

Colsterworth and District Parish Council

Minutes of the meeting held on Tuesday 6th October 2015

Public Forum

There were no members of the public present.

Present:

Councillors: J Weston, A Carsley, C Atter, D Hamilton-Hinds, M Cooper, A Wood, D Cox, F Selby, C Russell, G. Henton

District and County Councillor Bob Adams

Parish Clerk: John Hannam

All Parish Councillors are reminded that by law they are summoned to attend all Parish Council meetings. If they are unable to attend they must advise the Parish Clerk with a reason for non-attendance preferably before the meeting from which they will be absent – failure to forward this information means a Parish Councillor is shown as absent.

Prior to the meeting PCSC Stuart Bowden updated the council on recent incidents. Report will appear in the “In Touch” magazine.

1. Apologies for absence and reasons given

Councillor D Bellamy (business) J Walden (family), District Councillor Andrea Webster

Absent: E Chapman

2. Chairman’s remarks

The chairman informed councillors that Leane Sandison has decided to stand down due to family and work commitments.

3. To receive declaration of interest in accordance with LGA 2000

None

4. Minutes of the previous meeting

Please note the minutes are distributed in note form each month to all Parish Councillors so that they may make comments and alterations via the Parish Clerk thus saving valuable time at the Parish Council’s next meeting when approving the minutes. These were agreed.

5. Colster Way Green – additional gate

The cost of installing an additional pedestrian access gate adjacent to play area is £750. This includes removal and modification of a section of railing; additional posts and gate to match existing. Council members agreed to proceed. One abstention.

6. In Touch – magazine changes

It was decided not to change the current format. However it was agreed that the December Christmas issue would be in colour.

7. Clerk’s Report and items arising from the Minutes

a) Defibrillators.

i) The Focus Group has transferred £1640 to the parish council for provision of a Defibrillator at Colsterworth Village Hall. Council members congratulated the Focus Group on this fund raising effort.

ii) The parish council has also received donations to provide a further Defibrillator to be located at the Youth Club/Littlelegs building on Colster Way. Councillors thanked the Frederick Ingle Trust £300; White Lion £300 and the WI who donated £175.50 from their recent coffee morning. The parish council agreed to fund the balance of £864.50 from the Community Fund. This brings the total number of Defibrillator units to five.

b) LCC will replace stiles with gates on public footpaths 1 and 16 to enable easier access. Public footpath 9 (Bourne Road – Colster Way) has been cut back by SKDC. Root damage along PF19 (the jitty”) has been inspected by LCC and considered that no immediate work is required.

c) Stainby speed signs. Awaiting road traffic statistics from Road Safety Partnership.

d) School Lane street lighting. EON have quoted:

£600 to upgrade the light on the west side of the River Witham bridge and £1136 to supply a new lamp at the junction with the footpath east side of the River Witham bridge. This will be considered at a later council meeting.

e) Forestry Commission have confirmed they are working with all agencies and land owners to make Twyford Wood more secure following the illegal RAVE earlier this year.

f) Colster Way Green. The council’s solicitors have confirmed that the Land Registry transfer to the Parish Council is now complete.

- g) Stainby bus shelter has been repaired £453. A cheque from the council's insurers (AON) for £328 (net of the excess) has been received. A complaint lodged by the clerk has been upheld by AON and an apology received.
- h) Nature Trail. The Ranger team have planted a further 800 bulbs on the nature trail. Mixed crocus; Wild daffodil; Double snowdrop; Snakeshead Fritillary; Wild garlic; Wood anemone; English bluebell; Single snowdrop; mixed Golden Ducat and King Alfred daffodils. Work to remove some of bramble and blackthorn to allow a loop open access path will commence this month. Many thanks to Maurice and Jacquie and team.
- i) Colsterworth Trust Estates. A firm date for the joint exhibition CO-OP and CTE to be held at the Colsterworth Village Hall is awaited.
- j) Fly Tipping. Further rubbish has been illegally dumped at Bull Lane, North Witham and Old Post Lane, Colsterworth. SKDC have removed.
- k) LCC Highways amenity grass cutting. Request to add further areas in Colsterworth and Woolsthorpe by Colsterworth have been refused.
- l) Best Kept Village competition. Disappointingly Colsterworth and Woolsthorpe by Colsterworth did not rate in the top three villages this year.
- m) Remuneration. Community cleaners HM Government minimum wage + 20p an hour from 1st October; Clerk: National Joint Council award SCP 27 + 21.7p per hour backdated to January.
- n) Cycle Track project. Slow progress with acquiring sufficient funding.
- o) Ingle Court – street sign repaired

8. Neighbourhood Plan

The Steering Group report is appended to these minutes.

9. Group Reports

- a) Youth Club building Colster Way. Annual fire extinguisher inspection completed.
- b) Emergency Plan - tested by Lincs Emergency services – few minor changes to make.

10. Correspondence

SKDC LCVS Community Fund Workshops - dates
SKDC Electoral Services Notice of election costs recharge

11. Planning Applications

LCC PLANNING

The following applications were received:

None

SKDC PLANNING

The following applications were received:

S15/2634/FULL P Southerington, Witham Specialist Vehicles Variation of Condition 5 (Boundary Treatment) S11/0641/FULL, Bourne Road, Colsterworth.
S15/1934/FULL Barratt Homes Construction of access road to be used for emergency access, School Lane, Colsterworth
S15/2576/TPO David Plant, Fell Walnut tree, 16 Woodlands Drive, Colsterworth
S15/2192/HSH (Amended plans) Mr & Mrs A Morris Single storey rear extension and double garage, Manderley House, School Lane, Colsterworth

SKDC Planning Permission Approval

S15/1163/HSH Mr O Dearden Creation of vehicle access 68 High Street, Colsterworth

SKDC Planning Refusal

S15/222/OUT Mr Stephen Adams Outline permission for the demolition of existing dwelling and erection of 6 no's semi-detached dwellings and associated parking, 9 Woolsthorpe Road, Woolsthorpe by Colsterworth

LCC Planning Approval

None

12. FINANCE:

Accounts for Payment

CHEQUE NUMBER	SUPPLIER	DETAILS	VALUE £'s
103173	J Hincks	Stainby bus shelter repairs	453.00
103174	K Atter/M Robertshaw	Community cleaners	378.26
103175	JR Hannam	Clerk's salary and expenses	845.74

103176	D Hamilton-Hinds	In Touch (June, July, August)	150.00
103177	HMRC	PAYE 2 quarter	766.15
103178	Jas Martin Diocesan Trust	Allotments	135.00
103179	Twyford Coachworks Ltd	Nature trail notice board repairs	165.60
103180	Colsterworth Trust Estates	allotments	10.00
103181	I Hart Woodland & Ground Care	Allotment hedges	120.00
103182	G Brumpton	Village maintenance	751.00
103183	Community Heartbeat Trust	Defibrillator	1968.00
103184	D Kelly. Computechique	Computer maintenance	52.50
103185	WG Harrison Ltd	In Touch	239.00
103186	Glasdon UK Ltd	Seat – Old Post Lane cemetery	465.67
103187	SKDC	Election recharge	186.00
DD	Anglian Water	Allotments Stamford Road	25.78
DD	Anglian Water	Allotments Woolsthorpe Road	22.89
		TOTAL	£ 6,734.59

APPROVED by Parish Council

Summary of Accounts:

Income	27,566.63
Expenditure	26,630.10
Excess Income over Expenditure	£ 936.53

Bank balances at 30th September 2015

HSBC: Community Account	20,727.02
Community Savings Account	34,116.18
Total	£ 54,843.20

Included in the above balances:

Neighbourhood Plan	364.26
Community Fund	994.31
Recreational Fund	5,865.75
Newton Project	1,000.00
TOTAL	£ 8,224.32

Not included in above balances:

Memo: reported balance of Youth Club Funds £2,879.64

13. Matters requiring attention (e.g. potholes and faulty streetlights)

A151 Bourne Road – kerbside erosion

Woodlands Drive chestnut tree trim lower branches

Water Lane adj. Woolsthorpe Manor street light not working; verge repairs and roadworks signs removal

High Street – SKDC bin has been removed!

Request for grit bins at Apple Tree Close; Newton Way

14. Any Other Business

None

There being no other business the Chairman closed the meeting at 9.10 pm

Signed

Chairman

**THE DATE OF THE NEXT PARISH COUNCIL MEETING IS AT
7.30PM ON THE 3rd November 2015**

Attendance to date (May to April – annual maximum 10)

	<u>Attended</u>	<u>Apologies</u>	<u>Absent</u>
C Atter	5		
M Cooper	5		
A Wood	5		

E Chapman	4	1
D Hamilton-Hinds	5	
J Weston	4	1
A Carsley	3	2
D Cox	5	
D Bellamy	4	1
C Russell	5	
J Walden	4	1
F Selby	4	1
G Henton	3	

Neighbourhood Development Plan Progress Report: September 2015

1. Input has been received from the 4 work groups, although additional work is currently being undertaken on the "Natural and Historic Environment" theme.
The Steering Group have met on two occasions during the month to turn the input from the 3 other groups into (first) draft Aims and Policies and these are almost ready for sharing with the Parish Council. It is anticipated that the Aims and Policies for the "Natural and Historic Environment" theme will reach drafting stage in the next 3 or 4 weeks. So, first stage drafting of Aims and Policies for all 4 themes is expected to be completed by the end of October.
The Steering Group thank all Work Group participants for their very valuable input.
2. An index of evidence continues to be compiled.
3. A grant application has been submitted to My Community on behalf of the Parish Council for the amount of £3691. The majority of this request is to cover professional fees to assist with the next stage of the process (up to Pre-Submission). Thanks to JH for his advice in the preparation of the application.
4. If approved, it is intended to continue to use Bob Keith for professional expertise and guidance.
5. The draft summary of the data from the Questionnaire Survey of Households (September 2014) has been submitted to the Steering Group for checking and approval. The Steering Group wish to thank those involved in the compilation of this work.
Once the Steering Group have approved the document, a copy will be forwarded to the Parish Council.
6. Further consultation with residents of North Witham, Stainby, Gunby and Lobthorpe is to take place at North Witham Village Hall on 6 October.

Liz Kunen

Project Coordinator