

Minutes of the Parish Council meeting held on Tuesday 4th October 2022.

Public Forum

There were no members of the public present.

Councillors: C Hainsworth, E O'Neill, C Russell, R Brocklebank, L Bennett, G Henton, T Neale, L McShane & K Vickers.

In Attendance

Sue Grant Parish Clerk.
South Kesteven District Council (SKDC) Councillor D Bellamy.

Agenda Item No	
2022.75	Apologies for absence. Cllrs A Bouvie, J Clark, S Walker & I Johnson,
2022.76	Chairman's remarks. Chair to the Parish Council Cllr Caroline Hainsworth welcomed everyone to the meeting. They commented on the mild weather and hoped for a good meeting.
2022.77	Declarations of interest in accordance with the LGA 2000 None
2022.78	Approval of the Minutes of the previous meeting. Cllr T Neale abstained because they were not present at the previous meeting. All other members that the official minutes of the meeting of the Parish Council held on 6 th September 2022 be approved as a correct record and duly signed and dated by the chairperson.
2022.79	County/District Councillor Report SKDC District Councillor D Bellamy reported: - <ol style="list-style-type: none"> 1. Following Cllr Ben Green's request for a PCSO presence at a Parish Council meeting the Chief Constable of Lincolnshire Constabulary would be arranging a meeting with Cllr Green. 2. Cllr Bellamy thanked the Parish Council for the vehicle activated sign (VAS) which the Parish Council had agreed to install at North Witham. 3. Cllr K Vickers brought up the subject of the A1 housing development, but Cllr Bellamy was not aware of a start date.
2022.80	<ol style="list-style-type: none"> 1. To resolve Parish Council Wreath Laying responsibility for Remembrance Day Sunday 13th November 2022. <p><u>It was proposed, seconded and Resolved</u></p> <p>Unanimously agreed that Chair to the Council Cllr C Hainsworth would lay the wreath on behalf of the Parish Council.</p>

Agenda Item No		
	<p>2. Resolve to purchase a Poppy Wreath from Royal British Legion (RBL) up to £20. (S.137 Expenditure)</p> <p><u>It was proposed, seconded and Resolved</u></p> <p>Unanimously agreed.</p>	
2022.81	<p>Brought forward from Agenda item September 2022.59. Resolve to agree for the Community Cleaners to work after sunset using head torches in line with Health and Safety.</p> <p>Agreed by a majority vote subject to the Clerk presenting a Risk Assessment to the Parish Council at the next meeting on 4th October 2022.</p> <p>1. Resolve to agree the working in the dark risk assessment.</p> <p><u>It was proposed, seconded and Resolved</u></p> <p>Agreed by a majority, Cllr G Henton was against.</p> <p>2. Resolve to agree a budget of £80 to purchase 2 rechargeable head torches, 2 x sets of high Viz coats and over trousers and small first aid kit.</p> <p><u>It was proposed, seconded and Resolved</u></p> <p>Agreed by a majority, Cllr G Henton was against.</p>	
2022.82	<p>Resolve to switch on the Christmas Lights at St John the Baptist Church at 6.30pm on Friday 2nd December 2022.</p> <p><u>It was proposed, seconded and Resolved</u></p> <p>Unanimously agreed. A short discussion took place identifying a potential resident to switch on the lights. The Clerk to follow this up.</p>	
2022.83	<p>Request from the Paddock Tenant to run a spur off the existing water supply and install a separate tap to the field, with a separate water meter. All costs covered by the tenant who would submit meter readings and pay for the water usage separately.</p> <p><u>It was proposed, seconded and Resolved</u></p> <p>Agenda item fell.</p>	
2022.84	<p>Risk Exception Report</p> <p><u>It was proposed, seconded and Resolved</u></p> <p>Cllrs accepted the status of the report with no amendments.</p>	
2022.85	Clerks Report	Action
1	Work to renovate the Parish Council Notice Board on Bourne Road and the timber bus shelters at North Witham, Gunby & Colsterworth is scheduled to start in October.	Clerk
2	The Clerk is sourcing 'No Dog Fouling Signs' to be placed around Colsterworth.	Clerk

3	FMS Report Speed Limit signs and others obscured by vegetation on B676 Stainby Road resolved due to Cllr Brocklebank's persistence.	None
4	The Isaac Newton Bench for Woolsthorpe Road has been ordered. Minute ref 31/05/2022 2022.22.	Clerk
5	The speed signs from Elan City for Woolsthorpe Road and North Witham have been ordered minute ref 31/05/2022 2022.30.	Clerk
6	Fallen tree on Footpath 17 reported to LCC ROR. Report ref: 1700978 & 1702793. LCC ROW confirmed work is planned.	Clerk
2022.86	Correspondence received	
1	Report of a dangerous branch on trees opposite Old Post Lane Play area. The land is not the responsibility of the Social Club or Parish Council. It has been reported to LCC Highways via Fix My Street 431464 who state the land is not their responsibility. The Clerk investigating responsibility with David Wilson Homes.	Clerk
2	Query regarding the derelict garage on the High Street. This is on hold. In March 2021 the Parish Council were informed by a resident with historic ownership of the derelict garage that they were starting the process to formalise ownership with HM Land Registry.	To be an agenda item for November 2022.
3	SKDC review of polling district and polling places in the South Kesteven area. The draft proposals and maps of the polling districts where changes are suggested are also available on the Council's website www.southkesteven.gov.uk/pollingreview . A period of public consultation on these draft proposals, which will run until Friday, 7 October 2022.	None
4	Email received asking what progress the Parish Council have made with the derelict garage. Advised This is on hold. In March 2021 the Parish Council were informed by a resident with historic ownership of the derelict garage that they were starting the process to formalise ownership with HM Land Registry.	To be an agenda item for November 2022.
5	Eight RBL lamp post poppies have been donated to the Parish Council by a generous local resident. Thank you.	Letter of thanks sent by the Clerk.
6	Anglian Water Lincolnshire Reservoir Project. The initial concept plan for the reservoir, is now publicly available on their website https://www.anglianwater.co.uk/environment/investing-in-the-future-of-water/two-new-reservoirs/about-the-new-reservoirs-in-lincolnshire-and-fens/	None
7	Report of overhanging vegetation on Footpath 9. Problem reported to LCC ROW who confirmed the path had been cut back but they do not cut above head heights because it does not affect the footpath.	None
8	SKDC Proposed Council Tax Support Scheme 2023/24. A consultation has been published on our website, which can be viewed at http://www.southkesteven.gov.uk/CouncilTaxSupportSchemeSurvey .	None
9	Following on from a River Witham pollution incident in 2019 a request has been received from a parishioner for the to consider Parish Council consulting with the Environment Agency and local landowners to investigate measures that may help mitigate future incidents.	Forward agenda for November
2022.87	Planning Applications - SKDC	Comments
S22/1692	Submission of details reserved by Condition 3 (Ground Investigations), 4 (Tree Survey) and 5 (Sustainable Buildings) of S22/0615 Location: Street Record, Woodyard Close, Colsterworth, Lincolnshire, NG33 5JD	None
S22/1732	Section 73 application to vary Condition 2 (Approved Plans) of planning permission S22/0615 (Construction of 2-storey detached dwelling and triple garage with studio above) to include the addition of a front porch and an	

	orangery to the rear. Location: Street Record, Woodyard Close, Colsterworth, Lincolnshire, NG33 5JD	
S22/1805	Proposed raised patio and attached rear timber pergola. Location: Beech House, 7A Woodlands Drive, Colsterworth, Lincolnshire, NG33 5NH	None
	SKDC Planning Permission	
S22/1323	Two storey side extension. 23 High Street Colsterworth, Lincolnshire NG33 5NE	None
	SKDC Approval of Reserved Matters	
S21/1906	Reserved matters for appearance, layout, scale and access for the erection of 70 dwellings following Outline permission S18/2379. Location: Land West Off A1 And North Of Bourne Road, Colsterworth	None
	Appeal Withdrawn	
S21/1566	App/E2530/W/22/3296180: Woodyard To The Rear Of 13-17 Stamford Road Colsterworth Ng33 5jd - S21/1566 - Appeal Withdrawn By Applicant.	None
Group Reports		
2022.88.1	<p>Highways & Footpaths Working Group Report</p> <p>Speed Signs Project update. (Cllr C Hainsworth)</p> <p>The VAS Project plan and risk assessment was circulated to all Cllrs.</p>	
2022.88.2	<p>Finance & Administration Committee Report</p> <p>1. Finance and Administration (F & A) Committee Report (Cllrs Bouvie, Hainsworth, L McShane & E O'Neill) No meeting this month, date for the next meeting Tuesday 18th October 2022.</p> <p>2. Resolve to adopt the following policies for their annual review.</p> <ol style="list-style-type: none"> 1. CAD Equal Opportunities Policy 2. CAD Grants Allocation 3. CAD Grants 4. CAD Volunteer Policy 5. CAD Employment Policy 6. CAD Nature Trail Constitution 7. CAD Risk Management 8. CAD Publications Scheme <p><u>It was proposed, seconded and Resolved</u></p> <p>Unanimously agreed to renew Policies 1, 2, 3 & 8.</p> <p>Unanimously agreed to renew Policies 4, 5 & 6 with a short amendment to acknowledge the principles of the 'Civility & Respect Pledge'.</p> <p>Unanimously agreed to defer Policy 7 to the following meeting after the F&A Meeting 18th October 2022.</p> <p>3. Net Position by Cost Centre and Code 27/09/2022.</p>	
2022.88.3	<p>Environment & Amenities Working Group Report.</p> <p>1 Agree volunteer Cllr for allotment inspections and dates of inspections.</p> <ul style="list-style-type: none"> • Cllr K Vickers volunteered for the Stamford Road inspection. Date to be confirmed. 	

	<ul style="list-style-type: none"> Cllr G Henton volunteered for the Woolsthorpe Road inspection. Date to be confirmed.
2022.88.4	Planning Committee Report – No Report this month.
2022.89	Approve accounts for payment. <u>It was proposed, seconded and Resolved</u> Unanimously agreed.
2022.90	Matters requiring attention such as potholes and faulty streetlights.
2022.91	Date of next Parish Council meeting is Tuesday 1st November 2022

COLSTERWORTH AND DISTRICT PARISH COUNCIL

ACCOUNTS FOR PAYMENT SEPTEMBER 2022

ONLINE PAYMENTS

	Payee Name	Details	Amount
05/10/2022	Stuart Whitcombe	In Touch Editing Oct edition	£80.00
05/10/2022	Staff 2 & 3	Wages & Expenses Staff 2 & 3	£563.64
06/10/2022	Staff 1	Clerk Salary & Expenses	£848.55
07/10/2022	DB Ostler Builder	Removal & installation of bench OPL	£150.00
07/10/2022	Diocese of Lincoln (LDTBF)	Allotment rent Stamford Rd 6 x months	£200.00
07/10/2022	Colsterworth Trust Estate	Embankment wood rent	£10.00
07/10/2022	Colsterworth Trust Estate	Embankment wood rent	£10.00
08/10/2022	HMRC	PAYE Q2	£778.45
09/10/2022	Life in Pictures	InTouch printing Sept	£276.00
09/10/2022	David Warden (MCS Ground Care)	LCC & Village grass cut	£502.00
10/10/2022	David Warden (MCS Ground Care)	LCC & Village grass cut	£818.00
		Sub Total	£4,236.64
05/10/2022	Transfer from Deposit Acc to Community Acc	To maintain a credit balance prior to 2nd Precept instalment	£4,000.00
DD's			
DD	Focus	Office Telephone	£24.35
DD	HSBC	Bank Charges	£5.00

DD	Wave	Woolsthorpe Rd allotment water bill	£34.03
DD	Wave	Stamford Rd allotment water bill	£0.00
			£63.38
		Grand Total	£4,300.02

	Balances	
Reconciled		
03/10/2022	Income from 01/04/2022	£26,009.43
	Expenditure from 01/04/2022	£23,850.64
	Surplus/Deficit =	£2,158.79
	Less Unpresented payments excl DD's	£4,236.64
	Surplus/Deficit =	£1,922.15
	Balances	
03/10/2022	Deposit Account	£72,349.00
03/10/2022	Community Account	£2,554.78
	Total	£74,903.78
	Less unpresented Payments & chq's	£70,667.14

2022.92	<p>Matters requiring attention such as potholes and faulty streetlights.</p> <p>The Clerk will again report the long deep rut on the carriageway of the Bourne Road roundabout to FMS emphasizing the health and safety aspect of the defect.</p> <p>Post meeting note – FMS ref 433034</p>
2022.93	<p>Date of next Parish Council meeting is Tuesday 1st November 2022. There being no other business Chairperson C Hainsworth closed the meeting at 8.25pm pm.</p> <p>SIGNED:</p> <p>CHAIRPERSON</p> <p>DATE: 1st November 2022</p>

Attendance to date (May 2022 to April 2023) – annual maximum 10 (No meeting August & January)				
Cllr Name	Constituency	Attended	Apologies	Absent

J Clark	North Witham & Lobthorpe	2	3	
A Bouvie	Colsterworth	4	1	
E O'Neill	Colsterworth	5		
C Hainsworth	Gunby & Stainby	5		
G Henton	Colsterworth	5		
L McShane	Colsterworth	4	1	
C Russell	Colsterworth	5		
L Bennett	Colsterworth	5		
R Brocklebank	North Witham & Lobthorpe	5		
K Vickers	Colsterworth	4	1	
I Johnson	Colsterworth	2	2	1
T Neale	Colsterworth	4	1	
S Walker* Appointed July 2022	Colsterworth	1	1	
Vacancy	Colsterworth x 2			
Vacancy	Gunby & Stainby x 1			