



Colsterworth & District Parish Council

There is a meeting of the Parish Council at **the Village Hall, Old Post Lane, Colsterworth**, commencing at **7.30pm**, on **Tuesday 7th May 2019**. The business to be dealt with at the meeting is listed in the agenda.

Members of the Public and the Press are welcome.

There will be a Public Forum commencing at 7.30pm for 10 minutes when members of the public may ask questions or make short statements to the Parish Council.

AGENDA

- 19.47 Election of Chairman and Declaration of Acceptance of Office.**
- 19.48 Election of Vice Chairman and Declaration of Acceptance of Office.**
- 19.49 Councillors Declaration of Acceptance of Office.**
- 19.50 Apologies for absence.**
- 19.51 Chairman's remarks.**
- 19.52 Declarations of interest in accordance with the LGA 2000**
- 19.53 Approval of the Minutes of the previous meeting.**
- 19.54 Election of lead Councillors for:-**
 - 19.54.1 Finance and Administration Committee (F&A) x 3 Councillors
 - 19.54.2 Environment and Amenities Working Party (E&A) x 3 Councillors
 - 19.54.3 Highways and Footpaths Working Party (H&F) x 3 Councillors
- 19.55 To review and agree the Parish Council Insurance renewal from the three quotations received:-**
 - 19.55.1 BHIB (Previously circulated)
 - 19.55.2 Came & Co (Previously circulated)
 - 19.55.3 Zurich Insurance
- 19.56 Wicksteed Annual Inspection - Review and agree action to be taken.**
- 19.57 To agree to organise a volunteer telephone emergency response group using the Community Heartbeat scheme for the 5 x defibrillators in the Parish of Colsterworth and District. (Councillor Russell)**
- 19.58 Risk Exception Report.**
- 19.59 Clerk's Report.**
 - 19.59.1 Correspondence received.
 - 19.59.2 Planning applications.
- 19.60 Group Reports**
 - Highways and Footpaths Working Group Report.**
 - 19.60.1 To agree what action to take regarding vehicles parking on the grass verge and dropped kerb outside the Co-op at Bridge End. (Cllr Russell)**

Environment & Amenities Working Group Report.

19.60.2 To review and agree the quotation for the 'War Memorials Trust Professional Advice Costs Application' from the requirement of two quotations for the proposed works. Grant of up to 75% of costs up to £1,500 :-

Quotation 1: John Fowkes Architects - £4,680 incl VAT £3,900 excl VAT (Previously circulated)

Quotation 2: Conception Architects - £4,140 incl VAT £3,450 excl VAT. (Previously circulated)

19.60.3 Colsterworth and District Youth Centre AGM Minutes. (Previously Circulated 15.04.19)

19.60.4 Little Legs Building – update registered owners' contact address with HM Land Registry:-

Sign form HM Land Registry Form COG1

Sign & certify HM Land Registry form ID2

Finance and Administration Committee Report.

19.60.5

District Councillor Bob Adams Report.

19.60.6

19.61 Finance: The Annual Governance Statement 2018/19

19.61.1 Approval of Annual Governance Statement section 1.

19.61.2 Sign Annual Governance statement section 1

19.61.3 Approval of Annual Governance Statement section 2.

19.61.4. Sign Annual Governance statement section 2

19.61.5 Approval of Accounting Statements 2018/2019

19.61.6 Approve Accounts for payment.

19.61.7 Agree amount to transfer from Community Bank Account to Community Savings Bank Account.

19.61.7 Update HSBC Bank Mandate signatories.

19.62 Matters requiring attention such as potholes and faulty street lights.

19.63 Date of next Parish Council meeting is Tuesday 4th June 2019.

Sue Grant

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