

## Minutes of the Parish Council meeting held on Tuesday 1<sup>st</sup> June 2021.

### Public Forum

There were two members of the public present who spoke in support of their applications to be Co-Opted as Parish Councillors for Colsterworth, see agenda item 2021.26. All Councillors then introduced themselves to the members of the public who then stayed beyond the public forum to observe the meeting.

**Councillors:** C Hainsworth, A Bouvie, G Henton, L McShane & J Skelton.

### In Attendance

Sue Grant Parish Clerk.  
County Councillor B Adams.

2021.19	<p><b>Apologies for absence.</b></p> <p>Councillor's L Bennett, R Brocklebank, D Cox, C Russell, E O'Neill &amp; J Clark. Valid reasons given.</p>
2021.20	<p><b>Chairman's remarks.</b></p> <p>Chair to the Council Caroline Hainsworth welcomed everyone to the meeting and started by saying this was a landmark meeting by being the first face to face meeting of the Parish Council apart from the Annual Parish meeting on 21<sup>st</sup> May 2021 since the easing of lockdown restrictions in May 2021.</p>
2021.21	<p><b>Declarations of interest in accordance with the LGA 2000</b></p> <p>None.</p>
2021.22	<p>Approval of the Minutes of the previous meeting.</p> <p><b><u>It was proposed, seconded and Resolved</u></b></p> <p>Councillor J Skelton abstained because he was not present at the previous meeting, all other members present agreed that the official minutes of the meeting of the Parish Council held on 4<sup>th</sup> May 2021 be approved as a correct record and were duly signed and dated by the Chairperson.</p>
2021.23	<p>County/District Councillor Report.</p> <ul style="list-style-type: none"> <li>• <b>County Councillor Adams reported the following</b> – This was a quiet time of year following the County Council Elections.</li> <li>• District wise there had been numerous changes in Committees.</li> <li>• There were too many potholes, not enough repairs and that the contractors were struggling to keep up with the repairs required.</li> <li>• The biggest costs to the Council were in Social Care and Children's Services.</li> <li>• A short discussion took place around the future of hospitals and private care.</li> <li>• Councillor J Skelton raised a question for Councillor Adams on Planning Enforcement staffing levels to which Councillor Adams confirmed that new members to the team had been appointed.</li> </ul>
2021.24	<p>Resolve to make an application to the SK Community Fund up to a maximum of £5,000 with the Parish Council committing to 20% or £1,000 maximum match funding for repairs to the Nature Trail steps and railings. Application closing date 23<sup>rd</sup> July 2021.</p> <p><b><u>It was proposed, seconded and Resolved</u></b></p> <p>Proposed by Councillor C Hainsworth and seconded by Councillor L McShane and approved unanimously.</p>
2021.25	<p>Resolve to enter the Nature Trail for the Lincolnshire Environmental Awards 2021 to establish a new entrance and green space at the Bridge End entry to the old village by-pass. First prize £4,000, two runners up prizes, each £500 halved in two tranches, with the remainder given in March 2022 when good initial progress has been evidenced. Application closing date 31<sup>st</sup> July 2021.</p> <p><b><u>It was proposed, seconded and</u></b></p>

	<p><b><u>Resolved</u></b> Proposed by Councillor C Hainsworth and seconded by Councillor L McShane and approved unanimously.</p>
2021.26	<p>Co-option for Councillors for Colsterworth 3 x vacancies. <b><u>It was proposed, seconded and Resolved</u></b></p> <p>Mr Kenneth Vickers was unanimously Co-opted as Parish Councillor for Colsterworth and District.</p> <p><b><u>It was proposed, seconded and Resolved</u></b></p> <p>Mr Ian Johnson was unanimously Co-opted as Parish Councillor for Colsterworth and District.</p>
2021.27	<p>Risk Exception Report <b><u>It was proposed, seconded and Resolved</u></b></p> <p>The Clerk explained that following the Governments Road map of easing restriction from 17<sup>th</sup> May 2021 some exceptions had moved to the RAG green status and she will continue to control and manage the remaining risks towards the target RAG status of low risk (Green). The Risk Exception Report can be viewed on the Parish Council website.</p>
2021.28	<p><b>Clerks Report</b></p> <p>Thank you to the SKDC voting volunteers/staff who attended Colsterworth Village Hall/Polling Station for putting in place COVID- free safety measures. Councillor E O'Neil commented on the clear queue system and signs, large drafty space.</p> <p>The Clerk submitted the completed signed and approved Accountability and Governance Annual Return to the External Auditors on 10/05/2021. Minute ref May 2021.7.</p> <p>The Clerk has registered the 14<sup>th</sup> November Remembrance Service event with Lincolnshire County Council (LCC) Ref No 1072766. The Clerk has registered for the LCC Remembrance Service Awareness training to be delivered in October 2021. Date TBC by LCC.</p> <p>Wicksteed Play Area inspections being completed on 3<sup>rd</sup> June 2021.</p> <p>Report of broken Bourne Road nameplate from A151 flyover to B676 entrance to Bourne Road, Colsterworth reported to SKDC Ref: <b>2079264</b>. Also damaged/open BT manhole cover reported to BT. Repaired 25/05/2021.</p> <p>Thank you to the volunteers who completed a litter pick on the High Dyke and footpath 7 area close to the China Moon.</p> <p>The blocked dyke/soak away on Bourne Road is blocked by debris has been reported to SKDC. District Councillor Bellamy is aware of flooding implications with Bourne Road estate and is following up with this.</p> <p>The Clerk has created a page of remembrance on the Parish Council website as a memorial list to remember those Parish Councillors who have given their time freely and contributed to Colsterworth and District Parish Council. Minute ref May 2121.12.</p>
2021.29	<p><b>Correspondence</b></p> <p>Concern from Stamford Road allotment holder regarding an unlocked gate and the security of the allotment land.</p> <p>Notification of the Lincs Environmental Awards 2021 received. The Nature Trail Volunteers were finalists in 2019.</p> <p>Email regarding flooding from West End, Woolsthorpe Road to Bridge End. Fix my Street report made by the Clerk Report no: <b>396521</b></p> <p>Request by relative to move the existing headstone from existing grave to between the two side by side graves of family members and new inscription. Old Post Lane Cemetery.</p> <p>Notification of <b>Temporary Traffic Restriction: Colsterworth</b> Bridge Maintenance Works (Highfield Bridge) 30MPH SPEED LIMIT ORDER IN PLACE ON: B676 Stainby Road (From terminal point of permanent 30mph West to Old Post Lane) PERIOD OF RESTRICTION: 21/6/2021 to 16/7/2021</p> <p>Update received from the Village Hall Committee regarding the changes in Committee Structure and members.</p> <p>Phone call received from the Estate Agent Savills regarding proposed development of land off Old Post Lane, Woolsthorpe by Colsterworth informing that the land-owner would like to attend the public session of the next Parish Council meeting.</p>

	Email received regarding suspected weed killer/chemical used on Spring Lane causing damage to the Ivy planted by the resident to preserve the steep banking. The Clerk advised the resident that the Parish Council do not use weedkiller and referred them to SKDC who also maintain areas in Colsterworth.	
2021.30	<b>SKDC Planning Applications</b>	
<b>S21/0857</b>	Erection of horse walker and open-fronted hay barn (retrospective). Hill View, South Witham Road, North Witham, NG33 5LB.	
<b>S21/0927</b>	Erection of single and two storey extension to rear to create annex and single storey extension to side of dwelling. Single storey extension to rear part of forge. Erection of block of 4 residential garages. <b>Location:</b> Riverside Forge , Water Lane, North Witham, NG33 5LJ,	
	<b>SKDC Planning Approval</b>	
S21/0642 LCC reference number: PL/0041/21	Development: To operate an inert waste recycling facility to recover and recycle hardcore, stone, tarmac and concrete from construction, demolition and excavation waste (c, d & e) utilising a mobile crushing and screening plant. <b>LOCATION: STAINBY QUARRY, CRABTREE ROAD, STAINBY.</b>	
S26/0659	2 no. common beech. T1 reduce canopy by 20%, this will remove approx. 2m of outer canopy. T2 reduce canopy by 20%, this will remove 2m of outer canopy and reduce back over extending limb over footpath. T3 reduce canopy by 20%, this will reduce 2m of outer canopy, reduce back over extending limb over the neighbours property. Beech House 7A Woodlands Drive, Colsterworth NG33 5NH	
S20/2108	Details of the reserved matters for i. Layout; ii. Scale; iii. Appearance following outline consent (ref:S18/1335) for 2 x buildings for B1, B2 and B8 uses and associated hard standing and landscaping (Phase 2). Location: Jubilee Park Honey Pot Lane, Colsterworth	
2021.31	Group Reports	
	2021.31.1	Highways & Footpaths Working Group Report (Cllrs Bennett, Clark, Brocklebank and Hainsworth) No report this month.  White Gates Project Update. – <ul style="list-style-type: none"> <li>Councillors C Hainsworth and A Bouvie are picking up with this when time allows.</li> </ul>
	2021.31.2	Environment & Amenities Working Group Report  1. War Memorial Project (Phase 2) Update – <ul style="list-style-type: none"> <li>The Clerk advised that it had been agreed with the new PPIY Architect and the War Memorials Trust that all completed drawings would be reviewed by the War Memorials Trust before going out to tender.</li> </ul> 2. New Play Equipment for North Witham Play Area Working Party Update (Cllrs, J Clark, C Hainsworth & A Bouvie). <ul style="list-style-type: none"> <li>The Clerk advised that installation was still scheduled for the week commencing 7<sup>th</sup> June 2021. Also, to control cash flow a two staged payment process had been agreed with Wicksteed and FCC. The first invoice of £20K circa is scheduled to be authorised at the July Parish Council Meeting following the installation of the play equipment then reclaimed through the FCC online Grant application process. Following which the Clerk can reclaim the VAT element on behalf of the Parish Council.</li> </ul>
	2021.31.3	Planning Committee Report – No Report this month.
	2021.31.4	Finance and Administration (F & A) Committee Report (Cllrs Bouvie, Hainsworth, J E O'Neill & McShane) No report next F & A meeting 19 <sup>th</sup> October 2021.  Net Position by Cost Centre and Code 23/05/2021 uploaded to the website.
2021.32	Approve Accounts for payment. <b>It was proposed, seconded and Resolved</b> Unanimously approved. Cheques signed by Councillors C Hainsworth and C Russell.	

ACCOUNTS FOR PAYMENT MAY  
2021

**ONLINE PAYMENTS**

Date of payment	Payee Name	Details	Amount
02/06/2021	Stuart Whitcombe	In Touch Editing June Issue	£60.00
02/06/2021	Parish Council	Wages & Expenses Staff 2 & 3	£516.80
05/06/2021	Streetwise Environmental	Village Grass Cut April	£261.60
05/06/2021	Streetwise Environmental	Village Grass Cut April	£141.60
05/06/2021	Cathedral Stationery	Reinforcement pegs for matting	£10.79
05/06/2021	Cathedral Stationery	Litter Pickers	£79.13
08/06/2021	Harrison Print	In Touch Printing	£278.25
08/06/2021	Lorna McShane	Refund of allotment overpayment	£17.50
			<b>£1,365.67</b>

**CHEQUES**

CHEQUE NUMBER	SUPPLIER	DETAILS	Amount
103879	Parish Council	Staff Wages & Expenses 1	863.63
103880	Isaac Newton Memorial Hall	APM Room Hire	18.00
103881	Graham Brumpton	LCC grass cut & Village grass & Maint	900.00
			<b>£1,781.63</b>
<b>DD's</b>			
DD	Focus	Office Telephone	£21.16
			£21.16
			<b>£3,168.46</b>

	<b>Balances</b>	
Reconciled		
01/06/2021	Income from 01/04/2021	£21,694.41
	Expenditure from 01/04/2021	<b>£7,240.50</b>
	Surplus/Deficit =	£14,453.91
	Less Unpresented payments	<b>£3,147.30</b>
	Surplus/Deficit =	<b>£11,306.61</b>

	<table border="1"> <tr> <td></td> <td style="text-align: center;"><b>Balances</b></td> <td></td> </tr> <tr> <td>05/04/2021</td> <td><b>Deposit Account</b></td> <td style="text-align: right;">£54,317.70</td> </tr> <tr> <td>28/05/2021</td> <td><b>Community Account</b></td> <td style="text-align: right;">£32,390.25</td> </tr> <tr> <td></td> <td style="text-align: center;"><b>Total</b></td> <td style="text-align: right;"><b>£86,707.95</b></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;"><b>Less unrepresented Payments</b></td> <td style="text-align: right;"><b>£83,560.65</b></td> </tr> </table>		<b>Balances</b>		05/04/2021	<b>Deposit Account</b>	£54,317.70	28/05/2021	<b>Community Account</b>	£32,390.25		<b>Total</b>	<b>£86,707.95</b>					<b>Less unrepresented Payments</b>	<b>£83,560.65</b>																																																															
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<b>2021.33</b>	<p><b>Matters requiring attention such as potholes and faulty streetlights.</b></p> <ol style="list-style-type: none"> <li>1. Report of tree stumps from Back Lane to Woodlands Drive reducing visibility of drivers. Clerk the Investigate.</li> <li>2. Junction Bourne Road into Colster Way report of something metal in one of the potholes. Clerk to investigate.</li> <li>3. Report of low branches on the trees on the grass verges on Newton Way causing difficulties for the Parish grass cutting contractor. Clerk to investigate.</li> <li>4. Overgrown vegetation on the Nature Trail west from Ingle Court footpath. Nature Trail ranger to be informed.</li> </ol>																																																																																	
<b>2021.34</b>	<p>Date of next Parish Council meeting is Tuesday 6<sup>th</sup> July 2021 at 7.30pm at the Village Hall Colsterworth subject to being COVID-19 safe.</p> <p><b>There being no other business Chairperson C Hainsworth closed the meeting at 20.20hrs.</b></p> <p style="text-align: center;"><b>SIGNED:</b></p> <p><b>CHAIRPERSON</b> <span style="float: right;"><b>DATE: 6<sup>th</sup> July 2021</b></span></p>																																																																																	
	<p><b>Attendance to date (May 2021 to April 2022) – annual maximum 10 (No meeting August &amp; January)</b></p> <table border="1"> <thead> <tr> <th>Cllr Name</th> <th>Constituency</th> <th>Attended</th> <th>Apologies</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>J Clark</td> <td>North Witham &amp; Lobthorpe</td> <td></td> <td>2</td> <td></td> </tr> <tr> <td>A Bouvie</td> <td>Colsterworth</td> <td>2</td> <td></td> <td></td> </tr> <tr> <td>E O'Neill</td> <td>Colsterworth</td> <td>1</td> <td>1</td> <td></td> </tr> <tr> <td>C Hainsworth</td> <td>Gunby &amp; Stainby</td> <td>2</td> <td></td> <td></td> </tr> <tr> <td>G Henton</td> <td>Colsterworth</td> <td>2</td> <td></td> <td></td> </tr> <tr> <td>L McShane</td> <td>Colsterworth</td> <td>2</td> <td></td> <td></td> </tr> <tr> <td>C Russell</td> <td>Colsterworth</td> <td>1</td> <td>1</td> <td></td> </tr> <tr> <td>L Bennett</td> <td>Colsterworth</td> <td>1</td> <td>1</td> <td></td> </tr> <tr> <td>D Cox</td> <td>Colsterworth</td> <td>1</td> <td>1</td> <td></td> </tr> <tr> <td>J Skelton</td> <td>Colsterworth</td> <td>1</td> <td></td> <td>1</td> </tr> <tr> <td>R Brocklebank</td> <td>North Witham &amp; Lobthorpe</td> <td>1</td> <td>1</td> <td></td> </tr> <tr> <td>Vacancy</td> <td>Colsterworth</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Vacancy</td> <td>Colsterworth</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Vacancy</td> <td>Colsterworth</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Vacancy</td> <td>Gunby &amp; Stainby</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Cllr Name	Constituency	Attended	Apologies	Absent	J Clark	North Witham & Lobthorpe		2		A Bouvie	Colsterworth	2			E O'Neill	Colsterworth	1	1		C Hainsworth	Gunby & Stainby	2			G Henton	Colsterworth	2			L McShane	Colsterworth	2			C Russell	Colsterworth	1	1		L Bennett	Colsterworth	1	1		D Cox	Colsterworth	1	1		J Skelton	Colsterworth	1		1	R Brocklebank	North Witham & Lobthorpe	1	1		Vacancy	Colsterworth				Vacancy	Colsterworth				Vacancy	Colsterworth				Vacancy	Gunby & Stainby				
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