

## Minutes of the Parish Council meeting held on Tuesday 4<sup>th</sup> July 2023.

### Public Forum

Chairperson C Hainsworth welcomed the two members of the public present.

The first member of the public spoke in support of their application for Parish Councillor for Colsterworth, agenda item 2023.45. The Clerk confirmed that the applicant met the qualifying criteria to become a Parish Councillor for Colsterworth and the Chairperson invited them to join the Parish Council. The member of the public duly signed the Declaration of Acceptance witnessed by the Clerk before leaving the meeting at 7.36pm to attend a prior engagement.

The second member of the public spoke in support of agenda item 2023.46.1 and 2 as the tenant of the Stamford Road paddock. They handed document \*SRA1 to the Cllrs outlining their plans for the agenda item to build three small non-permanent field shelters for housing horses and goats with no requirement for planning consent. They answered questions raised by Cllrs to their satisfaction before leaving the meeting at 7.45pm.

\* At 8.20pm a third member of the public arrived. Chair to the Council C Hainsworth reminded them to arrive for 7.30pm for the public forum before allowing them to speak. They reported the damaged sign on Colster Way Play area already noted at agenda item 2023.50.8 Clerk's Report and a streetlamp on Back Lane illuminated during daylight. The Clerk will report the streetlight to the relevant authority for repair.

**Councillors:** C Hainsworth, E O'Neill, T Neale, L McShane, A Bouvie, G Henton, J Clark, K Vickers and S Banwait.

### In Attendance

Sue Grant, Clerk to the Parish Council.

<b>Agenda Item No</b>	
<b>2023.40</b>	Apologies for absence. Cllr C Russell and D Bellamy valid reasons given.
<b>2023.41</b>	Chairman's remarks.  Chairperson C Hainsworth welcomed everyone to the meeting stating they had no remarks of significance and moved to the next agenda item.
<b>2023.42</b>	Declarations of interest in accordance with the LGA 2000  None.
<b>2023.43</b>	Approval of the Minutes of the previous meeting.  Cllrs J Clark and A Bouvie abstained as they were not present at the previous meeting. All other members present agreed that the official minutes of the meeting of the Parish Council held on 6 <sup>th</sup> June 2023 be approved as a correct record and duly signed and dated by the chairperson.
<b>2023.44</b>	<b>County/District Councillor Report.</b>  SKDC Cllrs B Green and D Bellamy sent their apologies.  LCC Cllr C Vernon sent their apologies.
<b>2023.45</b>	Co-Option for Councillor for Colsterworth. 2 x vacancies.  Mike Childs was unanimously approved as Cllr for Colsterworth as per the Public Forum above.

Agenda Item No	
2023.46	<p>Resolve to agree the following requests from the Stamford Road paddock tenant: -</p> <ol style="list-style-type: none"> <li data-bbox="405 304 1362 338">1. To build a permanent hard standing and a stable block for two ponies.</li> </ol> <p>The agenda item was amended from 'permanent hard standing' to non-permanent field shelters as stated in document *SRA1.</p> <p><b><u>It was proposed, seconded and Resolved</u></b></p> <p>Unanimously agreed subject to the contents of document *SRA1 with the anniversary of the 'Agreement for the Temporary use of allotment land for Grazing' falling in line with the lease held by the Parish Council, April of each year. Document *SRA1 to be retained with the Parish Council allotment/paddock records.</p> <ol style="list-style-type: none"> <li data-bbox="405 741 1166 775">2. Agree a maximum number of goats which can be kept.</li> </ol> <p><b><u>It was proposed, seconded and Resolved</u></b></p> <p>Unanimously agreed subject to the contents of document *SRA1, with any variation to be agreed by the Parish Council. Document *SRA1 to be retained with the Parish Council allotment/paddock records.</p>
2023.47	<p>Resolve to agree to discuss the response from Wicksteed Leisure regarding the condition of the Eco-Tumble play area surface at North Witham play area. (Cllr J Clark)</p> <p>Cllr J Clark gave a brief summary of the installation of the play equipment by Wicksteed Leisure Ltd and provided photographic and written evidence to support a claim under the 2-year guarantee on Eco-Tumble surfacing against faulty materials and workmanship.</p> <p><b><u>It was proposed, seconded and Resolved</u></b></p> <p>Unanimously agreed for the evidence provided by Cllr Clark to be presented to Wicksteed Leisure Ltd.</p>
2023.48	<ol style="list-style-type: none"> <li data-bbox="405 1451 1453 1518">1. Resolve to review and agree the scale of charges for OPL Cemetery and the Cemetery Extension.</li> </ol> <p><b><u>It was proposed, seconded and Resolved</u></b></p> <p>The item was deferred to the next Finance and Administration meeting in October.</p> <ol style="list-style-type: none"> <li data-bbox="405 1686 1474 1753">2. Resolve to approve a request for a headstone 4 feet in height to be erected on plot Z1 on Old Post Lane Cemetery.</li> </ol> <p><b><u>It was proposed, seconded and Resolved</u></b></p> <p>Proposed by Cllr Clark and seconded by Cllr A Bouvie and unanimously agreed.</p>
2023.49	<p>Resolve to comment on the National Highways safety improvement scheme for a walking, cycling and equestrian assessment along a section of the A1 between Little Ponton and Tickencote.</p> <p><b><u>It was proposed, seconded and Resolved</u></b></p>

Agenda Item No		
	Cllr C Hainsworth commented about the potential for an extension of the cycle route across the southern flyover to Twyford Woods but the Parish Council were encouraging individuals to comment and had circulated details in the In Touch magazine.	
<b>2023.50</b>	Risk Exception Report.  Cllrs accepted the status of the report with no amendments.	
<b>2023.51</b>	<b>Clerks Report</b>	<b>Action</b>
1	Overgrown footpath from Belvoir Close to Back Lane, Colsterworth reported to LCCROW Report No 188024. Also reported to SKDC to be added to "The Big Clean".	Clerk
2	Overgrown Footpath 19 from School Lane to Old Post Lane reported to LCCROW. Report No 188513. Cut back 15/06/2023 by LCCROW.	Clerk
3	Overgrown FP 15 North Witham reported LCCROW. Priority 3 subject to finance and availability. LCCROW do not consider the footpath overgrown but will be in the area in the future and add to their work. No timescale given.	Clerk
4	Report of reduced visibility on Woodlands Drive due to large tree stumps covered in Ivy. Reported to FMS, Highways reply was as follows, "This has previously been reported and no action is required. This is an estate road in a 30mph area, and it is not considered a hazard. The area was inspected recently, and no hazard was noted. No further action".	Clerk
5	Wild flowering on Chestnut Grove and Ash Close verges. A resident confirmed that the verges will be cut once the wildflowers have finished flowering.	Clerk
6	Footpath 1 from Woolsthorpe Road to the Nature Trail overgrown with vegetation and nettles. Reported to LCCROW Ref No 1889228. Some Hawthorne and nettles cut back by the Clerk and volunteer on 19/06/2023 as an interim measure.	Clerk
7	The missing child's cradle swing seat was replaced on 19 <sup>th</sup> July 2023 by a volunteer to the safety instructions received by Wicksteed Leisure Ltd.	Clerk
8	Parish Council sign fallen over at Colster Way Play area. Suspected vandalism. 101 Police Report made by the Clerk. The Clerk will arrange for the sign to be re-installed and place an article in the next In Touch magazine. Crime no 23000412707. The issue will be escalated to the local Police Sergeant.	Clerk
9	The Nature Tail Tree Survey will be arranged for the Autumn.	Clerk
<b>2023.52</b>	<b>Correspondence received</b>	
1	Report from a resident of dust becoming a nuisance from the new housing being built off Bourne Road & adjacent to the A1. SKDC Cllr D Bellamy will monitor this.	Clerk
2	National Highways have invited comments for a walking, cycling and equestrian assessment along a section of the A1 between Little Ponton and Tickencote in Lincolnshire and Rutland as part of a proposed safety improvement scheme along this stretch of the A1. Included in July In Touch.	Clerk
4	Request to keep Belvoir Close roundabout uncut for wild-flowers. Resident contracting LCC Highways for guidance.	Clerk
5	Report Footpath 1 passage at Ingle Court is getting overgrown with Hawthorne and nettles. Reported to LCC ROW.	Clerk
6	Update on Nature Trail tree felling and tree debris on embankment. Not work completed by the Parish Council. The area is not a risk and will be monitored.	Clerk/Chair
7	Query received on the width of verge cut on Old Post Lane. Clerk enquiring with LCC is there is a minimum width requirement.	Clerk

8	Request for a bird proof litter bin at Woolsthorpe Road play area.	Clerk
9	Youth Club change of contact details received for the Insurance renewal 17 <sup>th</sup> July 2023.	
10	Query received regarding the width of the verge grass cutting at North Witham. The contractor has been contacted and will correct this going forward.	Clerk
11	Report of Footpath 21 overgrown with vegetation. Reported by the Clerk to LCC ROW report submission reference 1892897. ROW confirm the footpath will be investigated and resolved by 21 <sup>st</sup> August 2023.	Clerk/LCCROW
12	Report that Footpath 13 from Stamford Road to North Witham is overgrown with vegetation. Reported by the Clerk to LCC ROW submission reference 1892915.	Clerk/LCCROW
<b>2023.53</b>	<b>Planning Applications - SKDC</b>	Comments
	None	
	<b>SKDC Planning Permission</b>	
<b>S23/0813</b>	Submission of details reserved by condition 6 (Landscaping) of S22/2477 (New mange for private use). Tower Hill Farm Water Lane, Stainby.	None
<b>S23/0674</b>	Replacement windows and door to listed building Location: 4 Spring Lane Colsterworth Lincolnshire NG33 5HN	None
<b>S23/0943</b>	Submission of details in relation to condition 11 (Footway scheme) of S18/2379 (Outline planning application for the erection of up to 70 dwellings, associated acoustic bund, vehicular and pedestrian accesses, public open space, landscaping and drainage with all matters reserved). Land West Off A1 And North Of Bourne Road Colsterworth	None
	South Kesteven District Council - Local Development Scheme 2023-2026 The revised Local Development Scheme (2023-2026) was approved at Cabinet on 30 May 2023 and can be found on the Council's website at the link below. <a href="http://www.southkesteven.gov.uk/localplanreview">www.southkesteven.gov.uk/localplanreview</a>	None
<b>2023.54</b>	<b>Finance and Administration Committee Report</b> C Cllrs E O'Neill, C Hainsworth, L McShane & C Russell) – No Meeting to report.  1. Net Position by Cost Centre and Code. Report accepted with no comments.	
<b>2023.55</b>	<b>Planning Committee Report -</b>  1. Neighbourhood Plan Review update - No updates. 2. Review any section 106 Agreements – The Clerk to circulate an email for suggestions on any future S106 agreements. With a view to sharing with the planning committee working group.	
<b>Group Reports</b>		
<b>2023.56</b>	<b>1 Highways &amp; Footpaths Working Group Report</b> (Cllr C Hainsworth) Ad-hoc report.  The Clerk to follow up with Cllr C Vernon on arranging the High Street traffic calming walk about with Rowan Smith from LCC.	
<b>2023.57</b>	<b>2 Environment &amp; Amenities Working Group Report.</b>  War Memorial Project update (Cllr T Neale) (S Grant – Clerk)  Cllr T Neale confirmed the Project was in progress. The Clerk to contact the architects PPIY for clarification of costs for the next stage of the project prior to Council agreement.	

<b>2023.58</b>	<b>ACCOUNTS FOR PAYMENT JUNE 2023</b> Unanimously approved see Appendix A
<b>2023.59</b>	Matters requiring attention such as potholes and faulty streetlights. Cllr C Hainsworth advised that they had some contributions for the In Touch magazine following Cllr G Henton's suggestion of some articles on the history of Colsterworth and suggested that we look at correspondents for the other villages in the Parish.  Vice Chairman Cllr E O'Neill gave thanks to the Rotary Swimathon 2023 of the Rotary Club of Grantham for the £250.00 grant awarded to the Nature Trail towards an interpretation notice board.
<b>2023.60</b>	Date of the next Parish Council meeting is Tuesday 5th September. There being no other business, Chairperson C Hainsworth closed the meeting at 9.05pm.  SIGNED:  CHAIRPERSON <span style="float: right;">DATE:</span>

<b>Attendance to date (May 2023 to April 2024) – annual maximum 10 (No meeting August &amp; January)</b>				
Cllr Name	Constituency	Attended	Apologies	Absent
J Clark	North Witham & Lobthorpe	1	2	
D Bellamy	North Witham & Lobthorpe	2	1	
A Bouvie	Colsterworth	1	2	
E O'Neill	Colsterworth	3		
C Hainsworth	Colsterworth	3		
G Henton	Colsterworth	3		
L McShane	Colsterworth	3		
S Banwait	Colsterworth	3		
T Neale	Colsterworth	3		
C Russell	Colsterworth	2	1	
K Vickers * Co-opted 06/06/2023	Colsterworth	2		
Vacancy	Colsterworth			
Vacancy	Colsterworth			
Vacancy	Gunby & Stainby			
Vacancy	Gunby & Stainby			

**APPENDIX A:****COLSTERWORTH AND DISTRICT PARISH  
COUNCIL****ACCOUNTS FOR PAYMENT JUNE 2023**

<b>ONLINE PAYMENTS</b>			
Date of pmnt	Payee Name	Details	Amount
05/07/2023	Stuart Whitcombe	InTouch Editing June edition	£85.00
05/07/2023	Staff 2 & 3	Community Cleaning	£608.14
08/06/2023	Life In Pictures	In Touch Printing	£417.60
08/07/2023	Printerinks	Printer Ink	£38.41
08/07/2023	Parsons containers Ltd	U Hold the Key storage A1	£63.92

08/07/2023	Colsterworth Methodist Church	Room Hire 04/04, 23/05 & 06/06 Meetings	£70.00
09/07/2023	HMRC	PAYE Q 1 (Apr)	£411.29
10/07/2023	HMRC	PAYE Q 1 (May & June)	£823.38
11/07/2023	Wicksteed Leisure Ltd	Replacement cradle swing seat	£179.03
12/07/2023	Dave Warden (MCS Ground Care S/S)	LCC & Village grass cut	£884.00
13/07/2023	Dave Warden (MCS Ground Care S/S)	LCC & Village grass cut	£789.00
13/07/2023	Robert Holland Funeral Director Ltd	Return of duplicate payment of £60	£60.00
		<b>Sub Total</b>	<b>£4,429.77</b>

### CHEQUES

Chq103921 no	Staff 1 salary	Salary & Exp	£1,157.85
		<b>Sub Total</b>	<b>£1,157.85</b>
		<b>Grand Total</b>	<b>£5,587.62</b>

### DD's

27/06/2023	Focus	Office phone	£25.60
26/06/2023	HSBC	Bank charges	£6.20
20/06/2023	Anglian Water (WAVE)	Water Bill Woolsthorpe Road Allotments	£8.12
		<b>Total</b>	<b>£39.92</b>

	<b>Balances</b>	
<b>Reconciled</b>		
<b>30/06/2023</b>	<b>Income from 01/04/2023</b>	<b>£27,429.29</b>
<b>30/06/2023</b>	<b>Expenditure from 01/04/2023</b>	<b>£10,997.18</b>
<b>30/06/2023</b>	<b>Less Unpresented payments excl DD's</b>	<b>£5,587.62</b>
<b>30/06/2023</b>	<b>Plus unpresented receipts</b>	<b>£0.00</b>
	<b>Balances</b>	
<b>04/06/2023</b>	<b>Deposit Account</b>	<b>£61,024.19</b>
<b>30/06/2023</b>	<b>Community Account</b>	<b>£18,662.74</b>
	<b>Total</b>	<b>£79,686.93</b>
	<b>Less unpresented Payments &amp; chq's + unpresented receipts</b>	<b>£74,099.31</b>