

Colsterworth and District Parish Council

Minutes of the meeting held on Tuesday 7th February 2017

Public Forum

There were three members of the public present.

Present:

Councillors: C Atter, D Cox, M Cooper, J Walden, C Russell, B Scorrer, C Hainsworth, A Carsley, D Colyer, F Selby, A Wood, D Bellamy, J Weston. G Henton

District Councillor Bob Adams

Parish Clerk: John Hannam

All Parish Councillors are reminded that by law they are summoned to attend all Parish Council meetings. If they are unable to attend they must advise the Parish Clerk with a reason for non-attendance preferably before the meeting from which they will be absent – failure to forward this information means a Parish Councillor is shown as absent.

1. Apologies for absence and reasons given

District Councillor Andrea Webster; PCSO Stuart Bowden (the Police report is appended)

Absent: None

2. Chairman's remarks

Councillors were informed of the sad death of our ex. County Councillor Roy Chapman

3. To receive declaration of interest in accordance with LGA 2000

None

4. Minutes of the previous meeting

Please note the minutes are distributed in note form each month to all Parish Councillors so that they may make comments and alterations via the Parish Clerk thus saving valuable time at the Parish Council's next meeting when approving the minutes. These were agreed together with minutes from the EGM dated 29.11.16.

5. Appointment of Parish Clerk

Interviews for the position of Parish Clerk were held on the 14th December 2016. Dawn Redmile was confirmed as the new clerk with effect from 1st May 2017.

6. Clerk's retirement. The Parish Clerk, John Hannam, will retire on the 30th April 2017.

7. Clerk's Report and items arising from the Minutes

a) Colster Way Recreational Park. The funding contract with WREN had been completed and the order placed with Wicksteed Leisure Ltd. A site meeting was held with Wicksteed Leisure Ltd on the 18 January 2017 to agree positioning the new play and exercise equipment. Installation will commence 27th February for a period of three weeks. Payment and Reclaim terms with Wicksteed Leisure Ltd/WREN had been agreed.

b) Jubilee Pond. Maurice Taylor and the nature trail volunteers have agreed to tidy up the Jubilee Pond area. The clerk has written to the tenant farmers with a request to cut back the surrounding fields.

c) Spring Lane fencing. A letter from SKDC concerning the erection of low fencing was read to the council.

d) COOP. The relocation of the COOP to Bridge End will be later than expected and more likely to be in the last quarter of this year.

e) Larkfleet Homes – no date to commence with the new homes development has been received.

f) Play Areas. The annual ROSPA inspection of the play areas located at Woolsthorpe Road, Colster Way and North Witham Village Hall will be carried out by Wicksteed Leisure Ltd February/March.

g) Flooding – footpath Bridge End. LCC Highways have dug a "swale" adjacent to the footpath in an attempt alleviate the flooding along the footpath.

h) Public footpath 5 (Bridge End east the old section of A1). LCC have been requested to replace the stiles with gates.

i) A1 Agency - AREA 7 have been contacted concerning the poor condition of the surface of the A1 carriage ways (north and south) at Colsterworth

j) North Witham Speed Limit 40 mph. LCC Highways have not yet confirmed a date for implementation of this despite numerous reminders.

k) Old Post Lane Cemetery – some grounds maintenance has been carried out

l) LCC Highways:

i) a new initiative on ways of working was launched on the 1st February 2017 called "Future Operating Model" otherwise known as "FOM". This included staff restructuring. Whether or not this will improve the service to communities remains to be seen!

ii) Street Lighting. Delay fixing faulty lights. A programme to reduce the cost of street lighting across Lincolnshire is in progress. LCC confirm that they are attending faults and issues with individual lights but they are mainly dealing with these when visits to the area introduce LED or part-night lighting. This would account for the many faulty lights we have reported not being fixed.

m) Western Power has been requested to revisit the work completed in December on the pavement drainage channel adjacent to 78 High Street. The channel cover has not been correctly fitted.

8) Colster Way Play Area – Official Opening

The official opening of the new Wicksteed play area will be at 11.00 am on Tuesday 28th March 2017. Posters will be displayed on notice boards and a feature will be in the March “In Touch” village magazine. A budget of £150 for refreshments was approved.

9) “In Touch” – advertising rates

Printing and administration costs of producing the village magazine have risen. A small increase in the advertising rates of £2 for a single size (£4 double) was approved effective from 1st April.

10) Allotment and Field rents

It was agreed that these would remain unchanged.

11) Play Area Safety Inspections. These will be actioned by the sub-committee to be formed under Agenda item 13

12. Installation of a Memorial Bench

The installation of a memorial bench at the War Memorial was approved. This has been kindly donated by Chris Kennedy. There is some official documentation to complete to comply with LCC Highways regulations.

13) Creation of Sub Committees

It was agreed to set up sub committees as follows:

a) Personnel b) Appeals c) Finance d) Parks and Amenities

Appointment of councillors responsible will be on the March agenda.

14. Neighbourhood Plan

The Neighbourhood Plan was submitted to SKDC after approval by Cllrs D Cox’ J Walden, C Russell and B Scorrer (delegated December 6th PC Meeting). Councillors expressed their thanks to the NP Team who had dedicated their time over the last 2 years to complete this.

15. Group Reports

a) The Road Traffic Group report is appended. Clerk will contact the LCC portfolio holder to arrange a meeting

b) Councillor Alan Wood advised the council that works to refurbish the rest room facilities at the Youth Club building will commence as soon as possible.

16. Correspondence

K Atter and M Robertshaw Enquiry with regard to the derelict garage on the High Street
Colsterworth & District Gardeners & Allotments Holders Association Letter of thanks to all concerned with the leaflet insert in the In Touch (November & February issues) and a donation of £30 to Air Ambulance had been made as agreed.

LCC Permit Consultation Amendment to the Lincolnshire Permit scheme (LIPS)

17. Planning Applications

LCC PLANNING

The following applications were received:

None

SKDC PLANNING

The following applications were received:

S17/0017 Dr H Harrison 15% crown reduction to beech tree. 15 Woodlands Drive, Colsterworth

S17/0130 Mr P McBride erection of first floor extension and pitched roof to garage. 65 Woolsthorpe Road, Woolsthorpe by Colsterworth

S16/2754 Mr N Wykes erection of a single storey rear extension and front porch. 5 Faraday Walk, Colsterworth

SKDC Planning Permission Approval

S16/2554 Mr & Mrs K Moore, removal of conservatory and erection of rear extension, convert loft over garage to ancillary accommodation. 15 School Lane, Colsterworth

SKDC Planning Appeal

S16/1156 Mr David Willows Land off Honey Pot Lane, Colsterworth Change of use of redundant airfield to hard standing for trailer parking

S16/1048 Mr & Mrs David Wilson Land off Honey Pot Lane, Colsterworth Outline planning permission for commercial unit and parking area

SKDC Planning Refusal

None

18. FINANCE: Accounts for Payment

CHEQUE NUMBER	SUPPLIER	DETAILS	VALUE £'s
103350	RJ Keith	Consultant Fees (NP)t	1625.00
103351	Belvoir Tree Services	Yew trees St Mary's North Witham	396.00
103352	RJ Keith	Consultant Fees (NP)	325.00
103353	Twyford Coach Works Ltd	Notice boards (4)	2100.00
103354	K Atter/M Robertshaw	Community cleaners	418.94
103355	JR Hannam	Clerk's salary & expenses	711.06
103356	HMRC	PAYE (Oct/Nov/Dec)	819.10
103357	WG Harrison Ltd	In Touch	239.00
		Total December	6634.10
103358	Rick Webster Grounds Maintenance	Grass cutting (Nov)	242.40
103359	K Atter/M Robertshaw	Community cleaners	418.94
103360	JR Hannam	Clerk's salary & expenses	776.23
103361	Mr G Brumpton	Village maintenance	400.50
103362	S Whitcombe	In Touch – Editor Nov/Dec/Jan	150.00
103363	Wicksteed Leisure Ltd	Play equipment – Colster Way	29024.65
		Total January	31012.72
		TOTAL	£37646.82

APPROVED by Parish Council**Summary of Accounts:**

Income	51,588.78
Expenditure	78,890.83
Excess Income over Expenditure	£ -27,302.05

Bank balances at 31.01.2017

HSBC: Community Account	22,888.20
Community Savings Account	34,151.97
Total	£ 57,040.17

Included in the above balances:

Community Fund	169.81	
Newton Project	1,000.00	
TOTAL		£ 1,169.81

19. Any Other Business

- Signs Chestnut Grove
- Potholes Bridge End
- Road surface Stainby crossroads

There being no other business the Chairman closed the meeting at 8.50 pm

Signed

Chairman

THE DATE OF THE NEXT PARISH COUNCIL MEETING IS AT 7.30PM ON THE 7th March 2017

Attendance to date (May to April – annual maximum 10)

	<u>Attended</u>	<u>Apologies</u>	<u>Absent</u>
C Atter	8		
M Cooper	8		
A Wood	5	3	
J Weston	6	2	
A Carsley	6	2	
D Cox	8		
D Bellamy	6	2	
C Russell	8		
J Walden	8		
F Selby	7	1	
G Henton	6	2	
B Scorrer	8		
C Hainsworth	7		
D Colyer	6		

Police Crime Report – PCSO Stuart Bowden

The general trend of low crime is continuing with only the occasional issue. ASB remains the result of lack of consideration towards the community rather than deliberate attempts to cause damage and disruption.

Parking and traffic related issues are still the greatest concern to residents, particularly parking at school times on Back Lane. The majority of parents do consider the implications and impact on residents in the area, and are aware of the inherent risks caused by parking near the school. Unfortunately not all the parking is appropriate; I will be in the vicinity of school when possible to give advice to anyone needing it.

Residential parking is also a problem in Colsterworth, mostly due to the narrow streets and rapid growth in the population; although more recent estates are also affected as the planning process appeared to overlook the expected number of vehicles requiring space. As with school parking, it relies on everyone appreciating the needs of others, to minimise the annoyance and frustration parking issues can cause.

Burglary:

Woolsthorpe Manor and the Methodist Church on Back Lane have both had windows broken in what appears to be an attempt to take or search for any items of value.

Theft:

Newton Court – Milk money left out

Newton Way – Parcels, undelivered / missing

Bourne road – Number plates taken

Please continue to report suspicious people or vehicles in the area by calling the non-emergency 101 number. There have been reports of poaching (particularly Honey Pot Lane area) and hare coursing across the region, again please report any sightings of these activities, vehicle registrations are of great value when linked to these crimes.

ROAD TRAFFIC REPORT - REPORT

Meeting with PCSO

In December 2016 members of the Road Traffic Group met PCSO Stuart Bowden and Volunteer PCSO Darren Bills. This was well attended and although it was a bit of a squeeze at the community Police Office, the hospitality provided by Stuart and Darren was much appreciated!

- It was a very useful meeting hearing about Stuart and Darren's role and responsibilities and it was very helpful to understand some of the restrictions placed on our PCSOs in terms of enforcing speeding and parking offences.
- Despite these restrictions there is a lot support by the police for any anti-social behaviours by individuals or contractors using the roads in the Parish.
- The group were very reassured about some of the actions that could be taken and the emphasis on community policing and educating residents who perhaps are not as considerate as they might be when it comes to speeding and parking.
- It was agreed that volunteers carry out regular speed checks and a commitment was given for PCSOs to attend.
- Stuart was very complimentary about the work that had been carried out by the volunteers and he was able to confirm some actions that could be taken by the Police to support what we are trying to achieve.
- Stuart emphasised the need for all residents to be vigilant about anything that may seem unusual (however small and insignificant it may be; traffic related or otherwise) and to report this to ensure that the Police are able to register concerns.
- **The non-emergency number for reporting anything suspicious or untoward to the police is 101**

High Street, Colsterworth

Over the last couple of months issues have been highlighted to the Parish Council affecting the High Street.

- The speeding and parking issues are escalating along with HGVs down the High Street which is a restricted area.
- School buses have been affected and additional safety concerns, especially for children crossing the High Street from the local school
- The relocation of the Co-op is also something that is being raised as both a potential problem and a solution to some of the concerns.

Stainby, North Witham and Woolsthorpe

We have included all areas of the Parish and the main concerns for these areas are:

- Poor, inadequate or non-existent signage and road markings
- Speeding and road safety

B676

Further HGV/commercial vehicle monitoring has been carried out in January 2017 as the concerns regarding HGVs remain:-

- 90% of the vehicles travelling on the B676 especially from the A1 are speeding.
- From a total of 540 mins monitoring 623 HGV's were counted. That's more than 1 every minute over the period monitored
- Including vans the number of vehicles was 951 – cars were not counted but would have doubled the number of vehicles recorded.
- This data needs to be cross referenced with the data provided by LCC

Concerns were also raised with the appeal against the planning application refusal for additional truck parking areas on Honey Pot Lane – there appeared to be no fundamental changes to the plan so the expectation would be that this would again be refused by SKDC

The Road Traffic Group met in January 2017 and there have been a lot of ideas and suggestions put forward about how to improve the traffic management issues in the Parish and actions that could be taken. The Group has also asked for our elected County Councillors to assist us in taking things forward.

ISSUES LOGS

Appended to this report are individual issues logs for the reported issues and there are some recommendations arising from this for the Parish Council to ensure continuing engagement by the community:-

1. Ensure that the agreed works is completed at North Witham
2. A commitment to funding improvements to signage for Stainby as a priority and other hotspots along the B676 – could be in the region of £7,000.00 (Source: Lincolnshire Road Safety Partnership)
3. Propose road calming measures to support safety to people and property along the High Street to the Local Authority reminding them of their Statutory responsibilities
4. Contact local contractors identified to remind them of their obligations
5. Work closely with the Co-op and their contractors to ensure the best outcome for the Parish regarding signage and traffic movements
6. Request meeting with Local Authority Councillors for a site survey of all the hotspots identified to look at priorities

CLlr Hainsworth
01 February 2017

REFERENCES

Local Government Association: Media release 28 January 2017

1. The Traffic Management Act 2004 (part 6), provides for councils to be given the powers to enforce weight limits and width restrictions, but central Government has not yet passed the necessary secondary legislation to bring it into force in England. The Welsh Government has done so and councils (and Transport for London) in the capital have powers.
2. Truck Sat Nav - **Truck satnav** are like normal sat navs, but with one major difference and that is they include bridge heights, narrow roads, roads unsuitable for HGVs and large vehicles, etc.
3. A councillor from Goring is calling for **commercial sat-navs** to be made compulsory in heavy goods vehicles.

Statutory references: Section 1 of the Road Traffic Regulation Act

- avoiding danger to persons or other traffic using the road or any other road or for preventing the likelihood of any such danger arising,
- preventing damage to the road or to any building on or near the road facilitating the passage on the road or any other road of any class of traffic (including pedestrians)

DVSA Standards: HGVs

Every company that operates even one vehicle over 7.5 tonnes must have a designated Transport Manager who is responsible for compliance with road traffic laws. The vast majority will comply and, if they don't, we can report them to DVSA (Driver & Vehicle Standards Agency, formerly VOSA) who will act if provided with evidence.

Neighbourhood Development Plan Progress Report

The Plan, together with the Basic Conditions Statement and Consultation Statement, was submitted to SKDC on 30 January, following approval to proceed from the Parish Council sub Committee.

1. At this stage, it was agreed with SKDC to submit an electronic version of each document only.
2. SKDC have advised the addition of a separate larger scale map of the Neighbourhood Area and have agreed to prepare this on our behalf.
3. The Steering Group are delighted to have reached this important stage in the process, after more than 2 years of dedicated work. In particular, recognition must go to Anne de Voil for tirelessly making the vast number of changes and for pulling together the submitted documents.
4. Thanks must also go to Peter de Voil and Phil Adams for kindly helping with final editing and layout tasks and to all who have helped with the process along the way.
5. The next step is for SKDC to check the Plan against legal requirements and to report back.
6. Subject to SKDC's comments, changes may be necessary before the Plan is ready for publication. The printing of a small number of hard copies will be necessary at this stage.
7. A front cover showing photographs of the area has been prepared but was not added to the submitted Plan document due to merging issues. The Steering Group aim to continue working on resolving these issues to enable the front cover to be added ahead of publication. Thanks to Margaret Winn and Colin Russell for their work on the cover page.
8. Once the Plan is ready for publication, it is for the local authority to publicise and arrange for the independent examination and referendum to take place. The steering group anticipate these processes to take place in the late Spring/Summer.
9. The steering group strongly recommend the reinforcement of local publicity ahead of the referendum and shall advise the Parish Council further nearer the time.

Liz Kunen Project Coordinator