

COLSTERWORTH and DISTRICT PARISH COUNCIL
Minutes of the meeting held on Tuesday 4th December 2018

Public Forum

- The Chairman opened the meeting for the public forum at 19.30 hrs.
- There were 16 members of the public present. Chairman John Walden invited members of the public to speak. A resident read out a detailed statement on behalf of himself, his wife and neighbours in objection to the Planning Consultations PL/0076/18 & PL/0121/18. These were then discussed by the members of the public and the Parish Councillors. Several other members of the public also raised their concerns over the Planning Consultations not being available on the Lincs County Council website and the short time frame to submit comments and objections. The Chairman John Walden advised that Cllr Hainsworth had already completed extensive research on the applications and encouraged the parishioners to share their views and expertise with the Parish Council to assist them to correlate a formal response to the applications. The public forum concluded that the Parish Council would apply to Lincolnshire Planning Department for an extension to the deadline for PL/0076/18 & PL/0121/18. The Public Forum was extended to 19.55hrs to allow the public to speak.

Present

Councillors: C Hainsworth, C Russell, A Walden, J Walden, G Henton, L McShane, B Scorrer, F Selby, D Bellamy, L Bennett, J Weston, A Carsley. F Selby left at 20.45hrs.

In Attendance

Sue Grant Parish Clerk, Bob Adams District Councillor arrived at 20.14hrs.

18/101. Apologies for absence and reasons given.

None

18/102. Chairman's remarks.

The Chairman John Walden welcomed the applicants for the Co-Option for Councillor for Colsterworth and thanked them for attending the Public Forum.

18/103. To receive declarations of interest in accordance with the LGA 2000.

The Clerk Sue Grant declared an interest in agenda item number 110.

18/104. Approval of the Minutes of the previous meeting.

It was proposed, seconded and

Resolved

That the official minutes of the meeting of the Parish Council held on 6th November 2018 be approved as a correct record and duly signed and dated by the Chairman.

18/105. Co-Option of Councillor for Colsterworth x 2.

It was proposed, seconded and

Resolved

Mark Ramage was Co-Opted as Councillor for Colsterworth with a unanimous majority.

18/106. Co-Option of Councillor for North Witham & Lobthorpe x 1.

There were no applications received. The vacancy will be re-advertised.

18/107. Update from the meeting with the Village Hall & Social Club Committees.

The Village Hall Committee and Social Club Committee had a meeting with the Parish Council on Monday 3rd December. The Village Hall Committee raised several points with the Social Club Committee, those which were not resolved at the meeting will be presented to each respective Solicitor to assist in agreeing a lease between the two parties.

18/108. To resolve to move into closed session in accordance with the Public Bodies

(Admission to meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matter. – Update from actions from Minute Ref 18/88

The responsibilities of Colsterworth and District Parish Council as Custodian **Trustees of** Colsterworth and District Youth Centre.

It was proposed, seconded and

Resolved

To send the response letter drafted by the Clerk to the Youth Club Committee following hearing the letter addressed to the Parish Council read out by the Clerk from the Youth Club Committee following receipt of the letter from Messer's Headley Weller which was shared with them by the Parish Council.

18/109. To Agree arrangements to use the Clerk's online payment facility up to £250 single payment for "Accounts for Payment."

It was proposed, seconded and

Resolved

Unanimously agreed.

18/110. Clerk's pay and pension review for agreement by Council (Cllr Hainsworth).

It was proposed, seconded and

Resolved

The Clerk left the meeting for the Councillors to discuss the Clerk's pay and pension review. It was agreed by majority that the Clerk receive an uplift in pay following the appraisal process which everyone agreed was fully deserved. The Clerk has worked extremely hard to ensure that the Council has fulfilled all its requirements and her tenacity, diplomacy and openness (and humour) has been an asset to not only the Council but also parishioners, employees and contractors.

18/111. Risk Exception Report. (Previously circulated)

It was proposed, seconded and

Resolved

There were no changes from the October meeting. The Clerk to continue to control and manage the risks towards the target RAG status of low risk (Green).

18/112. Clerk's Report.

	Report	Actions
1	Pot holes just beyond the crossroads High Street and Stainby Road reported to LCC Highways	Awaiting update
2	On behalf of the Parish Council the Clerk submitted an objection to SKDC Planning S/18/2019	Awaiting response
3	A request for a review of Road Safety issues within the Parish has been sent to LCC Highways.	LCC Highways have confirmed receipt of the review.
4	Councillors Russell, Bennett and Hainsworth attended a full day Councillor Training Day at Bourne Town Council on 14/11/18.	Councillor training record updated.

5	Cllr Hainsworth, The Clerk and volunteer Steve Grant put up the 30mph passive speed signs at Stainby, Woolsthorpe Road, Bourne Road and Bridge End.	To monitor the signs.
6	The New Website is almost ready to launch.	Date to be confirmed.
7	The Clerk signed up to the Lincs Fire Service emergency Text system.	The Clerk is the main contact.
8	A letter of representation has been sent to Linc Countryside regarding footpaths 11 & 15 at Colsterworth.	Letter acknowledged by Lincs Countryside.
9	SKDC waste department have agreed to monitor litter issues at Gunby over the next couple of weeks and added Gunby to the Little Clean.	Little Clean date TBC and update following litter monitoring.
10	Email received from the In Touch editor asking to consider an increase to the monthly editing fee of £50 for editing the In Touch.	Agreed an increase to £60 from the January Issue.

112.1 Correspondence received.

	Correspondence November 2018	Actions
1	Report of cars and vans driving over Woolsthorpe Road Playing field leaving tyre tracks on the grass.	Police 101 Report made by the Clerk and Neighbourhood Watch informed.
2	Email received from a resident reporting increased use of HGVs on the B676 Bourne Road.	Resident informed of the Parish Council's work with LCC Community Speed Watch and Lincolnshire Road Safety Partnership.
3	Request from Nature Trail leader to purchase fence posts and rail to repair the fence at the top of the steps of the Nature Trail at Bridge End.	Buildbase are sourcing the posts.
4	Phone call received from a resident complaining about a parked car on Stainby Road close to the junction High Street & Stamford Road causing traffic to swerve and brake to avoid oncoming traffic.	PCSO Bowden contacted but stated that the car was legally parked therefore no offence committed.
5	Phone call received from a resident suggesting that the Parish Council consider buying/obtaining a piece of land adjacent to the new Co-op for a future Community Building.	Funding would be needed. To be investigated for future.
6	Email received from the Skillington Parish Clerk suggesting that CAD and Skillington PC work together with regards to LCC PL/0121/18 as they have done so previously.	Communication has been shared.

7	Email from SKDC Elections & Democratic Services informing that Elections for all Parish and Town Councillors will be held on 2 nd May 2018.	Agreed £2,000 for this be added to the budget/Precept for 2019.
8	Email received reporting pot holes outside 15/17 Colster Way, junction Chestnut Grove Walnut Drive.	These have been previously reported by the Clerk. The Clerk made another report to LCC Highways and the resident confirmed they had done the same.
9	Email received re -Vehicle parked in dangerous position and causing serious obstruction near crossroads. Noise nuisance that is been caused as a result of HGV drivers and motorists expressing their annoyance by sounding their horns at all hours of the day and night – Colsterworth. Resident reported to Lincs Fix My Street who responded no further action and the person reporting to contact Parking .serviceslinc@apcoa.com	PCSO Bowden informed. Officers have visited the vehicle owners address but no one was in at the time of visiting. PCSO Bowden stated that the vehicle is legally parked.
10	Letter received from SKDC regarding responsibility for the St John The Baptist closed cemetery maintenance.	The information in the letter is very confusing. The Clerk will get clarification on this and present at the next Parish Council meeting.

112. 2 Planning applications.

Planning

SKDC Applications

S18/2019 – Erection of an earth sheltered dwelling house & erection of 3 further buildings on land west of Bridge End, Colsterworth.

S18/2060 – Section 73 application to vary council approved plans S17/2199. The Old Rectory, Hall Lane, Stainby.

S18/2053 – Section 19 application to vary condition 2 of approved plans listed building consent S17/2200.

SKDC Consent

S18/2160 – Fell Sycamore Tree. 55 Newton Way, Woolsthorpe by Colsterworth.

S18/1335 – David Wilson Trailers – Land off Honey Pot Lane. Hybrid Planning Application for commercial development. 3 x buildings and associated hard standing and landscaping. 2 x further buildings and associated hard standing.

LCC Planning

PL/0121/18 – Mineral Site: Proposed Skillington quarry land to east and west of Crabtree Lane.

The Parish Council will apply for an extension to the deadline and present a formal response to LCC Planning.

PL/0076/18 - Mineral Site: Proposed Skillington quarry land to east and west of Crabtree Lane.

The Parish Council will apply for an extension to the deadline and present a formal response to LCC Planning.

SKDC Withdrawal

S18/1678 – Non Material amendment to planning approval S17/2199 to reduce the number of classical support columns to patio area. The Old Rectory, Hall Lane, Stainby.

18/113. Group Reports

113.1 Highways and footpaths working group. (CH, DB, JW & LB)

Stainby residents have again volunteered to monitor traffic. Phase I of the CSW has been completed with 30 & 40mph Passive Speed signs placed in the Parishes. Awaiting an update on the request to review the traffic

113.2 Environment & Amenities Sub-Committee Report. (FS, CR, AW) Covered in Agenda items 107 & 108

113.3 Finance and Administration Sub-Committee Report. (JW, CH, JonW & L McSh) No report this month.

113.4 District Councillor Bob Adams Report.

Councillor Adams agreed that the letter from SKDC regarding the maintenance of the closed Cemetery was misleading and that another letter will be sent out to Parish Councils.

Councillor Adam's stated that the Skillington Quarry planning consultations PL/0076/18 & PL/0121/18 will have their deadline extended and that the forms are completed by the applicant and not LCC Planning Department.

18/114. Finance: Approve Accounts for payment.

COLSTERWORTH AND DISTRICT PARISH COUNCIL ACCOUNTS FOR PAYMENT DECEMBER 2018

ONLINE PAYMENTS

Date of payment	Payee Name	Details	Amount
05/12/2018	Buildbase	Padlock	£15.43
05/12/2018	LALC	Training day lunch x 4 14/11/18	£34.00
05/12/2018	Caroline Hainsworth	Travel Exp 14/11/18	£10.80
05/12/2018	Stuart Whitcombe	In Touch Editing December Issue	£50.00
05/12/2018	Lorna McShane	Travel Exp 03/10/18 & 13/11/18	£70.65
05/12/2018	Lucienne Bennett	Travel Exp 14/11/18	£13.50
			£194.38

CHEQUES

CHEQUE NUMBER	SUPPLIER	DETAILS	VALUE
103686	Harrison Print	In Touch Printing	£262.50
103687	Rick Webster Ground Maint	LCC Grass Cut & Village Grass Cut	£444.00
103689	CAD Allmnt & Gardn's Ass	Grant for Church Troughs - Plants & Compost	£100.00

103692	J Walden	Chairman's' Annual Allowance	£100.00
103694 & 103695	Staff wages & expenses	Clerk & Community cleaners	£1,204.61
103696	Graham Brumpton	Village Maintenance	£390.00
			£2,501.11
DD's			
DD	BT	OFFICE PHONE	£52.79
			£52.79
			£2,748.28

Approved by Parish Council

Income	£45,747.11
Expenditure	£35,977.04
Surplus/Deficit	£9,770.07

Community Account	Reconciled 03.12.18	£29,456.41
Deposit Account	Reconciled 03.12.18	£29,183.44
	Total	<u>£58,639.85</u>

Included in balances above

Community Fund	£181.81
War Memorial Maintenance	£2,000.00
Nature Trail	£1,000.00
Highways & Footpaths Min Ref 18/48.5	£5,000.00
Total	<u>£8,181.81</u>

18/115. Matters requiring attention such as potholes and faulty street lights.

Request the grit bin removed by LCC from Woodlands Drive to be replaced. The Clerk to make the request.

Pot holes along Back Lane, the road is in need of serious repair. This road has heavy use to access the Doctor's Surgery and the Primary School. The Clerk to report the pot holes and state of the road surface to LCC Highways.

18/116. Date of next Parish Council meeting is Tuesday 5th February 2019.

Councillors who are unable to attend a Parish Council meeting must advise the Parish Clerk before the meeting stating the reason for absence.

**Sue Grant
Parish Clerk**

Tele: 01476 861888 Email: clerk@colsterworthanddistpc.co.uk

Attendance to date (May 2018 to April 2019) – annual maximum 10 (No meeting August & January)

Name	Constituency	Attended	Apologies	Absent
D Bellamy	North Witham & Lobthorpe	6	1	
A Carsley	Colsterworth	5	2	
Vacancy	Colsterworth	-	-	
C Hainsworth	Stainby (Co-opted)	7	-	
G Henton	Colsterworth	7	-	
L McShane	Colsterworth	6	1	
L Metcalfe *	Woolsthorpe	2	1	
C Russell	Woolsthorpe	7	-	
L Bennett	Colsterworth	3	-	
F Selby	Colsterworth	6	1	
B Scorrer	Colsterworth	3	4	
A Walden	Woolsthorpe	7	-	
J Walden	Woolsthorpe	7	-	
J Weston	Stainby	6	1	
Vacancy	North Witham & Lobthorpe	-	-	
M Cooper*	Colsterworth		1	
*	No longer Councillor			

**HIGHWAYS AND FOOTPATHS WORKING GROUP
(Formerly Road Traffic Group)**

**Report to Colsterworth & District Parish Council meeting 4th December 2018
Lead Cllrs: C Hainsworth (Co-ordinator), D Bellamy, L Bennett and J Walden**

1. RESOLUTION CARRIED FORWARD FROM JULY 2018

- £5,000.00 ringfenced in Council Reserves to take this forward in accordance with identified Powers and Duties
- Anticipated expenditure for clothing (with logo) for volunteers and additional speed gun - £600.00
- Currently there are no plans to purchase an additional VAS until the current one has been installed and tested. Costs may be incurred for maintenance and software; not currently quantified.

2. UPDATE ON AGREED PRIORITIES – HIGHWAYS

	Proposal	Where	Update at 25 November 2018
1	Meeting with LCC Officer Rowan Smith to discuss Parish concerns around all areas of traffic management	All areas	County Cllr Bob Adams to facilitate meeting with LCC Officer Rowan Smith to meet with the Parish Council representatives to discuss priorities. Pending Cllr Adams return from sick leave
2	Review by LCC of Road Traffic Calming measures/ signage/verges and footpaths (as agreed at March 2018 Parish Council meeting)	High Street and Bridge End	Formal letter has been sent to LCC as agreed by Parish Council October 2018. This has been forwarded to LCC Officer Rowan Smith. LCC Highways have advised to individual resident that they are to implement double yellow lines Back Lane/High Street junction Awaiting response.
3	Sign up to the Community Speedwatch Programme	B676 Stainby	Phase 1 completed: Installation of passive signs in Stainby, Colsterworth, Woolsthorpe and North Witham. Volunteers from Stainby to recommence road side monitoring Phase 2: Awaiting response from Dave Mitchell, Volunteer Co-ordinator LRSP, regarding next steps for training of volunteers. Phase 3: Graeme Butler from LRSP to arrange for installation of

	Proposal	Where	Update at 25 November 2018
			lamp post in Stainby to facilitate VAS (anticipated to be in the New Year) In the meantime, VAS to be reinstalled in North Witham to test out the data collection function

3. UPDATE ON FOOTPATHS

Representations have been made to LCC (12 November 2018) regarding footpaths 11 and 15 (as agreed by Parish Council November 2018). These will be considered by Countryside Services Office at LCC (Sharon James, Definitive Map Officer).

4. ISSUES ARISING

There has been a marked increase in the number of incidents being reported during November 2018; many are matters outside the jurisdiction of the Parish Council, however there has been good communications and sharing of information with the Police and other agencies to register any concerns relevant to them. All issues raised are in line with current priorities including speeding traffic, HGVs, parking, safety, noise and air pollution.

Incidents impacting on our area (accidents, delays, tailbacks/diversions) on A1 – November 2018

(Source: <https://www.newsnow.co.uk/h/UK/Travel+&+Transport/Road/A1>)

Mon 05 Nov: Wittering – six vehicle accident – seven mile tailback
 Thur 08 Nov: Wittering – lorry breakdown – seven mile tailback
 Fri 09 Nov: Foston - Man seriously injured after being hit by a car on A1 as road is shut for seven hours
Sun 11 Nov: Colsterworth – Police, fire and ambulance attend one casualty
Fri 16 Nov: Colsterworth: Two vehicle crash– 2 mile delays southbound
 Thur 22 Nov: Two people killed on A1 at Stamford in crash which closed road for 10 hours
 Fri 23 Nov: Road collision blocked Grantham A1 Harlaxton slip road Grantham

Other incidents/reports

- Parked car on B676/Crossroads: reported to police – legally parked
- Noise nuisance at crossroads B676/Crossroads due to lorries stopping and starting
- Speeding on B676 Stainby through to Colsterworth
- Increased HGVs on B676
- HGV on High Street

**Highways & Footpaths Working Group
25 November 2018**

End.