

## Colsterworth and District Parish Council

### Minutes of the meeting held on Tuesday 5th April 2016

#### Public Forum

There were no members of the public present.

#### Present:

Councillors: A Carsley, C Atter, M Cooper, A Wood, F Selby, J Walden, C Russell, G Henton, D Bellamy  
B Scorrer

District and County Councillor Bob Adams

Parish Clerk: John Hannam

All Parish Councillors are reminded that by law they are summoned to attend all Parish Council meetings. If they are unable to attend they must advise the Parish Clerk with a reason for non-attendance preferably before the meeting from which they will be absent – failure to forward this information means a Parish Councillor is shown as absent.

**Prior to the meeting the clerk informed councillors that Councillor D Hamilton-Hinds had resigned from the council due to personal reasons. Councillor A Carsley took the chair for the meeting.**

**The Police Report was read to councillors and will appear in the “In Touch”**

#### 1. Apologies for absence and reasons given

Councillors J Weston (work), D Cox (meeting): District Councillor A Webster

**Absent:** Councillor E Chapman

#### 2. Chairman's remarks

None

#### 3. To receive declaration of interest in accordance with LGA 2000

Councillor F Selby declared an interest in Agenda Item 5: Bowling Club

#### 4. Minutes of the previous meeting

Please note the minutes are distributed in note form each month to all Parish Councillors so that they may make comments and alterations via the Parish Clerk thus saving valuable time at the Parish Council's next meeting when approving the minutes. These were agreed.

#### 5. Colsterworth Bowling Club – grant request

Letter received from the Chairman Barrie Grosse applying for grant funding for replacement of the fence on the eastern perimeter of the club; three supplier quotes were provided (c. £2k); Club accounts year ended 31 December 2015. The club had earmarked £250 from their funds. Councillors pledged to match fund the £250 and add £150 from the Big Society Fund = £400 subject to the club fund raising the balance required.

#### 6. Clerk's Report and items arising from the Minutes

a) Nature Trail. The volunteers have made excellent progress in coppicing the areas north and south at the eastern end of the trail. The bulbs planted last year are making a good show. A further £500 was agreed for the purchase of wild seed and bulbs... in particular English Blue Bells. Councillors thanked Maurice and Jackie Taylor and their band of volunteers for their commitment and time in developing the nature trail.

Concern over misuse of the nature trail by off road motor bikes was expressed. Clerk to investigate costs of kissing/bridle gates.

b) LCC Highways. Delay in pothole repairs. LCC Highway's Manager has confirmed that all the potholes reported have been scheduled for repair.

c) LCC Grants to the parish council withdrawn due to budget restraints.

i) Amenity grass cutting grant ... £1200. This will cease from the 2017/18 financial year.

ii) Public Footpath (Parish paths P3 scheme) maintenance grant...£1100. This will cease with immediate effect. Councillors will need to consider this when setting the parish precept for 2017/18

d) Subsidised trench on High Street nr. COOP. Western Power contractors have now rectified the problem.

e) Women's Institute. The W.I. would like to celebrate by planting a cheery tree and/or a display of spring bulbs depicting 100 years of the W.I. Site for the cherry tree to be agreed. The War Memorial grassed area would be a good area for the bulbs.

f) Colster Way Recreational Park. Three quotes are being obtained for recreational and exercise equipment: Wicksteed Leisure; Sovereign Play; Hags/SMP. Proposed plans will be shown at the Annual Parish meeting and the Primary School for consultation and comment.

- g) War Memorial. Skillington Workshop Ltd completed restoration work as per their quotation dated 14 July 2015: This includes free replacement of the 3 stones that had failed. In addition were further stone replacements and mortar repairs/pointing to prevent pooling and also "spinning" down the upper surface of the stones to address the problem of water run-off being channelled back into the monument (£1007 excl. Vat).
- h) LCC Definitive Map Modification Order 2015. Letter sent to The Planning Inspectorate supporting the "Statement of Case" submitted by Mr Neil Bennett with regard to public footpath 14.
- i) Wicksteed Leisure Ltd completed the annual ROSPA safety inspections of the play areas. The report will be reviewed.

## 7. Neighbourhood Plan

Progress report appended to these minutes.

## 8. Group Reports

None

## 9. Correspondence

SKDC Electoral Services	Police and Crime Commissioner Election – 5 May 2016
SKDC Planning	Statement of Community Involvement
HMRC Valuation Office Agency	Register for business rates bills
Norman Cowley	Concern ref. ivy on trees rear of his property; hedge trimming along public footpath

## 10. Planning Applications

### LCC PLANNING

The following applications were received:

None

### SKDC PLANNING

The following applications were received:

S16/0624	Mr J Barker	Erection of food store and associated access, service area and car parking. Land at Bridge End, Colsterworth
S16/0235	Mr & Mrs A Morris	Change of use of agricultural land to form domestic garden
S16/0449	Mr R Dexter	Removal of one Ash tree, 2 Woodlands Drive, Colsterworth

### SKDC Planning Permission Approval

None

### SKDC Planning Refusal

None

### LCC Planning Approval

None

## 11. FINANCE:

### Accounts for Payment

CHEQUE NUMBER	SUPPLIER	DETAILS	VALUE £'s
<b>December</b>			
103238	K Atter/M Robertshaw	Community cleaners	387.72
103239	JR Hannam	Clerk's Salary & Expenses	696.41
103240	HMRC	PAYE (Jan/Feb/Mar)	787.60
103241	Brady Corp. Ltd	Seton safety signs	61.25
103242	E Kunen	Neighbourhood Plan – hall hire	32.48
103243	Jas Martin Diocesan Trust	Rent	135.00
103244	Colsterworth Trust Estates	Rent	10.00
103245	Oyez Professional Services Ltd	Minutes 1985 – 2015 to DVD	149.28
103246	Anne de Voil	Neighbourhood Plan – stationery	137.94
103247	D Marson	Hedge cutting	80.00
103248	Eurooffice Ltd	Ink toners – paper	159.45
103249	WG Harrison Ltd	In Touch	239.00
103250	Soccertackle.com	Goal posts	756.63

103251	Norton anti-virus	PC anti-virus renewal	74.99
103252	G Brumpton	Village maintenance	120.00
103254	Skillington Workshop Ltd	War memorial restoration repairs	1208.40
103255	Wicksteed Leisure Ltd	Play Area safety inspections	162.00
DD	Anglian Water	Allotments (Woolsthorpe Rd)	27.70
DD	Anglian Water	Allotments (Stamford Rd)	40.83
		<b>Total</b>	<b>5266.68</b>

**APPROVED by Parish Council****Summary of Accounts:**

Income	56,740.75
Expenditure	51,081.60
Excess Income over Expenditure	<b>£ 5,659.15</b>

**Bank balances at 31<sup>st</sup> March 2016**

HSBC: Community Account	24,740.99
Community Savings Account	34,140.06
<b>Total</b>	<b>£ 58,881.05</b>

**Included in the above balances:**

<b>Neighbourhood Plan</b>	<b>1,979.41</b>
<b>Community Fund</b>	<b>89.81</b>
<b>Recreational Fund</b>	<b>5,865.75</b>
<b>Newton Project</b>	<b>1,000.00</b>
<b>Bowling Club</b>	<b>400.00</b>
<b>TOTAL</b>	<b>£ 9,334.97</b>

**Not included in above balances:****Memo: reported balance of Youth Club Funds****12. Matters requiring attention (e.g. potholes and faulty streetlights)****None****13. Any Other Business****None**

There being no other business the Chairman closed the meeting at 8.55 pm

Signed

Chairman

**THE DATE OF THE NEXT PARISH COUNCIL MEETING IS AT  
7.30PM ON THE 3rd May 2016****Attendance to date (May to April – annual maximum 10)**

	<u>Attended</u>	<u>Apologies</u>	<u>Absent</u>
C Atter	10		
M Cooper	10		
A Wood	10		
E Chapman	4	1	5
D Hamilton-Hinds	9		
J Weston	8	2	
A Carsley	8	2	
D Cox	9	1	
D Bellamy	7	3	
C Russell	9	1	
J Walden	9	1	
F Selby	9	1	
G Henton	7	1	
B Scorrer	2	1	

## Neighbourhood Development Plan Progress Report:

March 2016

1. The main body of the draft Plan document has been completed and is going through a series of editing processes.
2. Maps still need to be produced and inserted with copyright permissions. Emma Scorrer has agreed to help and has been briefed. Emma's skills are a valuable addition to the Work Group.
3. Photographs are now being selected for inclusion.
4. The appendices section is to be finalised in the next month.
5. Work has commenced on preparing for the Pre Submission stage. The timescale for the Pre Submission consultation period is anticipated to be 1 June to 22 July. This allows time for a summary leaflet to be prepared and printed and for the consultation processes to be developed. It is intended to issue the summary leaflet to every household in the Parish.
6. The Steering Group would like to thank Luke Skerritt for preparing and submitting the Landscape Character Assessment. The recommendations contained in the assessment are still under consideration. These will be discussed in more detail with Luke.
7. Bob Keith has further assisted and guided the Work Group and has helped with the editing process. He will present his invoice for 3 days of support during March, which will need to be signed off by the Steering Group and passed to the Parish Council for final approval and payment. This support is covered under the Locality (Planning Aid England) grant allocation.
8. The Locality (Planning Aid England) grant has now expired (end of March). Under the terms of the grant, a small unused amount is to be returned to Locality (Planning Aid England). Liz Kunen is to submit the end of term grant report in early April.
9. Future consultancy needs are being reviewed. It is likely we shall need to apply for further grant monies. The Steering Group anticipate requiring support from the end of the Pre Submission consultation process to take us through to full Submission to the Local Authority and Independent Examination.
10. To achieve the consultation dates proposed, the draft Plan needs to be agreed with the Parish Council during April. The Parish Council will be given the latest unedited version of the draft Plan ahead of the April Parish Council meeting. The Steering Group need to have significant comments and observations from the Parish Council by mid April, with the aim of agreeing the final edited version by the end of April.
11. Thanks to the Work Group for their tremendous input over the winter months.

Liz Kunen

Project Coordinator

