



## **Colsterworth & District Parish Council**

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There is a meeting of the Parish Council at **the Methodist Church Hall, Back Lane, Colsterworth, commencing at 7.30pm, on Tuesday 2<sup>nd</sup> December 2025**. The business to be dealt with at the meeting is listed in the agenda. Supporting information can be found at

Members of the Public and the Press are welcome. There will be a Public Forum commencing at 7.30pm for 10 minutes when members of the public may ask questions or make short statements to the Parish Council.

Agenda Item No	
2025.122	Apologies for absence.
2025.123	Chair's remarks.
2025.124	Declarations of interest in accordance with the LGA 2000
2025.125	Approval of the Minutes of the previous meeting.
2025.126	County/District Councillor Report.
2025.127	Resolve for Cllrs to form a Working Group to run the War Memorial Remembrance Sunday Service on 8th November 2026.
2025.128	Resolve to purchase 2 x information/map boards at a cost of £225.00 each excl vat and postcrete for installation at the Nature Trail using the allocated Reserve fund of £550.
2025.129	Resolve to investigate the costs and permissions required to install a Parish Council notice-board at the social club.
2025.130	Risk Exception Report
2025.131	Clerks Report
2025.132	Correspondence Received
2025.133	Planning Applications
2025.134	<p><b>Finance and Administration (F &amp; A) Committee Report (Cllrs C Hainsworth, E O'Neill, M Childs, C Russell).</b> Next meeting tbc.</p> <ol style="list-style-type: none"><li>1. Update on the Community Car Park. (The Clerk)</li><li>2. Resolve to agree the draft 2026/2027 Budget.</li><li>3. Resolve to agree with the 2026/2027 Precept Setting of £44,801.00</li><li>4. Resolve to accept the Mid-Year Internal Audit Report.</li></ol> <p><b>Resolve to renew the following policies at their annual review: -</b></p> <ol style="list-style-type: none"><li>5. CAD Asset Register and Disposal Policy.</li></ol> <p><b>To resolve to agree the following actions for the incoming Clerk Eleanor Parfitt:</b></p> <ol style="list-style-type: none"><li>6. Add the incoming Clerk to the HSBC Signatory Mandate.</li><li>7. Change the Primary user of the HSBC online banking system from the outgoing Clerk Sue Grant to the incoming Clerk Eleanor Parfitt.</li></ol>

<b>Agenda Item No</b>	
	<p>8. Set the online payment limit for the incoming Clerk to £1,000 daily limit.</p> <p>9. Apply for an HSBC Debit Card for the incoming Clerk with a limit of £250.</p> <p>10. Purchase a mobile telephone and sim card for the incoming Clerk.</p> <p>11. Resolve to cancel the Parish Council landline telephone.</p> <p>12. Net Position by Cost Centre and Code 24/11/2025</p>
<b>2025.135</b>	<p><b>Planning Committee Report</b></p> <p>1. Neighbourhood Plan Review. On Hold.</p>
<b>Group Reports</b>	
<b>2025.136</b>	<b>Highways &amp; Footpaths Working Group Report.</b> No report this month.
<b>2025.137</b>	<p><b>Environment &amp; Amenities Working Group Report.</b></p> <p>1. Emergency Plan Review Update. On Hold (The Clerk)</p> <p>2. Resolve for Cllrs to volunteer to set up a Working Party to: -</p> <p>3. Respond to the additional information requested by the Planning Department.</p> <p>4. Agree the draft layout/plan of Cemetery extension.</p> <p>5. Investigate the additional associated costs and permissions required.</p>
<b>2025.138</b>	Accounts for payment. Please contact the Clerk for details.
<b>2025.139</b>	<p>Matters requiring attention such as potholes and faulty streetlights.</p> <p>Updates from Cllrs or Clerks Training Courses attended.</p>
<b>2025.140</b>	Date of the next Parish Council meeting is Tuesday 3rd February 2026.

*S Grant*

Date Posted 24/11/2025 \_\_\_\_\_ Email: [clerk@colsterworthanddistpc.co.uk](mailto:clerk@colsterworthanddistpc.co.uk) Tel: 01476 861888  
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