

Minutes of the Parish Council meeting held on Tuesday 6th December 2022.

Public Forum

There were no members of the public present.

Councillors: C Hainsworth, E O'Neill, C Russell, R Brocklebank, L Bennett, G Henton, T Neale, L McShane, J Clark, I Johnson & K Vickers.

In Attendance

South Kesteven District Council (SKDC) Councillor David Bellamy.
Lincolnshire County Councillor (LCC) Charlotte Vernon.

Agenda Item No	
2022.110	Apologies for absence: - Cllrs A Bouvie and S Walker valid reasons given.
2022.111	Chairman's remarks. Chairperson Cllr Caroline Hainsworth thanked everyone for coming to the meeting after receiving the message from the Clerk about the heating not working in the Methodist Church Hall. Due to this they proposed that agenda items 2022.128.2 and 2022.129 be brought forward to be dealt with first. All members agreed.
2022.128.2	<p>1. Finance & Administration Committee Report (Cllrs Bouvie, Hainsworth, L McShane & E O'Neill). No report this month.</p> <p>2. Resolve to agree the 2023/2024 Budget <u>It was proposed, seconded and Resolved</u> Unanimously agreed.</p> <p>3. Resolve to agree the 2023/2024 Precept Setting at £40,399.00 <u>It was proposed, seconded and Resolved</u> Unanimously agreed.</p> <p>4. Resolve to adopt and renew the CAD Finance & Administration Committee Terms of Reference (TOR) <u>It was proposed, seconded and Resolved</u> Unanimously agreed with the amendments by the Clerk.</p> <p>5. Net Position by Cost Centre and Code uploaded to website. Received by Councillors with no comment</p>
2022.129	ACCOUNTS FOR PAYMENT NOVEMBER 2022 Unanimously approved see Appendix A
2022.112	Declarations of interest in accordance with the LGA 2000 None.

Agenda Item No	
	<p>1. Cllrs to review any changes to their Register of Interests.</p> <p>All Cllrs reported no changes.</p>
2022.113	<p>Approval of the Minutes of the previous meeting.</p> <p>All members present resolved that the official minutes of the meeting of the Parish Council held on 1st November 2022 be approved as a correct record and duly signed and dated by the chairperson.</p>
2022.114	<p>County/District Councillor Report; -</p> <p>SKDC Cllr David Bellamy Reported: -</p> <ol style="list-style-type: none"> 1. The Local Plan Review – Sites coming forward will be under consultation. 2. Parliamentary Consultation on Electoral Boundaries is almost complete. This has no direct impact on LCC or SKDC at the moment. <p>LCC Cllr Charlotte Vernon Reported; -</p> <ol style="list-style-type: none"> 1. There is lots of information on the LCC website about the Cost of Living. 2. The Budget is being prepared. 3. LCC is working to develop a new strategy for transport for Grantham. <p>Cllr Vernon stated that she would send a full written report to the Clerk to circulate to all Cllrs.</p> <p>SKDC Cllr Ben Green sent his apologies.</p>
2022.115	<p>Resolve to agree for the Parish Council to store the documents relating to the former charity 'Sir Isaac Newton Memorial Hall'.</p> <p><u>It was proposed, seconded and Resolved</u></p> <p>Unanimously agreed subject to any requirements by the Charities Commission on storage of the accounts documentation.</p>
2022.116	<p>Resolve to continue with the LCC Parish Agreement scheme (Urban Highway Grass Cutting) on a rolling annual basis.</p> <p><u>It was proposed, seconded and Resolved</u></p> <p>Unanimously agreed.</p>
2022.117	<p>Resolve how to move forward to improve the appearance and safety of the Derelict Garage on the High Street, Colsterworth.</p> <p><u>It was proposed, seconded and Resolved</u></p> <p>Unanimously agreed that the Parish Council has no interest or responsibility for the property.</p> <p>On 21st November 2022 East Midlands Building Consultancy confirmed that the building is not dangerous.</p>
2022.118	<p>Resolve to accept one of the Wicksteed quotations for replacement Roundabout seats for Woolsthorpe Play Area, Woolsthorpe Road.</p> <p><u>It was proposed, seconded and Resolved</u></p>

Agenda Item No		
	Unanimously agreed to go with the Wicksteed quotation including fitting at £378.20 excl VAT.	
2022.119	Resolve to increase the InTouch editing fee from £80 to £85 per edition from 1 st April 2023. <u>It was proposed, seconded and Resolved</u> Unanimously agreed.	
2022.120	Resolve to agree payment of the Chairmans Allowance of £125. <u>It was proposed, seconded and Resolved</u> Agreed by a majority.	
2022.121	Resolve to make a £30 contribution to Colsterworth Church Parochial Church Council towards the electricity costs for the Christmas lights. S137 <u>It was proposed, seconded and Resolved</u> Unanimously agreed.	
2022.122	Resolve to agree the contents of the letter to be sent to residents whose property backs on to the Nature Trail. <u>It was proposed, seconded and Resolved</u> Unanimously agreed to forward agenda the item to the next meeting to give the landowner FCC time to consider the Parish Councils approach.	
2022.123	Resolve to discuss and explore grant applications to support the restoration of the War memorial. (Cllr T Neale) <u>It was proposed, seconded and Resolved</u> Agreed by a majority for Cllr T Neale to start a dialogue with Colsterworth Festival of Remembrance (CFoR) to investigate working in partnership to support the restoration of the War Memorial.	
2022.124	Risk Exception Report <u>It was proposed, seconded and Resolved</u> Cllrs accepted the status of the report with no amendments.	
2022.125	Clerks Report	Action
1	Derelict Garage - Investigations into the ownership of the derelict garage continue with various agencies. East Midlands Building Consultancy are arranging to inspect the building.	Clerk
2	Nature Trail – 1. The Parish Council is liaising with the landlord FCC Communities Foundation to work together on the way forward regarding fly tipping and boundary issues. 2. The landlord has confirmed that the repair to the bridge at the west end of the Nature Trail is temporary and they will look at further works next year if the budget is approved.	Clerk
3	Police – Quarterly Briefing questionnaire submitted to Lincolnshire Police with top three priorities, Road Safety, theft and anti-social behaviour.	None

4	SKDC report that there are no funds in their budget to repair/replace the dilapidated Back Lane name plate junction High Street/Bridge End. It will be done when funds become available.	Clerk
5	Report made to LCC ROW 1739169 requesting a second step below the gate at the exit from the nature trail onto FP3 Possibly erosion has made the step steeper. Priority 3 Response.	Clerk
6	Report made to LCC ROW 1739175. FP3 from Colsterworth Nature Trail north is less than the 1.5M rule. Priority 3 response. LCC ROW have written to the landowner of FP3 asking to widen the path.	Clerk
7	The Clerk is sourcing quotations for the repair to the roundabout and wet pour at Woolsthorpe Road children's play area.	Clerk
8	Dead Pigeon under the bin at Woolsthorpe Road play area reported to the Animal Plant Health Agency (APHA) HLP185593. SKDC Street Care services do not remove dead birds. APHA attended and on 30/11/2022 reported the dead bird was unsuitable for testing.	Clerk
9	Wobbly and slippery stile on FP15 Newton Way end reported to LINC ROW. Ref no 1745472. Given Priority 2 (3 months)	Clerk
10	Confirmation received that PKF Littlejohn LLP will continue to be the external Auditor five financial years from 2022-23 to 2026-27.	
11	30/11/2022 The Clerk & Cllr R Brocklebank met with the DWH's engineering Manager at the road to the Social Club who will follow up with a full written report to the Parish Council. A brief summary of the meeting below:- <ul style="list-style-type: none"> • They confirmed that they will liaise with their Customer Care team to get the gully sorted and the road swept clear. • They believe that SKDC may be responsible for the grassed area adjacent to the road even though it is still unadopted. They will investigate and include this in their report. If DWH's are responsible, then they will arrange for tree works to be done. • The tunnel under Brunel Avenue: They said that DWH's were trying to move forward with the road being adopted but there are issues regarding the tunnel which need to be resolved. 	
	The Clerk has registered an interest with LALC and Lincolnshire Emergency Planning Team for training in relation to a future emergency plan.	
2022.126	Correspondence received	
1	Request to remove the No Dog Fouling sign from the Church Gates. Suggested sending an article for the In Touch regarding when walking dogs to clean up any mess.	Clerk
2	Lincolnshire Wildlife Park (Registered Charity 1162135) Christmas Offer which includes FREE entry for everyone from 1st - 23rd December. To book FREE tickets, people need to go to their website at: www.lincswildlife.com	SKDC
3	Several reports of flooding at the entrance road to the Social Club. The road is unadopted and not the responsibility of Highways, Parish Council or the Social Club. David Wilson Homes/North Lincs Homecare have confirmed that they will arrange for the drains to be cleared. The Clerk & Cllr's will be having a site visit with the David Wilson Homes Engineer at the end of November.	Clerk
4	Telephone query received re Neighbourhood Watch telephone number in InTouch. Reported to Steve Bill.	Clerk
5	Invitation received for members of the PC to join the SKDC drop-in sessions to promote adoption of the Local Government Association's model Councillor Code of Conduct.	
6	LALC in conjunction with LCC Emergency Planning team will be making arrangements for any necessary training to assist Parish Councils creating/updating their Emergency plan.	
2022.127	Planning Applications - SKDC	Comments
S22/1766	Part replacement of existing conservatory on the same footprint. 52 Colster Way, Colsterworth, Lincolnshire, NG33 5JT.	None

S22/2250	T1 - Horse Chestnut - Extensive decay to root system and basal area, approx 30% of basal area has been decayed Location: 3 Walnut Grove, Colsterworth, Lincolnshire, NG33 5NQ,	None
	SKDC Planning Permission	
S22/1692	Submission of details reserved by Condition 3 (Ground Investigations), 4 (Tree Survey) and 5 (Sustainable Buildings) of S22/0615 Location: Street Record Woodyard Close Colsterworth Decision/Date Details Approved 10th November 2022	None
S22/1805	Proposed raised patio and attached rear timber pergola. Location: Beech House 7A Woodlands Drive Colsterworth Lincolnshire NG33 5NH	None
Group Reports		
2022.128.1	Highways & Footpaths Working Group Report	
	Speed Signs Project update. (Cllr C Hainsworth)	
	No written report this month. Cllr C Hainsworth confirmed that the VAS had been delivered and the Parish Council is waiting for assistance from LCC to erect the signs.	
2022.128.3	Environment & Amenities Working Group Report.	
	No report this month.	
2022.128.4	Planning Committee Report	
	No Report this month.	
2022.129	Approve accounts for payment. <u>It was proposed, seconded and Resolved</u>	
	Unanimously agreed. * See Appendix A	
2022.130	Matters requiring attention such as potholes and faulty streetlights.	
	1. Cllr E O'Neill highlighted the recent parking issues outside the Family Shopper on the High Street. The Clerk will investigate this with LCC Highways.	
2022.130	Date of the next Parish Council meeting is Tuesday 24th January 2023. There being no other business, Chairperson C Hainsworth closed the meeting at 20.44pm.	
	SIGNED:	
	CHAIRPERSON	DATE: 24 th January 2023

*** APPENDIX A**

**2022.129
ACCOUNTS FOR PAYMENT NOVEMBER
2022**

ONLINE PAYMENTS

Date of pmnt	Payee Name	Details	Amount
07/12/2022	Stuart Whitcombe	In Touch Editing Dec edition	£80.00
07/12/2022	Staff 2 & 3	Wages & Expenses Staff 2 & 3	£563.64
08/11/2022	Lincolnshire County Council	Erection of two posts for VAS.	£600.00
08/11/2022	Life in Pictures	InTouch Printing (Dec edition)	£276.00

09/12/2022	David Warden (MCS Ground Care S/S)	Village Maintenance	£698.00
10/12/2022	David Warden (MCS Ground Care S/S)	Annual hedge trim	£595.00
		Sub Total	£2,812.64
CHEQUES			
103909	DB Ostler Builder	Bus shelter & notice board maintenance Minute ref 2022.63 & 2022.62	£1,310.00
103910	Staff 1 salary/exp.	Incl backdated pay award from 01/04/2022	£1,243.77
		Sub Total	£2,553.77
		Grand Total	£5,366.41
DD's			
DD	Focus	Office Telephone	£22.00
DD	HSBC	Bank Charges	£7.16
		Sub Total	£29.16

	Balances	
Reconciled		
30/11/2022	Income from 01/04/2022	£47,712.09
	Expenditure from 01/04/2022	£36,801.80
	Surplus/Deficit =	£10,910.29
	Less Unpresented payments & transfers excl DD's	£5,366.41
	Surplus/Deficit =	£5,543.88
	Balances	
30/11/2022	Deposit Account	£67,609.44
30/11/2022	Community Account	£16,045.84
	Total	£83,655.28
	Less unpresented Payments & chq's	£78,288.87

Attendance to date (May 2022 to April 2023) – annual maximum 10 (No meeting August & January)

Cllr Name	Constituency	Attended	Apologies	Absent
J Clark	North Witham & Lobthorpe	4	3	
A Bouvie	Colsterworth	5	2	
E O'Neill	Colsterworth	7		
C Hainsworth	Gunby & Stainby	7		

G Henton	Colsterworth	7		
L McShane	Colsterworth	6	1	
C Russell	Colsterworth	7		
L Bennett	Colsterworth	7		
R Brocklebank	North Witham & Lobthorpe	7		
K Vickers	Colsterworth	6	1	
I Johnson	Colsterworth	4	2	1
T Neale	Colsterworth	6	1	
S Walker* Appointed July 2022	Colsterworth	2	2	
Vacancy	Colsterworth x 2			
Vacancy	Gunby & Stainby x 1			