

Colsterworth and District Parish Council

Minutes of the meeting held on Tuesday 6th February 2018

Public Forum

The Chairman opened the meeting for the public forum. A member of the public present spoke to the council stating that they were against the proposals of Colsterworth Trust Estate for the development of the Woolsthorpe playing field and to provide additional open space and sports facilities in the village. Stating that any proposal conflicted with all policies of the Neighbourhood Plan which was signed off by the Parish Council the previous year. That the proposed site was of no benefit to anybody in the village and that the impact on the views across the meadow needed to be considered. They asked that the Parish Council vigorously opposes the plan.

Present:

Councillors: D Cox, J Walden, C Russell, C Hainsworth, J Weston, F Selby, G Henton, A Walden, A Carsley, David Bellamy, Lorna McShane, Lawrence Metcalfe

In attendance:

Parish Clerk: Sue Grant, District/County Councillor Bob Adams, District Councillor Andrea Webster

All Parish Councillors are reminded that by law they are summoned to attend all Parish Council meetings. If they are unable to attend they must advise the Parish Clerk with a reason for non-attendance preferably before the meeting from which they will be absent – failure to forward this information means a Parish Councillor is shown as absent.

1. Apologies for absence

The Parish Clerk reported that apologies for absence with valid reasons had been received from Cllr Margaret Cooper and Cllr Bill Scorrer.

2. Chairman's remarks

The Chairman welcomed everyone to the first meeting of 2018 and hoped everyone had a good end of year break and are refreshed for the forthcoming year. The Chairman welcomed two new Councillors, Councillor Lorna McShane and Councillor Lawrence Metcalfe.

3. To receive declaration of interest in accordance with LGA 2000

None

4. Minutes of the previous meeting

Please note the minutes are distributed in note form each month to all Parish Councillors so that they may make comments and alterations via the Parish Clerk thus saving valuable time at the Parish Council's next meeting when approving the minutes.

It was proposed, seconded and

Resolved: That the official minutes of the meeting of the Parish Council held on 6th December 2017 be approved as a correct record and signed by the Chairman.

5. Neighbourhood Watch – Junior Eyes.

It was proposed, seconded and

Resolved: That the Parish Council objects because of the following: -

- 5.1) A grant cannot be made to private individuals.
- 5.2) Monies must be spent in the Parish and not in the wider County.

6. Stoke Rochford estates – Open space and sports facilities

It was proposed, seconded and

Resolved: That the Parish Council form a sub-committee to take the next steps on the potential offer from Stoke Rochford estates/Colsterworth Trust Estates to offer rental on favourable terms of the undeveloped land on a 25 – 50 year lease to the Parish Council.

- 6.1) Councillors McShane, Russell, Walden & Weston offered to form a sub-committee.
- 6.2) Councillor Russell acknowledged the need for housing and a play area and to move forward in that spirit.

7. New General Data Protection Regulations effective 25th May 2018

Appoint Data Protection Officer

It was proposed, seconded and

Resolved: To move this Agenda item forward to April for the following reasons: -

- 7.1) The Parish Council is awaiting national guidance from the National Association of Local Councils on the new General Data Protection Regulations which is due to be published 1st April 2018.



8. Colsterworth and District Parish Council Standing Order Review.

It was proposed, seconded and

Resolved: That Councillors Walden and Hainsworth review the Standing Orders taking guidance from the Local Association of Local Councils (L.A.L.C.) and send out as a discussion point for the March meeting.

8.1) Councillor Selby suggested the introduction of a formal Induction for new Councillors.

8.2) Chairman Cox shared some suggestions for amendments and passed these to Councillor Hainsworth to consider as part of the discussion.

9. Allotment and Field Rents

It was proposed, seconded and

Resolved: To move this Agenda item to forward Agenda in March.

10. In Touch Advertising Rates

It was proposed, seconded and

Resolved: To move this Agenda item to forward Agenda in March.

11. LALC Website access for Councillors.

It was proposed, seconded and

Resolved: Parish Clerk to request read only access from L.A.L.C. as the website contains information which would be a useful resource to Councillors.

12. Clerk's Report and items arising from the minutes.

- a. **Dog fouling** – A complaint was received of dog fouling on foot path from the post box northwards up Woolsthorpe Road. A polite reminder placed in the December In Touch.
- b. **Nature Trail**
 - i) Purchase of a wheelbarrow from allocated fund delivered to our volunteer ranger on 8th January 2018. Litter pick by Nature Trail volunteers completed Monday 22nd, 29th January, 5th & 12th February.
 - ii) Request from our Nature Trail volunteer to purchase 2 x litter pickers and 6 x safety glasses from allocated budget to assist the volunteers.
- c. **Precept** - sent to SKDC, still awaiting response from SKDC.
- d. **HSBC Bank Mandate** – There have been issues and a delay with the application of the new Mandate due to HSBC Bank requesting the incorrect Mandate form to be completed and submitted. HSBC have apologised and the correct Mandate form has been completed awaiting processing by HSBC.
- e. **LCC Highways**
 - i) Gritting enquiry received re gritting of side Streets – Advised grit bins for use on self-help basis.
 - ii) Request received for grit bin Appletree Close submitted to
 - iii) Grit bin re-fill – Request made to refill all grit bins in the Parish. LCC Highways confirmed that the bins would be re-filled but could not confirm a date for this despite numerous reminders.
 - iv) Parish Grass Cutting Agreement renewed with LCC.
 - v) 7.5 Ton Limit Road sign not illuminated Colster Way junction Bourne Road. Reported to Highways. All necessary work has now been carried out.
- f. **Fly tipping** –
 - i) Complaint received of fly tipping old railway line. Site visited, and report made to SKDC. Clerk to follow up.
 - ii) Complaint received of rubbish dumping on the Nature Trail. Our volunteer ranger has been made aware and suggested leaflets to be delivered to local residents.
- g. **Sign posts**
 - i) Stainby Road rotted sign post – SKDC arranging for repair or replacement.
 - ii) Missing Road Signs – High Street & Back Lane returned and replaced by our handyman. New signs ordered from SKDC for fitting.
 - iii) Village Centre & White Lion sign – Sign post has fallen over. Reported to highways who confirmed it will be monitored as part of routine inspections. Agreed that the Clerk will arrange for safe removal of the sign post on health and safety grounds.
- h. **Street Lighting** - Street Light out Colster Way – Delay fixing faulty light due to dispute between in accepting responsibility between LCC Highways and SKDC street lighting. Light now repaired.
- i. **In Touch Magazine** – Harrison Printers increased printing cost of In Touch from £250 to £262.50 per month.
- j. **Stainby Bus Shelter** – Bus shelter damaged by car accident. Area made safe by our handyman and Highways. Police collision report number obtained, and Insurance claim registered. Clerk to obtain quotes for replacement bus shelter.



- k. **Fallen Tree** – Footpath from Colster Way to Turnor Close – Fallen tree causing obstruction and potential danger across the footpath removed by our handyman to make the area safe. Investigations into responsibility ongoing.
- l. **North Witham** – Speed limit of 40 mph has now been implemented
- m. **New CO-OP** – The site Manager confirmed that the entrance will be covered with tarmac following that the mud will be cleared from the roadside and the grass verges made good (weather permitting).
- n. **Police Station** – There is a possibility to purchase the Police Station on Back Lane. A vote was taken and 8 were in favour and 4 against to find out more information on the proposal. Councillor Hainsworth suggested there may be an opportunity to assist with this through the Localism Act 2011 through a 'Transfer of Assets'. Parish Clerk to investigate this and write to the Police Authority for an update on the Police Station.

13. Group Reports

13.1. Road Traffic Group

The full report is appended to the minutes reporting on ongoing and emerging road traffic management issues. The report was received by Councillors.

The recommendations in the report were discussed and agreed:

1. Parish Clerk to formally contact Lincolnshire Road Safety Partnership to sign up for the Community Speed watch Scheme with the possibility of working with neighbouring Parishes
2. Appendix 3 of the report (with minor amendments submitted by Cllr Bellamy) is passed to Cllr Bob Adams to formally represent the views of the Parish Council regarding concerns around the A1 directly with Richard Davies, at LCC
3. Council supports parent's initiatives for improving road safety for children crossing the High Street with LCC; the Parish Council is not however, able to support individual suggestions in terms of specific traffic calming measures/crossings.

At 9pm Councillor Bellamy made his apologies and left the meeting.

14. Correspondence

Letter received	Walnut Tree, Ingle Court – Letter from LCC informing an arboriculture specialist will inspect the tree.
NHS	Sustainability and transformation plan. Offering an overview of the plan. Action: Parish Clerk to make contact to establish exactly what the overview would consist of.
Minerals & Waste LCC Anthony Collins Sols	Notification of adoption – Site locations Trees along Definitive footpath 19, Colsterworth, known as the Jitty. LCC Highways & Planning responsible.
Savills	Roadside Tree Safety Survey – Lincoln Diocesan Trust will be conducting a tree survey on Glebe Estate to identify potentially dangerous trees beginning February 2018.
Letter received Gardening Club	Profile of Colsterworth for SKDC's New Local Plan. Request for £200 grant for plants and compost for church troughs. – Councillors agreed an amount of £175. Action: Councillors suggested the Gardening Club do not solely concentrate of the Church troughs but did acknowledge that for watering purposes it was easier to keep them located in one place
Pelican Crossing Point	Request for pelican crossing received for High Street, Colsterworth. Parish Council Road Traffic Group. Action: Councillor Caroline Hainsworth co-ordinating (Item 13.1.3.) and will feed back to parent making the request for support from the Parish Council
Neil & Lucienne Bennett	Letter objecting to proposed development of Woolsthorpe Playing Field. Lincolnshire Environment Awards – Local conservation – Urban Gardening – Woodlands – River enhancement.
NHS South West Lincs Letter received	Letter re consultation of Belvoir, Bottesford and The Welby Practice merger Requesting a fence is erected at where the Woolsthorpe playing is opposite to the end of Old Post Lane. Councillors agreed no action
LCC	Environment & Economy – Informal Consultation proposed diversion of footpath No 11.

15. Planning Applications

LCC PLANNING

The following applications were received:

None

LCC PLANNING – Enforcement



None

SKDC PLANNING**The following applications were received:**

S17/2469 CO-OP Food - Erection of 2 illuminated and 1 non-illuminated signs. Co-Op, land Bridge End.

S17/2159 David Hill - Alteration of wrought iron security bars to windows and doors.

S18/0062 Hugh Staunton -Demolition of a least part of equestrian managed and hay store and construction of 3 residential dwellings.

S17/2481 Roderick Royce - Alterations to change use of building to residential accommodation with dwelling on site.

S17/2482 Roderick Royce - Alterations to building within the curtilage of a listed building to facilitate its conversion to residential accommodation with the dwelling on site.

S17/2468 Mr Simon Fearn - Application to vary condition 2 & 8 of S16/0624. Land at Bridge End.

SKDC Planning Permission Approval

S17/1265 Michael Ostler - Erection of two storey side extension.

S17/1951 Ian Rose - Demolition of existing conservatory and erection of a single storey rear extension to the dwelling.

S17/2148 Mr & Mrs Duggan - Two storey, single storey and first floor extensions, partial render and exterior alterations to dwelling.

S17/2001 Ms L Barrow - Soft landscaping land at School Lane.

S18/0033 Cheralyn Taylor - Cut back branches of Apple Tree by 2.5m. 22 Newton Way.

S17/2472 TIFF - Fell 4 x Hawthorn Trees

SKDC Planning Enforcement

None

SKDC Planning Withdrawal

S17/2209 Roderick Royce - Alterations to outbuildings, the shop, Back Lane. Withdrawn by applicant.

SKDC Planning Appeal

None

16. Finance: Accounts for payment.**COLSTERWORTH AND DISTRICT PARISH COUNCIL
ACCOUNTS FOR PAYMENT December 2017 and January 2018**

CHEQUE NUMBER	SUPPLIER	DETAILS	VALUE £'s
103568	W G Harrison	In Touch	250.00
103569/103574	Employees	Wages & Expenses	1240.28
103570	LALC	LALC Training Course x 2	50.00
103571	John Walden	Travelling Exp LALC Course 16 Nov	40.50
103572	Stuart Whitcombe	In Touch prep/editing Nov, Dec, Jan	150.00
103575	HMRC 3rd quarter	HMRC	881.87
DD	BT Group PLC	Telephone	277.57
		Total December	2890.22
103576	Colsterworth PCC	Xmas lights donation	25.00
103577	Amazon	Nature Trail - Wheelbarrow	77.99
103578	W G Harrison	In Touch Magazine	250.00
103579	Rick Webster	Grass cutting (Verges & Gunby Ch)	120.00
103580	Rick Webster	Grass cutting Colsterworth	258.00
103581	Rick Webster	Grass cutting North Witham Verges	66.00
103584	G Brumpton	Village maintenance	205.00
103585	Derrick Hamilton-Hinds	Website Maintaining	60.00
103586/103582	Employees	Salary & Expenses	1432.62

103587	Stuart Whitcombe	In Touch Prep Feb 18	50.00
		Total January	2544.61
		Grand Total Dec & Jan	5434.83

Approved by Parish Council

Income	58,553.93
Expenditure	46861.94
Surplus/Deficit	£ 11,691.99

Bank balances 29.12.17

Community Account	£ 19,579.48
Deposit Account	£ 29,161.76
Total	£ 48,741.24

Included in balances above:

Community Fund	
Newton project	£181.81
War Memorial maintenance	£1,000.00
Nature Trail	£2,000.00
TOTAL	£1,000.00
	£4,181.81

17. Matters requiring attention such as potholes and faulty street lights.

17.1) **Standing Surface Water A1 Slip Road Bridge End** – This has been reported to Highways England who are investigating. Clerk to contact drainage board.

17.2) **Standing water Bourne Road Estate** – Reported to Highways. This will be monitored as part of their routine inspections. Clerk to contact the drainage board.

18. Any other business –

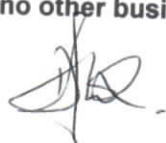
18.1) Damaged road surface outside no 36 Newton Way.

18.2) Blackthorn needs clearing from side of A1. Highways England.

18.3) Steel planking stacked across Footpath 11.

There being no other business the Chairman closed the meeting at 21.12hrs.

Signed



Chairman

THE DATE OF THE NEXT PARISH COUNCIL MEETING: 7.30PM ON 6th March 2018

Attendance to date (May to April – annual maximum 10)

	Attended	Apologies	Absent
C Atter	3	1	
M Cooper	4	3	
A Wood	0	1	
J Weston	6	1	
A Carsley	5	2	
D Cox	7		
D Bellamy	4	3	
C Russell	7		
J Walden	7		
F Selby	7		
G Henton	7		



B Scorrer	5	2
C Hainsworth	7	
D Colyer	1	2
A Walden	4	
L McShane	1	
L Metclafe	1	

Note: July meeting was void – only 9



ROAD TRAFFIC GROUP REPORT
Report to Parish Council Meeting 06 February 2018

- This report confirms that the ongoing issues and concerns raised in the Parish remain (as per report to Parish Council meeting 05 December 2017).
- Appendix 1 documents what are potentially projects for the Parish Council and updates are provided for information.
- New incidents and issues reported to the Parish Council and individual Councillors are being collated by Cllr Hainsworth as Co-ordinator of Road Traffic Group (in conjunction with the Parish Clerk) and incidents raised are shown in Appendix 2.

There are many ongoing themes emerging from the reporting of road management issues

- Road Safety/crossings – children in particular
- Speeding
- Road Signs (adequacy and positioning)
- Parking
- Traffic calming
- HGVs particularly on B676
- Safety on the A1

PARISH COUNCIL ARE ASKED TO AGREE FOR THE FORWARD AGENDA INTO 2018/2019

1. PROJECTS FOR LCC HIGHWAYS (APPENDIX 1 ITEMS 2, 5, 7 AND 8)

- 07 December 2017: request from Richard Davies, Executive Councillor for Highways at LCC via Bob Adams for any "wish lists" for Highways Schemes in the area.
- *"Is there a bridge that you would like to be built? Or a junction in your area that could be improved? Would a local village benefit from a bypass? Do you have ideas of particular places in your divisions where you feel LCC Highways could make improvements?"*
- If so, details can be submitted giving as much information as possible

Proposal:

Appendix 3 of this report is passed to Cllr Bob Adams to formally represent view of the Parish Council regarding concerns around the A1 directly with Richard Davies, at LCC

2. COMMUNITY SPEEDWATCH – LINCOLNSHIRE ROAD SAFETY PARTNERSHIP (APPENDIX 1: ITEM 3)

Proposal:

Confirm Parish Council's interest in joining the scheme
 Cllr Hainsworth to work with the Parish Clerk to provide and receive any information for future recruitment of volunteers and reporting to Parish Council.

3. SIGNAGE SURVEY (APPENDIX 1: ITEM 4)

Proposal:

Cllr Hainsworth identify volunteers to assist with a survey around the District and report back with recommendations to Parish Council

4. ROAD SAFETY ISSUES – HIGH STREET (APPENDIX 1 ITEM 7 AND APPENDIX 4)

Proposal:

Agree Council support for the petition being put forward to Lincolnshire Road Safety Partnership by parents for safe crossing at Houghton Lane/High Street for further investigations.

-End-