.</p> <p>Action: Clerk: Serving notice to vacate prior to the end of a tenancy should be as a formal agreement on behalf of the Council.</p>	Chair/Vice Chair/Clerk
7	<p>Grantham Market Consultation Poster received. The Charter Trustees are in the process of undertaking Consultation on Grantham Market. Link to the consultation</p> <p><a href="https://colsterworth.parish.lincolnshire.gov.uk/downloads/file/864/grantha-m-market-consultation">https://colsterworth.parish.lincolnshire.gov.uk/downloads/file/864/grantha-m-market-consultation</a></p>	Clerk

8	Could the Parish Council consider adding the bus shelter on the High Street to the maintenance schedule because the ivy has penetrated the tiles and guttering on the bus shelter and arrange to have this cut back before to avoid it making any structural damage.	Clerk
9	South Kesteven District Council - Corporate 2024-27 – Consultation received. 22 <sup>nd</sup> November to 19 <sup>th</sup> December. Parishioners are encouraged to complete this Consultation Survey. The consultation is found on the following link <a href="https://www.surveymonkey.co.uk/r/SKCPG2024">https://www.surveymonkey.co.uk/r/SKCPG2024</a>	Clerk
10	Resident querying why CSW signage is put out when volunteers are conducting a CSW session. Advised that this is a requirement of Lincolnshire Road Safety Partnership when CSW sessions are conducted.	Clerk
11	Reference: TTRO/TTR006290 - Temporary traffic restriction: Colsterworth. Emergency - Dangerous defect repair. 28/11/2023 – 1 day. Nature and location of restriction: Emergency 30mph speed limit Order - A151 (Between A1 & a point 650m East) A151 Slip road (Between main A151 & a point 400m Southwest).	Clerk
12	Report that a streetlight at the bottom of School Lane is covered with vegetation obscuring the light. A National Grid maintenance team were in the area and cut back the vegetation at the request of the resident.	Clerk
13	Colsterworth Youth Group AGM Minutes received and filed for the PC Records as Custodian Trustees and also confirmation that the Trustee information is up to date on the Charities Commission website. Confirmation that the Annual Return had been received by the Charities Commission 30/11/2023.	Clerk
14	Report from several residents on Bourne Road that the road sweeper from the building site off Bourne Road is not cleaning the road but spreading mud along the road and onto the footpaths. The road markings are covered with mud and are not visible. Balfour Beatty site Manager contacted by the Clerk and arranging for the area to be reviewed.	Clerk
16	Document received from a Gunby resident regarding the proposed Anaerobic Digester plant at Gunby. Circulated with all Cllrs. See the Public Forum above.	Clerk
17	Information received on the Community Ownership Fund. Closing date 31/01/2024.	Clerk
18	Lincolnshire Devolution Consultation Launched and open to 29/01/2023.	
<b>2023.131</b>	<b>Planning Applications - SKDC</b>	Comments
<b>S23/1960</b>	Erection of 2no Portal Frame Structures. Location: Witham Specialist Vehicles, Honey Pot Lane, Colsterworth, Lincolnshire, NG33 5LY	None
<b>S23/1952</b>	Addition of gates and pillars to existing access (retrospective)33A Newton Way, Woolsthorpe By Colsterworth, Lincolnshire, NG33 5NR,	None
<b>S23/1914</b>	Retrospective erection of gym/home office. Chapel House, 51 High Street, Colsterworth, Lincolnshire, NG33 5HZ	None
<b>S23/1664</b>	Replace roof tiles, restore pebble dash to chimney stacks, upgrade roof Insulation. The Old Rectory, 14 High Street, Colsterworth, Lincolnshire, NG33 5NF. App Type: Listed Building Consent	None
	<b>SKDC Planning Permission</b>	
<b>S23/1717</b>	Creation of charging zone, erection of EV chargers, erection of canopy, sub-station enclosure and associated forecourt works. Location: Colsterworth Service Station Great North Road Colsterworth Lincolnshire NG33 5JJ	None
<b>S23/1420</b>	Engineering works to import topsoil, terrace and landscape part of rear garden of property. Cedar House Woolsthorpe Road Woolsthorpe By Colsterworth Lincolnshire NG33 5NT.	None
<b>S23/1617</b>	New highways entrance. Off-road parking and new glamping site.	None

	PV panel array. Location: Hill View South Witham Road North Witham Lincolnshire NG33 5LB.	
<b>S23/1882</b>	Submission of details in relation to Condition 3 (Written Scheme of Investigation) of application S23/0657 (Restoration works to the River Witham floodplain). Old Post Lane Grantham, Colsterworth.	None
<b>S23/1916</b>	Section 211 notice to remove T1 Ash to ground level. Location: 19 Newton Way Woolsthorpe By Colsterworth Lincolnshire NG33 5NR	None
	<b>LCC Planning Application</b>	None
<b>DMMO426</b>	Consultation Plan DMMO426. Colsterworth – Claimed footpath between Newton Way and Water Lane.	
<b>2023.132</b>	<p><b>Finance and Administration (F &amp; A) Committee Report (Cllrs C Hainsworth, E O'Neill, L McShane &amp; C Russell) Report 19/10/2023 Circulated.</b></p> <p>1. Resolve to agree the 2024/2025 Budget. <b><u>It was proposed, seconded and Resolved</u></b></p> <p>Agreed with by a majority vote with Cllr C Clark against.</p> <p>2. Resolve to agree the 2024/2025 Precept Setting at £41,687.00 <b><u>It was proposed, seconded and Resolved</u></b></p> <p>Agreed with by a majority vote with Cllr C Clark against.</p> <p>Resolve to adopt the following policy for its annual review.</p> <p>3. CAD Finance &amp; Administration Committee TOR <b><u>It was proposed, seconded and Resolved</u></b></p> <p>Unanimously agreed.</p> <p>Position by Cost Centre and Code – 24/11/2023</p> <p>Received by Cllrs with no comment.</p>	
<b>2023.133</b>	<p><b>Planning Committee Report - No Committee Report.</b></p> <p>1. <b>Neighbourhood Plan Review update. (Cllr C Russell)</b> In process. Next meeting to be arranged for the New Year.</p> <p>2. Resolve to comment on Consultation Plan DMMO426. Colsterworth – Claimed footpath between Newton Way and Water Lane. <b><u>It was proposed, seconded and Resolved</u></b></p> <p>Unanimously agreed to send the report and map presented by Cllr C Russell as evidence to LCC Rights of Way supporting the DMMO0426 application to add this to the legal record of public rights of way.</p>	
<b>Group Reports</b>		
<b>2023.134</b>	<b>1 Highways &amp; Footpaths Working Group Report (The Clerk) Ad-hoc report.</b> Circulated	

	<p>Issues on the High Street – deferred to Cllr C Vernon.</p> <p>Quotations received for Vehicle Activated Signs. Action from November PC Meeting agenda item 2023.117. To be forward agenda for February.</p>
<b>2023.135</b>	<p><b>2 Environment &amp; Amenities Working Group Report.</b></p> <p><b><u>War Memorial Restoration Project</u></b></p> <p>War Memorial Project update (Cllr C Hainsworth &amp; S Grant – Clerk) Circulated.</p> <p>Awaiting updates on Grant application submitted.</p> <p>Cllr C Hainsworth reported that Colsterworth Festival of Remembrance had received a pledge of a donation of £1,000 towards the War Memorial restoration project.</p>
<b>2023.136</b>	<p><b>ACCOUNTS FOR PAYMENT NOVEMBER 2023</b></p> <p>Unanimously approved see Appendix A</p>
<b>2023.137</b>	<p><b>Matters requiring attention such as potholes and faulty streetlights.</b></p> <p>Cllrs C Russell, L McShane and C Rowland reported defective streetlights on Walnut Grove, Steels Lane and Old Post Lane junction Water Lane. The Clerk to report these to SKDC Streetlighting department.</p> <p>Cllr R Chatterton will forward details of defective streetlights in Stainby &amp; Gunby to the Clerk.</p> <p>Cllr G Henton commented that the deep rut recently repaired on the roundabout junction A151 fly over is crumbling. The Clerk to report this via FMS.</p>
<b>2023.138</b>	<p>The date of the next Parish Council meeting is Tuesday 6th February 2024. There being no other business, Chairperson C Hainsworth closed the meeting at 9.05pm.</p> <p>SIGNED:</p> <p>CHAIRPERSON <span style="float: right;">DATE:</span></p>

<b>Attendance to date (May 2023 to April 2024) – annual maximum 10 (No meeting August &amp; January)</b>				
<b>Cllr Name</b>	<b>Constituency</b>	<b>Attended</b>	<b>Apologies</b>	<b>Absent</b>
J Clark	North Witham & Lobthorpe	3	4	
D Bellamy	North Witham & Lobthorpe	6	1	
A Bouvie	Colsterworth	4	3	
E O'Neill	Colsterworth	6	1	
C Hainsworth	Colsterworth	7		
G Henton	Colsterworth	6	1	

L McShane	Colsterworth	7			
S Banwait	Colsterworth				
T Neale	Colsterworth	4	1		
C Russell	Colsterworth	6	1		
K Vickers * Co-opted 06/06/2023	Colsterworth	5	1		
M Childs * Co-opted 04/07/2023	Colsterworth	4			
C Rowland * Co-opted 05/09/2023	Colsterworth	4			
R Chatterton * Co-opted October 2023	Gunby & Stainby	2			
Vacancy	Gunby & Stainby				

**APPENDIX A:****Payments for November 2023.**

<b>ONLINE PAYMENTS</b>			
<b>Date of pmnt</b>	<b>Payee Name</b>	<b>Details</b>	<b>Amount</b>
06/12/2023	Stuart Whitcombe	InTouch Editing November edition	£85.00
06/12/2023	Staff 2 & 3	Community Cleaning	£607.94
07/12/2023	Life In Pictures	In Touch Printing	£417.60
08/12/2023	Friends of Colsterworth C E School PTFA	Grant minute ref 7th November 2023.108	£500.00
08/12/2023	Chairmans Allowance	Chairmans allowance (Minute Ref 2022.128.2)	£125.00
09/12/2023	Dave Warden MCS Ground Services	Annual Hedge trim & Village maint	£439.00
10/12/2023	Printerinks	Black Printer ink 3 for 2	£40.10
10/12/2023	Huws Gray Limited	Tools for Nature Trail Volunteers.	£285.24
		<b>Sub Total</b>	<b>£2,499.88</b>
<b>CHEQUES</b>			
Chq 103928	Staff 1 salary	Salary & Exp	£1,566.82
Chq 103929	ROYAL BRITISH LEGION	Poppy Appeal	£20.00
		<b>Sub Total</b>	<b>£1,586.82</b>
		<b>Grand Total</b>	<b>£4,086.70</b>

<b>DD's</b>			
27/11/2023	Focus	Office phone - £251.21 charged in error Credit note received 15/11/2023 of £227.09.	£24.12
26/11/2023	HSBC	Bank charges	£6.60
			<b>£30.72</b>

<b>Balances</b>		
<b>Reconciled</b>		
	<b>Income from 01/04/2023</b>	<b>£53,238.84</b>
	<b>Expenditure from 01/04/2023</b>	<b>£34,857.40</b>
	<b>Surplus/Deficit=</b>	<b>£18,381.44</b>
	<b>Less Unpresented payments excl DD's</b>	<b>£4,086.70</b>
	<b>Plus unpresented receipts</b>	<b>£0.00</b>
	<b>Surplus/Deficit=</b>	<b>£14,294.74</b>
<b>Balances</b>		
<b>30/11/2023</b>	<b>Deposit Account</b>	<b>£61,553.28</b>
<b>30/11/2023</b>	<b>Community Account</b>	<b>£20,082.98</b>
	<b>Total</b>	<b>£81,636.26</b>
	<b>Less unpresented Payments &amp; chq's + unpresented receipts</b>	<b>£77,549.56</b>