

## Minutes of the Parish Council meeting held on Tuesday 7<sup>th</sup> December 2021.

### Public Forum

There was one member of the public present who thanked the Parish Council for the opportunity to speak and introduced themselves as the Acting Chair of the Village Hall Committee (Sir Isaac Newton Memorial Hall Charity). They gave some background on agenda item 2021.102 below and confirmed that after many years the existing Committee members wished to retire and they had been unable to recruit new Committee members with the required skills to run the Charity and stated the following: -

- It had been agreed by a majority at both the Extra Ordinary Meeting and Annual General meeting to surrender the remainder of the lease of the Village Hall building to the Social Club.
- The Village Hall Committee (Sir Isaac Newton Memorial Hall Charity) had received a letter from Shouler & Son surveyors stating that there was no value in the remainder of the lease.
- The Social Club Committee are willing to accept the surrender of the lease and would continue to run the Village Hall for the benefit of local groups.

The member of the public finished by saying that the existing Village Hall Committee members were very sorry that the charity would not be able to continue.

**Councillors:** C Hainsworth, C Russell, G Henton, L McShane, L Bennett, R Brocklebank, A Bouvie, I Johnson and K Vickers & T Neale. E O'Neill arrived at 7.32pm.

### In Attendance

Sue Grant Parish Clerk.

District Councillor D Bellamy arrived at 7.30pm and left at 7.50pm.

2021.97	<p><b>Apologies for absence.</b></p> <p>Cllr Clark valid reasons given.</p>
2021.98	<p><b>Chairman's remarks.</b></p> <p>Chair to the Parish Council Cllr Hainsworth thanked everyone for coming considering the bad weather that was being experienced. She acknowledged that the funeral of the late County Councillor Adams would take place at 11am on Thursday 9<sup>th</sup> December and that he would be missed by the community. Cllr Hainsworth added that she was very sorry not to be able to attend the funeral, but the Clerk Sue Grant would be attending.</p> <p>Cllr Hainsworth informed the Cllrs that Cllr Jim Skelton had had to step down due to work commitments and gave thanks for his contribution to the Parish Council.</p>
2021.99	<p><b>Declarations of interest in accordance with the LGA 2000</b></p> <p>Cllr L McShane declared an interest in agenda item 2021.102.</p>
2021.100	<p>Approval of the Minutes of the previous meeting.</p> <p><b><u>It was proposed, seconded and Resolved</u></b></p> <p>Unanimously that the official minutes of the meeting of the Parish Council held on 2<sup>nd</sup> November 2021 be approved as a correct record and were duly signed and dated by the Chairperson.</p>
2021.101	<p><b>County/District Councillor Report.</b></p> <p><b>District Councillor D Bellamy Reported: -</b></p> <ul style="list-style-type: none"> <li>• The SKDC Planning Department was quiet, and he was not aware of any issues with the County Council planning department.</li> <li>• The proposed housing off Bourne Road has not yet gone to Committee. He would seek clarification on the timing of the survey which had been requested.</li> <li>• Cllr L McShane asked a question regarding the Woodyard Development on Stamford Road and Cllr Bellamy confirmed that the extra dwelling had been refused planning permission.</li> <li>• Cllr Bellamy finished by say how much the late Cllr Bob Adams will be greatly missed.</li> </ul>

2021.102	<p>Resolve to agree for the Clerk and Chairperson to sign the Land Registry Transfer form TR1 form as requested by the management committee of the Sir Isaac Newton Memorial Hall Charity in respect of the winding up of the charity for which the Parish Council are the Custodian Trustees. Title number LL279991, the Parish Council are the 'Transferor' and the 'Transferee' are trustees of Colsterworth Sports and Social Club.</p> <p>A discussion took place and the Acting Chair to the Village Hall Committee (Sir Isaac Newton Memorial Hall Charity) answered questions from the Cllr's.</p> <p><b><u>It was proposed, seconded and Resolved</u></b></p> <p>Unanimously agreed for the Clerk and Chairperson to sign the Land Registry Transfer form TR1.</p>
2021.103	<p>Resolve to agree to take part in the Queen's Platinum Jubilee Beacons event 2nd – 5th June 2022 and allocate £600 from reserves to cover the cost of the project. (Cllr T Neale)</p> <p><b><u>It was proposed, seconded and Resolved</u></b></p> <p>A discussion took place, and it was unanimously agreed to set up a Working Party consisting of Cllrs I Johnson, K Vickers, L Bennett and T Neale to investigate other options for a resolution at the February 2022 meeting.</p>
2021.104	<p>Resolve to agree to support the Queen's Green Canopy Project with trees donated by the Woodland Trust. (Cllr L McShane)</p> <p><b><u>It was proposed, seconded and Resolved</u></b></p> <p>Unanimously agreed and to involve the lead Nature Trail Ranger Mo Taylor looking at suitable locations.</p>
2021.105	<p>Resolve to purchase a heavy-duty litter bin including fixing kit at a cost of £224.23 excl vat to be sited close to the picnic benches on Colster Way and emptied monthly by the Community Cleaners. Request form the Public Forum 2nd November 2021.</p> <p><b><u>It was proposed, seconded and Resolved</u></b></p> <p>Unanimously agreed.</p>
2021.106	<p>Risk Exception Report</p> <p><b><u>It was proposed, seconded and Resolved</u></b></p> <p>The Clerk is managing the remaining risks towards the target RAG status of low risk (Green). The Risk Exception Report can be viewed on the Parish Council website.</p>
2021.107	<p><b>Clerks Report</b></p>
	<p>1. Footpath 7 classified as Priority 2 from LCC ROW. 02/12/2021 LCC ROW confirmed by email Patching works and potholes will be repaired by highways.</p>
	<p>2. Comments on the Reserved Matters S21/1906 (in respect of S18/2379) submitted to SKDC. Minute ref 2121.88.</p>
	<p>3. Street lights1, on Bourne Road and 74 &amp; 79 on Woolsthorpe Road reported to SKDC for repair.</p>
	<p>4. Wicksteed Leisure have been instructed to carry out the replace the bearings on the roundabout at Woolsthorpe Play Area. Lead-time for the works to be completed will be within 6-8 weeks however this is dependent upon the necessary parts being procured.</p>
	<p>5. From public forum 2<sup>nd</sup> November. A heavy-duty litter bin including fixing kit £224.23. See Agenda item 2021.105 December Meeting.</p>
	<p>6. Allotment inspection carried out by the Clerk and Cllr C Russell on Friday 12th November 2021. Letters sent to all allotment holders.</p>
	<p>7. The Clerk completed and submitted the Pensions Regulator re-enrolment duties.</p>
2021.108	<p><b>Correspondence</b></p>
	<p>1. Enquiry regarding Woolsthorpe Road allotments access and hedge trimming. Current access remains.</p>
	<p>2. Information received regarding the 'Queen's Green Canopy Project' to support this project by planting trees within the Parish Council areas.</p>
	<p>3. Email received from Stainby resident concerned regarding potential increased HGV traffic in Stainby due to a future planning application.</p>
	<p>4. Parish Agreement Scheme – Urban Highway Grass Cutting 2022-23 received. The contribution will be no less than £2570.70 for 2022-23.</p>

5.	Report of a two-seater sofa fly tipped on School Lane towards footpath 17. Reported to SKDC Report Ref 2201733.	
<b>2021.109</b>	<b>SKDC Planning Applications</b>	
	None	
	<b>SKDC Planning Approval</b>	
S21/1575	Single storey extensions to front and rear of dwelling.36 Colster Way Colsterworth, NG33 5JT	
S21/1446	Proposed new animal barn / field shelter. Land South Of Stainby Road Colsterworth, NG33 5JD	
S21/2084	T1 Birch - reduce by 1.5m back to previous pruning points, T2 ,Eucalyptus - fell - low amenity value, T3 Birch - crown tidy and deadwood to encourage health and longevity, T4 Sorbus, T5 Hornbeam - crown reduce by 1m back to previous pruning points to prevent out growth of area Location: 33A Newton Way Woolsthorpe By Colsterworth, NG33 5NR.	
S21/2022	Detached garage with extended living accommodation over, ancillary to the main dwelling. Hill View South Witham Road, North Witham NG33 5LB	
	<b>SKDC Planning Withdrawn</b>	
S20/1820	Change of use from a dwelling house into a small children's home that will cater for up to four children. Location: Grange Farm South Witham Road, North Witham NG33 5LA	
<b>2021.110</b>	Group Reports	
	2021.110.1	Highways & Footpaths Working Group Report (Cllrs Bennett, Clark, Brocklebank and Hainsworth) No report this month.  Cllr R Brocklebank gave a verbal update on the recent Community Speed Watch (CSW) activities which had taken place in November. He is still awaiting feedback from LCC on the data collected in November. Due to the cold weather CSW will resume in April 2022.
	2021.110.2	<b>Environment &amp; Amenities Working Group Report</b>  1. <b>War Memorial Project (Phase 2) Update.</b> (Cllr C Hainsworth).  • Awaiting the 3 <sup>rd</sup> and final tender quotation. PPIY architects are following this up to present early in 2022. Cllr Hainsworth asked the Clerk to escalate the risk in respect of the ongoing deterioration of the WM and delays in the restoration project due to Covid and waiting for third tender document. Risk Exception Report updated.  2. Resolve to agree for Wicksteed to carry out the work to repair the corroded legs on the slide on Colster Way children's play area at a cost of £832.90 excl vat.  <b><u>It was proposed, seconded and Resolved</u></b> Unanimously agreed. A discussion also took place on possible future repairs and upgrades to existing older play equipment subject to investigating available Grant funding.
	2021.110.3	Planning Committee Report – No Report this month.
	2021.110.4	Finance and Administration (F & A) Committee Report (Cllrs Bouvie, Hainsworth, J E O'Neill & McShane) No report next F & A meeting April 2022.  1. Resolve to adopt the following policy at their annual review. CAD Finance & Administration (F&A) Committee. <b><u>It was proposed, seconded and Resolved</u></b> Unanimously agreed.  2. Resolve to agree the Clerks' annual leave request. <b><u>It was proposed, seconded and Resolved</u></b> Unanimously agreed.  Net Position by Cost Centre and Code uploaded to website.

2021.111

Approve Accounts for payment.  
**It was proposed, seconded and Resolved**  
 Unanimously approved and cheque signed by Councillors C Hainsworth and E O'Neill.  
**COLSTERWORTH AND DISTRICT  
 PARISH COUNCIL  
 ACCOUNTS FOR PAYMENT NOVEMBER  
 2021**

**ONLINE PAYMENTS**

Date of payment	Payee Name	Details	Reference/ Invoice No	Amount
08/12/2021	Stuart Whitcombe	In Touch Editing December Issue	153	£70.00
08/12/2021	Kevin Atter	Wages & Expenses Staff 2 & 3	N/A	£516.80
09/12/2021	Harrison Print	In Touch Printing	113243	£278.25
10/12/2021	Streetwise Environmental	LCC & Village Grass cut	51780	£261.60
10/12/2021	Streetwise Environmental	LCC & Village Grass cut	51781	£141.60
10/12/2021	Printerinks	Printer ink	2143	£98.93
10/12/2021	Printerinks	Printer Ink	2123	£41.95
10/12/2021	Buildbase	Gloves for Nature Trail	GTM/3527 49	£64.80
11/12/2021	David Warden MCS Ground Care	Annual Hedge Cut	1651	£540.00
			Sub Total	<b>£2,013.93</b>

**CHEQUES**

CHEQUE NUMBER	SUPPLIER	DETAILS		VALUE
103903	Parish Council	Staff Wages & Expenses 1	N/A	£854.93
			Sub Total	<b>£854.93</b>
<b>DD's</b>			<b>Direct Debits</b>	
DD	Focus	Office Telephone		25.68
			Grand Total not Incl DD's	<b>£2,868.86</b>

	Balances	
Reconciled		
30/11/2021	Income from 01/04/2021	£89,541.86

		<b>Expenditure from 01/04/2021</b>	<b>£73,869.73</b>		
		<b>Surplus/Deficit =</b>	£15,672.13		
		<b>Less Unpresented payments excl DD's</b>	<b>£2,868.86</b>		
		<b>Surplus/Deficit =</b>	<b>£12,803.27</b>		
		<b>Balances</b>			
<b>04/11/2021</b>		<b>Deposit Account</b>	£54,320.18		
<b>30/11/2021</b>		<b>Community Account</b>	£30,458.69		
		<b>Total</b>	<b>£84,778.87</b>		
		<b>Less unpresented Payments</b>	<b>£81,910.01</b>		
<b>2021.112</b>	<b>Matters requiring attention such as potholes and faulty streetlights.</b>				
	Streetlight not working on Bourne Road. This has already been reported to SKDC Street Lighting Department and scheduled for repair.				
<b>2021.113</b>	Date of next Parish Council meeting is Tuesday 1 <sup>st</sup> February 2022 at 7.30pm at the Village Hall Colsterworth subject to being COVID-19 safe.				
	<b>There being no other business Chairperson C Hainsworth closed the meeting at 8.30pm.</b>				
	<b>SIGNED:</b>				
	<b>CHAIRPERSON</b>	<b>DATE: 1<sup>st</sup> February 2022</b>			
	<b>Attendance to date (May 2021 to April 2022) – annual maximum 10 (No meeting August &amp; January)</b>				
	<b>Cllr Name</b>	<b>Constituency</b>	<b>Attended</b>	<b>Apologies</b>	<b>Absent</b>
	J Clark	North Witham & Lobthorpe	2	4	
	A Bouvie	Colsterworth	5	1	
	E O'Neill	Colsterworth	5	1	
	C Hainsworth	Gunby & Stainby	6		
	G Henton	Colsterworth	6		
	L McShane	Colsterworth	6		
	C Russell	Colsterworth	2	4	
	L Bennett	Colsterworth	5	1	
	*D Cox	Colsterworth	1	1	
	*J Skelton	Colsterworth	2	1	2
	R Brocklebank	North Witham & Lobthorpe	4	2	
	*K Vickers	Colsterworth	4		
	* I Johnson	Colsterworth	3	1	
	<b>Vacancy</b>	Colsterworth x 2			
	<b>Vacancy</b>	Gunby & Stainby x 1			
	*D Cox resigned 7 <sup>th</sup> July 2021				
	*K Vickers joined July 2021				
	*I Johnson joined July 2021				

	*J Skelton resigned December 2021	
--	-----------------------------------	--