

Colsterworth and District Parish Council

Minutes of the meeting held on Tuesday 3rd October 2017

Public Forum

There were three members of the public present.

Present:

Councillors: D Cox, J Walden, C Russell, C Hainsworth, J Weston, F Selby, G Henton, M Cooper, A Walden
District/County Councillor Bob Adams, District Councillor Andrea Webster

Parish Clerk: John Hannam

All Parish Councillors are reminded that by law they are summoned to attend all Parish Council meetings. If they are unable to attend they must advise the Parish Clerk with a reason for non-attendance preferably before the meeting from which they will be absent – failure to forward this information means a Parish Councillor is shown as absent.

1. Apologies for absence and reasons given

Cllrs B Scorrer (work), A Carsley (sick), C Atter (sick), D Bellamy (work)

2. Chairman's remarks

- a) Updated the council as to Cllr Clive Atter was very poorly in hospital.
- b) Welcomed Andrea Walden to the council.
- c) Resignation received from Dean Colyer.
- d) Invitation to join the church's Christmas Tree Festival.
- e) Four applications for Parish Clerk. Interviews have been conducted. Applicants will be notified next week.

3. To receive declaration of interest in accordance with LGA 2000

None

4. Minutes of the previous meeting

Please note the minutes are distributed in note form each month to all Parish Councillors so that they may make comments and alterations via the Parish Clerk thus saving valuable time at the Parish Council's next meeting when approving the minutes.

- a) Meeting 6th June 2017 – approved
- b) Meeting 5th September 2017 – approved

5. Clerk's Report and items arising from the Minutes

- a) Lincolnshire Police. Possibility of sharing the police station with the parish council will be reviewed over the next few months.
- b) Colster Way Recreational Park. A joint initiative of the Parish Council and Neighbourhood Watch to address the recent anti-social behaviour has been agreed.
- c) Lincolnshire Police. Local policing - an informative note received from Sgt Cotton regarding Neighbourhood Policing - appended to these minutes.
- d) Derelict building – High Street. Council will take adverse possession of the building and affect repairs – quotes being sought.
- e) Stamford Road allotments. A quote for felling a Sycamore tree will be obtained.
- f) HSBC Business Internet Banking. Councillors approved application which will enable online banking facilities.
- g) LCC Highways – grass cutting. The decision as to grant funding for 2018/19 has not yet been made.
- h) Information Commissioners Office. Data Protection Act...Certificate of Registration ZA078259 received.
- i) SKDC have confirmed that street light no.13 Bourne Road will be replaced asap. Still investigating street light no. 82 on the Colster Way footpath.

6. Council Meetings – proposal to reduce number of council meetings

The council agreed not to reduce the number of meetings at this time but would review this again next year.

7. Neighbourhood Plan

SKDC have advised that the Colsterworth and District Neighbourhood Plan was formally made part of the Council's Development Plan on the 5th September 2017 – the decision Statement is appended to these minutes. The council thanks Liz Kunen, Anne de Voil, Margaret Wynn, Colin Russell and all those that have contributed in making this a success.

8. Group Reports

Road Traffic Group (RTG). Cllr Hainsworth advised that due to holidays there was no report for September.

9. Correspondence

Teresa Wright	Request to take dog onto allotment. <i>This was refused – Tenancy Agreement clause 4 (d) No dog shall be brought into or kept in the area of the Allotments by the tenant or by anyone acting with his authority or approval</i>
SKDC	Notification – Approval of Colsterworth and District Neighbourhood Plan
Leicester CC	Temp road closure 2 nd October for 10 weeks - Bridge replacement (B676) Saxby Road. Freeby
Mr & Mrs Cunniffe	Fencing of small section of land adjacent to property. <i>Council has no objection.</i>

10. Planning Applications

The following applications were received:

LCC Planning – there were no LCC planning applications.

SKDC PLANNING

The following applications were received:

S17/1729 Mrs R Chatterton The Old Rectory, Hall Lane, Stainby, proposed removal of existing staircase to second floor and construction of new staircase in alternative position to allow safe clear access to second floor bedrooms

SKDC Planning Permission Approval

S17/1041	Mr & Mrs P De Voil	57 High Street, Colsterworth	Alterations to gates
S17/1558	Mr J Thompson	Stainby Farm, Colsterworth Road, Stainby	Erection of agricultural building to house livestock and equipment
S17/1279	Mr & Mrs D Penty	Manor Barns, Church Street, North Witham.	Conversion of ancillary accommodation to a separate dwelling house

SKDC Planning Appeal

None

11. FINANCE

a) Conclusion of Audit 2016/17. The external auditors Grant Thornton have completed the audit and provided the Conclusion of Audit 2016/17. They recommended that the council's Standing Orders should be reviewed annually.

b) Financial Review 2017/18. The midyear financial review is appended to these minutes.

c) Accounts for Payment

CHEQUE NUMBER	SUPPLIER	DETAILS	VALUE £'s
103438	K Atter/M Robertshaw	Community Cleaners	432.94
103439	JR Hannam	Clerk's salary and expenses	745.12
103440	G Brumpton	Village maintenance	690.00
103541	HMRC	PAYE (2 nd Quarter)	658.57
103542	WG Harrison Ltd	In Touch	250.00
103543	Colsterworth Trust Estate	Allotments/wood land rental	20.00
103544	LDTBF Ltd	Land rental	135.00
103545	Rick Webster	Grass cutting	1374.00
103546	Gunby PCC	grant	150.00
103547	Stainby PCC	grant	150.00
103548	Colsterworth PCC	grant	150.00
103549	LALC	publication	35.00
103550	S P Whitcombe	In Touch - editor	150.00
103551	D Hamilton-Hinds	Website maintenance	60.00
	BT	telephone	53.98
		TOTAL	5054.61

APPROVED by Parish Council
Summary of Accounts:

Income	36,670.31	
Expenditure	32,433.22	
Surplus/Deficit	£ 4,237.09	
Bank balances at 31 August 2017		
HSBC: Community Account	39,430.60	
Community Savings Account	4,160.62	
Total	£ 43,591.22	
<u>Included in the above balances:</u>		
Community Fund	181.81	
Newton Project	1,000.00	
TOTAL		£1,181.81

12. Any Other Business

Street light 9 or 12 Newton Way
Stable block land adjacent Old Post Lane – planning permission

There being no other business the Chairman closed the meeting at 8.40 pm

Signed

Chairman

**THE DATE OF THE NEXT PARISH COUNCIL MEETING IS AT
7.30PM ON THE 7th November 2017**

Attendance to date (May to April – annual maximum 10)

	<u>Attended</u>	<u>Apologies</u>	<u>Absent</u>
C Atter	3	1	
M Cooper	4		
A Wood	0	1	
J Weston	3	1	
A Carsley	2	2	
D Cox	4		
D Bellamy	2	2	
C Russell	4		
J Walden	4		
F Selby	4		
G Henton	4		
B Scorrer	4		
C Hainsworth	4		
D Colyer	1	2	
A Walden	1		

Note: July meeting was void – only 9

COLSTERWORTH AND DISTRICT PARISH COUNCIL			
FINANCIAL YEAR : APRIL 2017 - MARCH 2018			
INCOME	ACTUAL	YEAR TO GO	TOTAL
	APR - AUG	SEPT - MAR	YEAR
Precept	16253.50	16253.50	32507.00
Transfer from investment	0.00	0.00	0.00
Bank Investment Interest	0.38	0.00	0.38
Allotments/Paddock	918.80	300.00	1218.80
Community Dev. Grant	0.00	0.00	0.00
Old Post Lane Cemetery	1260.00	0.00	1260.00
"In Touch" Advertising	1636.50	1000.00	2636.50
Grants	0.00	1950.00	1950.00
Community Cleaner	2013.70	2270.00	4283.70
VAT	11867.23	2500.00	14367.23
LCC Grant - grass /P Paths	0.00	0.00	0.00
SKDC Grant -Closed Cemetery	0.00	650.00	650.00
Community Fund	0.00	0.00	0.00
TOTAL	£ 33,950.11	£ 24,923.50	£ 58,873.61
EXPENDITURE	ACTUAL	YEAR TO GO	TOTAL
VAT	2090.27	4000.00	6090.27
Clerk's salary	5050.24	6500.00	11550.24
Play Areas/Field	3677.15	2000.00	5677.15
Allotments	136.85	450.00	586.85
LCC grass mowing areas	1800.00	1500.00	3300.00
"In Touch" - Printing	1550.00	1750.00	3300.00
Sundry	373.97	350.00	723.97
Village Maintenance	4353.08	3000.00	7353.08
Closed Cemetery/OPLane	941.67	1500.00	2441.67
Nature Trail	2975.83	1000.00	3975.83
Telephone/Broadband	563.77	700.00	1263.77
Office/stationery	763.33	800.00	1563.33
LALC / Audit / Insurance	859.45	950.00	1809.45
Grants/Projects	78.30	1500.00	1578.30
Community Cleaner	2164.70	3030.00	5194.70
TOTAL	£ 27,378.61	£ 29,030.00	£ 56,408.61
Surplus/Deficit	£ 6,571.50		£ 2,465.00

Dear members of Colsterworth Parish Council

I am Sgt 1367 Cotton and I am currently the Neighbourhood Policing Sergeant covering your area. I am based at Grantham.

I apologise for not being able to attend the parish council meeting on 5th September. Thank-you for the invitation. I wanted to write this email as I know that you have concerns about the policing resources in your area and I want to update you in relation to this.

PCSO Stuart Bowden is still operational in the Grantham Rural South area. He has also been asked to cover the Grantham Town East area for the foreseeable future. The reason for this is as follows:

We used to have 5 Community Beat Managers (CBMs). One each for the areas of Grantham Town Centre, Grantham Town East, Grantham Town West, Grantham Rural North and Grantham Rural South. They each operated with a team of PCSO's. We used to have 19 PCSO's on our neighbourhood policing team.

Currently our establishment of CBMs is 2. One of those positions is vacant at this time and it is unknown when the vacancy can be filled as the candidate has to be released from their current department. This leaves us with one CBM (who, at the time of writing is absent through sickness).

Our establishment of PCSO's is 13, although this may be reduced to 11. We currently have 6 PCSO's, one of whom has been off work for several months with a serious injury.

Lincolnshire Police has identified areas of high and emerging risk that have seen officers move to new teams investigating digital and online crime, child sexual exploitation and grooming as well as a dedicated missing persons unit.

The staffing in the neighbourhood team will improve, but not for several months. In January 2018 we should have 10 PCSO's and I hope 2 fit and fully functioning CBM's but until that time I have to allocate sparse resources on a threat, risk, harm and vulnerability basis. This is why Stuart has been asked to dedicate some of his time to the Town East area where there are a number of high risk and persistent anti-social behaviour cases that need management.

I appreciate this is not the ideal situation and I apologise. I felt you deserve an explanation of why you may not see Stuart in the area as often as you have previously. He is still available for contact as am I.

Kind Regards

Ian

Sgt 1367 Ian Cotton
Grantham Neighbourhood Policing Team

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www.lincs.police.uk

SOUTH KESTEVEN DISTRICT COUNCIL**COLSTERWORTH AND DISTRICT NEIGHBOURHOOD PLAN: DECISION STATEMENT****1 Summary**

- 1.1 Following a positive referendum result, South Kesteven District Council has made the Colsterworth and District Neighbourhood Plan part of the Development Plan.

2 Background

- 2.1 Colsterworth and District Parish Council, as the qualifying body, successfully applied for Colsterworth and District (the Parishes of Colsterworth, Gunby and Stainby and North Witham) to be designated as a Neighbourhood Area, under the Neighbourhood Planning (General) Regulations (2012), which came into force on 6 April 2012.
- 2.2 Following submission of the Colsterworth and District Neighbourhood Plan to the Council in Summer 2016, the plan was publicised and representations invited. The consultation period closed on 7 April 2017.
- 2.3 South Kesteven District Council appointed an Independent Examiner Dr Angus Kennedy OBE, MA, MRTPI, MCIH, to review whether the plan met the basic conditions required by legislation and whether the plan should proceed to referendum.
- 2.4 The Examiner's Report concluded that the plan meets the Basic Conditions, and that subject to the modifications set out in his report, and should proceed to Referendum.
- 2.5 A referendum was held on Thursday 3 August 2017 and 93.7% of those who voted were in favour of the plan. Paragraph 38A (4)(a) of the Planning and Compulsory Purchase Act 2004, as amended, requires that the Council must make the Neighbourhood Plan if more than half of those voting have voted in favour of the plan. The Council are not subject to this duty if the making of the plan would breach, or would otherwise be incompatible with, any EU obligation or any of the Convention rights (within the meaning of the Human Rights Act 1998).

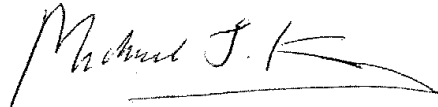
3 Decision and Reasons

- 3.1 With the Examiner's recommended modifications, the Colsterworth and District Neighbourhood Plan meets the basic conditions set out in paragraph 8(2) of Schedule 4B of the Town and Country Planning Act 1990, is compatible with EU obligations and the Convention rights and complies with relevant provision made by or under Section 38A and B of the Planning and Compulsory Purchase Act 2004, as amended.

- 3.2 The referendum held on Thursday 3 August 2017 met the requirements of the Localism Act 2011. It was held in the parish of Colsterworth and District and posed the question: "Do you want South Kesteven District Council to use the Neighbourhood Plan for Colsterworth and District to help it decide planning applications in the neighbourhood area?"
- 3.3 The count took place on Thursday 3 August 2017 and greater than 50% of those who voted were in favour of the plan being used to help decide planning applications in the plan area. The results of the referendum were:

Response	Votes	Per cent of total
YES	371	93.7
NO	25	6.3
TURNOUT	23%	

- 3.4 The Council has assessed that the plan including its preparation does not breach, and would not otherwise be incompatible with, any EU obligation or any of the Convention rights (within the meaning of the Human Rights Act 1998).
- 3.5 The Colsterworth and District Neighbourhood Plan was made part of the Development Plan for South Kesteven on 5 September 2017 under delegated powers granted to the Portfolio Holder for Economy and Development.



Signed:
Portfolio Holder – Economy and Development



Signed:
Executive Manager - Development and Growth