

Minutes of the remote Parish Council meeting held on Tuesday 2nd March 2021

Public Forum

There were no members of the public present.

Councillors: C Hainsworth, C Russell, R Brocklebank, L Bennett, G Henton, E O'Neill, D Cox, L McShane & J Skelton.

In Attendance

Sue Grant Parish Clerk. District Councillor D Bellamy who left the meeting at meeting at 19.42hrs. County Councillor B Adams joined the meeting at 19.46hrs and left at 19.56hrs.

Agenda Item No	Item	Action By
2020.138	Apologies for absence. Cllr A Bouvie & Cllr J Clark	
2020.139	Chairman's Remarks. Chairperson Cllr Caroline Hainsworth thanked everyone for joining the meeting and hoped that all were keeping well and busy.	N/A
2020.140	Declarations of interest in accordance with the LGA 2000. None	N/A
2020.141	Approval of the Minutes of the previous meeting. <u>It was proposed, seconded and Resolved</u> Councillors J Skelton and D Cox abstained because they were not present at the previous meeting, all other members agreed that the official minutes of the meeting of the Parish Council held on 2 nd February 2021 be approved as a correct record and would be duly signed and dated by the Chairperson.	Chair
2020.142	County/District Councillor Report. District Councillor D Bellamy Reported: <ul style="list-style-type: none"> • The SKDC Budget had been set with an increase from the previous year of 3.3%, County Council increase of 2% and the Police increase of 5.9%. • SKDC were no longer underwriting the £100K SKDC for the statue of the late former Prime Minister Margaret Thatcher, this is now being underwritten by private business. • An amendment had been made to give an increase in wage to the lowest paid of the SKDC staff. • Cllr Bellamy apologized for the delay in some current planning enforcement issues advising that from the start of the new financial year another enforcement officer will be appointed. • The previous and recent flooding at Bourne Road Estate, Colsterworth will be monitored by the SKDC Housing Department. • Planning S20/0345 at Bridge End, Colsterworth had been deferred for reports. • Planning S20/1820, Change of use to Children's Home at North Witham was going before the Planning Committee on 3rd March 2021. County Councillor B Adams Reported: <ul style="list-style-type: none"> • Lincolnshire County Council had agreed a balance budget for 1 year. The current issues relating to the pandemic prevented a longer budget from being agreed. • £12 Million has been removed from Highways which they will try and save through efficiencies and savings. • The Government has told the County Council to put aside £10 Million for local businesses to come from reserves. • A County Council precept rise of 6%. 	N/A

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2020.143	<p>Resolve to consider a lasting tribute to the late former Parish Councillor Arthur Carsley and agree a budget for such. (Cllr D Cox) <u>It was proposed, seconded and Resolved</u></p> <p>A discussion took place, and it was agreed to defer this agenda item and agenda item 2020.144 to April 2021 for investigations being made in relation to the derelict garage on the High Street.</p>	Clerk
2020.144	<p>Resolve that the Parish Council provide a Book of Remembrance, to record all Councillors who have given their time freely for the good of the Parish. <u>It was proposed, seconded and Resolved</u></p> <p>Agreed to carry over with agenda item 2020.143.</p>	Clerk
2020.145	<p>Resolve to comments on the Draft Design Guidelines for Rutland and South Kesteven (SPD) - Public Consultation (Cllr L Bennett) <u>It was proposed by Cllr L Bennett, seconded by Cllr J Skelton and Resolved</u></p> <p>Unanimously for the Clerk to reference as observations only on comments received on the above to SKDC before 12th March 2021.</p>	Clerk
2020.146	<p>That the council discuss for consideration audio recording of council meetings and form a working group to consider comments received to table a proposal for such recording at a future council meeting. (Cllr R Brocklebank) <u>It was proposed by Cllr R Brocklebank, seconded by Cllr L McShane and Resolved</u></p> <p>By a majority vote with only Cllr G Henton against. Cllr's R Brocklebank, L McShane and L Bennett volunteered to form the Working Party.</p>	Cllr's & Clerk
2020.147	<p>Agree Annual Parish Meeting format and Date of 21/05/2021 subject to Government Guidelines. <u>It was proposed, seconded and Resolved</u></p> <p>Unanimously agreed.</p>	Clerk
2020.148	<p>Risk Exception Report <u>It was proposed, seconded and Resolved</u></p> <p>The Clerk to continue to control and manage the risks towards the target RAG status of low risk (Green).</p>	Clerk
2020.131	Clerks Report	
1	The code to the padlock on the gates to the Defibrillator outside the Village Hall has been logged with the ambulance service.	Clerk
2	The Clerk joined a full day online training session on Parish Online and will arrange for the one month free trial then report back to the Parish Council.	Clerk
3	Advance road works notice from Lincolnshire County Council (LCC). B676, Stainby Road, Highfield Bridge, Colsterworth, Lincolnshire. The anticipated start date for these works is 21/06/21 and is to last for 3 weeks.	Clerk
4	Request for a grit bin School Lane close to Whitham view has been rejected by LCC Highways because that part of the road is unadopted.	Clerk
5	The Clerk has requested SKDC street-lights outside the Co-op are replaced with ones with improved illumination.	Clerk
6	The Parish Council Insurers BHIB have confirmed that the Nature Trail continues to be covered by the Parish Council's Public Liability Insurance Policy. Investigation on boundaries continues.	Clerk
7	Fix My Street Reports	FMS

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	A number of fix my street reports have been made for potholes and road defects around the villages of which some have been fixed and some assessed as no further action. On 19/02/2021 LCC Highways were seen repairing the potholes at Bridge End before the entry to the A1 north.		
8	The lamp post and illuminated speed sign on Bourne Road before the junction with the High Street has been replaced.	Clerk	
9	SKDC The Big Clean attended Woolsthorpe and Colsterworth on 18 th & 19 th February.	SKDC	
2020.132	Correspondence		
1	Follow up letter received from Distinctive Developments (Public Forum February 2021 Parish Council Meeting) regarding Planning guidance. The Clerk referred the developer to SKDC Planning Department.	Clerk	
2	Neighbourhood Watch Alerts – Bitcoin email scams.	Clerk	
3	Letter received regarding proposed development of land off Old Post Lane, Woolsthorpe by Colsterworth. The Clerk referred the developer to SKDC Planning Department.		
3	Two requests to be added to the allotment waiting list.	Clerk	
4	Letter received from Lincoln Diocesan Trust and Board of Finance Limited regarding Stamford Road allotments annual rent review. Increase from annual rent of £270 to £400 from 6 th April 2021. Negotiated by the Clerk a reduction to £335 for 2021 then £400 from 6 th April 2022.		
5	Update from PCSO Bowden: - There is a new plan within the Neighbourhood Policing aspect of Lincolnshire Police, this is where in conjunction with local residents and groups a single priority is selected for a 3 month period (April – June). The aim is to focus their limited resources at this issue and attempt to resolve it, rather than continuously responding to it on a single event repeatedly.	Clerk	
6	Request from Church Warden, St Peter's Church, Stainby for the Parish Council to consider giving a contribution for the grass cutting from April to October 2020. Invoice provided of £420.	Clerk	
7	SKDC Flood Defense letter received from SKDC offering a supply of sand bags. A dry undercover storage site will need to be identified along with volunteers.		
2020.151	Planning Applications:		
S20/0205	G1 - Group of beech overhanging no.25 - Prune back towards the boundary line by 3.5-4m. 25 Woodlands Drive, Colsterworth, NG33 5NH.		
	No Comments - 9	Comments - 0	Abstention/Neutral - 0
S21/0352	Erection of a two storey side and rear extension, single storey rear Extensions. 10 School Lane, Colsterworth, NG33 5NW.		
	No Comments - 9	Comments - 0	Abstention/Neutral - 0
	SKDC Planning Approval		
S21/0070	Work to trees - Austrian pine tag 0461 - removal of dead branches from north half of crown -Austrian pine tag 0462 - remove both sections of failed fork in upper crown -Goat Willow tag 0463 - felling owing to proximity to wall and to allow adjacent field maple to flourish - Holly tag 222 - removal of ivy which is preventing growth of Holly tree and further inspection - also removal of maple and ash stems growing through south western side of crown. Felling of an immature ash tree in hedgerow. Removal of 2 slender branches from ash tree. Woolsthorpe Manor, Water Lane, Woolsthorpe by Colsterworth.		
	SKDC Public Speaking		
S20/1820	Planning Application - Public Speaking Notification S20/1820 Change of use from a dwelling house into a small children's home that will cater for up to four children. Location: Grange Farm , South Witham Road, North Witham, NG33 5LA,		
	SKDC Appeal		
	None		
	SKDC Withdrawal		
	None		

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	LCC Planning Permission																					
	None																					
2020.152	Group Reports																					
	2020.152.1	Highways & Footpaths Working Group Report (Cllrs Bennett, Clark and Hainsworth) 1. White Gates Project Update. Investigations ongoing.																				
	2020.152.2	Environment & Amenities Working Group Report 1. War Memorial Project (Phase 2) Update – Remains COVID-19 affected. 2. New Play Equipment for North Witham Play Area Working Party Update (Cllrs, J Clark, C Hainsworth & A Bouvie). Report to Council 2 nd March 2021 uploaded to the website. 3. Resolve to arrange the Old Post Lane, Cemetery Inspection. Cllrs C Hainsworth and C Russell volunteered to join the Clerk for the Cemetery Inspection subject to the COVID-19 Government guidelines on the date of the inspection.																				
	2020.152.3	Planning Committee Report – No Report this month.																				
	2020.152.4	Finance and Administration (F & A) Committee Report (Cllrs Bouvie, Hainsworth, J Clark & McShane) No report next F & A meeting April 2021. 1. Resolve to adopt the Draft Financial Regulations Policy – (Agenda item 2020.134.4.1 Online payment increase) <u>It was proposed, seconded and Resolved</u> Unanimously agreed. 2. Resolve to adopt the draft Protocol for Marking the Death of a Senior National Figure. <u>It was proposed, seconded and Resolved</u> Unanimously agreed. 3. Resolve to agree a date for the April 2021 F&A Meeting. The next Remote F&A Meeting date agreed of Tuesday 20 th April 2021 at 7.30pm. Net Position by Cost Centre and Code 17/02/2021 – Uploaded to the website.																				
2020.153	<p>Finance: Approve Accounts for Payment for March 2021 <u>It was proposed, seconded and Resolved</u> Unanimously approved.</p> <p><u>Online Payments & Cheques</u></p> <p>5 x Online payments approved and 1 x Cheque signed by Cllr C Hainsworth & Cllr D Cox.</p> <p>ACCOUNTS FOR PAYMENT MARCH 2021</p> <table border="1" data-bbox="316 1877 1441 2121"> <thead> <tr> <th colspan="4" data-bbox="316 1877 1441 1928">ONLINE PAYMENTS</th> </tr> <tr> <th data-bbox="316 1928 523 1995">Date of payment</th> <th data-bbox="523 1928 842 1995">Payee Name</th> <th data-bbox="842 1928 1257 1995">Details</th> <th data-bbox="1257 1928 1441 1995">Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="316 1995 523 2029">05.03.2021</td> <td data-bbox="523 1995 842 2029">Stuart Whitcombe</td> <td data-bbox="842 1995 1257 2029">In Touch Editing Issue</td> <td data-bbox="1257 1995 1441 2029">£60.00</td> </tr> <tr> <td data-bbox="316 2029 523 2063">05.03.2021</td> <td data-bbox="523 2029 842 2063">Parish Council</td> <td data-bbox="842 2029 1257 2063">Wages & Expenses 1</td> <td data-bbox="1257 2029 1441 2063">£507.92</td> </tr> <tr> <td data-bbox="316 2063 523 2121">08.03.2021</td> <td data-bbox="523 2063 842 2121">W G Harrison Ltd</td> <td data-bbox="842 2063 1257 2121">In Touch Printing February Issue</td> <td data-bbox="1257 2063 1441 2121">£278.25</td> </tr> </tbody> </table>		ONLINE PAYMENTS				Date of payment	Payee Name	Details	Amount	05.03.2021	Stuart Whitcombe	In Touch Editing Issue	£60.00	05.03.2021	Parish Council	Wages & Expenses 1	£507.92	08.03.2021	W G Harrison Ltd	In Touch Printing February Issue	£278.25
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	09.03.2021	Lincs Association of Local Cncl's	LALC annual Subscription Charge	£447.88
	09.03.2021	Lincs Association of Local Cncl's	CAD LALC Annual Training Scheme	£150.00
				£1,444.05
CHEQUES				
	CHEQUE NUMBER	SUPPLIER	DETAILS	VALUE
	103874	Parish Council	Staff Wages & Expenses 2	843.79
				£843.79
				£2,287.84
	DD's			
	DD	Focus	Office Telephone	£17.40
				£17.40

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2020.154	<p>Matters requiring attention such as potholes and faulty streetlights.</p> <p>Pothole on the A1 Southbound Flyover – Cllr R Brocklebank confirmed that work was scheduled.</p>																																																								
2020.155	<p>Date of next Parish Council remote meeting is Tuesday 6th April 2021 at 7.30pm by Zoom.</p> <p>There being no other business Chairperson C Hainsworth closed the meeting at 20.31hrs.</p> <p>SIGNED:</p> <p>CHAIRPERSON DATE: 6th April 2020</p>																																																								
	<p>Attendance to date (May 2020 to April 2021) – annual maximum 10 (No meeting August & January)</p> <table border="1"> <thead> <tr> <th>Cllr Name</th> <th>Constituency</th> <th>Attended</th> <th>Apologies</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>J Clark</td> <td>North Witham & Lobthorpe</td> <td>7</td> <td>2</td> <td></td> </tr> <tr> <td>A Bouvie</td> <td>Colsterworth</td> <td>8</td> <td>1</td> <td></td> </tr> <tr> <td>E O'Neill *Co-opted November 2020</td> <td>Colsterworth</td> <td></td> <td>0</td> <td></td> </tr> <tr> <td>C Hainsworth</td> <td>Gunby & Stainby</td> <td>9</td> <td>0</td> <td></td> </tr> <tr> <td>G Henton</td> <td>Colsterworth</td> <td>8</td> <td>1</td> <td></td> </tr> <tr> <td>L McShane</td> <td>Colsterworth</td> <td>9</td> <td>0</td> <td></td> </tr> <tr> <td>C Russell</td> <td>Colsterworth</td> <td>9</td> <td>0</td> <td></td> </tr> <tr> <td>L Bennett</td> <td>Colsterworth</td> <td>8</td> <td>1</td> <td></td> </tr> <tr> <td>D Cox</td> <td>Colsterworth</td> <td>7</td> <td>2</td> <td></td> </tr> <tr> <td>J Skelton</td> <td>Colsterworth</td> <td>2</td> <td>7</td> <td></td> </tr> </tbody> </table>	Cllr Name	Constituency	Attended	Apologies	Absent	J Clark	North Witham & Lobthorpe	7	2		A Bouvie	Colsterworth	8	1		E O'Neill *Co-opted November 2020	Colsterworth		0		C Hainsworth	Gunby & Stainby	9	0		G Henton	Colsterworth	8	1		L McShane	Colsterworth	9	0		C Russell	Colsterworth	9	0		L Bennett	Colsterworth	8	1		D Cox	Colsterworth	7	2		J Skelton	Colsterworth	2	7		
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	R Brocklebank	North Witham & Lobthorpe	9			
	E O.Neill* joined November 2020	Colsterworth	3	0		
	Vacancy	Colsterworth				
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	Vacancy	Gunby & Stainby				
	C Poole * Resigned October 2020	Gunby & Stainby	2	0		
	M Ramage* Resigned July 2020	Colsterworth	3			