

## Minutes of the remote Parish Council meeting held on Tuesday 3rd November 2020

### Public Forum

There were two members of the public present: -

The first spoke in support of his application to become a Parish Councillor for Colsterworth and District Parish Council. Agenda item 2020.89

The second was a representative of Hereward Homes Limited who asked that in addition to the 5 houses which have already received consent to be built on the land to the rear of 11 to 17 Stamford Road, Colsterworth NG33 5JD, consideration be given to one more house being built with a horse paddock for the rest of the land. The total number of dwellings would be 6. The representative then answered questions from the Parish Councillors. Any comments from the Parish Council would be through the official South Kesteven District Council Planning process.

Both members of the Public left the meeting at 19.43hrs.

**Councillors:** C Hainsworth, C Russell, A Bouvie, R Brocklebank, L Bennett, G Henton, J Clark, D Cox, & L McShane. Cllr L Bennett joined the meeting at 19.45hrs.

### In Attendance

Sue Grant Parish Clerk. District Councillor D Bellamy who left the meeting at 20.34hrs & County Councillor B Adams who left the meeting at 19.55hrs.

Agenda Item No	Item	Action By
2020.84	<b>Apologies for absence:</b> J Skelton, valid reasons given.	
2020.85	<b>Chairman's Remarks:</b> Chair to the Council Caroline Hainsworth welcomed everyone to the meeting and acknowledged that some members occasionally encountered technology connectivity issues and for clarity she would be calling a roll call for items to be voted on. The Chair then went on to say that the Colsterworth Resilience Forum (CRF) was again mobilizing volunteers to identify vulnerable people and thanked the CRF Co-Ordinator Helen Bill for all the work she does.	N/A
2020.86	<b>Declarations of Interest in accordance with the LGA 2000.</b> None	N/A
2020.87	Approval of the Minutes of the previous meeting: <b><u>It was proposed, seconded and Resolved</u></b> That the official minutes of the meeting of the Parish Council held on 6 <sup>th</sup> October 2020 be approved as a correct record and would be duly signed and dated by the Chairperson.	Chair
2020.88	County/District Councillor Report <b>County Councillor B Adams reported the following:</b> <ul style="list-style-type: none"> <li>The 'White Paper' on planning was causing concern with possible limitations being placed on Planning Committees.</li> <li>Working from home where possible was to continue for District and County staff. There is concern for the welfare of staff who may feel isolated.</li> </ul> <b>District Councillor D Bellamy Reported:</b> <ul style="list-style-type: none"> <li>Permission has been granted for a new warehouse store at Witham Specialist Vehicles on Honey Pot Lane.</li> <li>There was no new information on the Concrete Block Manufacturing Facility on the A1 planning application was pulled out by the applicant at the last minute from SKDC Planning.</li> </ul>	N/A

Agenda Item No	Item	Action By
2020.89	Co-option for Councillor for Colsterworth. <b><u>It was proposed, seconded and Resolved</u></b> Ellis O'Neill was unanimously voted in as Councillor for Colsterworth.	
2020.90	Resolve to agree that the land identified on Woolsthorpe Road on the Lincolnshire County Council Stopping Up plan, which has been fenced/hedged in and enclosed, is no longer necessary as part of the public highway. <b><u>It was proposed, seconded and Resolved</u></b> Against by a majority vote.	Clerk
2020.91	Resolve to comment on the proposal by Harewood Homes Ltd to build 5 x high quality new build stone properties on the land off Stamford Road. <b><u>It was proposed, seconded and Resolved</u></b> No comment, planning permission already given by SKDC.	Clerk
2020.92	Resolve to comment to SKDC on the proposed Street naming of Woodyard Close by the Harewood Homes Ltd. Development rear of 13 to 17 Stamford Road, Colsterworth. Deadline 09/10/2020. <b><u>It was proposed, seconded and Resolved</u></b> Unanimously agreed no comments required.	Clerk
2020.93	Resolve to comment on the proposed small housing development of potentially 6 dwellings (3 bed semis or 2 blocks of 3 terraces) family homes or starter homes properties. Land to the west of Old Post Lane, North Witham, Grantham, NG33 5JZ. <b><u>It was proposed, seconded and Resolved</u></b> Agreed to defer the agenda item to a future meeting when drawings and further information will be provided.	Clerk
2020.94	Resolve to comment on the South Kesteven Local Plan Review – Public Consultation. Monday 12th October 2020 and Monday 23rd November 2020. <b><u>It was proposed, seconded and Resolved</u></b> Unanimously agreed not to Comment.	Clerk
2020.95	Resolve to agree the request by the Colsterworth and District Youth Centre Committee to purchase and site an adult bench on Colster Way Play Park with 50% contribution each by Parish Council and the CADYC. Glasdon quotation £595.36 incl vat inclusive of delivery and fixings. Price excl vat £496.13. <b><u>It was proposed, seconded and Resolved</u></b> Unanimously agreed.	Clerk
2020.96	Resolve to agree the socially distanced Xmas lights switch on at 6.30pm on Friday 4th December 2020 at St John the Baptist Church. <b><u>It was proposed, seconded and Resolved</u></b> Due to the uncertainty of the length of the new Government restrictions from 5 <sup>th</sup> November 2020, the Xmas lights switch on will be a low-key event keeping within Government COVID-19 guidelines. Volunteers have agreed to put up the Xmas lights on Wednesday 4 <sup>th</sup> November 2020.	Clerk
2020.97	<b>Risk Exception Report</b> <b><u>It was proposed, seconded and Resolved</u></b> The Clerk to continue to control and manage the risks towards the target RAG status of low risk (Green).	Clerk

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<b>2020.98</b>	<b>Clerks Report</b>	
	<p>PLANNING POLICY CONSULTATIONS South Kesteven Local Plan Review – Issues and Options Report - Public Consultation</p> <p>South Kesteven District Council is undertaking its first public consultation on the review of the Local Plan between Monday 12th October 2020 and Monday 23rd November 2020.</p>	Clerk
	Repairs to the steps on Footpath 17 have been given a priority 2 response from LCCROW. - deadline of 12/04/2021.	Clerk
	Deep long pothole on Back Lane close to junction with Woodlands Drive reported to LCC Highways. Work scheduled. Ref 377704.	Clerk
	The Clerk has written to Colsterworth Trust Estate requesting that the Trustees consider giving a ten-year lease for the Woolsthorpe Playing field and included the aspirations that the Parish Council have for the playing field. Minute ref: 2020.74 October 2020.	Clerk
	The Clerk purchased bedding plants for the remembrance gardens and was assisted with planting these by volunteers Mo & Jackie Taylor and Steve Grant 2020.76 October 2020.	Clerk
	Several dog waste education signs have been sited around the Parish and replacement signs have been requested from SKDC.	Clerk
	<p>Colsterworth PF17 - LCC ROW have inspected the route and have found two steps that will be replaced.</p> <p>Colsterworth PF18 – LCC ROW have reinspected the fence and this has been pulled back, so it does not affect the Right of Way.</p>	LCC
	<p><b>Benches replaced by Roll and Scroll</b></p> <p>The wooden bench was non-repairable so was disposed of. The other which was from the back of the pub near the doctor's surgery is currently stored at the Roll and Scroll workshop. Chris from Roll and Scroll confirmed that this is no longer to the regulations as it is too low on height and some people struggle to get out of them. Minute ref October 2020.72</p>	Clerk
	Colsterworth Trust Estate have confirmed that they are happy to give the Parrish Council a Lease for the Woolsthorpe Playing Area subject to contract each party to bare each own costs. Terms to be negotiated and agreed.	Clerk
	On Saturday 24 <sup>th</sup> October 2020 the Clerk together with Cllr Clark had a socially distanced meeting with Richard Evans and Jonathan Plant of Distinctive Developments regarding the potential for a small mixed housing scheme of potentially 6 dwellings ( 3 bed semis or 2 blocks of 3 terraces). Family homes or starter homes including an element of affordable housing adjacent to the village hall subject to Parish Council and community feedback.	
	New Government COVID-19 restrictions come into force on 5 <sup>th</sup> November 2020. Play areas can remain open and government guidelines to be followed at all times.	Clerk
	As at today 3 <sup>rd</sup> November 2020 Remembrance Service on 8 <sup>th</sup> November can go ahead subject to Government COVID-19 guidelines.	Clerk
	<b>Correspondence</b>	
	COVID-19 Government Grant	Clerk
	<p>Several reports from resident from a Stainby resident: -</p> <ul style="list-style-type: none"> <li>• Overgrown hedge on Gunby Road, Stainby obscuring the view of drivers emerging from Water Lane. Land belonging to Buckminster estate. Estate Manager arranging for this to be cut.</li> <li>• Loose street furniture reported to on Fix My Street.</li> <li>• Grass cutting query on Gunby Road. Taken forward with the grass cutting contractors.</li> <li>• Confusing &amp; dangerous speed restriction signs at Stainby Cross-roads. Reported to fix my street.</li> </ul>	Clerk
	Request to be added to the allotment waiting list.	Clerk
	Grass cutting enquiry Woolsthorpe Road. Advised that the area is not covered by LCC Parish Agreement.	Clerk
	Report of graffiti Brunel Avenue tunnel on FP18. Reported to the PCSO.	Clerk

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<b>Planning Applications:</b>		
<b>SKDC Applications</b>		
S20/0345	Erection of an earth sheltered dwelling house with associated soft/hard landscaping and the erection of three commercial buildings. Land West of Bridge End, Colsterworth.	
	No Objections - 0	Object - 0
		Abstention/Neutral - 9
	No action	
<b>SKDC Planning Approval</b>		
<b>S20/1306</b>	First floor extension to existing dwelling. 33A Newton Way Woolsthorpe By Colsterworth, Lincolnshire NG33 5NR	No action
<b>S20/1728</b>	Removal of small cherry tree, prune and reshape two cherry trees on roadside boundary. remove overhanging branches from Ash trees in adjoining fields on Eastern and Southern boundary. Willow Lodge, Water Lane, Woolsthorpe By Colsterworth, NG33 5PD,	No action
<b>S20/1195</b>	Erection of portal frame industrial unit. Witham Specialist Vehicles, Honey Pot Lane, Colsterworth, Lincolnshire, NG33 5LY.	No action
<b>SKDC Appeal</b>		
None		
<b>SKDC Withdrawal</b>		
None		
<b>LCC Planning</b>		
<b>PL/0111/20</b>	<p>PLANNING REFERENCE: PL/0111/20</p> <p>DEVELOPMENT: FOR THE ERECTION OF PLANT AND ANCILLARY DEVELOPMENT, INCLUDING SOME STOCKPILING, TO FACILITATE THE IMPORTATION AND PROCESSING OF REJECT AND USED ASPHALT TO PRODUCE RECYCLED ASPHALT</p> <p>LOCATION: THE OLD PIG FARM, HONEY POT LANE, COLSTERWORTH</p> <p>GRID REFERENCE: 494132 322047</p>	Cllr Clark & the Clerk to collate comments
<b>Group Reports</b>		
<b>2020.99</b>	<p>2020.99.1</p> <p>Highways &amp; Footpaths Working Group (Cllrs Bennett, Clark and Hainsworth,)</p> <p>1. No report this month. Lincolnshire Road Safety Partnership (L.R.S.P.) have confirmed that Community Speed Watch is suspended from 5<sup>th</sup> November 2020.</p> <p>2. Research on 'White Gates' continues.</p>	
	<p>2020.99.2</p> <p>Environment &amp; Amenities Working Group Report</p> <p>1. War Memorial Grant Application Update</p> <ul style="list-style-type: none"> <li>• Remains COVID-19 affected. Awaiting a response from the PPIY Architect who has been on furlough. Phase 2 agreed June meeting minute ref;2020.26.2</li> </ul> <p>2. New Play Equipment for North Witham Play Area Working Party Update (Cllrs, JC, CH &amp; AB).</p> <p>FCC Grant application, Third Party Contributor letter submitted. September meeting minute ref; 2020.61.2. Awaiting result of the application.</p> <p>Grantham Rotary Club Grant Application unsuccessful. Quote from the Rotary Club. COVID-19 affected. The next swimathon does not look likely to go ahead.</p>	
	<p>2020.99.3</p> <p>Finance and Administration Committee Report (Cllrs Bouvie, Hainsworth &amp; McShane) Approved with post meeting amendments to Agenda item 8 Projects and Grants.</p> <p>War Memorial: £1,500.00 War Memorial Grant added to balance = £5,546.00</p> <p>North Witham Play Area: Legal Fees excl VAT of £250 - Balance stands at £3,750.00</p>	

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	<p>1. To resolve to agree the draft budget and draft Precept setting. <b><u>It was proposed, seconded and Resolved</u></b> Unanimously agreed.</p> <p>2. To resolve to Co-opt another two Councillors for the F&amp;A Committee. <b><u>It was proposed, seconded and Resolved</u></b> Unanimously Agreed for Councillor Clark to be Co-opted to the Finance &amp; Administration Committee.</p> <p>3. To resolve to agree the Complaints Policy Review November 2020. <b><u>It was proposed, seconded and Resolved</u></b> Unanimously agreed.</p> <p>4. To resolve to agree the Scheme of Delegation Planning decisions and communication review November 2020. <b><u>It was proposed, seconded and Resolved</u></b> Unanimously agreed.</p> <p>Net Position by Cost Centre and Code 23.10.2020.</p> <ul style="list-style-type: none"> <li>• Uploaded to the website.</li> </ul> <p>LALC Training: The Clerk will be attending the following remote training courses:- Powers &amp; Procedures on 10<sup>th</sup> &amp; 11<sup>th</sup> November 2020. Code of Conduct on 29<sup>th</sup> November 2020.</p>																																									
2020.100	<p>Finance: Approve Accounts for Payment for November 2020 <b><u>It was proposed, seconded and Resolved</u></b> Unanimously approved.</p> <p><b><u>Cheques</u></b></p> <p>Cheques signed by Cllr C Hainsworth &amp; Cllr D Cox.</p> <table border="1" data-bbox="331 1447 1342 1883"> <thead> <tr> <th colspan="4" style="background-color: #cccccc;">ONLINE PAYMENTS</th> </tr> <tr> <th>Date of payment</th> <th>Payee Name</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>04/11/2020</td> <td>Stuart Whitcombe</td> <td>In Touch Editing October Issue</td> <td>£60.00</td> </tr> <tr> <td>04/11/2020</td> <td>Terry Brown</td> <td>Mid Year Internal Audit</td> <td>£100.00</td> </tr> <tr> <td>04/11/2020</td> <td>Printerinks</td> <td>Printer Ink</td> <td>£17.90</td> </tr> <tr> <td>04/11/2020</td> <td>Ludus</td> <td>Screw for OPL climbing frame</td> <td>£9.96</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">Sub Total</td> <td><b>£187.86</b></td> </tr> </tbody> </table> <table border="1" data-bbox="331 1883 1342 2143"> <thead> <tr> <th colspan="4" style="background-color: #cccccc;">CHEQUES</th> </tr> <tr> <th>CHEQUE NUMBER</th> <th>SUPPLIER</th> <th>DETAILS</th> <th>VALUE</th> </tr> </thead> <tbody> <tr> <td>103850</td> <td>W G Harrison</td> <td>In Touch Printing</td> <td>271.50</td> </tr> </tbody> </table>	ONLINE PAYMENTS				Date of payment	Payee Name	Details	Amount	04/11/2020	Stuart Whitcombe	In Touch Editing October Issue	£60.00	04/11/2020	Terry Brown	Mid Year Internal Audit	£100.00	04/11/2020	Printerinks	Printer Ink	£17.90	04/11/2020	Ludus	Screw for OPL climbing frame	£9.96			Sub Total	<b>£187.86</b>	CHEQUES				CHEQUE NUMBER	SUPPLIER	DETAILS	VALUE	103850	W G Harrison	In Touch Printing	271.50	Clerk
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	103851	RBL Poppy Appeal	Poppy Wreath	17.50
	103852/ 103853	Parish Council	Staff wages	£1,349.49
	103854	The Community Heatbeat Trust Ltd	Replacement defib battery (White Lion).	£282.00
	103855	Graham Brumpton	LCC & Village grass cut	£745.00
			Sub Total	<b>£2,665.49</b>
			Grand Total	<b>£2,853.35</b>
	<b>DD's</b>			
	<b>DD</b>	<b>Focus</b>	<b>Office Telephone</b>	£19.70
			<b>Total</b>	£19.70
	Reconciled 02/11/2020 Income £48,152.62 Expenditure <b>£23748.10</b>  Surplus/Deficit <b><u>£24,404.52</u></b>  Less Unpresented cheques <b>£2,853.35</b>  Surplus/Deficit <b><u>£21,551.17</u></b>  Balances @ 30/10/2020  Community Account £54,314.54 Deposit Account £30,236.17  <b>Total <u>£84,550.71</u></b>  Included in balances above  Community Fund £193.11 War Memorial Maintenance 2019/2020 £2,000.00 Less PPIY first phase <b>-£1,954.00</b> War Memorial Maintenance 2020/2021 £2,000.00 Invest SK Grant War Memorial £2,000.00 War Memorials Trust Grant £1,500.00 North Witham Play Area £4,000.00 Less legal fees <b>-£250.00</b> Nature Trail £2,000.00 Highways & Footpaths Min Ref 18/48.5 £4,977.16 Election Costs reserves from 2019 £1,788.00 Neighbourhood Plan £2,000.00 Isaac Newton Project £1,000.00  <b>Total <u>£21,254.27</u></b>			
<b>2020.101</b>	<b>Matters requiring attention such as potholes and faulty streetlights.</b> 1. Overflowing litter bin Old Post Lane Play Park – Reported to SKDC. 2. The High Street sign opposite Brunel Avenue has been uprooted and it is leaning over parallel to the road. Reported to SKDC.			Clerk
<b>2020.102</b>	Date of next Parish Council remote meeting is Tuesday 1st December at 7.30pm by Zoom.			

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	<p>There being no other business Chairperson C Hainsworth closed the meeting at 21.10 hrs.</p> <p style="text-align: center;"><b>SIGNED:</b></p> <p><b>CHAIRPERSON</b> <span style="float: right;"><b>DATE: 1<sup>st</sup> December 2020</b></span></p>																																																																																	
	<p><b>Attendance to date (May 2020 to April 2021) – annual maximum 10 (No meeting August &amp; January)</b></p> <table border="1" data-bbox="331 521 1161 1305"> <thead> <tr> <th data-bbox="331 521 528 555">Cllr Name</th> <th data-bbox="528 521 738 555">Constituency</th> <th data-bbox="738 521 882 555">Attended</th> <th data-bbox="882 521 1042 555">Apologies</th> <th data-bbox="1042 521 1161 555">Absent</th> </tr> </thead> <tbody> <tr> <td>J Clark</td> <td>North Witham &amp; Lobthorpe</td> <td>5</td> <td>1</td> <td></td> </tr> <tr> <td>A Bouvie</td> <td>Colsterworth</td> <td>6</td> <td></td> <td></td> </tr> <tr> <td>Vacancy</td> <td>Colsterworth</td> <td></td> <td></td> <td></td> </tr> <tr> <td>C Hainsworth</td> <td>Gunby &amp; Stainby</td> <td>6</td> <td></td> <td></td> </tr> <tr> <td>G Henton</td> <td>Colsterworth</td> <td>5</td> <td>1</td> <td></td> </tr> <tr> <td>L McShane</td> <td>Colsterworth</td> <td>6</td> <td></td> <td></td> </tr> <tr> <td>C Russell</td> <td>Colsterworth</td> <td>6</td> <td></td> <td></td> </tr> <tr> <td>L Bennett</td> <td>Colsterworth</td> <td>5</td> <td>1</td> <td></td> </tr> <tr> <td>Vacancy</td> <td>Colsterworth</td> <td></td> <td></td> <td></td> </tr> <tr> <td>D Cox</td> <td>Colsterworth</td> <td>5</td> <td>1</td> <td></td> </tr> <tr> <td>J Skelton</td> <td>Colsterworth</td> <td>1</td> <td>5</td> <td></td> </tr> <tr> <td>Vacancy</td> <td>Colsterworth</td> <td></td> <td></td> <td></td> </tr> <tr> <td>C Poole * Resigned October 2020</td> <td>Gunby &amp; Stainby</td> <td>2</td> <td>0</td> <td></td> </tr> <tr> <td>R Brocklebank</td> <td>North Witham &amp; Lobthorpe</td> <td>6</td> <td></td> <td></td> </tr> <tr> <td>M Ramage* Resigned July 2020</td> <td>Colsterworth</td> <td>3</td> <td></td> <td></td> </tr> </tbody> </table>	Cllr Name	Constituency	Attended	Apologies	Absent	J Clark	North Witham & Lobthorpe	5	1		A Bouvie	Colsterworth	6			Vacancy	Colsterworth				C Hainsworth	Gunby & Stainby	6			G Henton	Colsterworth	5	1		L McShane	Colsterworth	6			C Russell	Colsterworth	6			L Bennett	Colsterworth	5	1		Vacancy	Colsterworth				D Cox	Colsterworth	5	1		J Skelton	Colsterworth	1	5		Vacancy	Colsterworth				C Poole * Resigned October 2020	Gunby & Stainby	2	0		R Brocklebank	North Witham & Lobthorpe	6			M Ramage* Resigned July 2020	Colsterworth	3			
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