



There is a remote meeting of this Parish Council, which will be held remotely using Zoom, see link below, commencing at 7.30pm, on Tuesday 1st September 2020. The business to be dealt with at the meeting is listed in the agenda.

<https://us02web.zoom.us/j/6485253584?pwd=clJsV21BdjBIRFp1UkdzTlc1SFBJZz09>

Meeting ID: 648 525 3584

Passcode: 481885

The business to be dealt with at the meeting is listed in the agenda.

There will be a 10-minute public forum between 7.30pm and 7.40pm when members of the public may ask questions or make short statements to the Parish Council and your attendance is requested during this period.

Agenda Item No	
2020.50	Apologies for absence.
2020.51	Chairman's Remarks.
2020.52	Declarations of interest in accordance with the LGA 2000.
2020.53	Approval of the Minutes of the previous meeting.
2020.54	County/District Councillor Report.
2020.55	Resolve to move into closed session in accordance with the Public Bodies (Admission the Public Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matter:- Resolve to agree the Complaints Procedure Stage 2 resolution to the complaint received by the Parish Council. (Cllr's DC, JS & JC)
2020.56	1. Resolve to launch the new LCC free website live to meet the Governments accessibility standards and adopt the following:- 2. Privacy Policy 3. Accessibility statement 3. Cookies policy
2020.57	Resolve to repair the following at Woolsthorpe Play Area. (Cllr RB) 1. Seek quotations replace the bench 2. Rub down and repaint the metal work 3. Replace the swing seats. 4. Repair the gaps in the rubber safety tiles highlighted in the Wicksteed annual inspection.
2020.58	Resolve to agree for Mark Ramage to assist the PC with the War Memorial Project in line with the CAD Volunteer Policy and scope of the project.
2020.59	Risk Exception report
2020.60	Clerks Report 1. Correspondence Received 2. Planning Applications
2020.61	Group Reports 2020.61.1 Highways & Footpaths Working Group (Cllrs Bennett, Clark and Hainsworth,) 2020.61.2 Environment & Amenities Working Group Report 1. War Memorial Grant Application Update 2. New Play Equipment for North Witham Play Area Working Party Update (Cllrs, JC, CH & AB). 1. Resolve for the Parish Council to agree the North Witham Village Hall Committee lease agreement.



Agenda Item No	
	2. Resolve to agree and sign the Third Party Contributor contribution of £3,351.53 subject to the FCC Project Ref: 3841 application being successful.
2020.61.3	<p>Finance and Administration Committee Report (Cllrs Clark, Hainsworth, McShane and Skelton) No report this month, next meeting 20.10.2020.</p> <p>PKF Littlejohn LLP Accountants Annual Governance & Accountability Return (A.G.A.R.) Conclusion for year ended 31st March 2020. AGAR Sections 1, 2 & 3</p> <p>Net Position by Cost Centre and Code 13.08.2020</p> <p>Resolve to adopt the following policies for their annual review.</p> <ol style="list-style-type: none">1. Data Breach Policy Colsterworth & District PC2. Data Protection Policy Colsterworth and District PC3. Records Retention Policy Colsterworth and District PC4. Subject Access Request Procedure Colsterworth and District Parish Council5. CAD Publications Scheme6. CAD Equal Ops7. CAD Complaints8. CAD Grants Allocation9. CAD Grants Application10. CAD Parish Council Volunteer11. CAD Parish Council Employment12. CAD Parish Council Nature Trail Constitution13. CAD Risk Management Policy 2019
2020.62	Finance – Approve Accounts for payment.
2020.63	Matters requiring attention such as potholes and faulty streetlights.
2020.64	Date of next Parish Council meeting is Tuesday 6 th October 2020.