

Minutes of the Parish Council meeting held on Tuesday 3rd May 2022.

Public Forum

Chairperson to the Council Cllr Caroline Hainsworth welcomed everyone to the meeting and invited the one member of the public present to speak. The member of the public reminded the Parish Council of their voluntary litter picking efforts but reported that again there was still as much litter on the A151 flyover as before. They reported that they had approached the A1 Truck Stop to install extra bins and asked the Parish Council to support this by sending a letter to the A1 Truck Stop requesting they install extra bins on their land fence side of the flyover.

Outcome.

The Clerk agreed to send a letter and Cllr C Hainsworth thanked the member of the public for all their voluntary litter picking activities.

Councillors: C Hainsworth, E O'Neill, C Russell, R Brocklebank, J Clark, K Vickers, L Bennett, G Henton, A Bouvie and & T Neale.

In Attendance

Sue Grant Parish Clerk.
District Councillors and B Green and D Bellamy.

Agenda Item No	
2022.1	Apologies for absence. Cllr I Johnson. No reason given.
2022.2	Chairman's remarks. Cllr C Hainsworth Chairperson to the Council reported that they had no remarks of note and moved on to the Parish Council Annual General Meeting standing down as Chairperson.
2022.3	Elections: 3.1 Election of Chairman <u>It was proposed, seconded and Resolved</u> Cllr J Clark Cox proposed Cllr C Hainsworth, seconded by Cllr L Bennett. Unanimously agreed. 3.2 Election of Vice Chairman <u>It was proposed, seconded and Resolved</u> Cllr L Bennett proposed Cllr E O'Neill, seconded by Cllr L McShane. Unanimously agreed.
2022.4	Declarations of interest in accordance with the LGA 2000 None.
2022.5	Approval of the Minutes of the previous meeting. <u>It was proposed, seconded and Resolved</u> Cllr J Clark reported two post meeting amendments, the first a correction to his initial on page 670 the Public Forum and storm damage to the North Witham bus shelter, agenda item 2021.161 (page 675). Cllrs L Bennett and L McShane abstained because they were not present at the previous meeting, all other members agreed that the official minutes of the meeting of the Parish Council held on 5th April 2022 be approved as a correct record and duly signed and dated by the Chairperson.

Agenda Item No	
2022.6	<p>Election of lead Councillors for: - 6.1 - Finance and Administration Committee x 4 Councillors</p> <p><u>It was proposed, seconded and Resolved</u> Cllrs C Hainsworth, E O'Neill, A Bouvie and L McShane, were duly elected.</p> <p>6.2 - Environment and Amenities Working Group x 3 Councillors <u>It was proposed, seconded and Resolved</u> Cllrs would volunteer on an ad hoc basis as and when required.</p> <p>6.3 - Footpaths and Highways Working Group x 3 Councillors <u>It was proposed, seconded and Resolved</u> Cllrs C Hainsworth, R Brocklebank, L Bennett and Cllr J Clark continued as a members of the Working Group.</p> <p>6.4 – Planning Committee x 4 Councillors <u>It was proposed, seconded and Resolved</u> Councillors C Russell, A Bouvie, L McShane, L Bennett and J Clark were duly elected.</p>
2022.7	<p>County/District Councillor Report. County Cllr Charlotte Vernon sent her apologies and the Clerk read out the following highlights of a report prepared by Cllr Vernon: -</p> <ol style="list-style-type: none"> 1. LCC Spring 2022 County Views online Survey, closing date 9th May 2022. 2. LCC Good Citizens Award. Closing date 6th May 2022. 3. Local Childcare Survey from 25th April to 6th May 2022. 4. Ukrainian Refugee update – Nearly 200 people or families have come forward as potential hosts in Lincolnshire. 5. Bin information – Following a recent bin lorry fire a reminder not to put batteries in bins. 6. Fixmystreet – Continue to make reports through the website. <p>District Cllr Dave Bellamy Reported: -</p> <ol style="list-style-type: none"> 7. Planning S21/19063 - New housing development Bourne Road adjacent to the A1 is going before the Planning Committee on 13th May 2022. 8. Planning S22/0378 North Witham. Use of land for building materials storage has been refused but there is reason for concern for potential future planning applications. 9. Suggested a review of the Colsterworth and District Neighbourhood Plan. Cllr D Bellamy offered to help and make enquiries at SKDC for any potential Grant funding. 10. SKDC Planning enforcement are catching up with their workload and asked for the Clerk to forward the address of the Woolsthorpe Road case to follow up on. <p>District Cllr Ben Green Reported: -</p> <ol style="list-style-type: none"> 11. They attended their first Rural Communities Committee Meeting where the following were discussed, Heating oil effect on recent prices, Rural crime – horse box and trailer thefts. Reminder to horse box owners to be vigilant. 12. Cllr G Henton mentioned the possibility of Grantham Town having a Mayor and a short discussion took place. 13. Ben thanked everyone who turned up for the Nature Trail photo on Bank Holiday Monday morning 2nd May.
2022.8	<p>Risk Exception Report The Clerk to continue to control and manage the risks towards the target RAG status of low risk (Green).</p>
2022.9	<p>Clerks Report</p>
1	<p>Two parties have expressed an interest in moving forward with the restoration of the War Memorial. On 2nd May 2022 one party withdrew their interest.</p>
2	<p>Cllr Roy Brocklebank has been successful in making contact with Allison Homes who will arrange to remove the large sign on the High Street/Bridge End.</p>
3	<p>Notification of essential drainage maintenance a1 Colsterworth to Long Bennington</p>

Agenda Item No	
	Work is due to start on Monday 9 May 2022 and completion we anticipated by the end of September 2022. For further information contact the National Highways Customer Contact Centre on 0300 123 5000 or email info@nationalhighways.co.uk
4	Temporary traffic restriction: Reads Lane, Colsterworth Period of restriction: 24/05/2022 - 26/05/2022
5	The missing/damaged Woolsthorpe nameplate on Old Post Lane has been reported to SKDC to arrange a replacement.
6	The bench for the Nature Trail has been ordered following receipt of the £500 Ward Member Grant from SKDC Councillor Ben Green and the £400 grant from the Frederick Ingle Trust.
7	The damaged bench High Street junction Bourne Road will be removed, and a replacement ordered from the Insurance claim.
8	The Clerk met with a Gunby resident regarding the repairs to the banking by Anglian Water. Sandbags are still in place, the Clerk to investigate. The resident gave good feedback on the new grass cutting contractor.
9	On 25/04/2022 the Clerk and Vice Chairman Ellis O'Neill met with representatives of the Women's Institute to investigate their offer to replace the broken bench on Old Post Lane.
10	Jackie Taylor has tidied up the War Memorial flower beds and plans to plant some flowers when the weather improves.
2022.10	Correspondence Received
1	Email received raising questions of the profit/loss of the In Touch magazine and complaint about the size of the typefaces used both too small and too large. Clerk discussed with the editor.
2	Request from a Woolsthorpe Road allotment holder to put a pipe from allotment 8b to the river to prevent the allotments closest to the river from flooding.
3	Enquiry regarding planting a tree in St John the Baptist Church graveyard. Forwarded to the church wardens.
4	Copy of Colsterworth Youth Centre final accounts 2021/2022 received and filed for the Parish Council records.
5	Message received from the Dot Williams of the Colsterworth Women's Institute informing that at their meeting 3 rd May 2022 they agreed to offer a donation to the Parish Council to wards replacing the bench on Old Post Lane near the Cemetery entrance. To be agreed at their Annual General Meeting.
2022.11	SKDC Planning Applications
S22/0677	Urgent repair to dilapidated and storm damaged outbuildings and supporting walls. Lime repointing to all elevations of the house, replacement of timber window and cill, re-tiling of roof. The Hollies, 18 Back Lane, Colsterworth, Lincolnshire, NG33 5H
S22/0741	Single storey rear extension Location: 46B Bourne Road, Colsterworth, Lincolnshire, NG33 5JE.
S22/0864	Proposed window/door replacement. Glebe Farm Cottage, Main Street, Gunby, Lincolnshire, NG33 5LF
S22/0865	Proposed window/door replacement Glebe Farm Cottage, Main Street, Gunby, Lincolnshire, NG33 5LF
S22/0862	Ground floor extension to existing dwelling. 33A Newton Way, Woolsthorpe By Colsterworth, Lincolnshire, NG33 5NR,
S22/0879	Alterations and extension to existing outbuilding to form annex. Home Farm House, 57 High Street, Colsterworth, Lincolnshire, NG33 5HZ
S22/0378	Use of Land for the storage of Building Materials. Former Quarry Site Old Post Lane, Grantham. North Witham NG33 5JZ
	SKDC Planning Refusal
S22/0378	Use of Land for the storage of Building Materials. Former Quarry Site Old Post Lane, Grantham North Witham NG33 5JZ
Group Reports	
2022.12.1	Highways & Footpaths Working Group Report
2022.12.2	Environment & Amenities Working Group Report 1. Allotment Inspection date to be agreed. 10.30am Saturday 14 th May. Cllr G Henton and the Clerk. Finance and Administration (F & A) Committee Report (Cllrs Bouvie, Hainsworth & E O'Neill) F & A meeting minutes 19/04/2022 submitted to council for full assurance 03/05/2022. <u>It was proposed, seconded and Resolved</u>

Agenda Item No	
	<p>Unanimously agreed.</p> <p>Finance: The Annual Governance Statement 2021/2022</p> <p>2. Approval of Annual Governance Statement section 1 <u>It was proposed, seconded and Resolved</u> The Annual Governance Statement section 1 was unanimously approved.</p> <p>3. Sign Annual Governance statement section 1 <u>It was proposed, seconded and Resolved</u> The Annual Governance Statement Section 1 was duly signed by the Chair of the Council C Hainsworth and the Clerk.</p> <p>4. Approval of Annual Governance Statement section 2. <u>It was proposed, seconded and Resolved</u> The Annual Governance Statement Accounting Section 2 was unanimously approved.</p> <p>5. Sign Annual Governance statement section 2 <u>It was proposed, seconded and Resolved</u> The Annual Governance Accounting Statement section 2 was duly signed by the Clerk then Chair of the Council C Hainsworth.</p> <p>6. Approval of Accounting Statements 2021/2022 <u>It was proposed, seconded and Resolved</u> The Accounting Statement was unanimously approved.</p> <p>7. Approve the Notice of the period of Public Rights and Publication of Unaudited Annual Governance and Accountability Return. <u>It was proposed, seconded and Resolved</u> Unanimously Approved.</p> <p>8. Resolve to approve the recommendations from the Finance and Administration Report 19th April 2022. <u>It was proposed, seconded and Resolved</u> Unanimously agreed</p> <p>Resolve to approve the following policies at their annual review: -</p> <p>9. CAD Standing Orders Next Review May 2022 <u>It was proposed, seconded and Resolved</u> Unanimously agreed</p> <p>10. CAD Financial Reserves Policy Review May 2022 <u>It was proposed, seconded and Resolved</u> Unanimously agreed</p> <p>11. CAD Code of Conduct - Next Review May 2022 <u>It was proposed, seconded and Resolved</u> Unanimously agreed</p> <p>12. CAD Communications Policy - Next Review May 2022 - Recommended update highlighted in yellow. <u>It was proposed, seconded and Resolved</u> Unanimously agreed</p> <p>13. CAD Social Media Policy - Next Review May 2022 <u>It was proposed, seconded and Resolved</u></p>

Agenda Item No																																																																															
	Unanimously agreed Net Position by Cost Centre and Code 25.04.2022 uploaded to website. Planning Committee Report – No Report this month.																																																																														
2022.13	Approve accounts for payment. It was proposed, seconded and Resolved Unanimously approved. COLSTERWORTH AND DISTRICT PARISH COUNCIL ACCOUNTS FOR PAYMENT MAY 2022 <table border="1" data-bbox="355 707 1477 1749"> <thead> <tr> <th colspan="4" data-bbox="355 707 1477 752">ONLINE PAYMENTS</th> </tr> <tr> <th data-bbox="355 752 612 824">Date of payment</th> <th data-bbox="612 752 1015 824">Payee Name</th> <th data-bbox="1015 752 1315 824">Details</th> <th data-bbox="1315 752 1477 824">Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="355 824 612 873">04/05/2022</td> <td data-bbox="612 824 1015 873">Stuart Whitcombe</td> <td data-bbox="1015 824 1315 873">In Touch Editing</td> <td data-bbox="1315 824 1477 873">£80.00</td> </tr> <tr> <td data-bbox="355 873 612 974">04/05/2022</td> <td data-bbox="612 873 1015 974">Kevin Atter</td> <td data-bbox="1015 873 1315 974">Wages & Expenses Staff 2 & 3</td> <td data-bbox="1315 873 1477 974">£563.64</td> </tr> <tr> <td data-bbox="355 974 612 1077">05/05/2022</td> <td data-bbox="612 974 1015 1077">Sue Grant</td> <td data-bbox="1015 974 1315 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	DD	Focus	Office Telephone	£23.40															
	DD	HSBC	Bank Charges	£5.80															
			Sub Total	£29.20															
		Balances																	
	Reconciled																		
	29/04/2022	Income from 01/04/2022	£21,224.59																
	29/04/2022	Expenditure from 01/04/2022	£29.20																
		Surplus/Deficit =	£21,195.39																
		Less Unpresented payments excl DD's	£0.00																
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		Balances																	
	29/04/2022	Deposit Account	£54,322.13																
	29/04/2022	Community Account	£39,618.25																
		Total	£93,940.38																
		Less unpresented Payments & chq's	£93,940.38																
2022.14	Matters requiring attention such as potholes and faulty streetlights. Report of tree cutting on the Nature Trail beyond footpath 1 behind Ingle Court area. The Clerk to investigate and report to the Nature Trail Ranger.																		
2022.15	Date of next Parish Council meeting is Tuesday 31 st May 2022 at 7.30pm at the Methodist Village Hall Colsterworth. There being no other business Chairperson C Hainsworth closed the meeting at 8.45pm. SIGNED: CHAIRPERSON DATE: 31st May 2022																		
	Attendance to date (May 2022 to April 2023) – annual maximum 10 (No meeting August & January) <table border="1" data-bbox="352 2022 1182 2145"> <thead> <tr> <th data-bbox="352 2022 552 2056">Cllr Name</th> <th data-bbox="552 2022 759 2056">Constituency</th> <th data-bbox="759 2022 903 2056">Attended</th> <th data-bbox="903 2022 1062 2056">Apologies</th> <th data-bbox="1062 2022 1182 2056">Absent</th> </tr> </thead> <tbody> <tr> <td data-bbox="352 2056 552 2112">J Clark</td> <td data-bbox="552 2056 759 2112">North Witham & Lobthorpe</td> <td data-bbox="759 2056 903 2112">1</td> <td data-bbox="903 2056 1062 2112"></td> <td data-bbox="1062 2056 1182 2112"></td> </tr> <tr> <td data-bbox="352 2112 552 2145">A Bouvie</td> <td data-bbox="552 2112 759 2145">Colsterworth</td> <td data-bbox="759 2112 903 2145">1</td> <td data-bbox="903 2112 1062 2145"></td> <td data-bbox="1062 2112 1182 2145"></td> </tr> </tbody> </table>				Cllr Name	Constituency	Attended	Apologies	Absent	J Clark	North Witham & Lobthorpe	1			A Bouvie	Colsterworth	1		
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J Clark	North Witham & Lobthorpe	1																	
A Bouvie	Colsterworth	1																	

Agenda Item No						
	E O'Neill	Colsterworth	1			
	C Hainsworth	Gunby & Stainby	1			
	G Henton	Colsterworth	1			
	L McShane	Colsterworth	1			
	C Russell	Colsterworth	1			
	L Bennett	Colsterworth	1			
	R Brocklebank	North Witham & Lobthorpe	1			
	K Vickers	Colsterworth	1			
	I Johnson	Colsterworth			1	
	T Neale	Colsterworth	1			
	Vacancy	Colsterworth x 2				
	Vacancy	Gunby & Stainby x 1				