

Minutes of the Parish Council meeting held on Tuesday 6th July 2021.

Public Forum

Two members of the public were present who spoke in support of their proposed development for the land off Old Post Lane, Woolsthorpe by Colsterworth. They had been advised by SKDC Planning Department to look at the Neighbourhood Plan and considered this within their proposal.

After listening to the members of the public's proposals the Parish Councillors advised that they did not believe they sat within the Neighbourhood Plan and were not supportive of the scheme.

Councillors: C Hainsworth, A Bouvie, G Henton, L McShane & J Skelton, L Bennett, E O'Neill, J Clark, K Vickers & Ian Johnson.

In Attendance

County Councillor B Adams and District Councillor D Bellamy.

2021.35	<p>Apologies for absence.</p> <p>Councillor's R Brocklebank & C Russell, Valid reasons given.</p>
2021.36	<p>Chairman's remarks.</p> <p>Chair to the Parish Council Councillor Caroline Hainsworth welcomed everyone to the meeting and thanked Councillor L McShane for taking the minutes and everyone for attending that evening during what is still a challenge with COVID restrictions.</p> <p>Councillor D Cox resignation was noted. Councillor E O'Neill proposed that the Clerk writes a letter on behalf of the Parish Council formally acknowledging his long service.</p>
2021.37	<p>Declarations of interest in accordance with the LGA 2000</p> <p>None.</p>
2021.38	<p>Approval of the Minutes of the previous meeting.</p> <p><u>It was proposed, seconded and Resolved</u></p> <p>Councillor's L Bennett, R Brocklebank, D Cox, C Russell, E O'Neill, J Clark, K Vickers and I Johnson abstained because they were not present at the previous meeting. All other members present agreed that the official minutes of the meeting of the Parish Council held on 1st June 2021 be approved as a correct record and were duly signed and dated by the Chairperson.</p>
2021.39	<p>County/District Councillor Report.</p> <p>District Councillor Bellamy Reported :-</p> <ol style="list-style-type: none"> 1. He is chasing outstanding Planning Enforcement Matters and the next Planning Meeting is at the end of July 2021. 2. Local Government for Lincolnshire has been cleared not to be progressed for the time being. 3. Local papers are to start a campaign about the A1. 4. Gareth Davies MP has sent a questionnaire to the village residents. 5. Councillor Bellamy volunteered to assist with Community Speed Watch. 6. Bridge End Planning I Highways objected to the size of vehicles. Police/Highways/Planning (SKDC & LCC) should be consulted about large vehicles in North Witham. <p>County Councillor Adams Reported :-</p> <ol style="list-style-type: none"> 1. The A1 campaign is being reported by the Grantham Journal. 2. Potholes and speeding traffic are issues for all villages. 3. 19th July 2021 the Scrutiny Committee are to set up a group at LCC for a 12 month duration looking at enforcement, speeding, weight restrictions for traffic through the villages and calming measures. 4. Potholes – Contractors contacted and will arrange for proper repairs. Parishes to monitor the work on potholes and report back to LCC. 5. Repairs not actioned – Balfour's had trialled a scheme so Councillors can give an instant action update. 6. Parishes to let Councillor Adams when contracted work by Highways has not been carried out.

2021.40	<p>Resolve to agree to instruct Wicksteed Leisure Limited to complete the recommended repairs identified by the by their annual inspection 2021 at the Colster Way Play Area, as per their quotation 03/06/2021 less item 941101 £520.00. A total cost of £1,533.94 excl vat.</p> <p><u>It was proposed, seconded and Resolved</u></p> <p>Unanimously agreed.</p>
2021.41	<p>Resolve to agree to instruct Wicksteed Leisure Limited to complete the recommended repairs identified by the by their annual inspection 2021 at the Woolsthorpe Road Play Area as per their quotation 03/06/2021. A total cost of £720.36 excluding vat.</p> <p><u>It was proposed, seconded and Resolved</u></p> <p>Unanimously agreed.</p>
2021.42	<p>Risk Exception Report</p> <p><u>It was proposed, seconded and Resolved</u></p> <p>The Clerk is managing the remaining risks towards the target RAG status of low risk (Green). The Risk Exception Report can be viewed on the Parish Council website.</p>
2021.43	<p>Clerks Report</p> <p>Picnic bench on Colster Way Recreation ground damaged by fire on 16/06/2021. 101 report made to the Police ref DP-25837-21-3232-00.</p> <p>Temporary Traffic Restriction Cancellation: Colsterworth Bridge Maintenance Works (Highfield Bridge) LOCATION & NATURE OF RESTRICTION: 30mph Speed Limit Order In Place On:B676 Stainby Road. (From terminal point of permanent 30mph West to Old Post Lane) PERIOD OF RESTRICTION: 21/6/2021 to 16/7/2021 THE RESTRICTION ABOVE HAS NOW BEEN CANCELLED</p> <p>Report of weeds being dumped, at the base of the boundary hedge adjacent to plot 1 at Stamford Road allotments. Clerk to monitor.</p> <p>Report of fly tipping behind the flats on the High Street opposite the Happy Shopper convenience store. Reported to SKDC by the Clerk ref no 2087092.</p> <p>Report Middle Street sign at Stainby is missing. Clerk reported this to SKDC. Ref 2090746.</p> <p>Report of overgrown hedge B676 towards Buckminster, Clerk reported to LCC Highways Ref 398675& making enquiries regarding the landowner.</p> <p>Report of burst balloons and litter on Sunday 13th along the river. Note placed in the July In Touch magazine.</p> <p>The Clerk has assessed the vegetation at the "Stub" at the beginning of West End and will arrange for this to be included in village maintenance.</p> <p>Street Lights 28 /29/30 & 31 at Bridge End. SKDC are in the process of looking to upgrade all lights in the district to LEDs and will be able to advise further once the contract has been awarded.</p> <p>The Clerk is liaising with Mo Taylor regarding the Nature Trail grant application for SKDC and LCC.</p>
2021.44	<p>Correspondence</p> <p>Email received regarding the responsibility for setting and enforcing vehicle weight limits on roads in our parish. Relating to Woolsthorpe Road from its junction with Bridge End up to the Skillington crossroads. Referred to Highways and Footpaths Working Group.</p> <p>Old Post Lane Cemetery</p> <ul style="list-style-type: none"> • Two reports that the grass at Old Post Lane Cemetery was in need of cutting. The Clerk spoke to the contractors who reported that they were running behind schedule. To be monitored. Request received for the grass cuttings to be removed. • Request from the same parishioner to either change the remit of the contractor or maybe the contractor themselves. • 28/06/2021 contractors Streetwise Environmental apologized for the delay in cutting and explained that they cannot use the machine that collects the grass due to its size and possible damage to the headstones. As a good will offer at no extra cost to the Parish Council they have agreed to cut the grass twice on each visit which will look better.

		Request for the vegetation cut back by the Bowls Club from their footpath adjacent to Rope Walk be removed. The Clerk is liaising with the Bowls Club.
		The land owners at Old Post Lane will be attending the public forum of the meeting 6 th July regarding the proposed development on the land at Old Post Lane.
		Report that the electric points in the grave yard at St John the Baptist Church are in need of repair. The Clerk has arranged for a qualified electrician to investigate.
		Report that footpath 15 at Woolthorpe Manor is overgrown. National Trust informed and work arranged.
2021.45		SKDC Planning Applications
S21/0721		Single storey rear extension.16 Hawking Close, Colsterworth, NG33 5GG,,
S21/1026		Erection of single and two storey front extensions and garage conversion. 13 Stamford Road, Colsterworth, NG33 5JD.
S21/1172		Listed Building Consent for removal of window to rear and installation of French doors. The Old Rectory , 14 High Street, Colsterworth, NG33 5NF.
S21/1128		Extend & convert existing garage/workshop to granny annex. Jaylu, 15 School Lane, Colsterworth, NG33 5NW.
S21/1222		Proposed (steel framed) building/ workshop Location: Axholme Barns, 51A Newton Way, Woolsthorpe By Colsterworth, NG335NP,
S21/1328		Conversion of existing barn to dwelling. 5 Manor Farm Mews, High Street, Colsterworth, Lincolnshire, NG33 5JA
		SKDC Public Speaking – Planning Committee
S20/0345		Erection of an earth sheltered dwelling house with associated soft/hard landscaping and the erection of three commercial buildings. Land West Of Bridge End, Colsterworth.
		SKDC Planning Approval
S21/0857		Erection of horse walker and open-fronted hay barn (retrospective). Hill View South Witham Road, North Witham NG33 5LB
S21/0721		Single storey rear extension. 16 Hawking Close Colsterworth, NG33 5GG.
2021.46		Group Reports
	2021.46.1	Highways & Footpaths Working Group Report (Cllrs Bennett, Clark, Brocklebank and Hainsworth) No report this month. White Gates Project Update. – 1. Councillors C Hainsworth and A Bouvie are picking up with this when time allows. 2. Corby Glen Parish Council has been contacted about Community Speed Watch.
	2021.46.2	Environment & Amenities Working Group Report 1. War Memorial Project (Phase 2) Update expected at the end of June 2021 has been delayed. 2. New Play Equipment for North Witham Play Area Working Party Update (Cllrs, J Clark, C Hainsworth & A Bouvie). Positive report – all Play Equipment installed and is a success for the Villages. Some snagging to be completed. Thank you emails to be sent to villagers who assisted in the project. 3. Due to the delay with the Wicksteed New Play Equipment installation and the knowledge of the FCC planned holiday dates the Clerk recommends that £20,000.00 is transferred from the Parish Council Deposit Account to the Community Account to cover cash flow until receipt of the 1st FCC Grant installment. See agenda item 2021.46.04.1
	2021.46.3	Planning Committee Report – No Report this month.
	2021.46.4	Finance and Administration (F & A) Committee Report (Cllrs Bouvie, Hainsworth, J E O'Neill & McShane) No report next F & A meeting 19 th October 2021.

		<p>1. Resolve to transfer £20,000.00 from the Parish Council Deposit Bank Account to the Community Bank Account to ensure there are sufficient funds in the Community Account to cover the Wicksteed 1st Invoice of £20,883.01 and the routine July, Aug and September Parish Council payments whilst awaiting reimbursement in line with the FCC Grant Contract and VAT reclaim.</p> <p>It was proposed, seconded and Resolved</p> <p>Unanimously agreed.</p> <p>Update HSBC Bank Mandate signatories.</p> <p>2. Resolve to update HSBC Bank Mandate signatories by including Cllr's A Bouvie and E O'Neill to the existing list of signatories.</p> <p><u>It was proposed, seconded and Resolved</u></p> <p>Unanimously agreed.</p> <p>Net Position by Cost Centre and Code 28/06/2021 uploaded to website.</p>
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2021.47	<p>Approve Accounts for payment. It was proposed, seconded and Resolved Unanimously approved. Cheques signed by Councillors C Hainsworth and J Clark</p> <p>COLSTERWORTH AND DISTRICT PARISH COUNCIL ACCOUNTS FOR PAYMENT JUNE 2021</p> <p style="text-align: center;">ONLINE PAYMENTS</p> <table border="1" data-bbox="316 1196 1509 1872"> <thead> <tr> <th>Date of payment</th> <th>Payee Name</th> <th>Details</th> <th>Reference/Invoice No</th> <th>Debiting Account Name</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>07/07/2021</td> <td>Stuart Whitcombe</td> <td>In Touch Editing JMarch Issue</td> <td>148</td> <td>Community</td> <td>£60.00</td> </tr> <tr> <td>07/07/2021</td> <td>Parish Council</td> <td>Wages & Expences Staff 2 & 3</td> <td>N/A</td> <td>Community</td> <td>£516.80</td> </tr> <tr> <td>09/07/2021</td> <td>Streetwise Environmental</td> <td>Village Grass Cut April</td> <td>51346</td> <td>Community</td> <td>£366.00</td> </tr> <tr> <td>09/07/2021</td> <td>Streetwise Environmental</td> <td>Village Grass Cut April</td> <td>51347</td> <td>Community</td> <td>£129.60</td> </tr> <tr> <td>12/07/2021</td> <td>Harrison Print</td> <td>In Touch Printing</td> <td>113160</td> <td>Community</td> <td>£278.25</td> </tr> <tr> <td>13/07/2021</td> <td>HMRC</td> <td>PAYE 1st Qtr 2021/2022</td> <td>475/PW 001641 36</td> <td>Community</td> <td>£656.27</td> </tr> <tr> <td>12/07/2021</td> <td>Parsons Containers Ltd</td> <td>Storage facility A1 Colsterworth</td> <td>COL014</td> <td>Community</td> <td>£59.18</td> </tr> <tr> <td>14/07/2021</td> <td>Wicksteed Leisure Ltd</td> <td>Play area inspections</td> <td>814097</td> <td>Community</td> <td>£216.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>£2,282.10</td> </tr> </tbody> </table> <p style="text-align: center;">CHEQUES</p> <table border="1" data-bbox="316 1966 1509 2092"> <thead> <tr> <th>CHEQUE NUMBER</th> <th>SUPPLIER</th> <th>DETAILS</th> <th></th> <th>VALUE</th> </tr> </thead> <tbody> <tr> <td>103882</td> <td>Parish Council</td> <td>Staff Wages & Expenses 1</td> <td>Community</td> <td>£791.59</td> </tr> </tbody> </table>					Date of payment	Payee Name	Details	Reference/Invoice No	Debiting Account Name	Amount	07/07/2021	Stuart Whitcombe	In Touch Editing JMarch Issue	148	Community	£60.00	07/07/2021	Parish Council	Wages & Expences Staff 2 & 3	N/A	Community	£516.80	09/07/2021	Streetwise Environmental	Village Grass Cut April	51346	Community	£366.00	09/07/2021	Streetwise Environmental	Village Grass Cut April	51347	Community	£129.60	12/07/2021	Harrison Print	In Touch Printing	113160	Community	£278.25	13/07/2021	HMRC	PAYE 1st Qtr 2021/2022	475/PW 001641 36	Community	£656.27	12/07/2021	Parsons Containers Ltd	Storage facility A1 Colsterworth	COL014	Community	£59.18	14/07/2021	Wicksteed Leisure Ltd	Play area inspections	814097	Community	£216.00						£2,282.10	CHEQUE NUMBER	SUPPLIER	DETAILS		VALUE	103882	Parish Council	Staff Wages & Expenses 1	Community	£791.59
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103883	Graham Brumpton	LCC & Village Grass Cut/Maint		Community	£1,105.00
103884	Wcksteed	New Play Area equipment North Witham	DU8370 27	Community	£20,883.01
					£22,779.60
				Grand Total	£25,061.70

	Balances	
Reconciled		
30/06/2021	Income from 01/04/2021	£22,402.74
	Expenditure from 01/04/2021	£10,163.45
	Surplus/Deficit =	£12,239.29
	Less Unpresented payments	£25,061.70
	Surplus/Deficit =	-£12,822.41
	Balances	
05/07/2021	Deposit Account	£54,318.61
30/06/2021	Community Account	£29,914.72
	Total	£84,233.33
	Less unpresented Payments	£59,171.63

2021.48	<p>Matters requiring attention such as potholes and faulty streetlights.</p> <ul style="list-style-type: none"> • Street Light Water Lane – Clerk to report to SKDC. • Footpath Water Lane to Old Post Lane – overgrown with vegetation. Clerk to report to FMS. • The Parish Council has committed to a maximum of £1,000 for the SKDC Community Grant application to improve the steps at the Bridge End entrance. Quotations are in the process of being sought. Cllr C Hainsworth • The Parish Council is also considering making an application to the Lincolnshire Environmental Awards for “Open Spaces” to clear land at Bridge End. Cllr C Hainsworth. 	
2021.49	<p>Date of next Parish Council meeting is Tuesday 7th September 2021 at 7.30pm at the Village Hall Colsterworth subject to being COVID-19 safe.</p> <p>There being no other business Chairperson C Hainsworth closed the meeting at 21.00hrs.</p> <p>SIGNED:</p>	

CHAIRPERSON		DATE: 6 th July 2021		
Attendance to date (May 2021 to April 2022) – annual maximum 10 (No meeting August & January)				
Cllr Name	Constituency	Attended	Apologies	Absent
J Clark	North Witham & Lobthorpe	1	2	
A Bouvie	Colsterworth	3		
E O'Neill	Colsterworth	2	1	
C Hainsworth	Gunby & Stainby	3		
G Henton	Colsterworth	3		
L McShane	Colsterworth	3		
C Russell	Colsterworth	1	2	
L Bennett	Colsterworth	2	1	
*D Cox	Colsterworth	1	1	
J Skelton	Colsterworth	2		1
R Brocklebank	North Witham & Lobthorpe	1	2	
K Vickers (Co-opted June 2021)	Colsterworth	1		
I Johnson (Co-opted June 2021)	Colsterworth	1		
Vacancy	Colsterworth			
Vacancy	Gunby & Stainby			

*Cllr Cox Resigned July 2021