

Minutes of the Parish Council meeting held on Tuesday 6th June 2023.

Public Forum

Chairperson C Hainsworth welcomed the three members of the public present.

The first members of the public spoke in relation to an overgrown grass verge on Bourne Road, explaining that they had been in contact with Lincolnshire County Council (LCC) Highways regarding this. Clerk to the Parish Council S Grant stated that they had been made aware that the grass verge was not being maintained by the householder and that the LCC Highways department were arranging to include the area on their plans going forward from being shown as cut by others to being added to the Parish Council Contractors schedule. The Contractor has been informed to cut the area.

The second member of the public stated they had attended in support of the above and did not wish to speak.

The third member of the public spoke in support of their application for Co-option as Parish Councillor for Colsterworth, agenda item 2023.22. Chairperson C Hainsworth invited the member of the public to stay until the agenda item was discussed.

The Chair thanked the first two members of the public for attending the meeting who then left.

* A member of the public joined the meeting at Agenda item 2023.28. At the Chairs discretion they invited the member of public to speak who reported footpath 7 from Chestnut Grove to the China Moon restaurant was overgrown with nettles and weeds. The Clerk advised that they had reported this to LCC and the grass cutting contractor would trim back the weeds and nettles in the interim. The member of the public then left the meeting.

Councillors: C Hainsworth, E O'Neill, C Russell, T Neale, L McShane, G Henton, S Banwait and D Bellamy who arrived at 7.40pm.

Cllr K Vickers joined the meeting as a Cllr at agenda item 2023.22.

In Attendance

South Kesteven District Council (SKDC) Councillors D Bellamy and B Green arrived at 7.40pm and Cllr B Green left at 7.58pm.
Sue Grant Clerk to the Parish Council.

Agenda Item No	
2023.17	Apologies for absence. Cllrs J Clark & A Bouvie, valid reasons given.
2023.18	Chairman's remarks. Chairperson C Hainsworth welcomed everyone to the meeting stating that they had no significant remarks and moved to the next agenda item.
2023.19	Declarations of interest in accordance with the LGA 2000 Cllr C Hainsworth declared an interest in agenda item 2023.36. The War Memorial Project update.
2023.20	Approval of the Minutes of the previous meeting.

Agenda Item No	
	All members present agreed that the official minutes of the meeting of the Parish Council held on 9 th May 2023 be approved as a correct record and duly signed and dated by the chairperson.
2023.21	<p>County/District Councillor Report. Cllrs D Bellamy and B Green did not join the meeting until agenda item 2023.22 had been resolved.</p> <p>LCC Cllr C Vernon sent their apologies.</p> <p>SKDC Cllr D Bellamy Reported: -</p> <ol style="list-style-type: none"> 1. The Environmental Health department had visited the local businesses and fast-food outlets off the A1/A151 flyover and removed several items of rubbish and fly tipping. 2. They reported that an officer from the Planning Department had offered to arrange a remote meeting with Cllrs regarding the Section 106 agreement for the Bourne Road Development S18/2379. <p>Cllr B Green Reported: -</p> <ol style="list-style-type: none"> 1. It was great to be back to do their best for the Parish Council over the next four years. 2. A1 Cleaning – Following the recent elections they were encouraging the new administrations to make cleaning the A1 in the Grantham areas a priority. They reminded the Parish Council that the Litter Abatement Order can be triggered to compel the District Council to clean the area. 3. They are still working towards getting a PCSO to attend a meeting at Colsterworth.
2023.22	<p>Co-Option for Councillor for Colsterworth. 3 x vacancies.</p> <p><u>It was proposed, seconded and Resolved</u></p> <p>Mr Ken Vickers was unanimously approved as Cllr for Colsterworth and signed the Declaration of Acceptance of Office witnessed by the Clerk S Grant and joined the meeting as Cllr.</p>
2023.23	<p>Resolve to agree to discuss the response from Wicksteed Leisure regarding the condition of the Eco-Tumble play area surface at North Witham play area. (Cllr J Clark)</p> <p><u>It was proposed, seconded and Resolved</u></p> <p>It was agreed to defer the agenda item until the next meeting when Cllr Clark will be present.</p>
2023.24	<p>Resolve to agree the options for the In Touch printing material: -</p> <ol style="list-style-type: none"> 1. Option 1 – 100% recycled material £325.00 excl vat per month for Black and White. 2. Option 1 – 100% recycled material £396.00 excl vat per month for full Colour. 3. Option 2 - Current material silk £265.00 excl vat per month for Black and White. 4. Option 2 - Current material silk £348.00 excl vat for full colour. 5. Option 3 - Current uncoated material £265.00 excl vat per month for Black and White. 6. Option 3 - Current uncoated £348.00 excl vat per month for full colour. <p><u>It was proposed, seconded and</u></p>

Agenda Item No		
	<p><u>Resolved</u></p> <p>Agreed by the majority with one member abstaining to keep item 2023.24.4 Option 2 Current material silk £348.00 excl vat for full colour.</p>	
2023.25	<p>In Touch advertising rates. Forward agenda from March item 2022.159: -</p> <p>1. Resolve to agree to increase the current 'In Touch' annual advertising rates pro - rata from July 2023 – March 2024 by £2.50 per small advertisement to £62 & £5 per double advertisement to £124 to help cover its costs as recommended by the Clerk at their renewal in July 2023 following the 3-month pilot colour magazine trial.</p> <p><u>It was proposed, seconded and Resolved</u></p> <p>Unanimously agreed to make no increase in advertising costs. To be reviewed within the budget setting for 2024/2025 for the annual renewal in April 2024.</p>	
2023.26	<p>Resolve to approve a request for a headstone 4 feet in height to be erected on plot Z1 on Old Post Lane Cemetery.</p> <p><u>It was proposed, seconded and Resolved</u></p> <p>Agreed to defer the item to the next meeting to review the 'Scale of Charges for the Parish Cemetery'.</p>	
2023.27	<p>Resolve to allow dogs on both allotment sites Stamford Road and Woolsthorpe Road until further notice subject to the rules agreed at the Parish Council meeting 7th March agenda item 2022.165.</p> <p><u>It was proposed, seconded and Resolved</u></p> <p>Agreed by a majority with one member Against.</p>	
2023.28	<p>Resolve to purchase a replacement cradle seat at a cost of £149.19 incl vat to replace the missing seat on Colster Way Children's play park.</p> <p><u>It was proposed, seconded and Resolved</u></p> <p>Unanimously agreed.</p>	
2023.29	<p>Risk Exception Report</p> <p>Cllrs accepted the status of the report with no amendments.</p>	
2023.30	Clerks Report	Action
1	Missing child's basket swing seat on Colster Way Play area reported to the Police. Crime ref: 23000284228. The Clerks sourcing a replacement basket seat.	Clerk
2	Hilltridant contacted several times for an update on replacement hinges for the gate at Colster Way Play Area.	Clerk
3	Police Priority Form for June forwarded to Lincs Police.	Clerk

4	Neither SKDC or LCC are responsible for maintaining the street lights on Apple Tree Close. They are the responsibility of the housing association. Housing association contacted by the Clerk.	Clerk
5	Vegetation from trees causes poor visibility for drivers and pedestrians when entering/emerging Bourne Road Estate and Bourne Road junction. FMS report made. Highways have cut back branches, message received no further action required.	Clerk
6	Overgrown vegetation on Footpath 7 and 21 reported to LCC Rights of Way. Reports no's 1878013, 1878294 & 1878295	Clerk
2023.31	Correspondence received	
1	Reports of speeding vehicles on Woolsthorpe Road, Woolsthorpe by Colsterworth. Please contact the Clerk if you are interested in becoming a Community Speed Watch volunteer.	Clerk
2	Query regarding the priority of a DMMO order on Giles Hill	Clerk/Chair
4	Report that the two streetlights on Appletree Close are still not working. Not the responsibility of SKDC Streetlighting or LCC. The area is owned and maintained privately.	Clerk
5	Report of grass cutting items left on Sports & Social Club field. Advised to contact the Social Club.	Clerk
6	Request for the Parish Council to make a request to raise the priority of the current DMMO for Giles Hill.	Clerk/Chair
7	Enquiry regarding the strimming of the brook at Gunby. Advised that this is not the responsibility of the Parish Council. The Grass Cutting contractor is responsible for grass cutting not strimming and has confirmed that they have never strimmed the brook at Gunby.	Clerk
8	Request from the Paddock tenant to upgrade the paddock stabling and fences and accommodate two ponies and some more goats. Further investigation by the Clerk on feasibility.	Clerk
9	Request from two properties on Bourne Road for the Parish Council to cut the grass verge outside their property as they can no longer do this. LCC Highways informed as per their process.	Clerk
10	Report of speeding Woolsthorpe Road requesting CSW volunteers arrange a session early evening.	Clerk/LCC
11	Report of a very untidy and unsatisfactory job to repair the footpath on Stamford Road by LCC Highways contractors.	Cllr Vernon
12	Query regarding the grass cutting on the Woolsthorpe verges. Advised that the grass cutting contractor is due to cut that area withing the following week.	Clerk
13	Report of fly tipping Bridge End on the old A1 Road. Report made to SKDC.	Clerk
14	Request for the Belvoir Close to Back Lane, the school path and the jitty by the side of the village hall/club to be cleared as they are overgrown. A discussion took place and all areas reported to the SKDC Big Clean tool on the SKDC website.	Clerk
15	Request for FP 7 Chestnut Grove to China Moon to be cut back. LCC ROW report made footpath overgrown with vegetation. Agreed at PC meeting for the grass cutting contractor to trim back the vegetation as a priority until LCCROW attend. Also, the tree stumps covered in ivy on Woodlands Drive blocking the view of drivers. Advised the Clerk previously reported the issue to FMY but Highways did not take any action. Another FMS report made 05/06/2023 ref no 461209.	Clerk
2023.32	Planning Applications - SKDC	Comments
S23/0657	Restoration works to the River Witham floodplain, Location: Old Post Lane, Grantham, Colsterworth.	None
	SKDC Planning Permission	

S23/0894	Non-material amendment to planning permission S21/1906 to enable the introduction of an additional buff brick to the development. Location: Centre Of Pond 80M From 68 Bourne Road 23M From A151, Bourne Road, Colsterworth.	None
S20/0812	Submission of details reserved by Condition 3 (Landscaping) of S22/0480 (Change of use from agricultural paddock to equestrian including erection of stable building and yard).Tower Hill Farm Water Lane, Stainby	None
S23/0573	Single storey extension to rear. 2 Witham View Colsterworth Lincolnshire NG33 5SU	None
S23/0943	Submission of details in relation to condition 11 (Footway scheme) of S18/2379 (Outline planning application for the erection of up to 70 dwellings, associated acoustic bund, vehicular and pedestrian accesses, public open, space, landscaping and drainage with all matters reserved)	None
S23/0583	Non illuminated signage comprising 15no. flags, 1no. 'coming soon' advertising board, 1no. V (2 Signs) 'coming soon' advertising boards, 1no. visitor parking board and 2no. 'welcome to' advertising boards. Centre Of Pond 80M From 68 Bourne Road 23M From A151, Bourne Road, Colsterworth.	None
	Section 106 Agreement	
S18/2379	S106 received 01/06/2023. Referred to Planning Committee.	None
2023.33	<p>Finance and Administration Committee Report C Cllrs E O'Neill, C Hainsworth, L McShane & C Russell) –</p> <p>F & A meeting minutes 25/05/2023 submitted to council for full assurance.</p> <p>1. Resolve to approve the CAD Financial Reserves Policy <u>It was proposed, seconded and Resolved</u></p> <p>Unanimously agreed.</p> <p>1. Net Position by Cost Centre and Code</p>	
2023.34	<p>Planning Committee Report -</p> <p>Neighbourhood Plan Review update</p> <p>Cllr C Russell informed the Cllrs that the review is work in progress.</p>	
Group Reports		
2023.35	<p>1 Highways & Footpaths Working Group Report (Cllr C Hainsworth) Ad-hoc report.</p> <p>Previously Circulated to Council. The Clerk to follow up on outstanding issues.</p>	

2023.36	<p>2 Environment & Amenities Working Group Report.</p> <p>War Memorial Project update (Cllr T Neale)</p> <p>Cllr T Neale handed out the notes of the joint Parish Council and Colsterworth Festival of Remembrance (CFoR) War Memorial Restoration Project Working Group remote meeting 18/05/2023 and followed up with a verbal report on the Grant application and fund-raising progress. They reported CFoR had made an application to the Co-Op Local Fund for them to maintain and upkeep the Memorial Gardens and support the Festival of Remembrance but funds, if successful, will not be available until November.</p> <p>Clerk to the Parish Council S Grant highlighted to the Cllrs that if the Project progresses to the payment of works Cllrs will need to agree to the VAT element to be covered by the Parish Council from reserves (for an anticipated period of two months) until the VAT 126 reclaim could be submitted and received in the Parish Council bank account. This process has been implemented previously in other projects in the Parish.</p>
2023.37	<p>ACCOUNTS FOR PAYMENT MAY 2023</p> <p>Unanimously approved see Appendix A</p>
2023.38	<p>Matters requiring attention such as potholes and faulty streetlights.</p> <p>Cllr D Bellamy reported overgrown footpath at the rear of St Mary's Church, North Witham. Post meeting 07/06/2023 note reported to LCCROW reference is 1881233.</p>
2023.39	<p>Date of the next Parish Council meeting is Tuesday 4th July 2023. There being no other business, Chairperson C Hainsworth closed the meeting at 9.05pm.</p> <p>SIGNED:</p> <p>CHAIRPERSON DATE:</p>

Attendance to date (May 2023 to April 2024) – annual maximum 10 (No meeting August & January)				
Cllr Name	Constituency	Attended	Apologies	Absent
J Clark	North Witham & Lobthorpe		2	
D Bellamy	North Witham & Lobthorpe	2		
A Bouvie	Colsterworth		2	
E O'Neill	Colsterworth	2		
C Hainsworth	Colsterworth	2		
G Henton	Colsterworth	2		
L McShane	Colsterworth	2		
S Banwait	Colsterworth	2		
T Neale	Colsterworth	2		
C Russell	Colsterworth	2		
K Vickers * Co-opted 06/06/2023	Colsterworth	1		
Vacancy	Colsterworth			
Vacancy	Colsterworth			
Vacancy	Gunby & Stainby			
Vacancy	Gunby & Stainby			

**COLSTERWORTH AND DISTRICT PARISH COUNCIL
ACCOUNTS FOR PAYMENT – May 2023**

ACCOUNTS FOR PAYMENT MAY 2023			
ONLINE PAYMENTS			
Date of pmnt	Payee Name	Details	Amount
07/06/2023	Stuart Whitcombe	InTouch Editing June edition	£85.00
07/06/2023	Staff 2 & 3	Community Cleaning	£607.94
08/06/2023	Life In Pictures	In Touch Printing	£417.60
09/06/2023	Dave Warden MSC Ground Care	LCC & Village grass cut	£732.00
		Sub Total	£1,842.54
CHEQUES			
Chq no 103919	Staff 1 salary	Salary & Exp	£1,253.69
Chq No 103920	Dave Warden MCS Ground Care	LCC & Village Grass Cut	£1,326.00
		Sub Total	£2,579.69
		Grand Total	£4,422.23
DD's			
30/05/2023	Focus	Office phone	£28.37
26/05/2023	HSBC	Bank charges	£11.00
		Total	£39.37
	Balances		
Reconciled			
31/05/2023	Income from 01/04/2023	£24,916.20	
31/05/2023	Expenditure from 01/04/2023	£6,535.03	
31/05/2023	Less Unpresented payments excl DD's	£4,422.23	
31/05/2023	Plus unpresented receipts	£0.00	

	Balances		
04/05/2023	Deposit Account	£61,024.19	
31/05/2023	Community Account	£20,678.12	
	Total	£81,702.31	
	Less unrepresented Payments & chq's + unrepresented receipts	£77,280.08	