

## Colsterworth and District Parish Council

### Minutes of the meeting held on Tuesday 12th May 2015

#### Public Forum

There were no members of the public present.

#### Present:

Councillors: C Atter, D Hamilton-Hinds, M Cooper, A Wood, D Cox, F Selby, J Weston, C Russell, E Chapman, D Bellamy  
 District and County Councillor Bob Adams  
 Parish Clerk: John Hannam

All Parish Councillors are reminded that by law they are summoned to attend all Parish Council meetings. If they are unable to attend they must advise the Parish Clerk with a reason for non-attendance preferably before the meeting from which they will be absent – failure to forward this information means a Parish Councillor is shown as absent.

#### 1. Election of Chairman and Vice Chairman

Chairman: Councillor D. Hamilton-Hinds; Vice Chairman Councillor D. Cox

#### 2. Chairman's remarks

Chairman welcomed new councillors to the council.

#### 3. Apologies for absence and reasons given

Councillors F Selby (sick), A Carsley (hols)  
 District Councillor Andrea Webster  
 Absent: None

#### 4. To receive declaration of interest in accordance with LGA 2000

None

#### 5. Minutes of the previous meeting

Please note the minutes are distributed in note form each month to all Parish Councillors so that they may make comments and alterations via the Parish Clerk thus saving valuable time at the Parish Council's next meeting when approving the minutes. These were agreed.

#### 6. Clerk's Report and items arising from the Minutes

- a) Elections. Following the elections there remains positions for 3 casual vacancies for co-option: Colsterworth 1, Gunby & Stainby 1, North Witham 1. Notes have been placed on village notice boards with an application closure date of Sunday 31<sup>st</sup> May.
- b) CPRE Best Kept Village competition. Entry to the competition is based on population. Only Colsterworth with Woolsthorpe by Colsterworth qualify and have been entered into the competition. Judging rounds are in June, July with finalists in August.
- c) Police Station. The clerk with Councillors D Hamilton-Hinds and D. Cox met with Lincolnshire Police Neal Rothwell (Head of Asset and Facilities Management) on the 29<sup>th</sup> April. The clerk will write to confirm the parish councils' interest in the multi-use of the building.
- d) Public footpaths. LCC Legal Services have issued an Order and Notice to modify the Definitive map. "Colsterworth Public Footpath no's 14 and 114 and Gunby and Stainby public footpath no 1 Definitive Map Modification order 2015". A notice has placed (08.05.15) in the Grantham Journal and village notice boards. Any formal objections, representations or support to the Order should be sent to: Legal Services Lincolnshire, County Offices, Newland, Lincoln, LN1 1YS by 19<sup>th</sup> June 2015. The parish council will object to the order.
- e) Colsterworth primary school. Chairman Teri Bryant of the School Governing Body has invited the parish council to appoint a councillor to participate in GB meetings. Deferred to next meeting.
- f) Youth Club. At a meeting of the YC committee held on 22<sup>nd</sup> April 2015 it was agreed that the Colsterworth Youth Club be dissolved and its equipment and other assets should be held in Trust by the Parish Council until such time that any person/persons come forward wishing to restart it. Councillor Alan Wood has kindly agreed to continue with the administration/treasurers role. The clerk will add a memorandum section to the council's financial statement for the YC monies.
- g) Play Areas. The annual Play Area Safety Inspections have been carried out by Wicksteed Leisure Ltd at Colster Way, Woolsthorpe Road and North Witham (Newton Grange play area is still the responsibility of Barratt Homes). Nothing urgent required but some minor work to be carried out.
- h) Community Links. Councillor E Chapman volunteered to attend a ROSPA course on "Routine Play Area Inspection Training". Clerk to organise.
- i) Colsterworth Trust Estates have been invited to attend the June 2<sup>nd</sup> parish meeting

- j) Vehicle Activated Sign. LCC Highways have provided a portable VAS for use by the parish.
- k) Cycle Track project. Clerk has a meeting with Community Voluntary Services (CVS) Heidi Hezeltine on 26 May to discuss funding.
- l) Old Minute Books 1894 - 1984. These have now been copied onto DVD and the Minute Books returned to Lincolnshire Archives on 6<sup>th</sup> May for safe keeping.

### 7. Projects/Priorities 2015 – 2016

The list will be updated for approval at the next meeting.

### 8. Neighbourhood Plan

An updated report is appended to these minutes. Project leader Liz Kunen will be invited to speak to the council at the June 2<sup>nd</sup> meeting.

### 9. Group Reports

Youth Club. Councillors expressed their thanks to the Youth Club committee members (new and old) and the volunteers that turned out to help run it. It is sad that the YC has dissolved but hopefully if there is enough support and interest in the future it could be restarted.

### 10. Correspondence

SKDC Legal & Democratic Colsterworth	Tree Preservation Order (24.04.2015) Middlefield, 16 School Lane,
Gardeners and Allotments Association LCC Highways	A note of thanks for the donation to the church railing flowers Temporary road closure Reads Lane 22 – 24 <sup>th</sup> June

### 11. Planning Applications

#### LCC PLANNING

The following applications were received:

None

#### SKDC PLANNING

The following applications were received:

S15/0824/HSH	Mr G Pearson	Single storey side extension, Bywater, Water Lane, North Witham
S15/0844/FULL	Mr John Wand	Erection of 30m self supporting radio monitoring mast, Former Services, Great North Road, Colsterworth
S15/1163/HSH	Mr Oliver Dearden	Creation of vehicular access with gates and off street parking area to front of dwelling, 68 High Street, Colsterworth

#### SKDC Planning Permission Approval

S15/0547/FULL	Mr Trevor Tye	Proposed agricultural storage unit, Ashleigh, Bourne Road, Colsterworth
S15/0504/FULL	Shirley Harding	Alteration of vehicular access (regrading). Post Office, Bourne Road, Colsterworth
S15/0488/HSH	Mr & Mrs A Jones	Erection of porch and single storey extension to dwelling, Mill Farm, 5 Stainby Road, Colsterworth
S15/0369/TPO	Mr N Turner	Removal of sycamore tree. The Rectory, School Lane, Colsterworth
S15/0084/HSH	Mr Kingsley Harris	Construction of garage, 2 Walnut Grove, Colsterworth

#### SKDC Planning Refusal

S15/0313/HSH	Mr A Turner	Erection of first floor rear extension to dwelling, The Knoll, 1 Bridge End, Colsterworth
S15/0077/FULL	Mr & Mrs S Leeson	Erection of 2 storey dwelling and detached garage, Land to rear of 15 Woolsthorpe Road, Woolsthorpe by Colsterworth
S15/0354/HSH	Mr Andrew Birch	Erection of retaining wall and shed, 4 Ropewalk, Colsterworth

#### SKDC Determination as to whether the prior approval of details is required (Householder Extension)

Mr Robin Gregory	Single storey rear extension depth 5.0 metres maximum height 3.5 metres, eaves height 2.5 metres. 2 Belvoir Close, Colsterworth. Permitted Development - Full planning permission NOT REQUIRED
------------------	--

#### LCC Planning Approval

None

**12. FINANCE:**

a) **Approval of Final Accounts 2014/2015.** Approved (appended to these minutes).

b) **Accounts for Payment**

CHEQUE NUMBER	SUPPLIER	DETAILS	VALUE £'s
113127	Faulk's Skip Hire	Nature Trail clear up	360.00
103128	Pert & Malim	SKDC/PC land transfer	632.00
103129	K Atter/M Robertshaw	Community cleaners	378.26
103130	JR Hannam	Clerk's salary and expenses	852.49
103131	Sir Isaac Newton Memorial Hall	Annual parish meeting 17.04.15	18.00
103132	Rick Webster Grounds Maintenance	Grass cutting	360.00
103133	Wicksteed Leisure Ltd	Annual play area inspections	162.00
103134	WG Harrison Ltd	In Touch	239.00
103135	Lincolnshire County Council	VAS – commuted sum instalment	300.00
103136	Mrs M Barton	Internal audit	150.00
103137	G Brumpton	Village maintenance	525.49
103138	Aon UK Ltd	Annual insurance	669.33
DD	BT	Telephone	94.64
		<b>TOTAL</b>	<b>£ 4,741.21</b>

**APPROVED by Parish Council**

**Summary of Accounts:**

Income	20,332.48
Expenditure	4,741.21
Excess Income over Expenditure	<b>£ 15,591.27</b>

**Bank balances at 30th April 2015**

HSBC: Community Account	32,803.41
High Interest Account	34,116.18
<b>Total</b>	<b>£ 66,919.59</b>

**Included in the above balances:**

<b>Neighbourhood Plan Fund</b>	<b>688.13</b>
<b>Community Fund</b>	<b>914.31</b>
<b>Recreational Fund</b>	<b>5,865.75</b>
<b>Newton Project</b>	<b><u>1,000.00</u></b>
<b>TOTAL</b>	<b>£ 8,468.19</b>

**Not included in above balances:**

**Memo: reported balance of Youth Club Funds £2,879.64**

c) **Budget 2015/2016.** Approved (appended to these minutes).

**11. Matters requiring attention (e.g. potholes and faulty streetlights)**

A151 potholes adjacent to A1 Truckstop

Website of "MyCommunity/Assets" (DHH will investigate)

Reads Lane – kerb erosion

Can "School Lane" become "Old School Lane"?

Complaint ref. motorbike on Nature Trail.... police will be asked to investigate

Review overhanging trees nature trail adjacent Ingle Court

**12. Any Other Business**

**None**

**There being no other business the Chairman closed the meeting at 9.20 pm**

Signed

Chairman

**THE DATE OF THE NEXT PARISH COUNCIL MEETING IS AT  
7.30PM ON THE 2<sup>nd</sup> June 2015**

Attendance to date (May to April – annual maximum 10)

	<u>Attended</u>	<u>Apologies</u>	<u>Absent</u>
C Atter	1		
M Cooper	1		
A Wood	1		
E Chapman	1		
D Hamilton-Hinds	1		
J Weston	1		
A Carsley		1	
D Cox	1		
D Bellamy	1		
C Russell	1		
J Walden	1		
F Selby		1	

COLSTERWORTH AND DISTRICT PARISH COUNCIL				
<b>INCOME AND EXPENDITURE STATEMENT YEAR ENDED 31st MARCH 2015</b>				
31.03.14	INCOME		31.03.15	Change
27825	Precept		28550	725
23	Bank Investment Interest		32	9
1231	Allotments/paddock		1764	533
955	Old Post Lane Cemetery		1265	310
3527	"In Touch" magazine advertising		4705	1178
1000	Youth Club - refurbishment repayment		3993	2993
3384	Community Cleaner		4038	654
0	LCC Grant - grass cutting 2013/14 and 2014/15		2391	2391
1019	LCC Grant - Parish Paths scheme		1251	232
900	LCC Grant - other		0	-900
884	SKDC Grant - Closed Cemetery of St. John the Baptist Church		673	-211
21324	Barratt (DWH) Contribution		0	-21324
4338	Community Development Grant (Neighbourhood Plan)		0	-4338
1036	Community Fund		80	-956
<b>£ 67,446</b>	<b>Total Income</b>		<b>£ 48,742</b>	<b>-18704</b>
	<b>EXPENDITURE</b>			
9679	Clerk's cost		9643	-36
9477	Play Areas/Playing field		1232	-8245
1241	Allotments		731	-510
1668	LCC grass cutting		2149	481
1019	LCC parish paths		1251	232
2887	"In Touch" magazine printing		3088	201
196	Sundry		313	117
6221	Village maintenance/grass cutting		6650	429
330	Railway land/Nature trail		4164	3834
0	Riverside footpaths		2319	2319
0	Colster Way Green		9907	9907
0	Notice boards (High Street and Woolsthorpe Road)		1000	1000
0	Neighbourhood Plan		3650	3650
1825	Closed Cemetery and Old Post Lane cemetery		1859	34
300	LCC Vehicle Activated Sign		300	0
158	Postage		243	85
490	Telephone/Broadband		603	113
705	Office/stationery		1049	344
1471	Insurances/LALC subscription/Audit		1534	63
1177	Grants		1558	381
2691	Street light (Footpath 7)		1455	-1236
3700	Community Heartbeat Trust - Defibrillator		0	-3700
5001	Community Cleaner		5416	415
<b>£ 50,236</b>	<b>Total Expenditure</b>		<b>£ 60,114</b>	<b>9878</b>
<b>£ 17,210</b>	<b>INCOME OVER EXPENDITURE</b>	<b>Negative</b>	<b>-£ 11,372</b>	
Note: These figures exclude VAT				
<b>CASH BOOK AND BANK RECONCILIATION</b>				
<b>INCOME &amp; EXPENDITURE (including VAT)</b>				
	Income (inc vat £5,966.92)		£ 54,709.10	
	Expenditure (inc vat £4,831.95)		£ 64,946.25	
		<b>Negative</b>		<b>-£ 10,237.15</b>
<b>BANK ACCOUNTS</b>				
		<b>31.03.14</b>	<b>31.03.15</b>	
	Community account	8441.02	16749.93	
	Community Savings account	52083.93	34116.18	
		60524.95	50866.11	
	Less: unrepresented cheques	2614.05	3192.36	
	<b>CHANGE</b>	<b>£ 57,910.90</b>	<b>£ 47,673.75</b>	<b>-£ 10,237.15</b>

<b>COLSTERWORTH AND DISTRICT PARISH COUNCIL</b>		
<b>INCOME AND EXPENDITURE STATEMENT: BUDGET 2015/16</b>		
	<b>ACTUAL</b>	<b>BUDGET</b>
<b>INCOME</b>	<b>2014.15</b>	<b>2015.16</b>
Precept	28550	29955
Bank Investment Interest	32	32
Allotments/paddock	1764	1200
Old Post Lane Cemetery	1265	500
"In Touch" magazine advertising	4705	4000
Youth Club - refurbishment repayment	3993	0
Community Cleaner	4038	4000
LCC Grant - grass cutting	2391	1100
LCC Grant - Parish Paths scheme	1251	1040
SKDC Grant - Closed Cemetery of St. John the Baptist Church	673	600
Community Development Grant (Neighbourhood Plan)	0	0
Community Fund	80	80
<b>Total Income</b>	<b>£ 48,742</b>	<b>£ 42,507</b>
<b>EXPENDITURE</b>		
Clerk's cost	9643	9950
Play Areas/Playing field	1232	1250
Allotments	731	800
LCC grass cutting	2149	2500
LCC parish paths	1251	1200
"In Touch" magazine printing	3088	3200
Sundry	313	400
Village maintenance/grass cutting	6650	7000
Railway land/Nature trail	4164	1000
Riverside footpaths	2319	750
Colster Way Green	9907	450
Notice boards	1000	250
Neighbourhood Plan	3650	0
Closed Cemetery and Old Post Lane cemetery	1859	1875
LCC Vehicle Activated Sign	300	300
Postage	243	250
Telephone/Broadband	603	625
Office/stationery	1049	750
Insurances/LALC subscription/Audit	1534	1600
Grants	1558	1500
Street lights	1455	0
Community Cleaner	5416	5500
<b>Total Expenditure</b>	<b>£ 60,114</b>	<b>£ 41,150</b>
<b>INCOME OVER EXPENDITURE</b>	<b>-£ 11,372</b>	<b>£ 1,357</b>
<b>PROJECTS BUDGET</b>		
<b>Balance unspent from 2014/2015</b>		
<b>Allocate this year:</b>		
<b>Cycle track</b>	<b>7,100</b>	
<b>Recreational (Barratt monies)</b>	<b>5,100</b>	
<b>North Witham speed restrictions</b>	<b>2,000</b>	
<b>Total</b>	<b>£ 14,200</b>	
<b>MEMO: Investment Savings account balance</b>	<b>£ 34,116</b>	