

Minutes of the Parish Council meeting held on Wednesday 30th October 2019

Public Forum

There were no members of the public present.

Present

Councillors: C Hainsworth, C Russell, G Henton, A Bouvie, L McShane, R Brocklebank, M Ramage, D Cox, J Clark and J Skelton.

In Attendance

Sue Grant Parish Clerk. District Councillor Dave Bellamy and Bob Adams arrived at 8.15pm.

Agenda Item No	Item	Action By
19.130	Apologies for absence: Cllr L Bennett. Valid reasons given.	
19.131	Chairman's Remarks: There being no members of the public present Chairperson Caroline Hainsworth opened the meeting at 7.30pm and welcomed everyone to the North Witham Village Hall. Caroline remarked that the recent adverse weather had added to the Clerk's workload.	Clerk
19.132	Declarations of Interest in accordance with the LGA 2000. None	
19.133	Approval of the Minutes of the previous meeting: <u>It was proposed, seconded and Resolved</u> The Clerk informed all Councillors that for accuracy a correction had been made to the 'Correspondence Received' Agenda item '11'. This had incorrectly referred to the 'Secretary' of the Village Hall which had now been corrected to 'Chairman'. Following this it was resolved unanimously that the minutes of the Parish Council meeting held on 1 st October 2019 were approved as a correct record and duly signed and dated by the Chairperson.	Clerk
19.134	County/District Councillor Report District Councillor Bellamy confirmed that the planning application S18/2379 for seventy houses had been approved. A short discussion took place on the Road Safety on the A1 workshop held on 8th October attended by Councillors Hainsworth, Brocklebank and Bellamy and potential safety proposals to the A1 from Ponton to Grantham.	Clerk
19.135	Communications Policy Review. Draft CAD Communications Policy 2019 (Cllr Clark) <u>It was proposed, seconded and Resolved</u> To adopt the CAD Communications Policy. The Clerk agreed to maintain a record log of communication and responses using their judgement on how best to process the communication.	Clerk
19.136	Resolve to nominate the Nature Trail for the Community Champions Environment Quarter. <u>It was proposed, seconded and Resolved</u> For the Clerk to investigate the criteria for nomination in 2020.	Clerk
19.137	To resolve to request the Nature Trail Lead Ranger assesses and costs the work involved in improving the safety of the Nature Trail handrail for consideration at a future P C Meeting. (Cllr Brocklebank) <u>It was proposed, seconded and Resolved</u> A discussion took place on the repairs to the steps and it was agreed that following these repairs the handrail was not high enough. It was agreed that to support the Nature Trail Volunteers the Clerk investigates 'Working at Height Regulations' in relation to permissive footpaths and follows up with Lincolnshire Countryside Access to establish the Councils on-going maintenance liabilities to support the Volunteers.	Clerk
19.138	To resolve to agree the request and reasoning from Gunby PCC for £250 for maintenance of the Church yard. <u>It was proposed, seconded and Resolved</u> That on receipt of an invoice for maintenance of the church yard the Council will make a grant of up to a maximum of £150.	Clerk

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19.139	Clerks Report	
1	Middle Street, Stainby name plate reported to SKDC for repair/replacement because it has fallen off the frame.	Clerk
2	Update from LCC Countrywide Access :- Footpath 1 – Works order raised to cut back around the signpost at the roadside. The gate from the steps and the one across the field has been cut back. The landowner has been contacted to reinstate the Crossfield path. Footpath 3 – Landowner contacted for the re-instatement of the path. Footpath 15 – Vegetation cut back at both stiles either side of the field. Footpath 16 - Works order raised to cut back around PF16 signpost and repair the handrail. Footpath 17 - Work raised to replace one of the steps on the Embankment of PF17. The bank of the river Witham where there are tyres placed are not the responsibility of Countrywide Access.	
3	A second set of Community Speed Watch equipment has been purchased.	
4	The Defibrillator at Colsterworth Village Hall on Saturday 26 th October failed its routine check by the Clerk and was reported to the Community Heat Beat Trust. Further investigation by the Clerk on Wednesday 30 th October identified that the Defibrillator was 'Rescue Ready' and that the issue identified the previous Saturday was possibly down to a power cut.	The Clerk will contact the Village Hall Chairperson to advise them this.
	19.139.1 Correspondence Received:-	
1	Request from resident on Ingle Court asking to be informed of the date that the Hedge on Footpath 1 will be cut.	Date TBC
2	Email received from Social Club Committee asking for an update from the Village Hall Committee on the progress of the Village Hall Lease.	In the hands of respective Solicitors
3	Email request enquiring about any Allotment availability.	
4	Telephone enquiry received requesting information on placing an advertisement in the In-Touch magazine.	
5	Letter addressed to Cllr Hainsworth regarding Sir Isaac Newton Project. This item is on the Finance and Administration Agenda, for meeting on 22/10/19.	
6	Telephone call received reporting the farmers hedge on Stainby Road is in need of trimming back.	Clerk contacted the Farmer.
7	Email received reporting the poor road surface on Bridge End and overgrown trees on Woodlands.	Fix my Street reports made.
8	Letter received thanking the Parish Councillors for the work they have completed on a planning application.	
9	Email received from Colsterworth and District Youth Centre Informing the Parish Council that they have made a Grant of £1206 to the Colsterworth Scout Group.	
10	Email received from Colsterworth and District Youth Centre Informing the Parish Council that they have made a Grant of £300 to the Colsterworth Brownies.	
11	Invitation received to InvestSK Briefing Event on 21 st November at Bourne Corn Exchange.	
12	Telephone call received from concerned Stamford Road allotment holder regarding bonfire rules.	
13	Email received highlighting a correction to the draft October notes referring the Village Hall secretary when in fact this should have been the Chairman.	Draft notes corrected
14	Email received from the Environment Agency regarding 'Flood Action Week'.	

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15	Email invitation to members of the Parish Council and District Council attending the Remembrance Parade on Sunday 10 th November for refreshments at the home of Mr & Mrs De Voil.	The Clerk will reply with thanks, giving the expected numbers.
16	Email from YC Secretary confirming Charities Commission had updated their records with the new Constitution adopted 15/10/19	
17	Letter received regarding problems with leaves from a Sycamore Tree from Bourne Road and blocked dyke.	Clerk
18	Email received asking why the Street Lights are being turned off in the evening.	Clerk
	19.139.2 Planning Applications:	
	SKDC Applications	
S19/1561	Application to vary condition 6 of planning permission S16/1951. Honey Pot Lane, Colsterworth.	
	SKDC Approval	
S19/1409	31 Woolsthorpe Road, Woolsthorpe By Colsterworth. Alterations to garage, consisting of roof and fenestration alterations to provide gymnasium with storage above	
S19/1254	Brook House, Main Street, Gunby. Application to vary condition 2 and 3 of planning approval S19/0518.	
S19/1531	46 Bourne Road, Colsterworth. Single storey flat roof extension.	
S19/1070	The Glebe House, Main Street, Gunby. Change of use of current property from residential/equestrian use to business use for equestrian saddlery training.	
S19/1581 (PL/0136/19)	To vary condition 6 of planning permission s16/1951 - operating hours location: new earth solutions (west) ltd, land off, Honey Pot Lane, Grantham, North Witham	
	SKDC Refusal	
S19/1474	Bridge End, Colsterworth. Outline planning for erection of a single dwelling.	
	SKDC Appeal	
S18/1048	2, Colsterworth Road, Stainby	
	SKDC Withdrawal	
	None	
	LCC Planning	
	None	
	Group Reports:	
19.140	<p>19.140.1 Highways and Footpaths Working Group Report. (Cllrs CH, LB & JC) Comments covered in previous agenda item 19.134.</p> <p>Councillor Bellamy asked if a member of the Community Speed Watch (CSW) from Colsterworth could support the North Witham CSW volunteers to get started.</p> <p>19.140.2 Environment & Amenities Working Group Report. (Cllrs CR & MR) War Memorial Trust Grant application progress update. (Cllr Ramage) Still awaiting updates from the War Memorials Trust and InvestSK. District Councillor Adams agreed to follow up with InvestSK for an update.</p> <p>19.140.3 Finance and Administration Committee Report. (Cllrs CH, JC, LMcS & JS) No report due to the Finance and Administration scheduled meetings being cancelled due to unforeseen circumstances.</p> <p>19.140.4 To resolve to agree the draft budget and draft Precept setting. Unanimously agreed and to re-arrange the Finance and Administration meeting for Tuesday 19th November at 7.30pm at Colsterworth Village Hall to present to Council at the December meeting.</p>	Cllr Hainsworth/ Clerk H&F Working Group

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	<p>19.140.5 Resolve to agree a request to support the Colsterworth Isaac Newton Project by a pledge of £1,000 as agreed in the Parish Council meeting of 2nd September 2014.</p> <p>A discussion took place and it was agreed in principle by a majority of 7 for and 3 against, subject to satisfying the Councils legal responsibilities.</p>																																																																									
19.141	<p>Finance: Approve Accounts for Payment for October. <u>Online Payments</u></p> <table border="1" data-bbox="320 562 1385 860"> <thead> <tr> <th>Payee Name</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Stuart Whitcombe</td> <td>In Touch Editing October Issue</td> <td>£60.00</td> </tr> <tr> <td>Protect Signs</td> <td>Road Closed Signs</td> <td>£81.48</td> </tr> <tr> <td>Protect Signs</td> <td>CSW Sign & Stand</td> <td>£96.84</td> </tr> <tr> <td>Howsafe Ltd</td> <td>CSW Hi-Viz Jackets</td> <td>£55.72</td> </tr> <tr> <td>Protect Signs</td> <td>CSW Sign & Stand</td> <td>£96.84</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td>£390.88</td> </tr> </tbody> </table> <p><u>Cheques</u></p> <table border="1" data-bbox="320 949 1385 1285"> <thead> <tr> <th>CHEQUE NUMBER</th> <th>SUPPLIER</th> <th>DETAILS</th> <th>VALUE</th> </tr> </thead> <tbody> <tr> <td>103769</td> <td>Harrison Print</td> <td>In Touch Printing</td> <td>271.50</td> </tr> <tr> <td>103770</td> <td>R.B.L. Poppy Appeal</td> <td>Poppy Wreath for Remembrance Sunday</td> <td>17.50</td> </tr> <tr> <td>103772/103773</td> <td>Parish Council</td> <td>Staff Wages & Expenses</td> <td>1356.48</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£1,645.48</td> </tr> <tr> <td></td> <td></td> <td>Total</td> <td>£2,036.36</td> </tr> </tbody> </table> <p>Cheques signed by Cllr Hainsworth & Cllr Russell.</p> <p>Balances @ 25/10/19</p> <table data-bbox="320 1442 1385 1756"> <tbody> <tr> <td>Income</td> <td>£46,810.32</td> </tr> <tr> <td>Expenditure</td> <td>£26,330.00</td> </tr> <tr> <td>Less Unpresented cheques</td> <td>£1,995.64</td> </tr> <tr> <td>Surplus/Deficit</td> <td>£18,469.68</td> </tr> <tr> <td>Community Account</td> <td>£28,968.33</td> </tr> <tr> <td>Deposit Account</td> <td>£44,246.75</td> </tr> <tr> <td>Total</td> <td>£73,215.08</td> </tr> </tbody> </table> <table data-bbox="320 1845 1385 2002"> <tbody> <tr> <td>Community Fund</td> <td>£193.11</td> </tr> <tr> <td>War Memorial Maintenance</td> <td>£2,000.00</td> </tr> <tr> <td>Nature Trail</td> <td>£983.33</td> </tr> <tr> <td>Highways & Footpaths Min Ref 18/48.5</td> <td>£4,977.16</td> </tr> <tr> <td>Total</td> <td>£8,153.60</td> </tr> </tbody> </table>	Payee Name	Details	Amount	Stuart Whitcombe	In Touch Editing October Issue	£60.00	Protect Signs	Road Closed Signs	£81.48	Protect Signs	CSW Sign & Stand	£96.84	Howsafe Ltd	CSW Hi-Viz Jackets	£55.72	Protect Signs	CSW Sign & Stand	£96.84						£390.88	CHEQUE NUMBER	SUPPLIER	DETAILS	VALUE	103769	Harrison Print	In Touch Printing	271.50	103770	R.B.L. Poppy Appeal	Poppy Wreath for Remembrance Sunday	17.50	103772/103773	Parish Council	Staff Wages & Expenses	1356.48				£1,645.48			Total	£2,036.36	Income	£46,810.32	Expenditure	£26,330.00	Less Unpresented cheques	£1,995.64	Surplus/Deficit	£18,469.68	Community Account	£28,968.33	Deposit Account	£44,246.75	Total	£73,215.08	Community Fund	£193.11	War Memorial Maintenance	£2,000.00	Nature Trail	£983.33	Highways & Footpaths Min Ref 18/48.5	£4,977.16	Total	£8,153.60	Clerk
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19.142	<p>Matters requiring attention such as potholes and faulty streetlights.</p> <p>Reads Lane to Newton Way, broken road surface reported many times. Councillor Adams agreed to follow up.</p>																																																																									

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	<p>Water Lane junction Post Lane standing water still an issue. Clerk to follow up with LCC Highways.</p> <p>Flooding at the side of Woolsthorpe Road bridge. Clerk to follow up with Anglian Water. Investigate possibility of having a Dog waste bin at North Witham. The Clerk to liaise with SKDC and investigate cost to the Council.</p>																																																																																											
19.143	<p>Date of next Parish Council meeting is Tuesday 3rd December 2019 at Colsterworth Village Hall.</p> <p>There being no other business Chairperson C Hainsworth closed the meeting at 9.15pm.</p> <p style="text-align: center;">SIGNED:</p> <p>CHAIRPERSON DATE:</p>																																																																																											
	<p>Attendance to date (May 2019 to April 2020) – annual maximum 10 (No meeting August & January)</p> <table border="1" data-bbox="335 801 1161 1742"> <thead> <tr> <th>Cllr Name</th> <th>Constituency</th> <th>Attended</th> <th>Apologies</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>J Clark</td> <td>North Witham & Lobthorpe</td> <td>4</td> <td>2</td> <td></td> </tr> <tr> <td>A Bouvie</td> <td>Colsterworth</td> <td>6</td> <td>0</td> <td></td> </tr> <tr> <td>Vacancy</td> <td>Colsterworth</td> <td>-</td> <td>-</td> <td></td> </tr> <tr> <td>C Hainsworth</td> <td>Gunby & Stainby</td> <td>6</td> <td>0</td> <td></td> </tr> <tr> <td>G Henton</td> <td>Colsterworth</td> <td>6</td> <td>0</td> <td></td> </tr> <tr> <td>L McShane</td> <td>Colsterworth</td> <td>5</td> <td>1</td> <td></td> </tr> <tr> <td>C Russell</td> <td>Colsterworth</td> <td>6</td> <td>0</td> <td></td> </tr> <tr> <td>L Bennett</td> <td>Colsterworth</td> <td>4</td> <td>2</td> <td></td> </tr> <tr> <td>Vacancy</td> <td>Colsterworth</td> <td></td> <td></td> <td></td> </tr> <tr> <td>D Cox</td> <td>Colsterworth</td> <td>4</td> <td>2</td> <td></td> </tr> <tr> <td>J Skelton</td> <td>Colsterworth</td> <td>3</td> <td>-</td> <td></td> </tr> <tr> <td>Vacancy</td> <td>Colsterworth</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Vacancy</td> <td>Gunby & Stainby</td> <td>-</td> <td>-</td> <td></td> </tr> <tr> <td>M Ramage</td> <td>Colsterworth</td> <td>6</td> <td>0</td> <td></td> </tr> <tr> <td>R Brocklebank* Co-opted June 19</td> <td>North Witham & Lobthorpe</td> <td>4</td> <td>-</td> <td></td> </tr> <tr> <td>A Walden* Resigned August 2019</td> <td>Colsterworth</td> <td>3</td> <td>0</td> <td></td> </tr> <tr> <td>F Selby* Resigned September 2019</td> <td>Colsterworth</td> <td>3</td> <td>1</td> <td></td> </tr> </tbody> </table>	Cllr Name	Constituency	Attended	Apologies	Absent	J Clark	North Witham & Lobthorpe	4	2		A Bouvie	Colsterworth	6	0		Vacancy	Colsterworth	-	-		C Hainsworth	Gunby & Stainby	6	0		G Henton	Colsterworth	6	0		L McShane	Colsterworth	5	1		C Russell	Colsterworth	6	0		L Bennett	Colsterworth	4	2		Vacancy	Colsterworth				D Cox	Colsterworth	4	2		J Skelton	Colsterworth	3	-		Vacancy	Colsterworth				Vacancy	Gunby & Stainby	-	-		M Ramage	Colsterworth	6	0		R Brocklebank* Co-opted June 19	North Witham & Lobthorpe	4	-		A Walden* Resigned August 2019	Colsterworth	3	0		F Selby* Resigned September 2019	Colsterworth	3	1		
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