

Minutes of the Parish Council meeting held on Tuesday 7th September 2021.

Public Forum

Chair to the Council Councillor Caroline Hainsworth welcomed the two members of the public present. The first member of the public gave thanks for the opportunity to speak regarding the ongoing problem of the height, weight and width of Heavy Goods Vehicles (H.G.V.s) travelling up and down Church Street, North Witham which was causing concern due to the shallow foundations of their property. The main problem being the angle of turn. The resident stated that she had contacted a local business to request that their vehicles approach from their end of Church Street but when they follow their SATNAVs damage has been caused at roof level. They also stated that on several occasions over the last ten years HGV's had caused damage to their property. They had made two house insurance claims since 2019 and the issue is now affecting their health. The resident thanked County Councillor Bob Adams for his visit and support earlier in the year.

Councillor J Clark followed on by speaking with experience and knowledge about the Road Traffic industry and vehicle weight limit restrictions including 'Environmental' limits. Councillor J Clark also stated that in 2019 he had reported an issue to the Police which was not acted on and the actions he had taken on behalf of the residents of North Witham escalating these to Lincolnshire County Council (LCC) and the local member of Parliament.

The second member of the public spoke requesting that the Parish Council put pressure on LCC to place 'No H.G.V.' signs at area in question at North Witham.

District Councillor D Bellamy agreed to take the issue forward with the officer dealing with the case at LCC.

Councillor C Hainsworth summarised that the issue would be taken forward with LCC.

The public forum was extended to 7.50pm to allow the members of the public to speak in full.

Councillors: C Hainsworth, E O'Neill, A Bouvie, G Henton, L McShane, L Bennett, J Clark, R Brocklebank and K Vickers.

In Attendance

Sue Grant Parish Clerk.

District Councillor D Bellamy.

2021.50	<p>Apologies for absence.</p> <p>Councillors I Johnson, C Russell and J Skelton. Valid reasons given.</p>
2021.51	<p>Chairman's remarks.</p> <p>Chair to the Parish Council Councillor Caroline Hainsworth welcomed everyone to the meeting commenting that things were moving on and changing.</p>
2021.52	<p>Declarations of interest in accordance with the LGA 2000</p> <p>None.</p>
2021.53	<p>Approval of the Minutes of the previous meeting.</p> <p><u>It was proposed, seconded and Resolved</u></p> <p>Councillor R Brocklebank abstained because he was not present at the previous meeting, all other members present agreed that the official minutes of the meeting of the Parish Council held on 6th July 2021 be approved as a correct record and were duly signed and dated by the Chairperson.</p>
2021.54	<p>County/District Councillor Report.</p> <p>District Councillor D Bellamy Reported:-</p> <ul style="list-style-type: none"> • Planning application S21/1566 6th Plot, Woodyard, to the Rear Of 13-17 Stamford Road. Policy clarification needed. • Planning application S21/1446. Proposed new animal barn / field shelter. Land South Of Stainby Road, Colsterworth, NG33 5JD which had been called in for policy clarification.

	<ul style="list-style-type: none"> Fly tipping off the High Street cleared if this occurs again advised to contact SKDC Social Housing Department. Planning enforcement on Woolsthorpe Road has been delayed by a heavy case backlog, COVID and annual holidays but the case officer has written to the land-owner.
2021.55	<p>Resolve to agree to cut back the vegetation on Colster Way Play Park to the posts which mark the Bowls Club footpath boundary from the quotations obtained, to facilitate access for the Bowls Club to complete work on their footpath at their own cost. (Cllr Hainsworth).</p> <p><u>It was proposed, seconded and Resolved</u></p> <p>Proposed by Cllr C Hainsworth and seconded by Cllr L Bennett and unanimously agreed using the quote of £840 incl vat submitted by contractor MDF Plant Services.</p>
2021.56	<p>To agree grass cutting contractors for 2021, 2022 & 2023 season from quotes obtained. 1yr and 3yr quotations.</p> <p><u>It was proposed, seconded and Resolved</u></p> <p>The quotations were considered, and it was agreed unanimously to award MCS Ground Care the Grass Cutting contractors the contract for Gunby, Stainby, North Witham, Woolsthorpe Playing Field and Colster Way Play area. Grass Cutting contract was awarded to MCS Ground Care for a one-year contract for the 2022-2023 growing season.</p> <p>Deferment to the October meeting for the other areas due to quotes pending.</p>
2021.57	<p>Risk Exception Report</p> <p><u>It was proposed, seconded and Resolved</u></p> <p>The Clerk is managing the remaining risks towards the target RAG status of low risk (Green). The Risk Exception Report can be viewed on the Parish Council website.</p>
2021.58	<p>Clerks Report</p>
	1. As proposed by Cllr E O'Neill the Clerk wrote to former Cllr Derek Cox on behalf of the Parish Council formally acknowledging his long service.
	2. Street Lights 89 in Water Lane and 98 in Reads Lane have been reported to SKDC and have been repaired. Streetlight 86 (Old Post Lane junction Water Lane) also reported to SKDC, repair arranged.
	3. Overgrown grass on Water Lane footpath reported to FMS and SKDC Big Clean requesting this is cut back to expose the footpath for pedestrians. The hedge is the responsibility of the National Trust who have scheduled to cut this back in the autumn.
	4. Colster Way Play Area & Woolsthorpe Road Play area Wicksteed Leisure arranging repairs estimated September 2022. Minute ref 2021.40 & 2021.41.
	5. Footpaths 3 & 17 reported to LCC ROW for repairs to the bolts on the gates. Report ref 1405073 FP 3. Report ref 1405232 FP17
	6. Fly tipping behind the flats on the High Street opposite the Happy Shopper convenience store first reported to SKDC in July has not been cleared. Escalated with District Cllr Dave Bellamy. Ref no 2087092 and removed.
	7. Thank you to CESL operations Manager who arranged for the debris from the entrance road to the Social Club/Village Hall adjacent to Old Post Lane Play Area to be cleared by their road cleaning vehicle.
2021.59	<p>Correspondence</p>
	1. Phone call regarding the hedge boundary at Stamford Road Paddock and the new housing development. Resolved by conversation between the Site foreman and Paddock Tenant.
	2. Email regarding grass cutting on Church Lane, North Witham. Grass cutting contractors contacted to confirm verge responsibility belongs with them. Contractors attending week commencing 16 th August..
	3. Old Post Lane Play Equipment inspection 2021. Lapsett Manufacturer – No recommendations for repairs to the equipment.
	4. Neighbourhood alert – Report of Vaccine Passport Scams.
	5. Request from Paddock tenant for considering a longer-term agreement on the field with an extended notice period. Unanimously agreed to extend the notice period to three months for both the Tenant and The Parish Council.
	6. Letter received from the Village Hall Vice Chair advising of the proposed Emergency General Meeting on 9 th September 2021.
	7. Special request from a Stamford Road allotment tenant for special permission to burn a large pampas grass before the end of the burn ban having researched various methods of removal and using strong weed killer. Unanimously agreed to bring forward the date of the burn ban from 31st October to 1st October each year for all allotment holders. Fire safety measures agreed with the Tenant. The Clerk will write to all allotment holders advising of the new burn ban dates.

8.	Report of Ragwort on the west end of Woolsthorpe Road. Reported to Nature Trail Ranger.
9.	Report of overgrown hedge Post Lane junction Stainby Road. Farmer responsible contacted.
10.	Offer from resident to be included in any future Community Litter Pick.
11.	Information received that the Environment Agency and the Lincolnshire Rivers Trust that they are. Investigating and pursuing a project at Colsterworth on improving river habitats and diversity. More information can be found at Get involved - Lincolnshire Rivers Trust Volunteer Donate Support (lincsrivers.org.uk)
12.	Email received from a concerned resident for Cllr's to discuss standards of the grass cutting at Old Post Lane Cemetery. Unanimously agreed of change of grass cutting contractor for the 2022-2023 season.
13.	Request from a parishioner for the Parish Council to purchase and display Lamp Post Poppy's. £3 per Poppy. A group of volunteers have agreed to attach the Poppy's to the lamp posts. Unanimously agreed a budget of £30 to purchase lamp post Poppy's and include in the 2022-2023 budget setting.
14.	Email from a North Witham resident concerned regarding the ongoing issue of the number of HGV's travelling through North Witham. Discussed in the public forum above.
2021.60	SKDC Planning Applications
S21/1446	Proposed new animal barn / field shelter. Land South of Stainby Road, Colsterworth, NG33 5JD,
S21/1575	Extensions to front and rear elevations and alterations. 36 Colster Way, Colsterworth, NG33 5JT.
S21/1566	Erection of two-storey, detached dwelling on additional 6th Plot (in addition to development approved under S19/1709). Woodyard To The Rear Of 13-17 Stamford Road, Colsterworth, NG33 5JD
S21/1673	Beech tree - thin the tree and remove low hanging branches by 30%.15 Woodlands Drive, Colsterworth, Lincolnshire, NG33 5NH.
S21/1580	Alterations to listed building. Home Farm House, 57 High Street, Colsterworth, NG33 5HZ
	SKDC Planning Approval
S21/1026	Erection of single and two story front extensions and garage conversion. 13 Stamford Road Colsterworth, NG33 5JD
S21/1631	P1) ash tree - Remove dead branches, Reduction of the crown of the Wild Cherry (tag 0464), Removal of elder and holly (Tag 0222). Removal of branches of three silver birch trees on eastern side of Newton Way, outside property. Woolsthorpe Manor , 23 Newton Way, Woolsthorpe By Colsterworth, NG335NR,
S21/1328	Conversion of existing barn to dwelling. Land Adjacent To 5 Manor Farm Mews High Street Colsterworth Lincolnshire NG33 5JA.
S21/1128	Extend & convert existing garage/workshop to granny annex. Jaylu 15 School Lane, Colsterworth NG33 5NW.
2021.61	Group Reports
2021.61.1	Highways & Footpaths Working Group Report (Cllrs Bennett, Clark, Brocklebank and Hainsworth) 1. White Gates Project Update. – <u>It was proposed, seconded and Resolved</u> A discussion took place, and it was unanimously agreed to discontinue the White Gate Project whilst other more cost-effective aspects of Road Safety and Traffic Calming are considered as they arise.
2021.61.2	Environment & Amenities Working Group Report 1. War Memorial Project (Phase 2) Update. (Cllr C Hainsworth). Uploaded to the website. 2. Resolve to agree for PPIY to submit the Listed Building Consent (LBC) and tender the work. See Minute ref June 2020.26.2. <u>It was proposed, seconded and Resolved</u> Unanimously agreed.

	<p>2. New Play Equipment for North Witham Play Area Working Party Update (Cllrs, J Clark, C Hainsworth & A Bouvie).</p> <p>Clerk to the Council S Grant reported – The Parish Council were awaiting a solution from Wicksteed Leisure Ltd to a manufacturing defect identified on the concaved platforms on the play equipment which causes standing water to gather before paying the second Installment invoice.</p> <p>3. Resolve to agree to the wording of the FCC Project Opens Press Release.</p> <p>3. Resolve to agree to the date of the press release.</p> <p><u>It was proposed, seconded and Resolved</u> Unanimously agreed to include in the next edition of the In Touch magazine, Grantham Journal and Stamford Mercury.</p>																																				
2021.61.3	Planning Committee Report – No Report this month.																																				
2021.61.4	<p>Finance and Administration (F & A) Committee Report (Cllrs Bouvie, Hainsworth, J E O'Neill & McShane) No report next F & A meeting 19th October 2021.</p> <p>1. PKF Littlejohn LLP Accountants Annual Governance & Accountability Return (A.G.A.R.) Conclusion for year ended 31st March 2020. AGAR Sections 1, 2 & 3.</p> <p>2. Resolve to publish the AGAR Notice of Conclusion of Audit from 8th September 2021 to 31st October 2021.</p> <p><u>It was proposed, seconded and Resolved</u> Unanimously agreed.</p> <p>3. Resolve to re-appoint the internal auditor.</p> <p><u>It was proposed, seconded and Resolved</u> Unanimously agreed.</p> <p>Net Position by Cost Centre and Code uploaded to website.</p>																																				
2021.62	<p>Approve Accounts for payment. It was proposed, seconded and Resolved Unanimously approved. Cheques signed by Councillors C Hainsworth & L McShane.</p> <p>COLSTERWORTH AND DISTRICT PARISH COUNCIL ACCOUNTS FOR PAYMENT JULY 2021</p> <table border="1"> <thead> <tr> <th colspan="4">ONLINE PAYMENTS</th> </tr> <tr> <th>Date of payment</th> <th>Payee Name</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>03/08/2021</td> <td>Stuart Whitcombe</td> <td>In Touch Editing August Issue</td> <td>£60.00</td> </tr> <tr> <td>02/08/2021</td> <td>Parish Council</td> <td>Wages & Expenses Staff 2 & 3</td> <td>£516.80</td> </tr> <tr> <td>03/08/2021</td> <td>Mr D J Kelly</td> <td>Parish Council Computer Repairs</td> <td>£152.50</td> </tr> <tr> <td>04/08/2021</td> <td>Streetwise Environmental</td> <td>Village Grass Cut June</td> <td>£129.60</td> </tr> <tr> <td>05/08/2021</td> <td>Streetwise Environmental</td> <td>Village Grass Cut June</td> <td>£637.20</td> </tr> <tr> <td>06/08/2021</td> <td>Harrison Print</td> <td>In Touch Printing</td> <td>£278.25</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£1,774.35</td> </tr> </tbody> </table>	ONLINE PAYMENTS				Date of payment	Payee Name	Details	Amount	03/08/2021	Stuart Whitcombe	In Touch Editing August Issue	£60.00	02/08/2021	Parish Council	Wages & Expenses Staff 2 & 3	£516.80	03/08/2021	Mr D J Kelly	Parish Council Computer Repairs	£152.50	04/08/2021	Streetwise Environmental	Village Grass Cut June	£129.60	05/08/2021	Streetwise Environmental	Village Grass Cut June	£637.20	06/08/2021	Harrison Print	In Touch Printing	£278.25				£1,774.35
ONLINE PAYMENTS																																					
Date of payment	Payee Name	Details	Amount																																		
03/08/2021	Stuart Whitcombe	In Touch Editing August Issue	£60.00																																		
02/08/2021	Parish Council	Wages & Expenses Staff 2 & 3	£516.80																																		
03/08/2021	Mr D J Kelly	Parish Council Computer Repairs	£152.50																																		
04/08/2021	Streetwise Environmental	Village Grass Cut June	£129.60																																		
05/08/2021	Streetwise Environmental	Village Grass Cut June	£637.20																																		
06/08/2021	Harrison Print	In Touch Printing	£278.25																																		
			£1,774.35																																		

CHEQUES

CHEQUE NUMBER	SUPPLIER	DETAILS	VALUE
103885	Parish Council	Staff Wages & Expenses 1	£796.58
103886	Graham Brumpton	LCC & Village Grass Cut/Maint July	£855.00
			£1,651.58
DD's			
DD	Focus	Office Telephone	£22.06
			£3,425.93

**COLSTERWORTH AND DISTRICT PARISH
COUNCIL
ACCOUNTS FOR PAYMENT AUGUST
2021**

ONLINE PAYMENTS

Date of payment	Payee Name	Details	Amount
08/09/2021	Stuart Whitcombe	In Touch Editing September Issue	£70.00
08/09/2021	Parish Council	Wages & Expenses Staff 2 & 3	£516.80
09/09/2021	PKF Littlejohn	External Audit	£360.00
09/09/2021	Streetwise Environmental	Grass Cutting	£104.40
09/09/2021	Streetwise Environmental	LCC & Village Grass cut	£129.60
10/09/2021	Harrison Print	In Touch Printing	£278.25
			£1,459.05

CHEQUES

CHEQUE NUMBER	SUPPLIER	DETAILS	VALUE
103887	Parish Council	Staff Wages & Expenses 1	£881.58
103888	Graham Brumpton	LCC & Village Grass Cut	£940.00
			£1,821.58
DD's			
DD	Focus	Office Telephone	£22.39
			£3,280.63

	Balances	
Reconciled		
29/08/2021	Income from 01/04/2021	£46,840.79

		Expenditure from 01/04/2021		£39,089.32																																																																														
		Surplus/Deficit =		£7,751.47																																																																														
		Less Unpresented payments		£3,280.63																																																																														
		Surplus/Deficit =		£4,470.84																																																																														
		Balances																																																																																
	29/08/2021	Deposit Account		£34,319.36																																																																														
	29/08/2021	Community Account		£45,819.48																																																																														
		Total		£80,138.84																																																																														
		Less unpresented Payments		£76,858.21																																																																														
2021.63	Matters requiring attention such as potholes and faulty streetlights. The Clerk to collate obscured signage reports on FMS and escalate to LCC.																																																																																	
2021.64	Date of next Parish Council meeting is Tuesday 5th October 2021 at 7.30pm at the Village Hall Colsterworth subject to being COVID-19 safe. There being no other business Chairperson C Hainsworth closed the meeting at 9.07pm. SIGNED: CHAIRPERSON DATE: 5th October 2021																																																																																	
	Attendance to date (May 2021 to April 2022) – annual maximum 10 (No meeting August & January)																																																																																	
	<table border="1"> <thead> <tr> <th>Cllr Name</th> <th>Constituency</th> <th>Attended</th> <th>Apologies</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>J Clark</td> <td>North Witham & Lobthorpe</td> <td>2</td> <td>2</td> <td></td> </tr> <tr> <td>A Bouvie</td> <td>Colsterworth</td> <td>4</td> <td></td> <td></td> </tr> <tr> <td>E O'Neill</td> <td>Colsterworth</td> <td>3</td> <td>1</td> <td></td> </tr> <tr> <td>C Hainsworth</td> <td>Gunby & Stainby</td> <td>4</td> <td></td> <td></td> </tr> <tr> <td>G Henton</td> <td>Colsterworth</td> <td>4</td> <td></td> <td></td> </tr> <tr> <td>L McShane</td> <td>Colsterworth</td> <td>4</td> <td></td> <td></td> </tr> <tr> <td>C Russell</td> <td>Colsterworth</td> <td>1</td> <td>3</td> <td></td> </tr> <tr> <td>L Bennett</td> <td>Colsterworth</td> <td>3</td> <td>1</td> <td></td> </tr> <tr> <td>*D Cox</td> <td>Colsterworth</td> <td>1</td> <td>1</td> <td></td> </tr> <tr> <td>J Skelton</td> <td>Colsterworth</td> <td>2</td> <td>1</td> <td>1</td> </tr> <tr> <td>R Brocklebank</td> <td>North Witham & Lobthorpe</td> <td>2</td> <td>2</td> <td></td> </tr> <tr> <td>*K Vickers</td> <td>Colsterworth</td> <td>2</td> <td></td> <td></td> </tr> <tr> <td>* I Johnson</td> <td>Colsterworth</td> <td>1</td> <td>1</td> <td></td> </tr> <tr> <td>Vacancy</td> <td>Colsterworth</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Vacancy</td> <td>Gunby & Stainby</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Cllr Name	Constituency	Attended	Apologies	Absent	J Clark	North Witham & Lobthorpe	2	2		A Bouvie	Colsterworth	4			E O'Neill	Colsterworth	3	1		C Hainsworth	Gunby & Stainby	4			G Henton	Colsterworth	4			L McShane	Colsterworth	4			C Russell	Colsterworth	1	3		L Bennett	Colsterworth	3	1		*D Cox	Colsterworth	1	1		J Skelton	Colsterworth	2	1	1	R Brocklebank	North Witham & Lobthorpe	2	2		*K Vickers	Colsterworth	2			* I Johnson	Colsterworth	1	1		Vacancy	Colsterworth				Vacancy	Gunby & Stainby				
Cllr Name	Constituency	Attended	Apologies	Absent																																																																														
J Clark	North Witham & Lobthorpe	2	2																																																																															
A Bouvie	Colsterworth	4																																																																																
E O'Neill	Colsterworth	3	1																																																																															
C Hainsworth	Gunby & Stainby	4																																																																																
G Henton	Colsterworth	4																																																																																
L McShane	Colsterworth	4																																																																																
C Russell	Colsterworth	1	3																																																																															
L Bennett	Colsterworth	3	1																																																																															
*D Cox	Colsterworth	1	1																																																																															
J Skelton	Colsterworth	2	1	1																																																																														
R Brocklebank	North Witham & Lobthorpe	2	2																																																																															
*K Vickers	Colsterworth	2																																																																																
* I Johnson	Colsterworth	1	1																																																																															
Vacancy	Colsterworth																																																																																	
Vacancy	Gunby & Stainby																																																																																	
	*D Cox resigned 7 th July 2021 *K Vickers joined July 2021 *I Johnson joined July 2021																																																																																	