Minutes of the Parish Council meeting held on Tuesday 4th April 2023.

Public Forum

There were three persons present at the public forum.

Broken Gate -The first spoke in relation to a broken gate from the metal fence around Colster Way Play area close to Rope Walk. The Clerk explained that they had already contacted the manufacturer for replacement hinges and due to the weight of the gate needed help to remove it for safe keeping. The second member of the public kindly offered to collect the gate and store it at their home.

Litter - The second member of the public a valued regular volunteer litter picker spoke in relation to the ongoing litter and fly tipping problem around the local businesses in the location of the A151 flyover. They mentioned that a family member had also become involved in litter picking and thanked the Parish Council for the recent article placed in the In Touch magazine on the large voluntary litter pick they arranged where 60 bags of litter were collected over the A151 flyover. They asked that the Parish Council write to the local businesses asking them to place extra bins on the perimeter of their land. They also mentioned that rats had been seen on a layby close to businesses on the south bound side of the A1 and requested the Parish Council supply them with disposable gloves. SKDC Cllr D Bellamy said he would contact the Environmental Health Department regarding this and let the Clerk know of any action taken.

It was suggested by some Cllrs for the Parish Council to write to the business owners to ask them to install extra waste bins.

Speeding- The third member of the public spoke in relation to speeding traffic at Bridge End, saying now they had small children they were more aware of the issue. They commented that Corby Glen had a regular Community Speed Watch (CSW) presence. Cllr C Hainsworth stated that the equipment being used by Corby Glen was on loan from Colsterworth Parish Council and they were hoping to re-start the CSW at Colsterworth and were encouraging more people to volunteer. SKDC Cllr D Bellamy suggested it would be a good idea for existing CSW volunteers to do a refresher CSW course. Cllr E O'Neill mentioned that the Parish Council were looking at traffic management on the High Street with the LCC Highways department.

Chair to the Parish Council Cllr C Hainsworth extended the public forum to 7.45pm to allow each member of the public to speak.

<u>Councillors:</u> C Hainsworth, E O'Neill, C Russell, L Bennett, I Johnson, T Neale, L McShane, A Bouvie & G Henton.

In Attendance

South Kesteven District Council (SKDC) Councillors David Bellamy & Ben Green. LCC Cllr Charlotte Vernon who left the meeting at 8.05pm.

Agenda Item No	
2022.174	Apologies for absence: - Cllrs R Brocklebank, S Walker, K Vickers and J Clark, valid reasons given.
2022.175	Chairman's remarks.
	Chair of the Parish Council Cllr C Hainsworth welcomed everyone to the meeting and hoped that Cllrs had put in their election nomination forms. They announced that Cllr L Bennett would not be re-standing for election, and Cllr Bennett also said that Cllr R Brocklebank would also not be re-standing. Cllr C Hainsworth thanks those who were no longer standing for the work that they had done.

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Declarations of interest in accordance with the LGA 2000
None.
Approval of the Minutes of the previous meeting.
Cllrs L Bennett and G Henton abstained because they were not present at the previous meeting. All other members present agreed that the official minutes of the meeting of the Parish Council held on 7 th March 2023 be approved as a correct record and duly signed and dated by the chairperson.
County/District Councillor Report; -
 SKDC Cllr David Bellamy Reported: - HGV's in Stainby - Contact was made with LCC Local Highways Manager requesting a "Not suitable for HGV" to be placed at the entrance to Middle Street from the B676. Some grass verges in Stainby have been churned up by Heavy vehicles travelling to a property currently undergoing building works. The SKDC planning officer and Enforcement department have been contacted and they are awaiting a reply. Cllr B Green suggested the Parish Council write to the homeowner making them aware of the damage to the grass verges.
 SKDC Cllr Ben Green reported the following: - 1. Litter - Traffic cones and signage not collected after works completed was also an issue. They will be writing to Highways England regarding this. They were still having conversations with SKDC regarding the ongoing litter issues and were happy to draw added attention to the uncollected traffic cones and signs

were happy to draw added attention to the uncollected traffic cones and signs. 2. PCSO's - They will keep plugging away and draw added attention of public feeling of the lack of Police and PCSO presence. Cllr C Russell referred to the most recent Police Priorities Outcomes for Q1 making the observation that PCSO's are coming out to local villages but not to Colsterworth.

Agenda Item No 2022.176

2022.177

2022.178

	 LCC Charlotte Vernon reported: - 1. They were awaiting the follow up from the LCC Local Highways Manager from the meeting held with the Parish Council on 6th March 2023. 2. The LCC Easter Holidays Activities and Food Program was available. 3. The Good Citizens 'Unsung Hero' award had just been launched for individuals, groups or a couple and encouraged the Parish Council to think of potential nominations. 				
2022.179	Resolve to move the May Parish Council meeting to From Tuesday 2 nd May to Tuesday 9 th May 2023, this will be the Annual Parish Council Meeting. <u>It was proposed, seconded and</u> <u>Resolved</u>				
	The motion passed with 8 votes in favour and 1 abstention.				
2022.180					
	The motion passed with 8 votes in favour and 1 abstention.				
2022.181	To resolve the following participation for a King Charles III Coronation event, costs subject to a successful SK Community Fund Grant offer in red without in black from Parish Council Coronation budget: -				
	• The Clerk confirmed the SK Community Fund Grant application had been successful with a total of £1,124.49 being awarded to the Parish Council.				

Agenda Item No						
	 Parish Council Coronation self-hosted 'Big Lunch' 2 - 4pm Colster Way Green. <u>It was proposed, seconded and</u> <u>Resolved</u> 					
	The motion passed with 8 votes in favour and 1 abstention.					
	 Purchase of bunting at a cost of £194.99. £200 already agreed March meeting item 2022.161. 					
	 Purchase of a commemorative keepsake for all children attending Colsterwor Primary School and those attending Little Legs Nursery at a budget of up to £501.90. £300. It was proposed, seconded and 					
	Resolved					
	Unanimously agreed £501.90 from SK Community Fund Grant.					
	 Run a 'Meet and Greet your Parish Council' table at the Social Club Sunday 7th May 1-3pm. Budget £10.00. £10.00. 					
	It was proposed, seconded and Resolved					
	Unanimously agreed £10.00 from SK Community Fund Grant					
	 5. Resolve to purchase the winning 6 medals (2 x Gold, Silver, Bronze) for the Colsterworth Social Club 'Coronation Pram Race' 7th May 2023.Two categories. Prices range from: £4.50 to £13.00 each (free delivery) on ebay. Total: £27.00 to £78.00 <u>It was proposed, seconded and Resolved</u> 					
	Unanimously agreed subject to confirmation of costs and the Parish Councils participation in the presentation of medals.					
2022.182	Resolve to agree the street naming for the 70 new dwellings Land West Off A1 And North off Bourne Road, Colsterworth. <u>It was proposed, seconded and</u> <u>Resolved</u>					
	Unanimously agreed to submit all the suggested name themes put forward to the developers.					
2022.183	Resolve to agree to have a Tree Condition Assessment on the Nature Trail by East Midlands Tree Services at a cost of £1,033.50 subject to a successful Prosperity Fund Grant offer of up to £1,200.00.					
	<u>It was proposed, seconded and</u> <u>Resolved</u>					
	Agenda item deferred to the next Finance and Administration Meeting.					
	Notification received from the SKDC Shared Prosperity Fund that the Board will be completing their assessment of applications received up to the 27th of February and once this process is concluded the Parish Council application will be considered by the Board.					

Agenda Item No		
2022.184	Risk Exception Report <u>It was proposed, seconded and</u> <u>Resolved</u> Cllrs accepted the status of the report with no amendments.	
2022.167	Clerks Report	Action
1	Two streetlights not working on Apple Tree Close reported to FMS LCC Highways ref 451126. SKDC reported that they are not responsible for the streetlights. Social Housing SKDC Ref 2540286.	Clerk
2	13/03/2023 during a period of high winds a dangerous leaning tree rear of Ingle Court was reported. The Clerk and the Nature Trail ranger attended along with a tree surgeon. The tree surgeon returned the following morning and made the area safe.	Clerk
3	Areas of the Eco-Tumble surface at North Witham Play area reported to Wicksteed due to some hollow ground under areas of the surface. Response from Wicksteed, the issue is not covered by the guarantee due to no base works quoted for at the point of installation. The areas inspected by their engineer were not raised as a trip hazard and had not been raised as a trip hazard on the 2022 annual inspection.	Clerk
4	Several potholes reported to Fix My Street – Stainby Road	Clerk
5	Report of the seats on the Polka Roundabout on Old Post Lane, play area starting to become loose. The Clerk is making enquiries with the manufacturer on how these can be tightened up or repaired.	Clerk
6	The play area gate on Colster Way close to Rope Walk has broken away from its hinges. The Clerks making enquiries with Hilltrident on replacement hinges.	Clerk
7	Streetlight 82 Colster Way footpath to Rope Walk reported to SKDC due to damage to the lamp.	Clerk
8	Allotment renewals complete. Vacant allotments taken from waiting list.	Clerk
2022.168	Correspondence received	
1	Email received from the environment agency about habitat improvement work that we have been supporting partners with including East Mercia Rivers Trust. This includes plans for a river habitat restoration project upstream of Stainby Road Colsterworth.	Clerk
2	Report of large heavy farm vehicles using Woolsthorpe Road and damaging the grass verges.	SKDC
3	Report on speeding vehicles travelling along Bridge End, into the village.	Clerk
4	Freedom of Information request received by email 3/04/2023. Acknowledged by the Clerk 03/04/2023 that it will be processed accordingly and a response sent within the statutory timeframes.	Clerk
5	Following the application to the SKDC Shared Prosperity Fund for a grant for a tree survey on the Nature Trail notification has been received that the Board will be completing their assessment of applications received up to the 27th of February and once this process is concluded the Parish Council application will be considered by the Board.	Clerk
2022.169	Planning Applications - SKDC	Comments
S23/0481	Erection of single storey side extension, front porch and detached double garage, along with alterations to driveway. 5 Chestnut Grove, Colsterworth, Lincolnshire, NG33 5PE.	None

	Application for approval of details relating to conditions 2 and 3 of	None				
	planning permission. Land West Off A1 And North Bourne Road,					
	Colsterworth					
	Single storey extension to rear. 2 Witham View, Colsterworth,	None				
	Lincolnshire, NG33 5SU.					
	SKDC Planning Permission					
	Submission of details of obscure glazing in relation to Condition 7	None				
	of S21/1906 (Reserved matters for appearance, layout, scale and access for the erection of 70 dwellings following Outline.					
	permission S18/2379.)					
	Location: Centre Of Pond 80M From 68 Bourne Road 23M From					
	A151, Bourne Road, Colsterworth					
	Change of use of an Agricultural Building Unit (Type R) to a	None				
	flexible Commercial Use (Class E).					
	Location: Glebe Farm Main Street Gunby					
	Confirmation of compliance with conditions of planning	None				
	permission S13/1931 (Erection of 48 dwellings, garages and					
	associated infrastructure)					
	Location: Land At Bridge End Colsterworth					
2022.170.1 I	Highways & Footpaths Working Group Report (Cllr C Hainsworth)					
	1. Looking to re-start CSW and encourage more volunteers to joir	Awaiting				
	information on CSW training.	I. Awalding				
	 LCC Officer Graeme Butler was retiring, noting how helpful he had been over 					
	recent years in particular for putting up the Vehicle Activated Signs earlier this year at North Witham and Woolsthorpe by Colsterworth.					
	 Awaiting feedback from the meeting with the LCC Local Highways Manager on 6th March 2023. 					
2022.170.2	Finance & Administration Committee Report (Cllrs Bouvie, Hair					
	McShane & E O'Neill). Next Meeting 7.30pm Tuesday 2 nd May 2023.					
	Resolve to adopt the following policy at its annual review: -					
	1. Nature Trail Risk Assessment					
<u> </u>	It was proposed, seconded and					
<u> </u>	Resolved					
,	Unanimously agreed.					
	2. Net Position by Cost Centre and Code uploaded to website.					
I	Received by Councillors with no comment.					
2022.170.3 I	Environment & Amenities Working Group Report.					
Ι,	War Memorial Project update (Cllr T Neale)					
ľ	1. Resolve for the Parish Council to submit grant applications in the	neir name as the				
	Custodian and Authority who have the Powers to support the re					
	and subsequently re-claim any VAT on any project costs.					
	and subsequently re-claim any VAT on any project costs.					
	It was proposed, seconded and					
<u> </u>	It was proposed, seconded and					
<u> </u>	It was proposed, seconded and Resolved	om CEoP for a				

	Restoration Project as community partners in any grant applications and other fundraising activities. It was proposed, seconded and Resolved Agenda item deferred to the next meeting pending the F&A meeting. Agree date for the Stamford Road and Woolsthorpe Road allotment inspections. It was proposed, seconded and			
	Resolved Cllr T Neale volunteered. Date and time to be confirmed.			
2022.170.4	Planning Committee Report Neighbourhood Plan Review update. In process.			
2022.171	ACCOUNTS FOR PAYMENT March 2023 Unanimously approved see Appendix A			
2022.172	Matters requiring attention such as potholes and faulty streetlights. None.			
2022.173	Date of the next Parish Council meeting is Tuesday 9 th May 2023 There being no other business, Chairperson C Hainsworth closed the meeting at 9.15pm. SIGNED:			
	CHAIRPERSON DATE: 9th May 2023			

Attendance to date (May 2022 to April 2023) – annual maximum 10 (No meeting August & January)				
Cllr Name	Constituency	Attended	Apologies	Absent
J Clark	North Witham & Lobthorpe	6	4	
A Bouvie	Colsterworth	8	2	
E O'Neill	Colsterworth	9	1	
C Hainsworth	Gunby & Stainby	10		
G Henton	Colsterworth	9		1
L McShane	Colsterworth	9	1	
C Russell	Colsterworth	10		
L Bennett	Colsterworth	9	1	
R Brocklebank	North Witham & Lobthorpe	9	1	
K Vickers	Colsterworth	8	2	
I Johnson	Colsterworth	6	3	1
T Neale	Colsterworth	9	1	
S Walker* Appointed July 2022	Colsterworth	4	3	
Vacancy	Colsterworth x 2			
Vacancy	Gunby & Stainby x 1			

APPENDIX A: Minute 2022.189

COLSTERWORTH AND DISTRICT PARISH COUNCIL ACCOUNTS FOR PAYMENT – March 2023

COLSTERWORTH AND DISTRICT PARISH COUNCIL

ACCOUNTS FOR PAYMENT March 2023

ONLINE PAYMENTS			
Date of	Deves Neme	Details	Amount
pmnt	Payee Name	In Touch Editing March	Amount
05/04/2023	Stuart Whitcombe	edition	£80.00
05/04/2023	Staff 2 & 3	Wages & Expenses Staff 2 & 3	£563.64
		Emorgonov trop work	
06/04/2023	Elderwood Tree Care	Emergency tree work Nature Trail (13/03/2023)	£340.00
06/04/2023	Life in Pictures	InTouch Printing (Apr 23 edition)	£300.00
00/04/2023	Life in Fictures	PC meetings 06/12/2022,	£300.00
06/04/2023	Room Hire Methodist Hall	24/01/2023 & 07/03/2023. 6hrs	£60.00
		PC meetings 06/09/2022, 04/10/2022 & 01/11/2022.	
06/04/2023	Room Hire Methodist Hall	7hrs	£70.00
07/04/2023	Printerinks	Printer ink	£38.39
		Stamford Rd allotment	
09/04/2023	Lincoln Diocese (LDTBF Ltd)	rent. 6 month in arears Oct 22-Apr 23	£200.00
03/04/2023			2200.00
09/04/2023	Glasdon	Heavy duty dog waste	CC0 70
09/04/2023	Glasdon	bags x 200	£68.72
4.0.10.4.00.00		Allotment rent -	040.00
10/04/2023	Colsterworth Trust Estate	Woolsthorpe Road	£10.00
			£1,730.75
		CHEQUES	
Chq no 103915	Staff 1 salary	Salary & Exp	£1,202.57
Chq no 103916	HMRC	PAYE Q4	£1,196.33
			£2,398.90
			£4,129.65

Transfers				
05/04/2023	CADPC Community Account	To cover payments	£3,000.00	
			£3,000.00	
DD's				
28/03/2023	Focus	Office phone	£19.42	
26/03/2023	HSBC	Bank charges	£5.80	
20/03/2023	Wave	Water Bill S/R allotments Water bill	£61.53	
20/03/2023	Wave	Water Bill W/R allotments Water bill	£22.40	
			£109.15	

	Balances	
Reconciled		
31/03/2023	Income from 01/04/2022	£54,450.84
	Expenditure from 01/04/2022	£63,941.01
31/03/2023	Less Unpresented payments excl DD's	£4,129.65
31/03/2023	Plus unpresented receipts	£3,109.75
	Surplus/Deficit =	-£10,510.07
	Balances	
31/03/2023	Deposit Account	£63,888.39
31/03/2023	Community Account	£3,386.33
	Total	£67,274.72
	Less unpresented Payments & chq's + unpresented receipts	£63,254.82

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ACCOUNTS FOR PAYMENT APRIL 2023

Date of pmnt	Payee Name	Details	Amount
17/04/2023	MCS Ground Care & Garden Services	LCC & Village grass cutting	£442.00
02/05/2023	Stuart Whitcombe	In Touch Editing March edition	£85.00
02/05/2023	Staff 2 & 3	Wages & Expenses Staff 2 & 3	£608.34
			£1,135.34