



## Colsterworth & District Parish Council

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Dear Parish Councillor,

You are hereby summoned to attend the next meeting of this Parish Council, which will be held **7.30pm**, on **Tuesday 6<sup>th</sup> September 2022**. The business to be dealt with at the meeting is listed in the agenda. Supporting information can be found on the following link to the Parish Council website <https://colsterworth.parish.lincolnshire.gov.uk/council-business/pc-meeting-september-2022>

**Councillors who are unable to attend a Parish Council meeting must advise the Parish Clerk before the meeting stating the reason for absence.**

There will be a 10-minute public forum between **7.30pm and 7.40pm** when members of the public may ask questions or make short statements to the Parish Council and your attendance is requested during this period.

Agenda Item No	
2022.54	Apologies for absence.
2022.55	Chairman's remarks.
2022.56	Declarations of interest in accordance with the LGA 2000
2022.57	Approval of the Minutes of the previous meeting.
2022.58	County/District Councillor Report.
2022.59	Resolve to agree for the Community Cleaners to work after sunset using head torches in line with Health and Safety.
2022.60	To agree grass cutting contractors for 2021, 2022 & 2023 season from quotes obtained. 1yr and 3yr quotations.
2022.61	Resolve to repair the timber bus shelter at North Witham from the quotations received. (Cllr Clark).
2022.62	Resolve to agree to accept the quotation received to renovate the timber Parish Council notice board on Bourne Road.
2022.63	Resolve to make an application to "The National Lottery Awards For All" to help fund the restoration of the three timber bus shelters at North Witham, Gunby & Colsterworth.
2022.64	Resolve to discuss civility and respect and sign up to 'The Civility and Respect Pledge'.
2022.65	Request to inter a casket containing the cremated remains of a family member into Grave Ref R16 at Old Post Lane Cemetery without using a Funeral Service Provider. All groundwork to be arranged privately to a minimum depth of 18 inches.
2022.66	Request from the Paddock Tenant to run to run a spur off the existing water supply and install a separate tap to the field, with a separate water meter. All costs covered by the tenant who would submit meter readings and pay for the water usage separately.
2022.67	Risk Exception Report
2022.68	Clerks Report
2022.69	Correspondence Received
2022.70	Planning Applications

Agenda Item No	
<b>Group Reports</b>	
2022.71.1	<p>Highways &amp; Footpaths Working Group Report Speed Signs Project update. (Cllr C Hainsworth)</p> <ol style="list-style-type: none"> <li>1. Resolve to confirm delivery addresses – volunteers required (All)</li> <li>2. Resolve to liaise with LCC for ordering posts and installation at nominated sites and assisting with installation (Clerk/Cllr Hainsworth).</li> <li>3. Resolve to ask for agreement to request a formal site visit and review from LCC Highways and share separate report “Request for Review of High Street Traffic Safety Issues” County Cllr Charlotte Vernon to take to LCC Officers.</li> </ol>
2022.71.2	<p><b>Finance &amp; Administration Committee Report</b></p> <ol style="list-style-type: none"> <li>1. Finance and Administration (F &amp; A) Committee Report (Cllrs Bouvie, Hainsworth &amp; E O’Neill) No meeting this month, date for the next meeting to be agreed.</li> <li>2. Resolve to accept the PKF Littlejohn LLP Accountants Annual Governance &amp; Accountability Return (A.G.A.R.) Conclusion for year ended 31st March 2022. AGAR Sections 1, 2 &amp; 3.</li> <li>3. Resolve to publish the AGAR Notice of Conclusion of Audit from 8th September 2022 to 31st October 2022.</li> <li>4. Resolve to re-appoint the internal auditor.</li> <li>5. Resolve to remain opted into the Smaller Authorities’ Audit Appointments for the next 5-year appointing period which runs from 2022-23 until 2026-27. Deadline to opt out 28<sup>th</sup> October 2022.</li> <li>6. Net Position by Cost Centre and Code 28/08/2022</li> </ol>
2022.71.3	<p><b>Environment &amp; Amenities Working Group Report.</b></p> <p>Update from agenda item May 2022.22. Metal bench, to commemorate the birthplace of Sir Isaac Newton. (Cllr R Brocklebank).</p> <ol style="list-style-type: none"> <li>1. Resolver to accept and proceed with the backplate design to the bench as proposed by Cllr R Brocklebank at the approved cost of £850 (quotation attached). Additional cost of £400 generously donated by Chris Kennedy of Roll &amp; Scroll.</li> </ol>
2022.71.4	Planning Committee Report – No Report this month.
2022.72	Approve accounts for payment.
2022.73	Matters requiring attention such as potholes and faulty streetlights.
2022.74	Date of next Parish Council meeting is Tuesday 4 <sup>th</sup> October 2022.

*S Grant*

Date 30/08/2022

**Sue Grant, Parish Clerk**

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