

COLSTERWORTH and DISTRICT PARISH COUNCIL
Minutes of the meeting held on Tuesday 5th March 2019

Public Forum

There were two members of the public present. One observer and Jack Hubbard from 'Finding Fitness'. Jack gave a short presentation of the Holiday Sports Clubs he runs for children 11yrs and under which he funds by assisting Parish Councils in application to the Lottery Fund for a Grant. If successful then there is no charge for children attending the clubs, the grant would cover the costs of venue hire, coach's costs and equipment. Coaches are insured and DBS checked. 1 Coach to 10 children. If approved Jack proposes to arrange a 2 week course over the school summer holidays.

Present

Councillors: C Hainsworth, C Russell, A Walden, J Walden, B Scorrer, F Selby, D Bellamy, L Bennett, J Weston, A Carsley.

In Attendance

Sue Grant Parish Clerk. Bob Adams District Councillor arrived at 20.05hrs.

19.20 Apologies for absence and reasons given.

Councillors Henton, McShane, Bellamy and Ramage.

19.21 Chairman's remarks.

19.22 To receive declarations of interest in accordance with the LGA 2000.

19.23 Approval of the Minutes of the previous meeting.

It was proposed, seconded and

Resolved

That the official minutes of the meeting of the Parish Council held on 5th February 2019 be approved as a correct record and duly signed and dated by the Chairman.

19.24 To resolve to subscribe to the LALC Annual Training Scheme Apr 2019 to Mar 2020 at £138 incl vat.

It was proposed, seconded and

Resolved

Agreed.

19.25 Clerk to update Councillors following SKDC briefing 4th March 2019 on outlining the election process, timetable and other related matters for the Town and Parish Council Elections 2nd May 2019

It was proposed, seconded and

Resolved

The Clerk outlined the election process and timetable and handed out the Candidate Nomination Information Packs to those Councillors present at the meeting. The packs for those Councillors absent will be hand delivered to them by the Clerk.

19.26 To resolve the action to be taken following receipt of the comments from NALC regarding the Woolsthorpe Play Area Lease. (Previously circulated)

It was proposed, seconded and

Resolved

Not to sign the lease because of the information received from LALC but to write to Colsterworth Trust Estate asking them to remove clause 6.1.11 and 5.1 tenancy clause asking the Trustees to consider this being replaced with a defined period.

19.27 To resolve to agree the amended Pre-Application War Memorial Grant application. (MR)

It was proposed, seconded and

Resolved

Agreed, unanimously.

19.28 Risk Exception Report.

It was proposed, seconded and

Resolved

There were no changes from the 5th February 2019 meeting. The Clerk to continue to control and manage the risks towards the target RAG status of low risk (Green).

19.29 Clerk's Report.

	Report	Actions
1	Footpath 9 reported to LCC to gain wheel chair access.	LCC replied giving the request a level 2 priority.
2	Grant application on behalf of the Nature Trail submitted to Lincolnshire Community Wildlife Grant.	Awaiting outcome.
3	Grant application on behalf of the Nature Trail made to Lincolnshire Environment Awards.	Awaiting outcome.
4	£200 received from Ward Member Grant scheme to go towards purchasing road safety equipment for the volunteers taking part in the CSW initiative.	A huge thank you to District Councillor Adams who supported this grant.
5	Village Hall Lease progress.	This is currently in the hands of solicitors and awaiting feedback from SC and VHC.
6	SKDC completed the Big Clean on 12, 13, 14 & 15 th February.	Specific areas can be reported by anyone on the SKDC Website https://www.southkesteven.gov.uk/?service=BIGCLEAN
7	Annual Parish Meeting.	Date has been set for Thursday 18 th April 2019, 7pm at the Village Hall, Colsterworth.
8	Defibrillator Training has been offered by Skillington Parish Council.	Date of the training is Saturday 13/04/19 at 11am – 1pm at Skillington Village Hall. There will be some places available to the residents of CAD PC. Anyone wishing to take part and be placed on the waiting list to contact Colsterworth and District Parish Clerk on: 01476 861888 or email: clerk@colsterworthanddistrictpc.co.uk
9	Summer Holiday Sports Club arranged by Finding-Fitness – See Public Forum notes above.	Awaiting confirmation from the Sports and Social Club for use of their playing field. The Youth Club Committee to be contacted and offer to work together to assist in reviving the Youth Club.
10	New Website launch	The new website is now complete and will be launched in April.
11	In Touch Renewal Invoices and Allotment renewals sent out first week of March 2019.	In Touch advertisement increases explained in renewal letter. No increase in allotment costs.

19.29.2 Correspondence received.

	<u>Correspondence</u>	<u>Actions</u>
1	Keep Britain Tidy Campaign has invited CAD Parish Council to take part in the 'Great British Spring Clean' running 22 nd March to 23 rd April.	Clerk to liaise with the Nature Trail Volunteers.
2	Email received regarding the ongoing vehicle access issue at Woolsthorpe Road allotments. A request for an extra tap made.	Clerk to seek an amicable solution with allotment holders.
3	Pot holes reported Back Lane and Woodlands.	Reported to Fix My Street and work carried out.
4	Communication received from Cllr Richard Davies on how to report highways issues to share with Parishioners. An annual meeting with the local highways manager and highways team can be arranged for more complex and ongoing issues.	This has been placed in the March In Touch.
5	Email from Colsterworth and District Youth Centre advising that their AGM will be held on 11/04/19.	
6	Email received reporting excessive mud left on Water Lane outside Woolsthorpe Manor following completion of some maintenance work.	Woolsthorpe Manor contacted and arranging for the mud to be cleared.
7	Information received from LCC on Traffic Regulation Orders.	Highways and Footpaths working party to look into this together with CSW and LRSP.

Planning**SKDC Planning Applications**

S19/0261 – 57 Woolsthorpe Road. Erection of single storey extension.

SKDC Planning Consent

S18/1885 – Internal alterations. The Old Rectory, Rectory Lane, North Witham.

S18/1889 – Listed Building consent S/17/220. Old Rectory, Hall Lane, Stainby.

S18/2370 – Woolsthorpe Manor. Change of use of activity space to café.

S18/2371 - Woolsthorpe Manor. Change of use of activity space to café.

S19/0050 – 9, Colster Way, Colsterworth. Single storey extension.

S19/0048 Cedar House, Woolsthorpe Road, Woolsthorpe by Colsterworth. Erection of new porch.

SKDC Appeal Decision

App/E2530/W/18/3201637 – Glebe House, Main Street, Gunby.

Construction of 3 x houses and demolition of part of equestrian and hay store.

Appeal dismissed.

App/E2530/W/18/3213182 – Bridge End, Colsterworth . Construction of 3 x dwellings.

Appeal dismissed.

Group Reports

19.30.1 Highways and footpaths working group. (CH, DB, JW & LB) (Report appended to these minutes)

Priorities following meeting with Rowan Smith.

A list of Priorities agreed to be sent to Rowan Smith.

19.30.2 Environment & Amenities Sub-Committee Report. (FS, CR, AW)

No Report

19.30.3 Finance and Administration Sub-Committee Report. (JW, CH, JonW & L

McSh) No report. Next meeting April 2019.

19.30.4 District Councillor Bob Adams Report. White Stretched H road markings will be

positioned on the High Street opposite junction Back Lane.

19.30 Finance: Approve Accounts for payment.

COLSTERWORTH AND DISTRICT PARISH COUNCIL
February 2019

ONLINE PAYMENTS

Date of payment	Payee Name	Details	Amount
06/03/2019	Stuart Whitcombe	In Touch Editing January Issue	£60.00
06/03/2019	Moles Country Stores	Fence Stamford Rd - Acc 702740	£84.42
20/02/2019	CAD Youth Centre	£25 pymt made in error returned	£25.00
			£169.42
			£169.42

CHEQUES

CHEQUE NUMBER	SUPPLIER	DETAILS	VALUE
103710	Gardeners & All Ass	Grant for Church Troughs	50
103711 / 103712	Staff wages & Exp	Clerk & Community cleaners	1185.98
103713	Harrison Print	In Touch Printing	271.50
			1507.48
			£1,676.90
DD's			
DD	BT	OFFICE PHONE	£49.15
			£49.15
			£1,726.05

Approved by Parish Council

Income	£48,788.03
Expenditure	£45,231.23
Surplus/Deficit	£3,556.80

Less Unpresented cheques	
	£1,651.90

Surplus/Deficit	<u>£1,904.90</u>
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Reconciled Bank Balances at
28/02/2019

Community Account	£24,871.32
Deposit Account	£29,198.16

Total **£54,069.48**

Included in balances above

Community Fund	£193.11
War Memorial Maintenance	£2,000.00
Nature Trail	£1,000.00
Highways & Footpaths Min Ref 18/48.5	£5,000.00
Total	<u>£8,193.11</u>

19.32 Matters requiring attention such as potholes and faulty street lights.

Pot holes on Water Lane and Newton Way will be reported to Highways.

19.33 Date of next Parish Council meeting is Tuesday 2nd April 2019.

There being no other business Chairman J Walden closed the meeting at 20.50hrs.

SIGNED:

CHAIRMAN

DATE:

Attendance to date (May 2018 to April 2019) – annual maximum 10 (No meeting August & January)

Name	Constituency	Attended	Apologies	Absent
D Bellamy	North Witham & Lobthorpe	7	2	
A Carsley	Colsterworth	6	3	
Vacancy	Colsterworth	-	-	
C Hainsworth	Stainby	9	-	
G Henton	Colsterworth	8	1	
L McShane	Colsterworth	7	2	
L Metcalfe *	Woolsthorpe	2	1	
C Russell	Woolsthorpe	9	-	
L Bennett	Colsterworth	5	-	
F Selby	Colsterworth	8	1	
B Scorrer	Colsterworth	5	4	
A Walden	Woolsthorpe	9	-	
J Walden	Woolsthorpe	9	-	
J Weston	Stainby	8	1	
M Ramage	Colsterworth	1	1	
Vacancy	North Witham & Lobthorpe	-	-	
M Cooper*	Colsterworth		1	
*	No longer Councillor			

HIGHWAYS & FOOTPATHS WORKING GROUP

Report to Parish Council 5th March 2019

Lead Cllrs: C Hainsworth (Co-ordinator), D Bellamy, L Bennett and J Walden

1. RESOLUTION CARRIED FORWARD FROM JULY 2018 FOR COMMUNITY SPEEDWATCH

- £5,000.00 ringfenced in Council Reserves to take this forward in accordance with identified Powers and Duties for road safety
- Expenditure to date: £40.00 registration fee for licence with Lincolnshire Road Safety Partnership
- Anticipated expenditure for clothing (with logo) for volunteers and additional speed gun - £800.00
- Currently there are no plans to purchase an additional VAS until the current one has been installed and tested. Costs may be incurred for maintenance and software

2. UPDATE ON AGREED PRIORITIES – HIGHWAYS

	Proposal	Update at 23 Feb 2019		
1	Identify Priorities to share with LCC Highways following meeting in January 2019	<p>PC to confirm priorities proposed which includes:</p> <ol style="list-style-type: none"> 1. Moving 30mph speed limit sign entering Colsterworth eastbound back towards Stainby as it is too close to crossroads 2. Consider extending 50mph speed limit from Leicestershire border from Buckminster through Parish keeping 3. CSW is a priority and issues arising will be shared as they arise 4. High Street: Traffic Order is being dealt with directly with resident concerned regarding High Street/Back Lane and Cllr Adams is involved 5. High Street: Does the Parish Council wish to make recommendations regarding Houghton Lane/High Street safety issues raised (e.g., priority calming measures) 6. Bridge End: New issues have arisen with the move of the Co-op; does Parish Council wish to prioritise these (e.g. parking on verges, lack of pavement, risks of flooding?) 		
2	Sign up to the Community Speed watch Programme	<p>Phase 1: Complete</p> <p>Passive signs have been installed More can be purchased at £10 each</p>		
		<p>Phase 2: January to May 2019</p>		
		<table border="1"> <tr> <td>Arrange for site visit from Dave Mitchell (LRSP volunteer co-ordinator)</td> <td> <p>Meeting on 11 Jan 2019 took place. Cllr Hainsworth attended. Agreed three priority sites along the B676 Colsterworth and Stainby</p> <p>Excellent advice received and Cllr Hainsworth continuing progress this</p> <p>Existing speed gun can be calibrated by PC Nettleton who will deliver the training.</p> <p>Data will be collected by volunteers and submitted on a CSW spreadsheet to progress to next stage if indicated (letters issues). Cllr Hainsworth will develop protocol and guidance for volunteers</p> </td> </tr> </table>	Arrange for site visit from Dave Mitchell (LRSP volunteer co-ordinator)	<p>Meeting on 11 Jan 2019 took place. Cllr Hainsworth attended. Agreed three priority sites along the B676 Colsterworth and Stainby</p> <p>Excellent advice received and Cllr Hainsworth continuing progress this</p> <p>Existing speed gun can be calibrated by PC Nettleton who will deliver the training.</p> <p>Data will be collected by volunteers and submitted on a CSW spreadsheet to progress to next stage if indicated (letters issues). Cllr Hainsworth will develop protocol and guidance for volunteers</p>
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	Proposal	Update at 23 Feb 2019	
		in Stainby	installed in Stainby so that the VAS can be placed there for monitoring. It is hoped that this work will be completed in February 2019
		Phase 3: Ongoing	
		Sustainability	Once set up there needs to be a planned programme of: <ul style="list-style-type: none"> • Volunteer monitoring – where and when • Data returns and outcomes regarding enforcement • In Touch updates promoting the scheme

3. UPDATE ON FOOTPATHS

No information received at the time of writing this report

4. ISSUES ARISING

4.1. Individual incidents

No reports received

4.2. Incidents impacting on our area (accidents, delays, tailbacks/diversions) on A1

(Source: <https://www.newsnow.co.uk/h/UK/Travel+&+Transport/Road/A1>)

Cllr Bellamy has identified that the incident that occurred on Friday 22 February 2019 was as direct result of the incident on the A1 on 11.01.19 when the tanker overturned and shut the road for over 12 hours. Cllr Bellamy has sent the incident photos to Cllr Bob Adams and Cllr Richard Davies of LCC Highways. Bob Adams has requested that Richard Davies arrange a meeting with Highways England about the safety survey they are supposed to be conducting regards the A1 through our patch.

Cllr Bellamy has also recently sent photos taken in Great Ponton of the dangerous conditions which affect our Parish every time there's an incident. These have been sent to Highways England who were less than helpful in their response; this has been shared with Bob Adams and Richard Davies.

4.3. Impact of Planning Applications on Highways

Nothing identified through the planning process in addition to those previously reported.

Highways & Footpaths Working Group
23 Feb 2019

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