

Colsterworth and District Parish Council

Minutes of the meeting held on Tuesday 3rd May 2016

Public Forum

There was one member of the public present. Concerns over inconsiderate parking along Back Lane and Newton Court by parents at school time were expressed. This will be referred to the police.

Present:

Councillors: C Atter, D Cox, M Cooper, A Wood, F Selby, J Walden, C Russell, D Bellamy
B Scorrer
District and County Councillor Bob Adams
Parish Clerk: John Hannam

All Parish Councillors are reminded that by law they are summoned to attend all Parish Council meetings. If they are unable to attend they must advise the Parish Clerk with a reason for non-attendance preferably before the meeting from which they will be absent – failure to forward this information means a Parish Councillor is shown as absent.

Prior to the meeting Liz Kunen provided an update to the council on the Neighbourhood Plan.

The Police Report was read to councillors and will appear in the “In Touch”

1. Election of Chairman and Vice Chairman

Councillor D Cox was elected as Chairman; Councillor J Walden as Vice Chairman

2. Chairman’s remarks

None

3. Apologies for absence and reasons given

Councillors A Carsley (holiday), District Councillor A Webster (holiday)

Absent: Councillor G Henton

4. To receive declaration of interest in accordance with LGA 2000

None

5. Minutes of the previous meeting

Please note the minutes are distributed in note form each month to all Parish Councillors so that they may make comments and alterations via the Parish Clerk thus saving valuable time at the Parish Council's next meeting when approving the minutes. These were agreed.

6. Co-option of Councillor(s)

Caroline Hainsworth was duly co-opted to represent Colsterworth parish.

7. Clerk’s Report and items arising from the Minutes

- a) Nature Trail. A homeowner whose garden backs onto the “old railway land” has been informed that the recently erected fence encroaches onto land leased by the parish council. The council’s solicitor has been notified and is dealing with this matter.
- b) Off road motor-bikes. Councillors agreed to proceed with installing appropriate measures to make the nature trail safer for walkers and horses (kissing and bridle gates).
- c) Annual Parish meeting held on 19th April 2016. 18 parishioners attended the meeting. PCSO Stuart Bowden provided a report on recent incidents and answered questions. Nature trail ranger Maurice Taylor gave a progress report on work being carried out by volunteers. All present congratulated Maurice and his team for their time and effort on this project. Plans for Colster Way Recreational Park were on display depicting exercise and play equipment for consultation – feedback was most positive.
- d) Colsterworth Primary School. The school held an event on the 26th April to showcase their Creative Arts program and celebrate the opening of the new library. Lesley Tapsell the head teacher kindly allowed the plans for the provision of exercise and play equipment on Colster Way Recreational Park to be on display for parents and children to comment on. Later in the week the children at the school were given the opportunity to rank their preferred/favourite play equipment. This will be used in the final selection. Thanks to Lesley Tapsell and all the teachers, staff and children for their input in this consultation.
- e) “Rocks by Rail” railway museum at Cottesmore. The clerk had an informal discussion with David Atkinson a Trustee of the “Rocks by Rail” Museum. The trustees would be willing to advise/assist the parish council if at some time it was considered possible to have some form of display of artefacts depicting the history of “iron ore

extraction" in Colsterworth 1914 – 1970's. A team of enthusiastic volunteers would be required to take this forward.

8. Projects/Priorities 2016 – 2017

- a) Nature Trail. Continue to improve facilities for recreation and wildlife and fauna
- b) Play areas. Review and refurbish/develop
- c) Neighbourhood Plan. WIP.. support and monitor Steering Group progress
- d) Colsterworth Police Station. Continue dialogue with the Police Authority in seeking acquisition/lease for a shared facility
- e) Land for recreational purposes. Pursue negotiations with local land owners
- f) North Witham Speed limits. Ensure LCC Highways implement the agreed 40 mph speed restrictions
- g) Investigate possibility of village pond at Water Lane

9. Neighbourhood Plan

Councillors confirmed that the Neighbourhood Plan Steering Group should proceed with the publication of the NP for consultation. April progress report appended.

10. Group Reports

None

11. Correspondence

None

12. Planning Applications

LCC PLANNING

The following applications were received:

None

SKDC PLANNING

The following applications were received:

None

SKDC Planning Permission Approval

S16/0449 Mr R Dexter Removal of one Ash tree, 2 Woodlands Drive, Colsterworth
 S15/1934 Mrs K Falls Construction of access road to be used for emergency access, land at School Lane, Colsterworth

SKDC Planning Withdrawal

S16/0235 Mr & Mrs A Morris Change of use of agricultural land to form domestic garden

13. FINANCE:

a) Approval of Final Accounts. These were approved.

b) Accounts for Payment

CHEQUE NUMBER	SUPPLIER	DETAILS	VALUE £'s
December			
103256	Groundwork UK	Repay balance of NP Grant	592.15
103257	R J Keith	NP consultant	1023.00
103258	K Atter/M Robertshaw	Community cleaners	410.94
103259	JR Hannam	Clerk's Salary & Expenses	794.85
103260	Lincolnshire County Council	Commuted sum (VAS)	300.00
103261	Mr G Brumpton	Village maintenance	610.00
103262	AON UK Ltd	Annual insurance	630.55
103264	WG Harrison Ltd	In Touch	239.00
103265	Rick Webster Ground Maintenance	Grass cutting	703.20
103266	Wicksteed Leisure Ltd	Play equipment spares	14.38
103267	D Hamilton-Hinds	Editor In Touch (Feb/Mar/Apr)	150.00
103268	Mrs M Barton	Internal audit fee	150.00
103269	Naturescape Ltd	Bulbs for nature trail	521.35
103270	Cols. Gardeners & Allotments	Plants and trough liners	234.83
DD	British telecom	telephone	74.98
		Total	6449.23

APPROVED by Parish Council**Summary of Accounts:**

Income	17,179.23
Expenditure	6,449.23
Excess Income over Expenditure	£ 10,730.00

Bank balances at 30st April 2016

HSBC: Community Account	35,704.94
Community Savings Account	34,140.06
Total	£ 69,845.00

Included in the above balances:

Neighbourhood Plan	364.26
Community Fund	89.81
Recreational Fund	5,865.75
Newton Project	1,000.00
Bowling Club	400.00
TOTAL	£ 7,719.82

Not included in above balances:**Memo: reported balance of Youth Club Funds**

c) Budget 2016/17. Approved.

14. Matters requiring attention (e.g. potholes and faulty streetlights)**a) LCC Highways slow at fixing reported potholes****15. Any Other Business****a) damaged tree – Woodlands Drive****b) Bull Lane – hedges****c) Bourne Road - hedges****d) High Speed Broadband – progress on rollout****e) Send letter of thanks to the outgoing PC Chairman Derrick Hamilton-Hinds for his many years of service to the community**

There being no other business the Chairman closed the meeting at 9.04 pm

Signed

Chairman

**THE DATE OF THE NEXT PARISH COUNCIL MEETING IS AT
7.30PM ON THE 7th June 2016****Attendance to date (May to April – annual maximum 10)**

	<u>Attended</u>	<u>Apologies</u>	<u>Absent</u>
C Atter	1		
M Cooper	1		
A Wood	1		
J Weston	1		
A Carsley		1	
D Cox	1		
D Bellamy	1		
C Russell	1		
J Walden	1		
F Selby	1		
G Henton		1	
B Scorrer	1		

1. The Steering Group aim to add maps to the draft Plan document in early May. A final technical edit to check everything links together will follow. The aim is to add photographs and have the draft document fully completed by mid-May.
2. The Built Character Assessment and Landscape Character Assessment reports are to be added to the appendices section.
3. The timescale for the Pre Submission consultation period is planned for 1 June to 22 July. The summary leaflet is being prepared and will be ready to forward to the printers around 10 May. It is intended to issue the summary leaflet to every household in the Parish alongside the June edition of the In Touch magazine.
4. Paul Parris, of Parris Consulting, is to help with the development of a website to support the Pre Submission Consultation process. The full draft Plan document and all appendices will be accessible on the website for those who are able to use the internet.

There will be some development costs involved. The initial invoice for providing set up advice and securing the domain name and host provider is £141.88. This will be forwarded to the Parish Council for final approval and payment.

5. It is intended for hard copies of the draft Plan and appendices to be available for viewing at Colsterworth Post Office (by kind permission of George and Shirley Harding), The White Lion (by kind permission of Dave and Madeleine Smith) and the Ticket Office at Woolsthorpe Manor (by kind permission of the National Trust). The printing of the full draft document is an issue which is to be discussed at the next Steering Group meeting.
6. The Steering Group are looking to apply for additional grant monies. There will be a further need for support from the end of the Pre Submission consultation process to take us through to full Submission to the Local Authority and Independent Examination. The website development costs also need to be included and there will be additional printing costs.
7. A finalised copy of the draft Plan and appendices will be forwarded to the Parish Council for approval ahead of printing.
8. The Steering Group are to meet on 4 May.

Liz Kunen Project Coordinator