

## Colsterworth and District Parish Council

### Minutes of the meeting held on Tuesday 6<sup>th</sup> May 2014

#### Public Forum

There were no members of the public present.

#### Present:

Councillors: C Atter, D Hamilton-Hinds, M Cooper, D Cox, J Walden, C Russell, A Carsley, J Clark, B Scorrer, A Wood

All Parish Councillors are reminded that by law they are summoned to attend all Parish Council meetings. If they are unable to attend they must advise the Parish Clerk with a reason for non-attendance preferably before the meeting from which they will be absent – failure to forward this information means a Parish Councillor is shown as absent.

#### 1. Election of Chairman and Vice Chairman

Chairman: Councillor D Hamilton-Hinds, Vice Chairman: Councillor D Cox

#### 2. Chairman's remarks

None

#### 3. Apologies for absence and reasons given

Councillors J Weston (hols) B Palmer (hols) I Greenwood (business)

District Councillor Martin Wilkins (South Witham PC meeting)

Absent: Councillor P Cox

#### 4. To receive declaration of interest in accordance with LGA 2000

None.

#### 5. Minutes of the previous meeting

Please note the minutes are distributed in note form each month to all Parish Councillors so that they may make comments and alterations via the Parish Clerk thus saving valuable time at the Parish Council's next meeting when approving the minutes. These were agreed.

#### 6. Clerk's Report

a) North Witham Airfield – possible memorial

A reply to the letter sent to the American Embassy was received from the Defence Attaché Office. A website was provided that may be able to provide some advice. Councillors considered whether a simple notice board in Twyford Wood car park would suffice providing the history of the airfield. Clerk to check with Forestry Commission.

b) Allotments. Allotment inspections will be on Sunday 18 May 2014

c) Police report. PCSO Nicki Smith provided a brief report on local crime and will be published in the "In Touch" magazine.

d) Railway Land. The signed lease has been lodged with the council's solicitors Pert and Malim for safe keeping.

e) Wicksteed Leisure annual playground inspections were completed. No urgent attention. Some play equipment spares will be ordered and fitted along with a new waste bin for North Witham. Councillor J Clark offered to cut back overhanging trees at North Witham and clean the play surfaces.

f) Cycle Track. Waiting for LCC Highways quote for completion to Twyford Wood.

g) Colster Way Green. Only 10 replies received from parishioners with reference to the questions asked in the April "In Touch" magazine. These were of mixed views. With such a low response councillors decided that railings would be the best option providing a safer area for children to play. Councillor D Cox proposed and Councillor A Wood seconded the motion that the work should be put in hand. Agreed (1 against).

h) Annual Parish meeting 29<sup>th</sup> April. There was a good turnout for the meeting. Pavement parking was highlighted as a real problem for pedestrians with prams or mobility scooters. Police will be asked to investigate and prosecute where appropriate. No bus stop sign at the COOP; potholes generally.

i) Bonfires. A note will be placed in the In Touch requesting parishioners to be more considerate of their neighbours when lighting bonfires.

j) Dog Fouling. A complaint from a resident of North Witham with regard to dog fouling on Public footpath 15 (Church Street – Bull Lane). No Fouling Signs will be provided but a dog bin was thought not to be appropriate.

k) North Witham. Clerk advised that the grass verge adjacent to "The Row" along with the permissive pathway through to Northern Close has been added to the council's maintenance budget

l) North Witham Village Hall. A grant request was agreed of £1425 following receipt of the annual accounts from the VH Committee. This is to cover:

i) emergency water main repairs	£ 775
ii) wash hand basin, water heater, fitting	£ 325
iii) cooker repair	£ 75
iv) external security lights/wiring/fitting	£ 250
<b>TOTAL</b>	<b>£1425</b>

## 7. Group Reports

Youth Club: The archery equipment is now in use. A trip to Peterborough for "Laser Quest" is planned for July.

## 8. Neighbourhood Plan

The Steering Group Project Manager Neil Bennett explained to those present at the Annual Parish Meeting (29th April) what the Neighbourhood Plan was all about. **A Community "NEIGHBOURHOOD PLAN OPEN DAY" and exhibition is to be held at the Colsterworth Village Hall on Saturday 14 June 2014**

## 9. Correspondence

SKDC Electoral Services	European Parliamentary Elections 22 May 2014
SKDC Planning Policy	Adoption of Site Allocation and Policies Development Plan
SKDC Environmental Health	Lincolnshire Energy Switching Scheme
Gardeners and Allotment Association	Acknowledgment of grant and thanks
Steve Shaw - Local Works.org	"Proposal to Government to take the necessary action to allow a percentage of Business Rates to be paid direct to Parish and Town Councils". <b>AGREED</b>
T James Telecoms Ltd	WIFI and Telecommunications
LALC	Community Engagement Capacity Building

## 10. Planning Applications

### LCC PLANNING

The following applications were received:

None

### SKDC PLANNING

The following applications were received:

S14/0928/FULL Mr T Tye Extension to hay and straw barn, "Ashleigh" Bourne Road, Colsterworth  
 S14/1085/FULL Mr J Wand Erection 30m self supporting radio monitoring mast, Travelodge, Colsterworth  
 S14/1055/TPO Mr T Watkinson Fell 1 x Horse Chestnut tree, 11 Woodlands Drive, Colsterworth  
 S13/1931/MJ Larkfleet Homes Erection of 50 dwellings, garages and Associated infrastructure. Land at Bridge End, Colsterworth

### SKDC Planning Permission Approval

S14/0720/HSH Mr/Mrs Jamie Jackson Porch to side, two storey extension to rear, Tower Hill Farm, Water Lane, Stainby  
 S14/1055/TPO Mr T Watkinson Fell 1 x Horse Chestnut tree, 11 Woodlands Drive, Colsterworth  
 S14/0431/HSH Mrs S Bird, Erection of extension and single garage, 6 Stamford Road, Colsterworth

### SKDC Development Management – notification of "Public Speaking at Development Control Meeting 6<sup>th</sup> May 2014

S13/2881/PC1	Mr G Henton	Revisions to dwelling on Plot 3 including resiting of garage 36 Newton Way, W by C
S14/0730/FULL	Mr G Henton	Revisions to dwelling on Plot 4, 36 Newton Way, W by C
S14/0729/FULL	Mr G Henton	Revisions to dwelling on Plot 5, 36 Newton Way, W by C
S14/0727/FULL	Mr G Henton	Revisions to dwelling on Plot 6, 36 Newton Way, W by C

### SKDC Planning Refusal

None

### SKDC Planning Withdrawal

None

### LCC Planning Approval

None

## 11. FINANCE:

a) Approval of Final Accounts 2013/2014. These were approved

b) Accounts for Payment

CHEQUE NUMBER	SUPPLIER	DETAILS	VALUE £'s
102993	Allotment and Gardeners Assoc.	Grant	150.00
102994	K Atter/M Robertshaw	Community Cleaners (Apr)	351.24
102995	JR Hannam	Clerk's salary & Expenses	804.87
102996	WG Harrison Ltd	In Touch printing	239.00
102997	M Barton	Internal audit	100.00
102998	LCC	Vas – commuted sum (2 of 5)	300.00
102999	Rick Webster Grounds Maintenance	Grass cutting	248.40
103000	G Brumpton	Village maintenance	435.00
103001	Twyford Coachworks	Parish noticeboards x 2	1200.00
103002	Colsterworth Village Hall	Annual parish meeting	18.00
103003	Wicksteed Leisure Ltd	Annual Playground inspections	162.00
103004	AON UK Ltd	Annual insurance	669.33
103005	Eurooffice Ltd	Stationery – toners and paper	66.18
103006	North Witham Village Hall	Grant	1425.00
DD	British Telecom	telephone	75.17
		<b>TOTAL</b>	<b>£ 6244.19</b>

**APPROVED by Parish Council****Summary of Accounts:**

Income	19,424.12
Expenditure	6,244.19
Excess Income over Expenditure	<b>£ 13,179.93</b>

**Bank balances at 30th April 2014**

HSBC: Community Account	25,175.92
High Interest Account	52,083.93
<b>Total</b>	<b>£77,259.85</b>

**Included in the above balances:**

<b>Neighbourhood Plan Fund</b>	<b>£ 4,088.72</b>
<b>Community Fund</b>	<b>£ 1,934.21</b>
<b>Recreational Fund</b>	<b>£15,773.20</b>

**C) Budget 2014/2015****BUGDET FORECAST TO 31st MARCH 2015****ACTUAL**

2013/14

**INCOME****BUDGET**

2014/15

27825	Precept	28548
23	Bank Investment Interest	20
1231	Allotments/paddock	1200
955	Old Post Lane Cemetery	500
3527	"In Touch" magazine advertising	3500
1000	Youth Club - loan repayment	1000
3384	Community Cleaners	3400
0	LCC Grant - grass cutting	1190
1019	LCC Parish Paths	750
900	LCC Grant - notice boards	0
884	SKDC Grant - Closed Cemetery	484
21324	Barratt (DWH) Contribution	0
4338	Community Development Grant	0
1036	Community Fund	0
<b>£ 67,446</b>	<b>Total Income</b>	<b>£ 40,592</b>

**EXPENDITURE**

9679	Clerk's cost	9679
1601	Play areas maintenance	950
7876	Play area - Newton Grange	0

1241	Allotments		1400
1668	LCC grass cutting (RW + GB)		1750
2887	"In Touch" magazine printing		2900
196	Sundry		250
945	Village grass cutting		1000
6625	Village maintenance		7000
771	Old Post Lane cemetery		750
1054	Closed cemetery		754
300	LCC Vehicle Activated Sign		300
158	Postage		200
490	Telephone/Broadband		500
705	Office/stationery		750
659	Insurance		669
412	LALC subscriptions		425
400	Audit fees		400
1177	Grants		2000
2691	Street lights		3000
3700	Community Heartbeat Trust - Defibrillators		0
5001	Community Cleaners		5000
£ 50,236		Total Expenditure	£ 39,677

£ 17,210      EXCESS INCOME OVER EXPENDITURE      £      915

Note: These figures exclude VAT

PROJECTS	Cycle track (11% for WREN grant £65K)		7100
	Railway land		5000
	Play equipment		15000
	Riverside improvements		2000
	North Witham - speed restrictions		2000
		Total	£ 31,100

**Councillors approved the budget and project allocations**

**12. Matters requiring attention (e.g. potholes and faulty streetlights)**

A151 Bourne Road - potholes and nearside verge erosion  
 Back Lane – potholes  
 Woodlands Drive – grass cutting  
 Woolsthorpe Road new allotment gate entrance needs topsoil

**13. Any Other Business**

Public footpath 5 – intersection directional signs missing  
 Bull Lane – HGV's satnav directing off A1 to South Witham! Signs required to stop this  
 "Services" sign A1 northbound Stoke Rochford no longer in use and should be removed  
**There being no other business the Chairman closed the meeting at 9.30 pm**

Signed

Chairman

**THE DATE OF THE NEXT PARISH COUNCIL MEETING IS AT  
 7.30PM ON THE 3<sup>rd</sup> June 2014**

Attendance to date (May to April – annual maximum 10)

	<u>Attended</u>	<u>Apologies</u>	<u>Absent</u>
C Atter	1		
M Cooper	1		
A Wood	1		
I Greenwood		1	
D Hamilton-Hinds	1		
J Weston		1	
A Carsley	1		
D Cox	1		
P Cox			1
B Palmer		1	
C Russell	1		
W Scorrer	1		
J Clark	1		
J Walden	1		