

## Colsterworth and District Parish Council

### Minutes of the meeting held on Tuesday 1<sup>st</sup> March 2016

#### Public Forum

There were no members of the public present.

#### Present:

Councillors: J Weston, A Carsley, C Atter, D Hamilton-Hinds, M Cooper, A Wood, D Cox, F Selby, J Walden, C Russell, G Henton,  
District and County Councillor Bob Adams, District Councillor Andrea Webster  
Parish Clerk: John Hannam

All Parish Councillors are reminded that by law they are summoned to attend all Parish Council meetings. If they are unable to attend they must advise the Parish Clerk with a reason for non-attendance preferably before the meeting from which they will be absent – failure to forward this information means a Parish Councillor is shown as absent.

#### 1. Apologies for absence and reasons given

Councillor D Bellamy (family), Councillor Bill Scorrer (Hols)

**Absent:** Councillor E Chapman

#### 2. Chairman's remarks

None

#### 3. To receive declaration of interest in accordance with LGA 2000

None

#### 4. Minutes of the previous meeting

Please note the minutes are distributed in note form each month to all Parish Councillors so that they may make comments and alterations via the Parish Clerk thus saving valuable time at the Parish Council's next meeting when approving the minutes. These were agreed.

**5. Colster Way Recreational Park** – Proposal to make grant application to WREN for upgrade and provision of new recreational facilities. Total project cost £55,470 plus VAT. Parish Council will need to fund a minimum of 10.75%. Agreed to proceed.

#### 6. Clerk's Report and items arising from the Minutes

a) Soccer posts. Junior soccer posts have been installed on Colster Way Recreational Park funded by a grant from the Youth Club of £700. Thank you.

b) Dorman's Fun Fair. The Fun Fair will arrive at the Woolsthorpe playing field on Monday 20<sup>th</sup> June; open on Thursday 23,24,25<sup>th</sup> leaving on Monday 27<sup>th</sup>.

c) High Speed Broadband. Apparently further capacity at the Buckminster telephone exchange has now been made available.

d) Subsidised trench on High Street nr. COOP. Western Power have confirmed that they have instructed their contractors to make good.

e) "In Touch" advertising rates. The new rates from April are: small ad. £48 to £49; large ad. £96 to £98 per year. Exceptional value for money.

The sum of £60 was paid by M Townsend Funeral Directors for the inclusion of a leaflet in the March "In Touch" By wish of the volunteers who undertook the task the fee was donated the "Air Ambulance". Thank you.

f) Allotments rents. No change.

g) Annual Parish Meeting will be at 7.15 pm on Tuesday 19<sup>th</sup> April 2016 Colsterworth Village Hall.

h) LCC Highways. A meeting with LCC Highways manager indicated that because of the squeeze on budgets they could not commit to specific works 2016/17. All requests will be considered and prioritised accordingly. Clerk will continue to lobby.

i) Parish Council "Minutes" from 1984 to 2015 have been sent to Oyez Document Production for scanning to DVD. When returned the originals will be taken to Lincolnshire Archives.

j) Litter. The task to remove litter from the ditch behind the bus shelter on Bourne Road was carried out on Friday 26 February (8 yard skip £228). There is further historic "fly tipping" of assorted building materials that need to be removed. SKDC/LCC and Muir Housing have been contacted to establish ownership of the ditch and thereby responsibility for clearing this.

#### 7. Neighbourhood Plan

Progress report appended to these minutes

**8. Group Reports**

None

**9. Correspondence**

LALC Future of external audit for smaller authorities  
 SKDC Corporate Finance 2017/18 – 2019/20 Parish Grant Allocation – notice on phasing out grant support to parish councils  
 Frederick Ingle Charity Balance Sheet for Accounts year ending 31<sup>st</sup> December 2015

**10. Planning Applications****LCC PLANNING****The following applications were received:**

None

**SKDC PLANNING****The following applications were received:**

None

**SKDC Planning Permission Approval**

S15/3425 Mr A Arjomandi Erection of dwelling 9A School Lane, Colsterworth

**SKDC Planning Refusal**

None

**SKDC Request for Screening Opinion**

S16/0039 K Smithers Biomass Power Generation Facility (Screening Opinion) Land at Honey Pot Lane, Colsterworth.

**SKDC DECISION 5<sup>th</sup> February 2016: Environmental Impact Assessment is not required****LCC Planning Approval**

S15/3028/15 CESL to vary conditions 9, 11 and 13 of planning permission S05/0289/22 dated 8 June 2006 to allow direct access onto Crabtree Road rather than via Skillington Road at Colsterworth Triangle, Crabtree Road, Colsterworth

**11. FINANCE:****Accounts for Payment**

CHEQUE NUMBER	SUPPLIER	DETAILS	VALUE £'s
<b>December</b>			
103226	Colsterworth-Queen's 90 <sup>th</sup> Birthday	Grant – Queen's 90 <sup>th</sup> Birthday	350.00
103227	North Witham Village Hall	Grant – Queens' 90 <sup>th</sup> Birthday	150.00
103228	K Atter/M Robertshaw	Community cleaners	387.60
103229	JR Hannam	Clerk's salary and expenses	704.25
103230	G Brumpton	Village Maintenance	224.00
103231	LALC	Annual subscription	437.30
103232	Mountain Skip Hire	Skip hire	228.00
103233	R J Keith	Neighbourhood Plan-consultant	1721.00
103234	E Kunen	Skillington Hall hire (N.Plan)	25.49
103235	Belvoir Tree Services	St Mary's North Witham – Yews	540.00
103236	WG Harrison Ltd	In Touch	239.00
103237	D Hamilton-Hinds	Web registrations/marker spray	27.98
		<b>Total</b>	<b>5034.62</b>

**APPROVED by Parish Council****Summary of Accounts:**

Income	52,288.47
Expenditure	45,814.92
Excess Income over Expenditure	<b>£ 6,473.55</b>

**Bank balances at 29th February 2016**

HSBC: Community Account	25,065.74
Community Savings Account	34,116.18

Total £ 59,181.92

**Included in the above balances:**

<b>Neighbourhood Plan</b>	<b>2,149.83</b>
<b>Community Fund</b>	<b>89.81</b>
<b>Recreational Fund</b>	<b>5,865.75</b>
<b>Newton Project</b>	<b>1,000.00</b>
<b>TOTAL</b>	<b>£ 9,105.39</b>

Not included in above balances:

Memo: reported balance of Youth Club Funds £4,846.35

12. Adoption of NALC 2016 Model Financial Regulations. These were adopted.

13. Matters requiring attention (e.g. potholes and faulty streetlights)

*Potholes/drain cover/kerb erosion Newton Way. Potholes roundabouts. Street light 78 on PF 7*

14. Any Other Business

*National Trust has offered a Beacon for the Queens's Birthday 21<sup>st</sup> April 2016. Councillor D. Cox will contact the Social Club.*

There being no other business the Chairman closed the meeting at 8.35 pm

Signed Chairman

**THE DATE OF THE NEXT PARISH COUNCIL MEETING IS AT  
7.30PM ON THE 5<sup>th</sup> April 2016**

Attendance to date (May to April – annual maximum 10)

	<u>Attended</u>	<u>Apologies</u>	<u>Absent</u>
C Atter	9		
M Cooper	9		
A Wood	9		
E Chapman	4	1	4
D Hamilton-Hinds	9		
J Weston	8	1	
A Carsley	7	2	
D Cox	9		
D Bellamy	6	3	
C Russell	8	1	
J Walden	8	1	
F Selby	8	1	
G Henton	6	1	
B Scorrer	1	1	

To: Colsterworth and District Parish Council

Neighbourhood Development Plan Progress Report:

February 2016

1. The main body of the draft Plan document is nearing completion.
2. The work group are currently responding to observations made by the Planning Officer responsible for Neighbourhood Plans at SKDC. Accordingly, some of the Policy statements are being slightly re worded. This task will be completed in early March.
3. Alongside this work, the map references relating to special views are to be checked and inserted.
4. Additional maps are required. Preparation of the maps will follow the finalisation of the text.
5. Work has commenced on preparing for the Pre Submission stage.
6. A meeting with Bob Keith, Planning Consultant, has been arranged for 21 March to review the draft document and to clarify requirements for Pre Submission.
7. Bob Keith has presented his invoice to the end of January for 5 days of support which totals £1721. This has been approved at Steering Group level and passed to the Parish Council for final approval and payment. It is anticipated that the work group will need to use at least 1 day, but possibly 2 days of consultancy time in March. This is covered under the grant allocation which allows for a further 4 days of consultancy. However, the grant will expire at the end of March and the unused part will need to be returned to Planning Aid England.
8. Accordingly, future consultancy needs will be reviewed at the end of March.
9. LK met with Kirkby Underwood PC to answer their questions on the Colsterworth and District experience of the Neighbourhood Planning process.

Liz Kunen

Project Coordinator