

Notes of the meeting held on Tuesday 2nd April 2019

Public Forum

There was one member of the public present.

Present

Councillors: C Hainsworth, C Russell, A Walden, J Walden, F Selby, D Bellamy, L Bennett, J Weston, A Carsley, G Henton, L McShane and M Ramage.

In Attendance

Sue Grant Parish Clerk. Bob Adams District Councillor arrived at 8.04pm.

19.34 Apologies for absence and reasons given.

Councillor B Scorrer. Valid reason given.

19.35 Chairman's remarks.

The Chairman opened the meeting at 7.30pm. There were no members of the public who wished to speak in the Public Forum. The Chairman thanked the Parish Council for their support over the last twelve months and hoped that they would enjoy the session of the next Council.

19.36 To receive declarations of interest in accordance with the LGA 2000.

None.

19.37 Approval of the Minutes of the previous meeting.

It was proposed, seconded and

Resolved

That the official minutes of the meeting of the Parish Council held on 5th March 2019 be approved as a correct record and duly signed and dated by the Chairman.

19.38 Co-Option of Councillor for Colsterworth

It was proposed, seconded and

Resolved

To wait for the result of the Parish Council Elections on 2nd May 2019 before Co-Opting a member to the Council.

19.39 Review of Standing Orders

19.39.1) For Council to review and agree the committee structure. (Previously circulated)

It was proposed, seconded and

Resolved

Unanimously agreed.

19.39.2) For Council to formally review, agree, adopt and publish the agreed standing orders (NALC Model Standing Orders 2018). (Previously circulated)

It was proposed, seconded and

Resolved

Unanimously agreed to retain the existing Standing Orders with amendments.

19.39.3) For Council to review and agree the Financial Regulations (Previously circulated)

It was proposed, seconded and

Resolved

Unanimously agreed with amendment.

19.39.4) For Council to review and agree the Code of Conduct (Previously circulated)

It was proposed, seconded and

Resolved

Unanimously agreed.

19.39.5) For Council to review and agree to a triennial (once every three years) review of committee structure, scheme of delegation, Standing Orders & Financial Regulations.

It was proposed, seconded and

Resolved

Unanimously agreed to keep the reviews annually.

19.40 Memorial Trust Grant update. (M.R.)

To resolve and agree the construction costs quotation from John Fowkes Architects for the repairs to the War Memorial subject to the success of the War Memorial Trusts Grant application. (Previously circulated)

It was proposed, seconded and

Resolved

To apply for the War Memorials Trust (W.M.T.) 'Stand Alone Grant' to pay for/towards an 'Architectural Report' and pause spending the £2,000 War Memorial 'ear marked reserves' for this purpose until the avenue of the W.M.T. Stand Alone Grant has been explored. Cllr A Walden suggested obtaining a second quotation from architects used by the Lincoln Diocese or Woolsthorpe Manor. Under Cllr M Ramage's delegated authority the process for tendering for the actual construction costs require three quotes.

19.41 Risk Exception Report. (Previously Circulated)

It was proposed, seconded and

Resolved

Unanimously agreed with status column updates.

19.42 Clerk's Report.

	Report	Actions
1	Ingle Charity Report Received.	Filed.
2	H&F priorities letter sent to LCC Highways.	Acknowledgement received
3	Letter sent to Colsterworth Trust Estate requesting changes to the lease offered.	Email reminder sent to CTE. No reply to date.
4	SKDC District & Parish Election notices posted on notice boards and website.	Awaiting Election Result.
5	Notification from PKF Littlejohn External Auditors of 2018/19 external audit requirements. Also selected for the Intermediate Review.	Clerk to complete Audit requirements.
6	The new website has gone live and can be viewed www.colsterworthanddistpc.co.uk There is a link on the old website to the new one.	Councillors to review and look at the new website information and make suggestions for improvements additions.
7	The Parish Council has signed up to the Lincolnshire County Council Parish Grass Cutting Agreement.	Monitor grass cutting.
8	Wicksteed Play Area Inspections have been completed.	Awaiting report.
9	Internal Audit has been booked.	Awaiting report.

19.42.2 Correspondence received.

	<u>Correspondence</u>	<u>Actions</u>

1	Local Plan Examination	Closing date 29/04/19
2	Report of blocked drains Water Lane junction old post lane.	Escalated to LCC Highways.
3	Email received of report of dead animals on the roadside at Gunby.	Requested exact location for LCC report. Unable to raise report without the exact location.

Planning

SKDC Planning App

S19/0518 – Beech House, Main Street, Gunby. Demolition of out building.

SKDC Planning Consent

S18/2363 – Installation of free standing internally illuminated totem sign. McDonalds, Former travel lodge, little chef, Great North Road.

S19/0225 – Approval of details reserved by condition 4 (contamination watching briefing of S18/1596 , McDonalds A1.

S19/0133 McDonalds, A1. Alternative digital signage, 4 x free standing signs

S19/0141 – McDonalds. Customer ordering display & goal post height restrictor.

S19/0136 – 16 Watt Avenue, Colsterworth. Single Storey rear extension.

SKDC withdrawn

S19/0142 – Lcc ref PL/0138/18 – To vary condition 9 of planning permission, S60/1951/16. To increase height materials are permitted to be stored from 3m to 4m.

Group Reports

19.43.1 Highways and footpaths working group. (CH, DB, JW & LB) (Report appended to these minutes)

19.43.2 Environment & Amenities Sub-Committee Report. (FS, CR, AW)

To agree to support the Free Summer Holiday Sports Clubs – Finding Fitness for 2020

It was proposed, seconded and

Resolved

Unanimously to forward agenda this to September 2019.

19.43.3 Finance and Administration Sub-Committee Report. (JW, CH, JonW & L McSh) No report.

Next meeting April 16/04.19.

19.43.4 District Councillor Bob Adams Report.

No report.

Finance: Approve Accounts for payment.

**COLSTERWORTH AND DISTRICT PARISH COUNCIL
ACCOUNTS FOR PAYMENT MARCH 2019**

ONLINE PAYMENTS			
Date of payment	Payee Name	Details	Amount
03.04.19	Stuart Whitcombe	In Touch Editing January Issue	£60.00
03.04.19	Paul Parris	Web site Commissioning	£180.00
			£240.00
CHEQUES			
CHEQUE NUMBER	SUPPLIER	DETAILS	VALUE
103714	Harrison Print	In Touch Printing	271.5
103715	HMRC	PAYE 4th quarter	581.31
103716	Lincoln Diocese	Allotment Rent Stamford Road	135.00
103717	LALC	Annual Training Scheme & Annual Subs 2018/20	566.79
103718/103719	Staff wages & Exp	Clerk & Community cleaners	1263.39
			£2,817.99
DD's			
DD	BT	OFFICE PHONE	£48.05
			£48.05
			£3,106.04

Approved by Parish Council

Income	£51,245.25
Expenditure	£45,906.08
Surplus/Deficit	£5,339.17

Less Unpresented cheques	£3,057.99
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Surplus/Deficit	<u>£2,281.18</u>
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Bank balances 29.03.2019

Community Acc	£25,619.15
Deposit Acc	<u>£29,207.60</u>
Total	<u><u>£54,826.75</u></u>

Included in balances above

Community Fund	£193.11
War Memorial Maintenance	£2,000.00
Nature Trail	£1,000.00
Highways & Footpaths Min Ref 18/48.5	£5,000.00
Total	<u>£8,193.11</u>

19.45 Matters requiring attention such as potholes and faulty street lights.

Ford Lane, North Witham multiple pot holes. Fix my street Report made.

Street light 34 on Back Lane not working. Reported to SKDC.

Newton Way, Woolsthorpe by Colsterworth, pot holes. Fix my street report made.

19.46 Date of next Parish Council meeting is Tuesday 7th May 2019.

There being no other business Chairman J Walden closed the meeting at 8.23pm.

SIGNED:

CHAIRMAN

DATE:

Attendance to date (May 2018 to April 2019) – annual maximum 10 (No meeting August & January)

Name	Constituency	Attended	Apologies	Absent
D Bellamy	North Witham & Lobthorpe	8	2	
A Carsley	Colsterworth	7	3	
Vacancy	Colsterworth	-	-	
C Hainsworth	Stainby	10	-	
G Henton	Colsterworth	9	1	
L McShane	Colsterworth	8	2	
L Metcalfe *	Woolsthorpe	2	1	
C Russell	Woolsthorpe	10	-	
L Bennett	Colsterworth	6	-	
F Selby	Colsterworth	9	1	
B Scorrer	Colsterworth	5	5	
A Walden	Woolsthorpe	10	-	
J Walden	Woolsthorpe	10	-	
J Weston	Stainby	9	1	
M Ramage	Colsterworth	2	1	
Vacancy	North Witham & Lobthorpe	-	-	
M Cooper*	Colsterworth		1	
*	No longer Councillor			

HIGHWAYS & FOOTPATHS WORKING GROUP
Report to Parish Council 02 April 2019
Lead Cllrs: C Hainsworth (Co-ordinator), D Bellamy, L Bennett and J Walden

1. UPDATE ON AGREED PRIORITIES – HIGHWAYS

	Proposal	Update at 24 March 2019		
1	Identify Priorities to share with LCC Highways following meeting in January 2019	List of priorities sent to Rowan Smith at LCC Highways as agreed at March 2019 meeting:- Positive response received 23 March 2019: <i>"I will now try to arrange a meeting with LRSP and a colleague from our traffic regulations team to discuss this further. One of us will come back to you in due course. Due to diary commitments though I doubt we will be able to get together until late April to be honest. Will come back to you asap though."</i>		
2	Sign up to the Community Speedwatch Programme (Resolution carried forward from July 2018) <ul style="list-style-type: none"> • £5,000.00 ringfenced in Council Reserves to take this forward in accordance with identified Powers and Duties for road safety • Ward Grant received from SKDC for expenditure for clothing (with logo), signage and equipment for volunteers • Currently there are no plans to purchase an additional VAS until the current one has been installed and tested. Costs may be incurred for maintenance and software 	Phase 1: Complete		
		Passive signs have been installed More can be purchased at £10 each		
		Phase 2: Complete		
		Site visit by LRSP	Three priority sites along the B676 Colsterworth and Stainby agreed. Existing speed gun can be calibrated by PC Nettleton who will deliver the training. Data will be collected by volunteers and submitted on a CSW spreadsheet to progress to next stage if indicated (letters issues). Cllr Hainsworth will develop protocol and guidance for volunteers	
		Phase 3: Recruitment and Training of volunteers		
		Volunteers to be identified and contacted to confirm interest	Need to secure commitments from about six volunteers for roadside checks to undertake local training – see below Volunteers to be recruited in April 2019	
		Equipment to be purchased	Supplier list has been provided by LRSP	
		Local Training to be provided by Neighbourhood Police Teams	Cllr Hainsworth has already made contact. They will come once we have volunteers. This will probably be April time depending on volunteer's availability, equipment etc.	
		Phase 4: Fixed Vehicle Activated Sign		
		VAS	This has been passed to Cllr Hainsworth along with software for data. Cllr Weston has offered to assist installing this at Stainby. Lamp post at Stainby has been installed by LRSP First positioning to be west bound at the Skillington crossroads.	
Phase 5: Ongoing				
Sustainability	Once set up there needs to be a planned programme of: <ul style="list-style-type: none"> • Volunteer monitoring – where and when • Data returns and outcomes regarding enforcement • In Touch updates promoting the scheme • Ongoing recruitment of volunteers 			

2. UPDATE ON FOOTPATHS

No information received at the time of writing this report

3. ISSUES ARISING

3.1. Individual incidents

No reports received

3.2. Incidents impacting on our area (accidents, delays, tailbacks/diversions) on A1

(Source: <https://www.newsnow.co.uk/h/UK/Travel+&+Transport/Road/A1>)

22 March 2019 (reported by Cllr Bennett)

Quite a serious accident on the northern junction from Woolsthorpe with the A1, in the northbound direction. Articulated lorry, Belgian registered, either undamaged or little damage, but really bad damage on a BMW. Ambulance and police involved.

22 March 2019

The A1 around Stamford is now clear after a collision

There were long delays when one northbound lane was closed near the B1081 junction for Tickencote and Great Casterton. There were around 10km of queues and traffic was very busy on surrounding roads.

10 March 2019

Woman died after a crash on the A1. She sustained serious injuries in the collision in Wansford, near Stamford.

3.3. Impact of Planning Applications on Highways

1. Nothing identified through the current planning applications although incident on 22 March 2019 is the same area where the planning permission has been submitted for a depot for lorries and vehicles as well as a timber processing yard. This planning application was outside the development area, on a flood plain, and close to the access to the from/to the A1
2. A business case has been drawn up for a flyover bridging the A1 at Wittering. This will be taken to Transport Minister Chris Grayling in May and will outline reasons why the current gap in the central reservation should be replaced. John Bradshaw, who co-ordinates the A1 Flyover Campaign, said a meeting of interested parties at Peterborough City Council offices on Wednesday March 20 had been 'very positive'.

Highways & Footpaths Working Group

24 March 2019

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