

Minutes of the Parish Council meeting held on Tuesday 2nd November 2021.

Public Forum

There were three members of the public present: -

1. The first member of the public requested that the oil drums in the pond at the top of Bourne Road are removed and a new bin to be installed on a concrete base on Colster Way Play Area between the two benches there – similar to one that is already installed. The member of the public believed that installing a bin on a concrete base would make sure it was not tipped over and also felt that it would encourage people to use it.

Outcome: -

Chair to the Parish Council Cllr C Hainsworth confirmed that the request for a bin would be referred to the Clerk for investigations into costs and conveyed a special thank you to them for all the work they were doing on their litter picking activities.

2. The second member of the public spoke was a representative from Herewood Homes, they handed out drawings in support of the proposed 6th house on the Woodyard Development on Stamford Road, Colsterworth. They said the one extra stone-built house with a paddock would finish off the land. They explained that the Planning Officer from SKDC advised that they would require Parish Council support for the 6th property. Cllr's listened to what the member of the public had to say and advised that the Parish Council was not a Planning Authority. Cllr's were not supportive of any change to their original position of no comment.
3. The third member of the public offered to leave as the Public Session had over run. They spoke in relation to the Parish Council's War Memorial Project. They commented on the good work already done by the Parish Council and raised caution with the Parish Council to take on board interventions from another community group as he had heard discussions about moving the War Memorial. He was reassured that this was not the case by Cllr Henton as this was raised at last meeting and the view was that it should stay in its current position.
They were also advised that their interest as a member of the working party was noted as was the interest of any other members of the community who expressed a view and request to be involved in the progress of the project which was still in process. *

Councillors: C Hainsworth, E O'Neill, G Henton, L McShane, L Bennett, R Brocklebank, C Russell, J Clark, A Bouvie, I Johnson, K Vickers & T Neale.

In Attendance

District Councillor D Bellamy arrived at 7.30pm and left at 8.00pm.

2021.83	Apologies for absence. Councillor J Skelton valid reasons given.
2021.84	Chairman's remarks. Chairperson Cllr C Hainsworth welcomed everyone to the meeting.
2021.85	Declarations of interest in accordance with the LGA 2000 *Cllr C Hainsworth declared an interest in the War Memorial Project as she is also a member of Colsterworth Festival of Remembrance (CFoR).
2021.86	Approval of the Minutes of the previous meeting. <u>It was proposed, seconded and Resolved</u> District Councillor Bellamy raised a point of accuracy on the draft notes relating to agenda item 2021.69 second bullet point SP4 is the Local Plan not Neighbourhood Plan. This was corrected by the Clerk. Councillors A Bouvie, C Russell, T Neale & J Clark abstained because they were not present at the previous meeting. All other members present agreed that the official minutes of the meeting of the Parish Council held on 5 th October 2021 be approved as a correct record and were duly signed and dated by the Chairperson.

2021.87	<p>County/District Councillor Report. District Councillor D Bellamy Reported:-</p> <ul style="list-style-type: none"> Reserved Matters S21/1906 (in respect of S18/2379) - Feedback from the SKDC Planning Officer was that they were reassured that a new pond would be installed as part of the development which they were satisfied would catch surface water and be discharged into the existing system in a controlled manor into the Anglian Water system. So far there was no detailed information on predicted drainage. District Cllr Bellamy passed on County Councillor Adams apologies for not being able to attend the meeting.
2021.88	<p>Resolve to comment on the Reserved Matters S21/1906 (in respect of S18/2379). Up to 70 dwellings, Land West Off A1 And North off Bourne Road Colsterworth.</p> <p><u>It was proposed, seconded and Resolved</u> Cllrs unanimously approved submitting the comments as drafted with one small amendment raised by Cllr McShane: "Parish Council would ask Planners to take advice from LCC Specialist Drainage Engineers on this matter."</p>
2021.89	<p>Risk Exception Report <u>It was proposed, seconded and Resolved</u> The Clerk is managing the remaining risks towards the target RAG status of low risk (Green). The Risk Exception Report can be viewed on the Parish Council website.</p>
2021.90	<p>Clerks Report</p> <ol style="list-style-type: none"> The Clerk has invited a representative from FCC Environment to inspect the condition of the Bridge at the west end of the Nature Trail after being alerted by the Nature Trail Lead Ranger Mo Taylor that there were missing bricks, and the inner structure of the bridge was exposed to penetration by water. 01/11/2021 Update from FCC Environment. They have received a quote back from an engineering company to conduct an inspection who specialise in these sorts of structures. They will then look at any repair work needed from their report. The Clerk has applied for a 1 Tonne bag of salt offered by LCC Highways. The Clerk attended LCC Highways Parades awareness course on 20/10/2021 along with Volunteer Linda Nash. Thank you to Cllr Hainsworth and Dave Ostler for putting out the Road Closed advanced warning signs. Uneven surface on footpath 7 Colster Way to Back Lane reported to LCC Rights of Way.
2021.91	<p>Correspondence</p> <ol style="list-style-type: none"> Email from Herewood Homes regarding potential 6th house on The Woodyard, Stamford Road. Letter from Town & parish councils – Invitation to join in the Queen's platinum jubilee beacons 2nd June 2022. Cllr Terry Neale handed out information and gave a brief background and will form a proposal for the December 2021 Parish Council Meeting. Email from resident enquiring about participating in the Jubilee Tree planting year and offer to donate an Oak Tree grown from seed. Report of fire started on a picnic table on Colster Way Play area. Request from CFoR to place 2 x Poppy bins and a 5ft Tommy Soldier on the War Memorial grass subject to approval by LCC Highways. Report of fly tipping School Lane. Reported to SKDC. Report of speeding in Stainby. PCSO contacted to see if a Police presence can be given. CSW volunteers at Stainby require training. Action for the Clerk to take forward with LCC CSW. Report of flooding A1 North Woolsthorpe Exit/entry. Reported to Highways England. Local Transport Plan from Lincolnshire County Council survey. Find out more and complete the survey on our website before 1 December: https://www.lincolnshire.gov.uk/news/article/841/what-does-the-future-of-transport-look-like- Village Hall AGM notice received from the Village Hall Committee inviting representatives of the Parish Council to attend, date 30/11/2021. Action for the Clerk to prepare for the meeting.
2021.92	SKDC Planning Applications
S21/2044	Proposed two storey rear extension and single storey porch extension. 44 High Street, Colsterworth, NG33 5NF.
S21/2026	TPO Ash (T15) work to tree to prevent future burst mains. TPO243 Tree 15, Gunby Road And South Witham Road ,
S21/2022	Detached garage with extended living accommodation over, ancillary to the main dwelling. Hill View , South Witham Road, North Witham, NG33 5LB,

S21/2051	Erection of two storey side extension and landscape alterations. Location: Tower Hill Farm, Water Lane, Stainby, NG33 5QY,	
S21/2071	Removal of Condition 5 (Ancillary Occupation) of Planning Permission, S03/1745 to allow permanent independent occupation of dwelling, Condition Number(s): 5 Conditions(s) Removal: Change of use to rent out the property or sell them for residential purposes. The Barn, The Black Bull Guest House, Woolley's Lane, Lobthorpe, NG33 5LL	
S21/2069	Removal of Condition 5 (Ancillary Occupation) of Planning Permission S03/1746 to allow permanent independent occupation of dwelling Condition Number(s): 5Conditions(s) Removal: Change of use to rent out the property or sell them for residential purposes. Removal of restriction from the planning conditions. The Old Servant Quarters, The Black Bull Guest House, Woolley's Lane, ,Lobthorpe, NG33 5LL	
SKDC Planning Approval		
S21/1580	Alterations to listed building. Location: Home Farmhouse 57 High Street, Colsterworth NG33 5HZ	
S21/2084	T1 Birch - reduce by 1.5m back to previous pruning points, T2 Eucalyptus -fell - low amenity value, T3 Birch - crown tidy and deadwood to encourage health and longevity, T4 Sorbus, T5 Hornbeam - crown reduce by 1m back to previous pruning points to prevent outgrowth of area 33A Newton Way, Woolsthorpe By Colsterworth, NG33 5NR,	
S21/1796	Stone repairs to the memorial stone plinth and to the top cross; improvement of the surrounding paved area to enhance water drainage. Colsterworth War Memorial High Street, Colsterworth NG33 5JA	
SKDC Planning Refusal		
S21/1566	None	
2021.93	Group Reports	
2021.93.1	1. Highways & Footpaths Working Group Report (Cllrs L Bennett, R Brocklebank, J Clark and C Hainsworth). Previously circulated.	
2021.93.2	<p>Environment & Amenities Working Group Report</p> <p>1. War Memorial Project (Phase 2) Update. (Cllr C Hainsworth). Previously circulated.</p> <ul style="list-style-type: none"> • Awaiting tender quotations for next phase. • Planning Permission granted for 3 years from date of permission granted. Planning Ref S21/1796. <p>2. New Play Equipment for North Witham Play Area Working Party Update (Cllrs, J Clark, C Hainsworth & A Bouvie). Previously circulated.</p> <ul style="list-style-type: none"> • Project completed. <p>3. Resolve to agree for Wicksteed to carry out the work to replace the bearing set on the Pineapple Whirlpool Roundabout at Woolsthorpe Play Area at a cost of £840 excl vat.</p> <p><u>It was proposed, seconded and Resolved</u> Unanimously agreed.</p>	
2021.93.3	Planning Committee Report – No Report this month.	
2021.93.4	<p>Finance and Administration (F & A) Committee Minutes 19th October 2021 Click Here (Cllrs Bouvie, Hainsworth, E O'Neill & McShane).</p> <p>1. To resolve to agree the draft budget and draft Precept setting of £37,822.00.</p> <p>Cllr O'Neil offered some explanation from queries re % uplift but very well received</p> <p>Cllr Russell commented on the reserves issue too and Council noted that it was something to monitor following audit recommendation.</p> <p>Potential projects mentioned briefly, e.g. In Touch which was well supported as important communication and therefore appropriately subsidised by Council funds.</p> <p><u>It was proposed, seconded and Resolved</u> Unanimously agreed to set the precept at £37,822.00..</p> <p>2. Resolve to transfer £20,000.00 from the Parish Council Community Bank Account to the Parish Council Savings Account.</p>	

		<p><u>It was proposed, seconded and Resolved</u> Unanimously agreed.</p> <p>Parish Council Community Bank Account has been repaid following receipt of FCC Grant reclaim from North Witham Play Equipment and SKDC Grant for repairs to the Nature Trail steps and rails for the bridge.</p> <p>3. Resolve to agree the Clerk’s salary increment.</p> <p><u>It was proposed, seconded and Resolved</u> Unanimously agreed. The Clerks decision to opt-out of the Pension noted for the record.</p> <p>Resolve to adopt the following polices for their annual review. CAD Scheme of Delegation CAD Planning Committee Protocol CAD Complaints Procedure CAD Data Protection Policy CAD Breach Policy CAD Records Retention Policy CAD Subject Access Request Policy</p> <p><u>It was proposed, seconded and Resolved</u> Unanimously agreed.</p> <p>Net Position by Cost Centre and Code uploaded to website.</p>
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2020.94	<p>Approve Accounts for payment. <u>It was proposed, seconded and Resolved</u> Unanimously approved. Cheques signed by Councillors A Bouvie and E O’Neill.</p> <p>ACCOUNTS FOR PAYMENT OCTOBER 2021</p> <table border="1" data-bbox="316 1305 1477 1995"> <thead> <tr> <th colspan="4" style="background-color: #cccccc;">ONLINE PAYMENTS</th> </tr> <tr> <th>Date of payment</th> <th>Payee Name</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>03/11/2021</td> <td>Stuart Whitcombe</td> <td>In Touch Editing October Issue</td> <td>£70.00</td> </tr> <tr> <td>03/11/2021</td> <td>Parish Council</td> <td>Wages & Expenses Staff 2 & 3</td> <td>£516.80</td> </tr> <tr> <td>04/11/2021</td> <td>Harrison Print</td> <td>In Touch Printing</td> <td>£278.25</td> </tr> <tr> <td>05/11/2021</td> <td>Streetwise Environmental</td> <td>LCC & Village Grass cut</td> <td>£366.00</td> </tr> <tr> <td>05/11/2021</td> <td>Streetwise Environmental</td> <td>LCC & Village Grass cut</td> <td>£141.60</td> </tr> <tr> <td>06/11/2021</td> <td>Community Heartbeat</td> <td>Replacement battery</td> <td>£282.00</td> </tr> <tr> <td>06/11/2021</td> <td>Caroline Hainsworth (Chair)</td> <td>Chairman’s allowance</td> <td>£125.00</td> </tr> <tr> <td>06/11/2021</td> <td>Printerinks</td> <td>Printer ink</td> <td>£63.92</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right;">£1,843.57</td> </tr> </tbody> </table> <table border="1" data-bbox="316 1995 1477 2145"> <thead> <tr> <th colspan="4" style="background-color: #cccccc;">CHEQUES</th> </tr> <tr> <th>CHEQUE</th> <th>SUPPLIER</th> <th>DETAILS</th> <th>VALUE</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>			ONLINE PAYMENTS				Date of payment	Payee Name	Details	Amount	03/11/2021	Stuart Whitcombe	In Touch Editing October Issue	£70.00	03/11/2021	Parish Council	Wages & Expenses Staff 2 & 3	£516.80	04/11/2021	Harrison Print	In Touch Printing	£278.25	05/11/2021	Streetwise Environmental	LCC & Village Grass cut	£366.00	05/11/2021	Streetwise Environmental	LCC & Village Grass cut	£141.60	06/11/2021	Community Heartbeat	Replacement battery	£282.00	06/11/2021	Caroline Hainsworth (Chair)	Chairman’s allowance	£125.00	06/11/2021	Printerinks	Printer ink	£63.92												£1,843.57	CHEQUES				CHEQUE	SUPPLIER	DETAILS	VALUE				
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103898	Parish Council	Staff Wages & Expenses 1	£940.37
103899	Wicksteed Leisure Ltd	Woolsthorpe & Colster Way repairs	£2,603.76
103900	MDF Plant Services Ltd	Clear ground next to Bowls Club F/P	£840.00
103901	RBL	Poppy wreath	£17.50
103902	Graham Brumpton	LCC & Village grass cut	£855.00
			£5,256.63
DD's			
DD	Focus	Office Telephone	29.94
		Total excl DD's	£7,100.20

	Balances	
Reconciled		
29/10/2021	Income from 01/04/2021	£83,247.54
	Expenditure from 01/04/2021	£66,743.85
	Surplus/Deficit =	£16,503.69
	Less Unpresented payments excl DD's	£7,100.20
	Surplus/Deficit =	£9,403.49
	Balances	
29/10/2021	Deposit Account	£34,319.65
29/10/2021	Community Account	£51,290.78
	Total	£85,610.43
	Less unpresented Payments	£78,510.23

2021.95	Matters requiring attention such as potholes and faulty streetlights. Cllr Clark – Huge potholes West End/Top End Rectory Lane, North Witham have joined up. Action for the Clerk to report to LCC Highways.	
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	<p>Cllr Henton – Woolsthorpe allotments – hedge has been trimmed but he wants to ask why they have not been done along a stretch of about 50/60 yards by the river. Action for the Clerk. Grass from concrete road requires cutting.</p> <p>Christmas Lights switch on Friday 3rd December 2021 at 6.30pm</p>																																																																																						
2021.96	<p>Date of next Parish Council meeting is Tuesday 7th December 2021 at 7.30pm at the Village Hall Colsterworth subject to being COVID-19 safe.</p> <p>There being no other business Chairperson C Hainsworth closed the meeting at 9.05 pm.</p> <p>SIGNED:</p> <p>CHAIRPERSON DATE: 7th December 2021</p>																																																																																						
	<p>Attendance to date (May 2021 to April 2022) – annual maximum 10 (No meeting August & January)</p> <table border="1"> <thead> <tr> <th>Cllr Name</th> <th>Constituency</th> <th>Attended</th> <th>Apologies</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>J Clark</td> <td>North Witham & Lobthorpe</td> <td>3</td> <td>3</td> <td></td> </tr> <tr> <td>A Bouvie</td> <td>Colsterworth</td> <td>5</td> <td>1</td> <td></td> </tr> <tr> <td>E O'Neill</td> <td>Colsterworth</td> <td>5</td> <td>1</td> <td></td> </tr> <tr> <td>C Hainsworth</td> <td>Gunby & Stainby</td> <td>6</td> <td></td> <td></td> </tr> <tr> <td>G Henton</td> <td>Colsterworth</td> <td>6</td> <td></td> <td></td> </tr> <tr> <td>L McShane</td> <td>Colsterworth</td> <td>6</td> <td></td> <td></td> </tr> <tr> <td>C Russell</td> <td>Colsterworth</td> <td>2</td> <td>4</td> <td></td> </tr> <tr> <td>L Bennett</td> <td>Colsterworth</td> <td>5</td> <td>1</td> <td></td> </tr> <tr> <td>*T Neale</td> <td>Colsterworth</td> <td>1</td> <td></td> <td></td> </tr> <tr> <td>J Skelton</td> <td>Colsterworth</td> <td>2</td> <td>2</td> <td>2</td> </tr> <tr> <td>R Brocklebank</td> <td>North Witham & Lobthorpe</td> <td>4</td> <td>2</td> <td></td> </tr> <tr> <td>*K Vickers</td> <td>Colsterworth</td> <td>4</td> <td></td> <td></td> </tr> <tr> <td>* I Johnson</td> <td>Colsterworth</td> <td>3</td> <td>1</td> <td></td> </tr> <tr> <td>Vacancy</td> <td>Colsterworth</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Vacancy</td> <td>Gunby & Stainby</td> <td></td> <td></td> <td></td> </tr> <tr> <td>*D Cox</td> <td>Colsterworth</td> <td>1</td> <td>1</td> <td></td> </tr> </tbody> </table> <p>*D Cox resigned 7th July 2021 *K Vickers joined July 2021 *I Johnson joined July 2021 T Neale Joined October 2021</p>	Cllr Name	Constituency	Attended	Apologies	Absent	J Clark	North Witham & Lobthorpe	3	3		A Bouvie	Colsterworth	5	1		E O'Neill	Colsterworth	5	1		C Hainsworth	Gunby & Stainby	6			G Henton	Colsterworth	6			L McShane	Colsterworth	6			C Russell	Colsterworth	2	4		L Bennett	Colsterworth	5	1		*T Neale	Colsterworth	1			J Skelton	Colsterworth	2	2	2	R Brocklebank	North Witham & Lobthorpe	4	2		*K Vickers	Colsterworth	4			* I Johnson	Colsterworth	3	1		Vacancy	Colsterworth				Vacancy	Gunby & Stainby				*D Cox	Colsterworth	1	1		
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