

COLSTERWORTH and DISTRICT PARISH COUNCIL
Minutes of the meeting held on Tuesday 2nd October 2018

Public Forum

- The Chairman opened the meeting for the Public forum at 19.30hrs.
- There were no members of the public present.

Present

Councillors: C Hainsworth, C Russell, A Walden, J Walden, G Henton, L McShane, A Carsley, F Selby, D Bellamy & Lucienne Bennett. Cllr J Weston joined the meeting at 19.40hrs

In Attendance

Sue Grant Parish Clerk. At 20.25hrs District Councillor Bob Adams joined the meeting.

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- 18/69 APOLOGIES**
Cllr Scorrer. The Clerk confirm a valid reason had been given.
- 18/70 CHAIRMAN'S REMARKS**
The Chairman announced that as there were no members of the public present he declared the meeting open at 70.31pm. The Chairman gave a warm welcome to the new Councillor Lucienne Bennett for Colsterworth and introduced her to each Councillor.
- 18/71 TO RECEIVE DECLARATION OF INTEREST IN ACCORDANCE WITH LGA2000**
None.
- 18/72 MINUTES OF THE PREVIOUS MEETING**
It was proposed, seconded and
Resolved
That the official minutes of the meeting of the Parish Council held on 4th September 2018 be approved as a correct record and duly signed and dated by the Chairman.
- 18/73 CO-OPTION OF COUNCILLOR FOR NORTH WITHAM AND LOBTHORPE**
It was proposed, seconded and
Resolved
To re-advertise the vacancy as no application had been received.
- 18/74 REQUEST FOR DOGS TO BE ALLOWED ON ALLOTMENT GARDENS.**
It was proposed, seconded and
Resolved
A similar request was made several months ago and was voted against. Another vote was taken which was again voted against with a majority vote. Action for the Clerk to write a letter to the resident making the request giving the outcome of the vote.
- 18/75 COUNCILLOR TRAINING COURSES.**
Proposed, seconded
Resolved
Cllr's Hainsworth, Russell, Selby and Bennett offered to attend the Councillor Training Course at Bourne Town Council on 14th November.
- 18/76 POLICIES AND PROCEDURES FOR COUNCILLORS TO RECEIVE.**
Proposed, seconded
Resolved
The policies and procedures below were adopted at this meeting for Councillors to add to their portfolio and displayed on the Parish Council Website.
 - CAD Employment 2018 V 1
- 18/77 RISK EXCEPTION REPORT (PREVIOUSLY CIRCULATED)**
Resolved
The Clerk to continue to monitor, control and manage the risks on the exception report towards the Target RAG status of Low Risk (Green).
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18/78 CLERK'S REPORT

	Report	Actions
1	Colsterworth Village Hall Lease. The Clerk has liaised with members of the Social Club and Village Hall who agreed it would be good to have a meeting to discuss the Village Hall lease together with the Parish Council.	The Clerk is arranging a meeting between the Village Hall Committee, Social Club Committee and The Parish Council
2	Simon Allam the estate Manager from Colsterworth Trust Estate has responded to the Clerks various correspondence regarding the annual lease Woolsthorpe Road playing. Mr Allam stated that the estate had been extremely busy and that the annual lease would be sent out when they have time. Mr Allam stated that the Colsterworth Trust Trustees had no plans for the area.	The Clerk will continue to correspond with Colsterworth Trust Estate until the lease for Woolsthorpe Playing field was received.
3	Woolsthorpe Road Allotments vehicle access.	The Clerk has written to Colsterworth Trust Estate to enquire as to the possibility of the Trust allowing a parcel of land adjacent to the vehicle access track to be used as a vehicle turning area.
4	Colsterworth Parish Council as Custodian Trustees for Colsterworth and District Youth Centre responsibilities. Following on from July meeting minute ref 18/45	The Clerk is seeking legal advice to clarify and ensure that the Parish Council is meeting all of its Custodian Trustee responsibilities and has also contacted Community Lincs for guidance. Once this has been collated the Clerk will present the information to the Council.
5	The mid-year Internal Audit has been carried out. Initial auditor's comment was <i>'Since the last audit it is obvious that the Parish Council have made a determined effort to successfully address the issues that faced the Council at the change over of Clerk and Chairman. There is now a great deal of clarity and organisation in the accounts.'</i>	The audit comments and recommendations will be presented to the Finance and Administration Committee at their next meeting 9 th October 2018.

78.1 Correspondence Received

	Correspondence to 30 th September 2018	Actions
1	06.09.18 - Email received from Gunby resident acknowledging that the pot holes had been repaired. The resident also requested:- 1. A Rubbish bin which dog waste could be deposited in. 2. Visit from street cleaner twice a year to remove mud deposited by Buckminster Farms tractors. 3. Gardening work once a year to trim hedges.	1. Clerk contacted SKDC to request a bin and confirmed that our litter pickers visit monthly. 2. The Clerk contacted Buckminster Farms to make them aware of the issue and request street cleaner to visit from SKDC.

	4. Verge trimming & kerb installation. 5. Re-instating /refurbishing yell footpath markers between Gunby and South Witham. Encourage Buckminster to cut back their crops during growing seasons.	3. The Clerk to obtain quotes for this with consideration of the annual budget setting requirements. 4. H & F Sub-committee have this on their agenda for the whole Parish. 5. The Clerk reported the yellow markers to LCC 'Rights of Way Reporting and as point 2 above.
2	19.09.18 - Telephone call from a resident reporting a large branch from a tree had fallen from a large tree on the drive to the Social Club and Village Hall. The caller confirmed that the branch had been cleared away but queried the responsibility of the trees.	The Clerk contacted Premier Estates which manage the Newton Grange Estate and they confirmed that they were not responsible for that area and advised the Chairperson of the Social Club.
3	20.09.18 – Email received from the lead Colsterworth Nature Trail Ranger providing an update of the work done so far and what is planned for the coming year. A request for a grant of £500 was made to support their operations.	This was unanimously agreed.
4	27/09/18 Email received reporting a street light not working at Stainby.	The Clerk reported this to SKDC who confirmed that a contractor would attend the light within 7-10 days.
5	The Clerk took part in UK Road Safety Week run by the charity BRAKE. The focus this year is on Bike Smart Scheme.	Further information will follow.
6	An invoice has been received to renew the Parish Online Geosphere programme.	It was agreed not to renew as this tool was used for assisting with Neighbourhood Plan which has now concluded.

18/78.2 Planning Applications

SKDC – Notification of consultation – Draft Statement of Community Involvement

• **The Draft Statement of Community Involvement 2018 – Web Location :**

<http://www.southkesteven.gov.uk/communityinvolvement2018>

The consultation will run from the **11 September 2018** until the **23 October 2018**. Representations must be received before 11:59pm on the **23 October 2018** to be considered.

SKDC Planning Applications

S18/1622 – Installation of various signage. Former Travel Lodge & Little Chef. A1 Colsterworth.

S18/1623 – Installation of internally illuminated signage. Former Travel Lodge & Little Chef. A1 Colsterworth.

S18/1597 – Installation of 6 Facia signs McDonalds restaurants. Former Travel Lodge & Little Chef. A1 Colsterworth.

S18/1596 – Freestanding single-story restaurant with associated driveway. Former Travel Lodge & Little Chef. A1 Colsterworth.

SKDC Planning Permission

S18/1263 – Land at School Lane, Colsterworth. Erection of boundary walls. Retrospective application subject to conditions.

S18/1189 – Revised design of dwelling. Ashleigh, Bourne Road, Colsterworth.

SKDC Planning Refusal

S18/1004 – Erection of 3 dwellings rear of 3&5 Bridge End.

GROUP REPORTS

79.1 Highways and footpaths working group (CH, DB & JW)

Report submitted with the agenda and is appended to these minutes with ongoing priorities and actions agreed. A statement from a resident regarding the issues on High Street, Colsterworth was read out in full which is appended to these minutes.

18/79

79.2 Environment & Amenities sub-Committee Report (FS, CR, AW)

No report this month.

79.3 Finance & Administration Sub-Committee Report (JW, CH, JonW & LmcS)

No report, next Sub-Committee meeting 9th October 2018.

79.4 District and County Councillor Bob Adams Report

Cllr Adams had no report this month but took requested a copy of the Statement Read out at 79.1

FINANCE

80.1 Accounts for Payment

Proposed, seconded

18/80

Resolved – Payments approved, and cheques signed by HSBC signatories Cllr C Hainsworth and Cllr A Carsley

CHEQUE NUMBER	SUPPLIER	DETAILS	VALUE £'s
103664	Harrison Print	In Touch Printing	£262.50
103665	Diocese of Lincoln	Allotment rent Stamford road	£135.00
103666	Rick Webster Grounds Maintenance	Village Main & LCC Grass Cutting.	£1,332.00
103667	Colsterworth Trust Estate	Lease Woolsthorpw Rd Alltmts & Ebmt Wood	£20.00
103668	Graham Brumpton	LCC Grass Cut/Village maint/ SR Allotment	£640.00
103669	Stuart Whitcombe	In Touch Editing	£50.00
103670	Terry Brown	Mid year Internal Audit 2018	£110.00
103671/103672	Parish Council	Staff wages & expences	£1,507.89
103673	HMRC	PAYE 2nd quarter	£1,211.27
		Sub Total	£5,268.66
DD's			

DD	WAVE	Allotment water bill Stamford Road	£53.67
		Grand Total	£5,322.33

Approved by Parish Council to Date

Income	£23,797.15
Expenditure	£27,439.44
DEFICIT	-£3,642.29

Bank Balances at 28th September 2018 (Reconciled)

Community Account	£16,092.10
Deposit Account	£ 29,176.39
TOTAL	£45,268.49

Included in Balances above allocation for:

Community Fund	£181.81
War memorial maintenance	£2,000.00
Nature Trail	£1,000.00
Highways & Footpaths Min Ref 18/48	£5,000.00
TOTAL	£8,181.81

80.2 SET HSBC ONLINE PAYMENT LIMIT OF £250 FOR THE CLERK

Proposed, seconded

Resolved:- HSBC online £250 single transaction payment limit application approved and signed by the Chairman J Walden and Cllr A Carsley.

18/81 MATTERS REQUIRING ATTENTION SUCH AS POTHOLES

None

18/82 16. DATE OF NEXT PARISH COUNCIL MEETING: 6th November 2018

There being no other business Chairman J Walden closed the meeting at 20.36hrs.

SIGNED:

CHAIRMAN

DATE:

Attendance to date (May 2018 to April 2019) – annual maximum 10 (No meeting August & January)

Name	Constituency	Attended	Apologies	Absent
D Bellamy	North Witham & Lobthorpe	4	1	
A Carsley	Colsterworth	4	1	
Vacancy	Colsterworth	-	-	
C Hainsworth	Stainby (Co-opted)	5	-	
G Henton	Colsterworth	5	-	
L McShane	Colsterworth	4	1	
L Metcalfe *	Woolsthorpe	2	1	
C Russell	Woolsthorpe	5	-	
L Bennett	Colsterworth	1	-	
F Selby	Colsterworth	4	1	
B Scorrer	Colsterworth	1	4	
A Walden	Woolsthorpe	5	-	

J Walden	Woolsthorpe	5	-	
J Weston	Stainby	4	1	
Vacancy	North Witham & Lobthorpe	-	-	
M Cooper*	Colsterworth		1	
*	No longer Councillor			

**HIGHWAYS AND FOOTPATHS WORKING GROUP
(Formerly Road Traffic Group)
Report to Colsterworth & District Parish Council meeting 02 October 2018**

Lead Councillors: C Hainsworth (co-ordinator)
D Bellamy
J Walden

1. RESOLUTION CARRIED FORWARD FROM JULY 2018

£5,000.00 ringfenced in Council Reserves to take this forward in accordance with identified Powers and Duties

	Proposal	Where	Update
1	Invitation be sent to County Cllr Bob Adams and LCC Officer Rowan Smith to meet with the Parish Council representatives to discuss priorities.	All areas	Cllr Adams has been on annual leave and is away from duties into October 2018. No further update received by Clerk. Action: Suggest follow up at the end of October 2018 for update regarding formal request made.
2	Request be submitted to LCC for a review of the Road Traffic Calming measures/ signage/verges and footpaths (as agreed at March 2018 Parish Council meeting)	High Street and Bridge End	As reported in September 2018, Information is being updated by Cllr Hainsworth to provide the Clerk with the historical information required to formulate a specific request. Process has been confirmed to Cllr Hainsworth by LRSP. Action: Cllr Hainsworth to provide Clerk with background information and request then be submitted to LCC (end October 2018)
3	Prioritise with some urgency the cleaning of debris in the gutters and pavements including the cut back of overgrown grass bank/verge and overhanging branches to improve safety and appearance of the village. Also clean and review signage	On the B676 at Stainby Gunby	Some work carried out in August 2018 Verges could be cut back further to the kerb to “widen” footpath – this is a problem in the whole Parish including Bourne Road in Colsterworth. In Stainby, hedgerows need cutting back by landowners. Currently there is a lot of debris back on the pavement from a couple of farm access points. Clerk to work with local Councillor to identify any solutions Action: Clerk to update re progress and any other actions required
4	Install a Vehicle Activated Sign (VAS) at Stainby in collaboration with LRSP/CSW	B676 Stainby	Licence fee for the Scheme paid by the Clerk (£40) Cllr Hainsworth co-ordinating process with CSW. Awaiting further information. Confirmed that we have a working VAS ready for installation in Stainby Unfortunately, there are no lamp posts to fit the sign to as all street lights are attached to wooden telegraph poles. Investigations with Lincolnshire Police into having a post installed. Suggest that this is placed on the LHS towards Colsterworth from Melton halfway between the 30mph sign and Water Lane. In the interim VAS data collection will be piloted in North Witham pending placement in Stainby.

	Proposal	Where	Update
			Action: Await advice from LRSP and also investigate costs of purchasing a post from the agreed project funds ringfenced by Council agreement.

2. OTHER INCIDENTS/ISSUES

No other traffic incidents reported to Cllr Hainsworth although increased volume of quarry lorries observed at excessive speeds on B676. This is particularly obvious from crossroads to A1 as they appear to put their foot down up the hill and leave it there, gathering speed as it approaches the bus stop on Bourne Road and Bourne Road Estate junction (increased risks to school children and crossing from the bus).

Also, the dropped ironworks on B676 already reported to LCC continues to create noise problems and potential further damage to the road as the lorries hit this at speed.

Cllr Hainsworth

23 Sept 2018

Statement from a resident from High Street, Colsterworth

It has been put to me that the parking restrictions at the junction of High Street & Back Lane previously supported by the Parish Council might not be approved at County Council Level owing to a previous opposition to yellow lines in Bourne and Stamford. I find this surprising as I would expect decisions which have road safety implications would not be taken in an arbitrary opinion based manner but be based on the facts of each individual consideration.

I would like to remind the Parties that the facts are as follows:

1. Long wheel based school buses and delivery lorries cannot emerge from the junction when vehicles are parked in the area in question, sometimes these long vehicles have to reverse away from the junction along Back Lane which is an operation hazardous to the general public.
2. The necessary manoeuvring when the progress is only partially blocked has damaged the road surface by dry steering, caused actual damage to the rainwater guttering at 55, High Street and large vehicles have mounted the pavement inches from the windows of 64, High Street.
3. There has been a 3 vehicle accident at the junction requiring Police, Ambulance and Hospital Doctor attendance.
4. Our Local Community Police Officer coned the area off (for a period of eighteen months) and no further problems were experienced, thereby proving the effectiveness of the proposed parking restriction, these cones have been recently removed by an unknown party.
5. There is a precedent for yellow road lines in Colsterworth, the crossroads at High Street and Bourne Road is less than 100 yards away from the proposed restriction and already has double yellow lines.

Traffic Regulation Orders permitting the installation of suitable road markings can be gained on the grounds of:

1. Facilitating the passage on the road of any class of traffic, refer to earlier Point 1
2. Preventing damage to the road or to any building near the road, refer to earlier Point 2
3. Avoiding danger to persons and other traffic using the road, refer to earlier Points 1 & 3

It can be seen that the facts meet the requirements to grant a Traffic Regulation Order and the improvement in road safety has been demonstrated by the temporary road cones.

I have a further personal interest as the closest resident, whenever there is a problem the affected drivers come knocking on my door, sometimes quite angry and abusive; this means that whenever the area is blocked neither my wife or myself can relax as we are continually awaiting the knock on the door.

Should the County Council reject the proposal, they should offer their factual non-opinionated reasoning and hopefully offer an alternative; should yellow lines not be acceptable for whatever reason, might I suggest a compromise of a single white line as used to mark drop kerbs and driveways, this will serve as a reminder to drivers and would be less intrusive.

In summary I feel that the solution to the problem is a very simple and common sense one, less than twenty yards of road paint can vastly improve the safety of the junction and the quality of life of immediate residents; my previous offer of a financial contribution towards the cost of the works still stands.

Thank You for your time,

End of Statement

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