



**NORTH WITHAM PLAYGROUND PROJECT
UPDATE FOR PARISH COUNCIL 02 February 2021 (Agenda Item 2020.134.2(2))**

February 2020

Minute 19.167: Set up E&A Working Group with the aim of providing new equipment and upgrade existing Play Area at the North Witham Village Hall

03 March 2020

Agenda Item 19.188.2(2):

- Ringfence £4,000 to facilitate grant application to FCC
- Clerk is confirmed as the authorised signatory to submit application

December 2020

- Confirmation received that the Board of Directors of FCC Communities Foundation had allocated a grant of up to **£31,177.00** towards the eligible costs of the project
- Payment of £3,351.53 third party funding from the Parish Council made to FCC Recycling (UK) Ltd as required under the Terms and Conditions of the grant allocation

January 2021

- Site meeting with Wicksteed to provide update of costs and outline project plan and Terms and Conditions.
- FCC updated with additional information required and the scheme has now been registered with the Regulator by FCC and formal Funding Agreement issued prior to any order being placed.

PROPOSALS TO COUNCIL TO RESOLVE:

- 1. Resolve for the Clerk to be signatory for the FCC Recycling (UK) formal Funding Agreement for FC-1781 Grant.**
- 2. Resolve to sign the FCC Funding Agreement**

SUPPLEMENTARY INFORMATION

Project Information:

- Review and confirmation of the plan and position of equipment, emphasis on the public footpath and required space to equipment – the plan has not changed from that submitted to FCC
- Disposal of old equipment by the community – North Witham Village Hall Committee can remove equipment at ground level
- Cost update and payment schedule from Wicksteed; they require a single payment at end of installation (28 days)
- Access to the grounds and play area and putting good any damage to the surface – agreed a route to the play area and that the ground will be made good and re-seeded if necessary
- Access to the village hall for storage and toilets for the workforce – agreed that this is still feasible with cleaning and current Covid regulations – no access to the kitchen as this requires more extensive Covid assessment and preparation
- Timeline – manufacturing and installation teams worked through previous lockdowns and are doing so now – 8-10 weeks from order placement to manufacture completion and 2 weeks installation.
- Order can be placed immediately upon receipt of final costs/timeline/project plan etc and could be put on hold if necessary however, once the order is placed it is binding.
- Wicksteed require contact details for invoicing (Parish Council) and site (North Witham Village Hall)

Project Plan:

- Wicksteed preliminary plan attached – 12 weeks form order – ideally May 2021 Bank Holiday
- Depends on Covid restrictions

Financial:

- Parish Council will be invoiced and will claim grant reimbursement from FCC and VAT from HMRC
- This will need to be paid from reserves
- Two payments will be made to spread the costs and administration process (potentially at week 8 and week 12 of the project plan)



- Expenditure to date:

	Expenditure	Balance
Ringfenced reserves		£4,000.00
Legal fees for lease	£ 250.00	£3,750.00
CTP payment to FCC	£3,351.53	£ 398.47

-End-

Working Group:
Cllrs C Hainsworth, J Clark, A Bouvie, and Clerk S Grant and Co-opted member(s) of North Witham Village Hall Committee