

## Draft Notes of the Parish Council meeting held on Tuesday 7<sup>th</sup> April 2026.

### Public Forum

There were no members of the public present.

### Councillors

C. Hainsworth (Vice Chair), C. Russell, L. McShane, R. Chatterton, T. O'Regan, R. Brocklebank, S. Jordan-Bird.

### In Attendance

Eleanor Parfitt, Clerk to the Parish Council.  
LCC Cllr C. Vernon.  
SKDC Cllr B. Green.

Agenda Item No	
2025.179	<p><b>Apologies for absence.</b></p> <p>E. O'Neill, D. Heath-French, D. Bellamy, M. Childs, valid reasons given.</p>
2025.180	<p><b>Chair's remarks.</b></p> <p>Cllr C. Hainsworth (Vice Chair) welcomed everyone acknowledging that they were already aware and prepared that they would be chairing this meeting in the absence of Cllr E. O'Neill (Chair).</p>
2025.181	<p><b>Declarations of interest in accordance with the LGA 2000</b></p> <p>Cllr C. Russell as the husband of a trustee of the Ingle Charity for agenda item 2025.194.</p>
2025.182	<p><b>Approval of the Minutes of the previous meeting.</b></p> <p>Cllrs L. McShane, R. Chatterton, R. Brocklebank. S. Jordan-Bird abstained as they were not present at the previous meeting. All others present agreed that the official minutes of the meeting of the Parish Council held on the 3<sup>rd</sup> March 2026 be approved as a correct record and duly signed and dated by the Vice Chair.</p>
2025.183	<p><b>County/District Cllr Report.</b></p> <p><b>SKDC Cllr B. Green reported: -</b></p> <ul style="list-style-type: none"> <li>• SKDC has now agreed a council tax increase of 2.99% after a proposed amendment of 1.99% with proposed savings did not succeed.</li> <li>• Deliveries of food caddies have taken place. Some areas have missed deliveries but caddies can be requested online. Cllr happy to personally chase up if required. First collections to take place next week with comprehensive information having been provided about what can be included in the bins which is more than can be typically composted in the garden. Cllr wanted to reassure that collections are to operate in tandem with current collections and an initial roll of liners is provided. The waste will be going to anaerobic digestion.</li> <li>• With regards to the local government re-organisation now planned for 2028, it now appears that smaller county units will be the preferred option rather than large areas keeping population units to 250,000 rather than 500,000. This would be around 3 councils for the Lincolnshire area with SKDC backing a merger with</li> </ul>

Agenda Item No	
	<p>North Kesteven and South Holland. Questions remain over the cost savings to be found from the re-organisation.</p> <ul style="list-style-type: none"> <li>The proposed energy storage site off the High Dyke will not be on SKDC's April planning committee agenda but Cllr will keep a close eye on the situation. Cllr reported that Lincolnshire Fire and Rescue are against the plan as they do not have the staff to tackle a potential fire at the site.</li> </ul> <p><b>LCC Cllr C. Vernon reported: -</b></p> <ul style="list-style-type: none"> <li>Really interesting feedback was received from a recent meeting with local residents about the A1 at Great Ponton as there was not support for full closure of the gaps although approx. 70% in the room wanted to create a one way in/one way out system for Great Ponton.</li> <li>As National Highways were also present at the meeting, Cllr took the opportunity to ask about the Woolsthorpe slip road (which National Highways refers to as the Colsterworth slip road). The representative related that there is an issue with a gas main that they are waiting for Cadent Gas to finish works on before they can begin work on the drainage issue. MP A. Kearns recognises the impact of the closure and is keen to get things progressing.</li> <li>The application for extended working hours at the Skillington Quarry has now been made.</li> </ul> <p>Both Cllrs left the meeting at 19:54.</p>
2025.184	<p>Resolve to select an option for switching the Parish Council web and email hosting package. Full details in Supplementary Information, summary below:</p> <p>Option 1: Current provider renewal £192.88  Option 2: Current provider upgrade £307.89  Option 3: Switch to Cloud Next* (2GB/.co.uk) £57.98  Option 4: Switch to Cloud Next* (2GB/.gov.uk) £99.99  Option 5: Switch to Cloud Next* (5GB/.co.uk) £107.98  <b>Option 6: Switch to Cloud Next* (5GB/.gov.uk) £149.99</b>  Option 7: Switch to Krystal (5GB/.co.uk) £77.99  Option 8: Switch to Krystal (5GB/.gov.uk) £79.99</p> <p>*First year free if renewed the following year</p> <p><b><u>It was proposed, seconded and Resolved</u></b></p> <p>A short discussion took place as to the pros and cons of the various options before Cllr C. Russell proposed and Cllr L. McShane seconded to select Option 6 with the Clerk to implement the switch before the renewal date with the current provider in May. Unanimously agreed.</p>
2025.185	<p>Resolve to agree to the Draft Conditions of the Cemetery Extension Planning Application (full details of archaeological survey costs ranging from £5518.52 - £8355.00 in Supplementary Information – decision on quotes not required at this stage) and extension of SKDC's deadline to issue the Parish Council with a formal decision to Monday 13<sup>th</sup> April.</p> <p><b><u>It was proposed, seconded and Resolved</u></b></p> <p>A discussion took place as to the ability of the Parish Council to reasonably undertake such extensive work weighed against the community need for an extension to the cemetery. It was proposed and seconded to accept the conditions. Unanimously agreed.</p>

Agenda Item No		
2025.186	Resolve to sign the LCC Parish Grass Cutting Agreement for 2026/2027 with a contribution figure of £6231.62 (increase from 2025/2026 figure of £6077.12).  <u><b>It was proposed, seconded and Resolved</b></u> Unanimously agreed.	
2025.187	<b>Risk Exception Report</b>  Received with the following comments:  Cllrs agreed for the clerk to schedule an urgent F&A Committee meeting to review a proposal for locum cover for the Clerk for a period of four months from 30 <sup>th</sup> June 2026.	
2025.188	<b>Clerks Report</b>	<b>Action</b>
1.	Nuisance Parking Report made to LCC following Cllr T. O'Regan's report at the Parish Council meeting in March of cars regularly parked on the pavement on Colster Way.	Clerk
2.	In Touch advertising renewals invoices sent for accounts renewing for April 2026 to April 2027.	Clerk
3.	Enquiries sent in relation to Cemetery Extension Planning Application for quotations for a Written Scheme or Archaeological Investigation.	Clerk
4.	Invitations sent to local figures to speak at the Annual Parish Meeting on Tuesday 21 <sup>st</sup> April 2026.	Clerk
5.	Missing fixings identified on cradle seat of swing at the Colster Way Play Area. Replacement being sent from Wickstead.	Clerk
6.	Woolsthorpe Road allotment holders contacted regarding responsibility to keep back path clear of obstructions.	Clerk
7.	Enquiries sent to request information about locum cover for the parish clerk.	Clerk
8.	Comment submitted on 1 <sup>st</sup> April 2026 on behalf of the Parish Council in relation to Planning Appeal Reference: APP/E2530/W/25/3370866. Thank you to Cllrs Chatterton and Bellamy for drafting the revised comment.	Clerk
2025.189	<b>Correspondence</b>	
1.	Email from LCC about the Lincolnshire County Council Bus Shelter Grant Scheme which offers up to £3,000 per shelter for new bus infrastructure or for repairs and refurbishment of existing shelters.	Clerk/Cllrs
2.	Monthly information email received from The Environment Agency about dredging and desilting.	Clerk/Cllrs
3.	Email from SKDC to notify that the 2026/2027 Budget has been approved. More information can be found here: <a href="https://southkestevenc-newsroom.prgloo.com/news/south-kesteven-district-council-approves-202627-budget">https://southkestevenc-newsroom.prgloo.com/news/south-kesteven-district-council-approves-202627-budget</a> .	Clerk
4.	Update from National Grid on the Weston Marsh to East Leicestershire portion of The Great Grid Upgrade project. Updated proposals expected soon ahead of a further public consultation later in 2026 with briefings to be offered to parish councils. An application will be submitted to the Planning Inspectorate in 2028.	Clerk/Cllrs
5.	Invitation from LCC to Cllrs to attend virtual meetings on their proposals for the future of Local Government in Lincolnshire as part of the Government's consultation.	Clerk/Cllrs
6.	Invitation from SKDC to complete the second Age Friendly Communities Survey for residents age 50+. The survey can be completed online here: <a href="https://forms.office.com/e/ybB8b0FPCh">https://forms.office.com/e/ybB8b0FPCh</a> . Survey closes on Friday 27 <sup>th</sup> March 2026.	Clerk/Cllrs

7.	Notification from LCC of a Temporary Traffic Restriction at Colsterworth. Reason for restriction: Drainage cleaning & jetting Nature and location of restriction: Road closure Order - B6403 High Street (Between Spring Lane & The Ropewalk) Period of restriction: 20/04/2026 - 20/04/2026, 08:00 - 16:00 Accurate dates and times will be displayed on site in advance. Diversion routes and vehicular or pedestrian access arrangements will be signposted.	Clerk/Cllrs
8.	Notification from LCC of a Temporary Traffic Restriction at Stainby by Lincs Comms Ltd. Reason for restriction: Install new duct for telecoms Nature and location of restriction: Road closure Order - Middle Street, Post Office Hill, and Water Lane Period of restriction: 20/04/2026 - 10/05/2026 Accurate dates and times will be displayed on site in advance. Diversion routes and vehicular or pedestrian access arrangements will be signposted.	Clerk/Cllrs
9.	Invitation from SKDC to nominate volunteers/community groups for the SK Community Awards. Full details can be found here: <a href="https://www.southkesteven.gov.uk/skcommunityawards2026">https://www.southkesteven.gov.uk/skcommunityawards2026</a> . Nomination deadline Tuesday 31 <sup>st</sup> March 2026.	Clerk/Cllrs
10.	Invitation to participate in research by Newcastle University and DEFRA about the socio-economic impacts on rural communities of how land is used.	Clerk/Cllrs
11.	Message from Woolsthorpe Road allotment holders regarding the issue with access – enquiries ongoing with Anglian Water. Further issues with overgrown hedges and a builder's bag – clerk to investigate.	Clerk
12.	Invitation from SKDC to councillors to take part in the following consultations: 1. Draft Statement of Community Involvement Consultation (deadline for submissions Friday 24 <sup>th</sup> April 2026) 2. Draft Design Code Consultation (deadline for submissions Monday 27 <sup>th</sup> April 2026)	Clerk/Cllrs
13.	Update received from SKDC on the Local Plan Timetable – Revised Local Development Scheme 2026-2029 which can be viewed here: <a href="http://www.southkesteven.gov.uk/sites/default/files/2026-01/Local%20Development%20Scheme%202026%20-%202029.pdf">www.southkesteven.gov.uk/sites/default/files/2026-01/Local%20Development%20Scheme%202026%20-%202029.pdf</a> .  The next stage of consultation on the new Local Plan will be on the Regulation 19 Pre-Submission Local Plan which is due to take place in September – October 2026. For more information on the new Local Plan please visit the following webpage: <a href="http://www.southkesteven.gov.uk/localplanreview">www.southkesteven.gov.uk/localplanreview</a>	Clerk/Cllrs
14.	Update received from the Frederick Ingle Charity in relation to the Phase Two Information Board for the Nature Trail. Added to agenda for discussion.	Clerk/Cllrs
15.	Notification from Cllr R. Brocklebank of out of date web search results on Google for the Parish Council website. Clerk to request a Google web crawl to update search results.	Clerk
16.	Request from new local veterinary care business received via the In Touch editor to advertise in In Touch for the next 12 months. Invoice sent.	Clerk
17.	Notification of post sent to previous clerk's address to be collected by current clerk. Many thanks to Sue for your continued help.	Clerk

18.	Call from Mo Taylor of the Nature Trail to say that felling of trees affected by ash die back will most likely not take place until next year as KWR Logs currently not available to carry out work.	Clerk/Cllrs
19.	Call from Mo Taylor of the Nature Trail notifying that garden waste has been left on the trail behind the houses on Woolsthorpe Road. Clerk to investigate and issue letters to households concerned.	Clerk/Cllrs
20.	Notification from SKDC that collections of household food waste recycling caddies will begin on Monday 13 <sup>th</sup> April. Anyone who has not received a caddy should contact the council via the form here: <a href="https://tinyurl.com/missingcaddy">https://tinyurl.com/missingcaddy</a>	Clerk/Cllrs
21.	Application for a double allotment plot at Stamford Road received. Tenancy agreement and invoice issued.	Clerk
22.	Notification from LCC of a Temporary Traffic Restriction at Lobthorpe. Reason for restriction: Anglian Water meter exchange Nature and location of restriction: Road closure Order - Woolleys Lane (Between 1500m & 2000m Southwest of Overgate Road) Period of restriction: 18/05/2026 - 18/05/2026, 09:00 - 16:00 Accurate dates and times will be displayed on site in advance. Diversion routes and vehicular or pedestrian access arrangements will be signposted.	Clerk/Cllrs
<b>2025.190</b>	<b>SKDC Planning Applications</b>	
S26/0391	Replace existing conservatory. Location: 1 Manor Court, Colsterworth, Lincolnshire, NG33 5ND Deadline for comment 27 <sup>th</sup> March 2026.	No comment
S25/2050	Proposed residential annexe to the rear garden. Location: 7 The Row Rectory Lane North Witham Lincolnshire NG33 5LQ Deadline for comment 15 <sup>th</sup> April 2026.	
S26/0525	Single story front extension to increase size of lounge. Location: 3 Beech Close Colsterworth Lincolnshire NG33 5NG	
	<b>SKDC Planning Conditions</b>	
S25/1979	Cemetery Extension Location: Old Post Lane Added to agenda for discussion.	
	<b>PLANNING APPLICATION ACCOMPANIED BY AN ENVIRONMENTAL IMPACT ASSESSMENT</b>	
S24/0568	Proposal: Erection of an anaerobic digestion (AD) facility and carbon capture, improvement of existing and part creation of new access track, landscaping and other associated infrastructure. Location: Development East Of Sewstern Industrial Estate South Of, Sewstern Road, Gunby, Lincolnshire, NG33 5RD  In relation to Planning Appeal Reference: APP/E2530/W/25/3370866, applicant has submitted further information to the Planning Inspectorate relating to an Environmental Statement under Regulation 25 of the Town and Country Planning (Environmental Impact Assessment) Regulations 2017.	Comment submitted
<b>2025.191</b>	<b>Finance and Administration (F &amp; A) Committee Report (Cllrs C Hainsworth, E O'Neill, M Childs, C Russell).</b> Next meeting tbc.  1. Update on the Community Car Park.  No update. The Parish Council is happy to work with any group who wishes to take it on.	

	<p>2. Net Position by Cost Centre and Code 30/03/2026</p> <p>Received with no comments.</p>
<b>2025.192</b>	<p><b>Planning Committee Report</b></p> <p>Neighbourhood Plan Review. On Hold.</p>
<b>Group Reports</b>	
<b>2025.193</b>	<p><b>Highways &amp; Footpaths Working Group.</b></p> <p>No report.</p> <p>All Fix My Street (FMS) Reports can be found at <a href="https://fixmystreet.lincolnshire.gov.uk/">https://fixmystreet.lincolnshire.gov.uk/</a></p>
<b>2025.194</b>	<p><b>Environment &amp; Amenities Working Group Report.</b></p> <p>Update from Cemetery Extension Working Group. -</p> <p>Refer to Agenda Item 2025.185</p> <p>Update from Nature Trail Interpretation Board (Phase 2) Working Group. –</p> <p>Clerk read a report received from a recent meeting of the Trustees of the Frederick Ingle Charity where ideas suggested included a history of the railway line and ironstone workings, old photographs, wildlife - flowers, butterflies, etc, of the area and possibly a QR code for more historical information. It was also suggested that it may be an idea to talk with former employees.</p> <p>Clerk to forward this to the working group for discussion and to propose a partnership with the Ingle Charity to take it forward.</p>
<b>2025.195</b>	<p><b>ACCOUNTS FOR PAYMENT FEBRUARY 2026</b></p> <p>Unanimously approved see Appendix A.</p>
<b>2025.196</b>	<p>Matters requiring attention such as potholes and faulty streetlights.</p> <p>Cllr S. Jordan-Bird reported: -</p> <ul style="list-style-type: none"> <li>• A resident informed them of an overgrown hedge on Colster Way which is hindering the view for traffic heading towards the A1. Clerk to send a letter to resident concerned.</li> <li>• That they are aware of a number of potential volunteers for the Community Speed Watch scheme and will ask that they contact the Clerk to arrange training.</li> </ul> <p>Cllr T. O'Regan reported:-</p> <ul style="list-style-type: none"> <li>• A developing pothole on the High Street where Back Lane comes out near the War Memorial. Clerk to investigate and report to FMS.</li> <li>• The need for the Village Hall at the Colsterworth Social Club to be retained for the village.</li> </ul> <p>The Parish Council recognises the value of it as a community asset.</p> <p>Cllr R. Brocklebank reported a continuing issue with railings missing at the Woolsthorpe Road play area. Clerk to request repairs.</p>

	<p>Clerk reported on the ongoing issue with access to the Woolsthorpe Road allotments. The Parish Council agreed for the Clerk to investigate possible fixes.</p> <p>Updates from Cllrs or Clerks Training Courses attended.</p> <p>Clerk attended the HMRC webinar 'What's New for 2026/2027' on 20/03/2026.</p>
<b>2025.197</b>	<p>The date of the next Parish Council meeting is Tuesday 5<sup>th</sup> May 2026. There being no other business, the Vice Chair, Cllr C. Hainsworth closed the meeting at 21:05 pm.</p> <p>SIGNED:</p> <p>CHAIR <span style="float: right;">DATE:</span></p>

Cllr Name	Constituency	Attended	Apologies	Absent
E. O'Neill (Chair)	Colsterworth	7	3	
C. Hainsworth (Vice Chair)	Colsterworth	8	2	
D. Bellamy	North Witham & Lobthorpe	7	3	
* A. Bouvie – Resigned May 2025	Colsterworth		1	
L. McShane	Colsterworth	6	4	
T. O'Regan	Colsterworth	10		
R. Brocklebank	Colsterworth	6	4	
C. Russell	Colsterworth	9	1	
M. Childs	Colsterworth	8	2	
* C. Rowland – Resigned Oct 2025	Colsterworth	3	1	
R. Chatterton	Gunby & Stainby	8	2	
D. Heath French – Co-opted Oct 2025	Colsterworth	3	3	
S. Jordan-Bird – Co-opted Oct 2025	Colsterworth	4	2	
Vacancy	Colsterworth			
Vacancy	Colsterworth			
Vacancy	Gunby & Stainby			
Vacancy	North Witham & Lobthorpe			

## APPENDIX A

COLSTERWORTH AND DISTRICT PARISH COUNCIL			
ACCOUNTS FOR PAYMENT MARCH 2026			
ONLINE PAYMENTS			
Date of pmnt	Payee Name	Details	Amount
03/04/2026	Staff 2 & 3	Community Cleaning	£ 698.16
06/04/2026	Stuart Whitcombe	In Touch Editing	£ 85.00
06/04/2026	Colsterworth Methodist Church	Hall hire to 03/02/2026	£ 108.00
06/04/2026	Diocese of Lincoln (LDTBF Ltd)	Stamford Road allotment rent (6 months)	£ 200.00
07/04/2026	Life in Pictures	In Touch Printing	£ 417.60
08/04/2026	HMRC	PAYE January 2026	£ 288.67
08/04/2026	HMRC	PAYE February 2026	£ 227.89
09/04/2026	HMRC	PAYE March 2026	£ 82.49
10/04/2026	Colsterworth Trust Estate	Allotments Ground Rent	£ 10.00
10/04/2026	MCS Groundcare (Dave Warden)	LCC & Village grass cut/ivy removal	£ 644.00
			£ 2,761.81
CHEQUES			
103976	Eleanor Parfitt (Staff 1)	Clerk Salary and Expenses	£ 1,353.65
			£ 1,353.65
			£ 4,115.46
DIRECT DEBITS & DEBIT CARD PAYMENTS			
Date of pmnt	Payee Name	Details	Amount
03/03/2026	Post Office	Stamps	£ 20.88
10/03/2026	Post Office	Stamps	£ 20.88
10/03/2026	Nest	Pension contributions	£ 40.01
17/03/2026	Focus	Number port to new clerk	£ 24.00
17/03/2026	Wave	Water bill - Stamford Rd allotments	£ 88.72
17/03/2026	Wave	Water bill - Woolsthorpe Rd allotments	£ 30.70
23/03/2026	Parochial Parish Council	Christmas lights electricity contribution	£ 30.00
26/03/2026	HSBC	Bank charges	£ 1.60
30/03/2026	Focus	New contract backdated to date of port	£ 85.90
			£ 342.69
Balances			
Reconciled			
31/03/2026	Receipts from 01/04/2025	£	66,138.65
31/03/2026	Payments from 01/04/2025	£	65,010.52
	Surplus/Deficit	£	1,128.13
	Less Unpresented payments excl DD's	£	4,115.46
	Receipts/Payments	-£	2,987.33
Balances			
31/03/2026	Deposit Account	£	52,899.79
31/03/2026	Community Account	£	9,661.15
	Total	£	62,560.94
	Less unpresented payments	£	58,445.48