

## **Colsterworth and District Parish Council**

### **Minutes of the meeting held on Tuesday 5<sup>th</sup> December 2017**

#### **Public Forum**

There were five members of the public present.

Helen Bill distributed 'Junior Eyes' booklet and '101' Local Police cards to remind everyone that any small issue must be reported. Currently there is no P.C.S.O. present in the Parish. Damage to the play area was not officially recorded. Without an incident number this cannot be followed up by the Police. If incidents are not reported, then Lincolnshire Police cannot build up a picture of the issues within the Parish which influences the amount of Police coverage to be provided to the area.

#### **Present:**

Councillors: D Cox, J Walden, C Russell, C Hainsworth, J Weston, F Selby, G Henton, A Walden, A Carsley,  
District/County Councillor Bob Adams

#### **Parish Clerk: Sue Grant**

All Parish Councillors are reminded that by law they are summoned to attend all Parish Council meetings. If they are unable to attend they must advise the Parish Clerk with a reason for non-attendance preferably before the meeting from which they will be absent – failure to forward this information means a Parish Councillor is shown as absent.

#### **1. Apologies for absence and reasons given**

Cllr Margaret Cooper – illness. Cllr David Bellamy – visiting Father in hospital. Cllr Bill Scorrer – Holiday.

#### **2. Chairman's remarks**

The chairman welcomed the new Parish Clerk, Sue Grant. Standing Orders to be reviewed early 2018. We will continue with our current accounting process running along-side the HMRC Basic Tools software. It does not seem necessary at this stage to incur extra cost.

#### **3. To receive declaration of interest in accordance with LGA 2000**

None

#### **4. Minutes of the previous meeting**

Please note the minutes are distributed in note form each month to all Parish Councillors so that they may make comments and alterations via the Parish Clerk thus saving valuable time at the Parish Council's next meeting when approving the minutes. These were approved.

**5. Co-option of Councillors.** Lorna McShane and Lawrence Metcalf were duly co-opted to represent Colsterworth and District Parish.

#### **6. Police Station**

Police Station – Meeting with Derek Cox, Sue Grant, John Hannam and Neal Rothwell (Asset & Facilities Manager) of the Police Authority. Discussed possible purchase of the Police Station with the Police retaining a drop-in facility for the volunteer Police Arrangement. 6 in favour 2 against. Councillor Andrea Walden wanted it noted that she was she was against the idea. Further discussions for the future.

#### **7. Set Precept 2018/19**

The SKDC Local Council Tax Support Scheme is further reduced by £234 for 2018/19. An inflationary increase of 3%(R.P.I October) as been agreed. An increase in the Parish Precept Band "D" rate to compensate for these changes results an increase from £43.43 to £44.74 per household per year.

#### **8. Clerk's Report and items arising from the minutes.**

- a) Junior Eyes Project deferred to next meeting as this was not on the agenda.
- b) St John's & St Mary's Yew Trees trimmed. SKDC to reimburse.
- c) War Memorial – stone work deterioration. Skillington Workshop Ltd are investigating an alternative limestone. and will provide a formal response in the future. They suggested to possibly seek advice from a Geological consultant.
- d) Bridge End – Bus Stop "Sign" replaced. Verge needs to be tidied up. Sue Grant to contact Graham Brumpton.
- e) Stoke Rochford Estates have requested a Public Consultation at 6pm on 6<sup>th</sup> February 2018 on the potential development of building 10 affordable 2 story houses on Woolsthorpe Playing field.
- f) Nature Trail – Request received from Mo Taylor to purchase a wheel barrow.

g) Bourne Road junction with High Street – “Village Centre” sign broken and falling over. Highways report submitted by the Parish Clerk.

h) HSBC Mandate – The following Councillors agreed to be signatories on a new Mandate. Derek Cox (Chairman), John Walden, Colin Russell, Caroline Hainsworth and Susan Grant (Parish Clerk).

## 9. Group Reports

Formal Community Speed watch. Councillor Caroline Hainsworth is looking for volunteers.

## 10. Correspondence

Simon Jowitt  
Smaller Authorities Audit  
LCC

Further copy of letter to LCC Highways re. Walnut Tree Ingle Court.  
Notification of Auditor 2017/18 Financial Year.  
Scrutiny Review – Impact of the Part Night Street Lighting Policy.

## Planning Applications

### LCC PLANNING

The following applications were received:

None

### LCC PLANNING – Enforcement

INV/C/0063/17 Complaint ref. mud on Crabtree Road, Colsterworth Triangle emerging from quarry traffic.

### SKDC PLANNING

The following applications were received:

S17/2209 Mr R Royce - Alterations to outbuilding with the curtilage of a listed building to facilitate its conversion to ancillary accommodation. The shop, 18 Back Lane.

S17/2200 & 2199 Mrs R Chatterton.- Listed building consent for the erection of a single orangery and creation of openings. The Old Rectory, Hall Lane, Stainby.

S17/2148 Mr & Mrs Duggan Two storey, single storey and first floor extensions, partial render and exterior alterations to dwelling. 11 School Lane, Colsterworth.

### SKDC Planning Permission Approval

None

### SKDC Planning Enforcement

None

### SKDC Planning Appeal

None

## 11. FINANCE

### Accounts for Payment

CHEQUE NUMBER	SUPPLIER	DETAILS	VALUE £'s
103562	K Atter/M Robertshaw	Community Cleaners	432.94
103563	JR Hannam	Clerk's salary and expenses	739.91
103564	Amazon (JR Hannam)	Nature Trail – tools for volunteers	252.02
103565	Belvoir Tree Services	St Mary's & St John's-churchyards	1380.00
103566	G Brumpton	Village maintenance	550.00
103567	W G Harrison Ltd	In Touch	250.00
DD	Anglian Water	Allotments	21.57
DD	BT	Telephone	53.98
		<b>TOTAL</b>	<b>3680.42</b>

### APPROVED by Parish Council

#### Summary of Accounts:

Income	55,186.71
Expenditure	41,376.22
Surplus/Deficit	£ 13,810.49

**Bank balances at 30 November 2017**

HSBC: Community Account	23,946.24	
Community Savings Account	29,160.62	
<b>Total</b>	<b>£ 53,106.86</b>	

**Included in the above balances:**

<b>Community Fund</b>	<b>181.81</b>	
<b>Newton Project</b>	<b>1,000.00</b>	
<b>War Memorial maintenance</b>	<b>2,000.00</b>	
<b>Nature Trail</b>	<b>1,000.00</b>	
<b>TOTAL</b>		<b>£4,181.81</b>

**12. Any Other Business**

- HSBC bank mandate
- Motor cycles using the Nature Trail as a fun route. No signage in place.
- Overgrown footpath outside No 5 Bridge End. Disabled people involved.

There being no other business the Chairman closed the meeting at 8.18pm

Signed

Chairman

**THE DATE OF THE NEXT PARISH COUNCIL MEETING IS AT  
7.30PM ON THE 6th February 2018**

Attendance to date (May to April – annual maximum 10)

	<u>Attended</u>	<u>Apologies</u>	<u>Absent</u>
C Atter	3	1	
M Cooper	4	2	
A Wood	0	1	
J Weston	5	1	
A Carsley	4	2	
D Cox	6		
D Bellamy	3	3	
C Russell	6		
J Walden	6		
F Selby	6		
G Henton	6		
B Scorrer	5	1	
C Hainsworth	6		
D Colyer	1	2	
A Walden	3		

Note: July meeting was void – only 9

<b>ROAD TRAFFIC GROUP REPORT</b> <b>Report to Parish Council Meeting 06 February 2018</b>
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- This report confirms that the ongoing issues and concerns raised in the Parish remain (as per report to Parish Council meeting 05 December 2017).
- Appendix 1 documents what are potentially projects for the Parish Council and updates are provided for information.
- New incidents and issues reported to the Parish Council and individual Councillors are being collated by Cllr Hainsworth as Co-ordinator of Road Traffic Group (in conjunction with the Parish Clerk) and incidents raised are shown in Appendix 2.

There are many ongoing themes emerging from the reporting of road management issues

- Road Safety/crossings – children in particular
- Speeding
- Road Signs (adequacy and positioning)

- Parking
- Traffic calming
- HGVs particularly on B676
- Safety on the A1

**PARISH COUNCIL ARE ASKED TO AGREE FOR THE FORWARD AGENDA INTO 2018/2019**

**1. PROJECTS FOR LCC HIGHWAYS (APPENDIX 1 ITEMS 2, 5, 7 AND 8)**

- 07 December 2017: request from Richard Davies, Executive Councillor for Highways at LCC via Bob Adams for any “wish lists” for Highways Schemes in the area.
- “Is there a bridge that you would like to be built? Or a junction in your area that could be improved? Would a local village benefit from a bypass? Do you have ideas of particular places in your divisions where you feel LCC Highways could make improvements?”
- If so, details can be submitted giving as much information as possible

**Proposal:**

Appendix 3 of this report is passed to Cllr Bob Adams to formally represent view of the Parish Council regarding concerns around the A1 directly with Richard Davies, at LCC

**2. COMMUNITY SPEEDWATCH – LINCOLNSHIRE ROAD SAFETY PARTNERSHIP (APPENDIX 1: ITEM 3)**

**Proposal:**

Confirm Parish Council’s interest in joining the scheme

Cllr Hainsworth to work with the Parish Clerk to provide and receive any information for future recruitment of volunteers and reporting to Parish Council.

**3. SIGNAGE SURVEY (APPENDIX 1: ITEM 4)**

**Proposal:**

Cllr Hainsworth identify volunteers to assist with a survey around the District and report back with recommendations to Parish Council

**4. ROAD SAFETY ISSUES – HIGH STREET (APPENDIX 1 ITEM 7 AND APPENDIX 4)**

**Proposal:**

Agree Council support for the petition being put forward to Lincolnshire Road Safety Partnership by parents for safe crossing at Houghton Lane/High Street for further investigations.

-End-

Ref: Neighbourhood Plan: 6.2, 7.50, 7.51, 7.52, 7.83, 7.87, 9.5, 9.6, 9.12 and Policy 15

[http://parishes.lincolnshire.gov.uk/Files/Parish/418/Colsterworth\\_and\\_District\\_Neighbourhood\\_Plan.pdf](http://parishes.lincolnshire.gov.uk/Files/Parish/418/Colsterworth_and_District_Neighbourhood_Plan.pdf) **APPENDIX 1: Actual/Potential**

**Projects for Parish Council**

	<b>Issue</b>	<b>Current Situation</b>	<b>Update</b>
1	North Witham speed restrictions	The 40mph speed limit signs have now been installed	It has been over two years ago now getting to this stage and thanks go to Cllr Bellamy and his commitment to this. North Witham to be included in any schedule for Speedwatch with LRSP (see item 3)
2	Liaison with District and County Council regarding response and responsibility for objectives of RTG (safety, pollution, flooding, planning and developments in and around the Parish (traffic management plans), signage, road calming measures/ suggestions)	Summary report prepared 12 July 2017 re-submitted to Cllr Adams for meeting in November 2017 with LCC	Update from Cllr Bob Adams December 2017 regarding fault reporting: LCC are only carrying out emergency works across the District; all reported faults are being recorded and being placed into routine maintenance schedule by LCC (unfortunately, this is not available on their website) Unlikely that LCC or SKDC will consider

	Issue	Current Situation	Update
			engaging with individual Parish Council's regarding ongoing advice and liaison requested by the residents reporting to the RTG
3	Police support to community speedwatch: Rolling out 30/40mph passive notices and handheld devices. Registration numbers can be obtained, and letters of advice sent out by Police. A CSW co-ordinator is being recruited to liaise with Parish Councils to identify volunteers and sign up to the Scheme.	PCSOs no longer available to support this work Opportunity to link in to ongoing and revised Scheme scheduled to start in the spring via LRSP.  Link in to neighbouring Parishes to support	24 November 2017: Council informed of Community Speed Watch initiative <b>RECOMMENDED:</b> Cllr Hainsworth to support Parish Clerk to get more information to report back to Parish Council under Road Traffic Group report
4	Signage – particularly 7.5 tonne limits as recommended by DVSA May 2017	Survey not completed	Cllr Hainsworth to work with volunteers to complete survey (including the need to clean existing signs and make recommendations for improvements Consider any funding streams that might be available for improvements to signage in the Parish
5	High Street congestion	No improvements and delays to relocation of the Co-op has not resolved issues as anticipated by some members	Continue monitoring and recording issues via Cllr Hainsworth to provide evidence for road calming measures proposed by residents.(See Item 7 and Appendix 4)
6	Road safety around Colster Way play area	Reports of danger to children playing	Update and identify any solutions with responsible authorities.
7	<b>NEW:</b> Safety issues for children crossing High Street from Houghton Lane	Parents raised concerns asking for support to improve this	Advice provided to parent to involve other parents/grandparents and school to put case for improvements. Parish Council asked to support (see item 6)
8	<b>NEW:</b> A1	Concerns expressed regarding what appears to be increase in serious /fatal accidents on A1	Data has been compiled (although incomplete) to understand the extent of the problem around the access and exits to/from A1 causing accident hotspots – identified as the responsibility of Department of Transport. LCC Highways have asked for ideas to build "wish list" for future planning – see Appendix 3
9	B676 HGV traffic, quarry lorries, speeding Noise and Air pollution concerns	This continues to be a problem and has increased since the roadworks at Freeby have ended.  There is no improvement in terms of original concerns regarding pollution, nuisance and safety.  The maintenance of the roads is also exacerbating the situation with flooding (inadequate soakaways) debris on the road, damaged ironworks and potholes.	This needs to be considered along with the other monitoring proposed to gain evidence of the problems. Recent information published by SKDC regarding air pollution is of particular concern: <i>"The pollution rating at NG33 5JG is 3 out of 6 (slightly polluted). A rating of 3 means it is likely that nitrogen dioxide levels will exceed the annual legal limit. At peak traffic the air quality will worsen. Health studies suggest a marginal impact for most people in these conditions. This is higher than the average for South Kesteven, which is 1 out of 6 (good). Source: MappAir100 by EarthSense"</i>

-End -

APPENDIX 2: NEW INCIDENTS/ISSUES SINCE LAST UPDATE TO PARISH COUNCIL – For February 2018 Meeting

	DATE	AREA	ISSUE	DETAILS	ACTIONS
1	14/08/2017 1812 hrs	High Street, Colsterworth	<ul style="list-style-type: none"> <li>• HGV</li> <li>• Signage</li> </ul>	A huge fuel tanker belonging to CYMA Petroleum was stuck in High Street Colsterworth <u>When these issues arise emergency vehicles would possibly not get through the High Street.</u>	Driver when challenged said he did not know there was a 7.5t limit - he hadn't seen any signs. <b>NB: DVSA advised PC in May 2017 that signs onto High Street were incorrectly positioned and were not adequately visible from B676</b> See item 2
2	27/11/2017	Bridge End	<ul style="list-style-type: none"> <li>• HGV</li> <li>• Signage</li> </ul>	Two HGV lorries stopped at the 7.5 ton sign. Not the drivers fault as the signs should now be at the junction off Bridge End and the Fly Over <u>When these issues arise emergency vehicles would possibly not get through the High Street.</u>	<b>We need to look at what we can do about this situation</b> <b>See item 1 – include as part of the signage survey proposed.</b>
3	28/11/2017	Crabtree Road, Colsterworth Triangle	<ul style="list-style-type: none"> <li>• HGV</li> <li>• Traffic Management Plan</li> </ul>	Mud on road	Planning services at SKDC addressed this and asked the Quarry Contractors to ensure they comply with wheel washing requirements
4	17/12/2017 After 11.00pm	High Street Colsterworth	<ul style="list-style-type: none"> <li>• Vandalism</li> </ul>	Removal of Bourne road/back lane road signs <u>Lack of signage could impact on emergency services finding correct addresses</u>	Reported to the police (incident 145/17.12.2017) and PCSO responded to resident reporting this. Police cone recovered <i>NB: These cones were placed there by PCSO due to the safety concerns at the Back Lane junction with High Street: double yellow lines have been supported by PCSO and Parish Council but no further action taken to progress this with relevant Authority.</i> See Issue 9 below
5	17/12/2017 After 11.00pm	High Street Colsterworth	<ul style="list-style-type: none"> <li>• Parking</li> <li>• Road Safety</li> <li>• Signage (Road)</li> </ul>	Removal of police cones opposite back lane junction to high street	
6	20/12/2017 0958 hrs	High Street Colsterworth	<ul style="list-style-type: none"> <li>• HGV</li> <li>• Signage</li> </ul>	Lorry down high street over 7.5t limit Midland Skip Hire <u>When these issues arise emergency vehicles would possibly not get through the High Street.</u>	Resident advised to report to non-urgent police number if this was a vehicle not requiring access.
7	Dec 2017	Back Lane Colsterworth	Grit Bins	Resident raised concerns that Back Lane did not appear to have been gritted at all – school and GP surgery requiring access	<b>Not sure if there is a schedule for gritting that shows how the Parish Council prioritises this?</b>  Parish Clerk advised on 18/12/17. 'Unlikely to be re-filled this winter'

	DATE	AREA	ISSUE	DETAILS	ACTIONS
8	Dec 2017	Apple Tree Close Woolsthorpe		During the recent period of snowy weather, cars were having great difficulty getting out of Apple Tree Close. Many residents parking on Woolsthorpe Road and walking up to their cars. ... this was rather dangerous. Could there possibly be a grit bin installed nearer to our Close? or could the kind person who gritted Woolsthorpe see his way to going up and down our road too?	'Added to request to re-fill in summer'.  Thanks goes to Cllr Bob Adams who has pushed this for us also but most of the grit bins are empty or nearly empty.
9	01/01/2017	High Street Colsterworth	<ul style="list-style-type: none"> <li>• Parking</li> <li>• Road Safety</li> <li>• Signage (Road)</li> </ul>	Removal of police cones opposite back lane junction to high street	Reported to theft line: <b>WEB-9JY-EGJ-STM</b>
10		Stainby	<ul style="list-style-type: none"> <li>• Road Safety</li> </ul>	Bus shelter demolished in car accident	Parish Clerk dealt with clear up of debris and investigating recovering costs on insurance. Replacement required. Not clear what happened in terms of the accident at time of writing the report

**-End-**

### APPENDIX 3: CONCERNS RELATING TO SAFETY ON THE A1 AND SURROUNDING VILLAGES

Support has been received from Nick Boles MP however, whilst major improvements such as applying motorway standards or more flyovers were unlikely there was a need for improvement to reduce casualties and disruption.

The A1 is the responsibility of Highways England, and as a Parish Council we have no influence, however, as the A1 passes through Lincolnshire it seems reasonable to expect LCC/SKDC to lobby Highways England on our behalf and all those villages/residents effected.

Traffic on the A1 has increased by 25% following the removal of the roundabouts on the Blythe/Stamford stretch. A1 crossing points are dangerous as we are all reminded almost on a weekly basis; this is a major safety issue - it needs the support of LCC and SKDC

LCC Highways asked questions regarding their "wish list" idea for improvements for the future:

What is the problem?	<ul style="list-style-type: none"> <li>• Casualties from accidents, disruption from diversions through villages, pollution, damage to carriageways</li> <li>• Disruption to business with traffic delays and long diversions</li> <li>• Large amount of crossing places on the A1</li> <li>• Dangerous access roads to the A1</li> </ul>
Where is the problem?	A1 and surrounding villages including Colsterworth and North Witham
What is your proposed solution?	<ul style="list-style-type: none"> <li>• Closing some dangerous crossings.</li> <li>• Install more lighting.</li> <li>• Install slip roads on junctions which don't have them.</li> <li>• Consider 50mph on the average speed stretch .</li> <li>• Make some of the centre reservation crossings one way like Marston and Honey Pot</li> </ul>

	Lane so there's not crossing from both sides at narrow points like Great Ponton and Stoke Rochford.
Is there local support for change?	<b>Yes</b>
Do you know who owns any land that maybe required?	<b>No</b>
Has this idea been previously explored?	<b>Don't know</b>

-End-

#### APPENDIX 4: RESIDENT'S PROPOSAL FOR TRAFFIC CALMING HIGH STREET/HOUGHTON LANE (Footpath 7)

Proposed traffic calming on High Street with priority flow traffic

Would require installation of bollards, double yellow lines and signage showing priority

Additional request/suggestion has been received asking for safety pelican crossing at the Houghton Lane/High Street junction due to increased and ongoing concerns regarding safety of schoolchildren crossing.



-End-