

Minutes of the Parish Council meeting held on Tuesday 4th February 2020

Public Forum

There were two members of the public present. First to speak was a resident from Stainby who said that she was representing many residents of Stainby regarding concerns over the amendments to the planning references: PL/0076/18 AND PL/0121/18. Councillors listened to the concerns raised by the resident on the volume and speed of the quarry lorries which were still travelling through Stainby and along Skillington Road. Councillor Ramage suggested that the Stainby community link up with the Community Speed Watch campaign at Stainby and make their own individual representations to Lincolnshire County Council on the Planning applications. Chairperson Caroline Hainsworth confirmed that the Parish Council's previously submitted representation still stands, and that the Parish Council will look to submit further comments.

The second member of the public explained that she was attending the meeting in support of her application to become a Parish Councillor.

The Public Forum was extended to allow to 7.45pm to allow members of the public to speak.

Present

Councillors: C Hainsworth, C Russell, G Henton, A Bouvie, R Brocklebank, M Ramage, L Bennett, J Clark. Cllr S Mortimer joined the meeting at 8pm.

In Attendance

Sue Grant Parish Clerk. District Councillor Dave Bellamy arrived at 8.07pm and Bob Adams arrived at 8.09pm. Both left at 9.13pm.

Agenda Item No	Item	Action By
19.159	Apologies for absence: Cllr's J Skelton, L, McShane valid reasons given. D Cox.	
19.160	Chairman's Remarks: Chairperson Caroline Hainsworth welcomed everyone back to the first formal meeting of 2020. Chairperson Hainsworth commented that everyone had had the opportunity of getting together for an informal meeting in January facilitated by Councillor Skelton which was a welcome opportunity for everyone to come together outside of formal meetings. Chairperson Hainsworth said that she had fed back to Councillor Skelton that the meeting was very thought provoking about how we conduct ourselves as a Parish Council. On that note Chairperson Hainsworth took the opportunity to remind Councillors of their obligations to be respectful and mindful of how they represent the Council in all forms of communication such as emails and social media. Emphasising that a professional approach must be maintained to ensure that no offence is caused to the community or undermine the corporate responsibilities of the council, in the same way that they would expect the community to be courteous and respectful to themselves.	Clerk
19.161	Declarations of Interest in accordance with the LGA 2000. None	N/A
19.162	Approval of the Minutes of the previous meeting: <u>It was proposed, seconded and Resolved</u> That the official minutes of the meeting of the Parish Council held on 3 rd December 2019 be approved as a correct record and duly signed and dated by the Chairperson.	Clerk
19.163	County/District Councillor Report District Councillor Bellamy made the following reports: - <ul style="list-style-type: none"> • The Fox Hotel development on the A1 is in ongoing negotiations with Highways England. • Street trading enforcement officers require photographic evidence of reports of illegal street trading in the area. • South Kesteven Local Plan 2011-2036 has been adopted. County Councillor Adams made the following reports: - <ul style="list-style-type: none"> • Balfour Beatty are taking over Highways Maintenance and the Fix My Street website from April 2020. Presentations on the changes to Fix My Street will be made through Lincolnshire Association of Local Councils L.A.L.C.) • From April Balfour Beatty aim to permanently repair reported potholes and those thirty yards either side of the initial report. 	Clerk

Agenda Item No	Item	Action By
19.164	<p>Co-Option for Councillor for Colsterworth <u>It was proposed, seconded and Resolved</u> Sue Mortimer was unanimously Co-opted as Parish Councillor for Colsterworth and duly signed the declaration of office and joined the meeting at 8pm.</p>	Clerk
19.165	<p>To resolve to investigate a potential grant to assist with the cost repairs to the Car park to Little Legs and the Bowls Club. <u>It was proposed, seconded and Resolved</u> This is a private concern, no action from the Parish Council.</p>	Resolved
19.166	<p>Update from 'Working Group' Meeting 21/01/20 regarding CAD Emergency Plan, Facebook page & Website. <u>It was proposed, seconded and Resolved</u> To arrange an additional meeting on how to move forward as apologies had been received from Councillor Skelton who had a prior engagement.</p>	Clerk/all Councillors
19.167	<p>To Resolve that the Parish Council sets up and co-ordinates a working group with the aim of providing new equipment and upgrade to the existing Play Area at the North Witham Village Hall. <u>It was proposed, seconded and Resolved</u> 1) Unanimously to support option 'D' Wicksteed in accordance with the selection process explained by Councillor Clark. 2) Unanimously to create a working group to look at funding streams. Councillors Hainsworth, Clark, Mortimer and Bouvie volunteered to form the working party.</p>	Cllrs Hainsworth, Clark, Mortimer & Bouvie
19.168	<p>Request from a resident to remove and dispose of the existing bench on Stamford Road, Colsterworth and replace it with a new memorial bench and brass plaque in memory of a family member. <u>It was proposed, seconded and Resolved</u> The request was agreed unanimously.</p>	Clerk
19.169	<p>Allotment and Field Rents: - 19.169.1 To agree whether there is a need to increase the current allotment and field rents prior to their Annual Renewal in April. <u>It was proposed, seconded and Resolved</u> Unanimously agreed, no increase in allotment rents and remain at the current level. It was agreed to offer vacant allotments to existing allotment holders if there is no waiting list. 19.169.2 To arrange for the overdue allotment inspection from September 2019. Councillor Henton agreed to accompany the Clerk for the inspection and report back to Council at the March meeting.</p>	Clerk & Cllr Henton to arrange inspection
19.170	<p>In Touch Advertising Rates: To agree whether there is a need to increase the current In Touch advertising rates to cover its costs. <u>It was proposed, seconded and Resolved</u> Unanimously agreed no increase in advertising rates. A discussion took place on how to assess readership of the In Touch by placing note in the In Touch Magazine and possibly an online survey.</p>	Clerk
19.171	<p>Resolve to repair the gritter or if it is not repairable to purchase a new gritter. <u>It was proposed, seconded and Resolved</u> Councillor Clark confirmed that the gritter had been repaired free of charge by a resident of North Witham. It was agreed that a maintenance schedule will be introduced for the gritter. It was unanimously agreed that the Clerk write a letter of thanks and arrange for a bunch of flowers and box of chocolates to be sent to the kind resident of North Witham.</p>	Clerk
19.172	<p>Clerks Report to</p>	

Agenda Item No	Item	Action By
	The Bowls Club car park is owned by the Bowls Club. The Clerk forwarded information from Bowls England and Sport England on potential funding opportunities.	No further action
	Bollards outside the Co-op: Feedback from LCC Highways: Owing to the fact that there is an electric substation and the presence of electric cables throughout the site, no form of excavation is possible and what has been supplied is all that can be installed in this situation. The bollards that have been installed meet the Highways spec and no further works can be carried out here.	Clerk and Cllrs to monitor.
	A dog waste bin has been purchased and installed to replace the one on the Nature Trail close to the play area as per Parish Council meeting December 2019 minute ref 19.154.7.	Resolved
	Mole activity reported in Old Post Lane Cemetery. Local pest control contractor attended.	Resolved
	Report of a Kebab van parking outside the Co-Op obstructing the access to the Western Power sub-station. Cllr Bouvie contacted Western Power who placed a do not obstruct sign.	Authorities informed.
	LCC Parish Grass cutting agreement received for 2020-2021.	Clerk confirmed acceptance by email 04.02.2020.
	Correspondence to 10/01/20	
	Email received from a resident giving good feedback on the work that the Parish Council has done with Lincolnshire Highways Department with the stretched 'H' road marking on the High Street to protect the junction with Back Lane being completed in December 2019.	Clerk
	Telephone call received requesting a correction to the Old Post Lane Cemetery Plan.	Corrected by the Clerk
	Telephone call received regarding a previous planning application for Witham View. The caller will contact SKDC Planning Department.	Clerk
	Email received requesting Parish Council permission to site a memorial bench on Stamford Road close to the Allotments. See agenda item 19.168.	Clerk
	Email received from a resident interested in becoming a Parish Councillor. See agenda item 19.164.	Clerk
	Email received from a resident reporting anti-social behavior and fly tipping. Fly tipping reported to SKDC and anti-social behavior to PCSO Bowden.	Clerk
	Letter received from LCC Countryside Access on 'Rights of Way Improvement Plan (ROWIP).	Clerk
	Street Light 79 reported to Fix my Street for repair.	Resolved
	South Kesteven Local Plan 2011-2036 - Notice of Publication of the Inspector's Report.	
	Thank you email and photo sent demonstrating the effectiveness of the stretched 'H' on the High Street.	
	LCC Environmental Award information. Closing date 31/03/2020.	
	Email received complaining of pot-holes Woodlands Drive, Woolsthorpe Road and the damage to the grass verges at Bridge End by people parking.	
	Three emails received regarding possible change of use of premises. SKDC informed and investigating.	
	Email received from Colsterworth PCC regarding £1,000 towards the Isaac Newton Project. October 2019 meeting Minute ref 19.140.5.	
	Email received from Woolsthorpe resident who with his son and another family member had spent a day litter picking on the Nature Trail. A piece will be put in the March In Touch magazine.	
	Email received regarding the history of family plot in Old Post Lane Cemetery.	Clerk investigating
	19.172.2 Planning Applications: to 10/01/20	

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	SKDC Applications	
S19/2089	Re-pollard Ash tree (T1) to previous cuts, reduce back overhanging branches to fencing on Ash trees (T2) and (T3), multi stemmed Ash trees (T4, T5 and T6) reduce branches back to the fencing boundary. Axholme Lodge, 51 Newton Way, Woolsthorpe By Colsterworth, Lincolnshire, NG33 5NP	
	SKDC Approval	
S19/2089	Re-pollard Ash tree (T1) to previous cuts, reduce back overhanging branches to fencing on Ash trees (T2) and (T3), multi-stemmed Ash trees (T4, T5 and T6) reduce branches back to the fencing boundary. Axholme Lodge 51 Newton Way Woolsthorpe By Colsterworth Lincolnshire NG33 5NP.	Work allowed 02/01/2020
S19/1709	Reserved matters (appearance, landscaping, layout, scale) for the erection of five dwellings pursuant to S18/2337.	
S19/2206	Prune 2 x wild cherry. Land at Old Post Lane, Woolsthorpe by Colsterworth.	
S19/1799	Conversion of existing detached garage block into granny annexe include provision of new porch extension. Porters Barn Morkery Lane, Castle Bytham NG33 4SR	
S19/1981	Listed Building Consent for conversion of existing double garage block into a Granny Annexe including a small single storey rear extension in the curtilage of Listed Building. Porters Barn Morkery Lane, Castle Bytham NG33 4SR	
S20/0094	Conversion of existing barn to single dwelling with associated works 5 Manor Farm Mews, High Street, Colsterworth, Lincolnshire, NG33 5JA	
S20/0114	Installation of a freestanding 4.5m totem sign McDonald's Restaurant, Great North Road, Colsterworth, Lincolnshire, NG33 5FF.	Concerns regarding the amount of signs, chaotic road layout and proximity to the HGV's leaving the garage using the same exit as McDonald s.
S19/2012	Install four electric charging stations and associated equipment Ok Diners Ltd Great North Road South Witham Lincolnshire NG33 5LN	
	South Kesteven Local Plan 2011-2036 Statement of the adoption of the South Kesteven local Plan Town and Country Planning (Local Planning) (England) Regulations 2012	
	SKDC Enforcement	
	None	
	SKDC Appeal	
	None	
	SKDC Withdrawal	
	None	
	LCC Planning	
	ENVIRONMENT ACT 1995 – INITIAL REVIEW APPLICATION FOR THE DETERMINATION OF NEW (UPDATED) CONDITIONS TO WHICH A MINERAL SITE IS TO BE SUBJECT	The Parish Council's previously submitted

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	<p>MINERAL SITE: PROPOSED SKILLINGTON QUARRY, LAND TO THE EAST AND WEST OF CRABTREE ROAD, COLSTERWORTH</p> <p>1. The applicant has formally withdrawn application reference S18/2236 (reference: PL/0121/18) and therefore this application is no longer under consideration. The proposed quarrying operations and area of development is now therefore limited to that subject of application S18/2237 (reference: PL/0076/18).</p> <p>2. In light of the above, and in response to the Regulation 22 Notice, the original proposals relating to application S18/2237 (reference: PL/0076/18) have been revised and modified. Further information has been submitted which therefore updates, replaces and expands upon that which was contained in the original application and this can be viewed using the following link: http://lincolnshire.planning-register.co.uk</p>	represent ation still stands, and that the Parish Council will look to submit further comment s.																																												
	Group Reports:																																													
19.173.1	Highways & Footpaths Working Group (Cllrs Bennett, Clark and Hainsworth,) Click Here White Gates Project - Councillor Bouvie agreed to investigate more costings.																																													
19.173.2	<p>Environment & Amenities Working Group Report</p> <p>1. War Memorial Grant Application Update (Cllr Ramage) <u>It was proposed, seconded and Resolved</u> Quotation for stonemason approved of £500. The Stonemason will be removing the rear quadrant to investigate the problem and possibly take away samples. Approved by the War Memorials Trust (WMT) conservation officer. InvestSK Grant Heritage Alive Grant of £2,000. Terms and conditions of the Grant have been accepted and our formal acceptance will be sent to InvestSK.</p> <p>2. Allotments: Grass cutting and inspection. <u>It was proposed, seconded and Resolved</u> See minute ref: 19.169</p>																																													
19.173.3	<p>Finance and Administration Committee Report (Cllrs Clark, Hainsworth, McShane and Skelton) No report this month, next meeting April 2020.</p> <ul style="list-style-type: none"> • Payments and Receipts up to 08.01.2020 Click Here <p>To resolve to request that Skillington and Corby Glen Parish Council set up their own P.A.Y.E. with H.M.R.C for the Community Cleaners.</p> <p>There is no issue therefore the Clerk will continue with the current P.A.Y.E. process.</p>																																													
19.174	<p>Finance: Approve Accounts for Payment for December 2019 <u>Online Payments</u></p> <table border="1" data-bbox="331 1576 1385 1749"> <thead> <tr> <th>Date of payment</th> <th>Payee Name</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>01/01/2020</td> <td>Stuart Whitcombe</td> <td>In Touch Editing</td> <td>£60</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">Sub Total</td> <td>£60</td> </tr> </tbody> </table> <p><u>Cheques</u></p> <table border="1" data-bbox="331 1816 1385 2148"> <thead> <tr> <th>CHQ NUMBER</th> <th>SUPPLIER</th> <th>DETAILS</th> <th>VALUE</th> </tr> </thead> <tbody> <tr> <td>103787</td> <td>Harrison Print</td> <td>In Touch Printing</td> <td>£271.50</td> </tr> <tr> <td>103788/103789</td> <td>Parish Council</td> <td>Staff Wages and expenses</td> <td>£1,233.32</td> </tr> <tr> <td>103791</td> <td>Parish Council</td> <td>PAYE 3rd qtr</td> <td>£619.03</td> </tr> <tr> <td>103792</td> <td>Graham Brumpton</td> <td>Village Maintenance</td> <td>£185.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">Sub Total</td> <td>£2,308.85</td> </tr> </tbody> </table>	Date of payment	Payee Name	Details	Amount	01/01/2020	Stuart Whitcombe	In Touch Editing	£60							Sub Total	£60	CHQ NUMBER	SUPPLIER	DETAILS	VALUE	103787	Harrison Print	In Touch Printing	£271.50	103788/103789	Parish Council	Staff Wages and expenses	£1,233.32	103791	Parish Council	PAYE 3rd qtr	£619.03	103792	Graham Brumpton	Village Maintenance	£185.00							Sub Total	£2,308.85	Clerk
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			Grand Total	£2,368.85
Finance: Approve Accounts for Payment for <u>January 2020</u>				
<u>Online Payments</u>				
Date of payment	Payee Name	Details	Amount	
05/02/2020	Stuart Whitcombe	In Touch Editing October Issue	£60.00	
05/02/2020	Glasdon UK Ltd	Fido Dog Bin	£159.62	
06/02/2020	Cliff Banks	Rodent control Old Post Lane Cemetery	£90.00	
			Sub Total	£309.62
Cheques				
CHQ NUMBER	SUPPLIER	DETAILS	VALUE	
103793	Harrison Print	In Touch Printing	£271.50	
103794/103795	Parish Council	Staff Wages and expenses	£1,213.98	
103796	Colsterworth PCC	Xmas lights contribution	£25.00	
			Sub Total	£1,510.48
			Grand Total	£1,820.10
Cheques signed by Cllr Clark & Cllr Hainsworth				
Balances @ 31/01/2020				
Income		£48,545.32		
Expenditure		£36,681.76		
Less Unpresented cheques		£1,820.10		
Surplus/Deficit		£10,043.46		
	Community Account	£19,363.50		
	Deposit Account	£44,268.82		
	Total	£63,632.32		
	Community Fund	£193.11		
	War Memorial Maintenance	£2,000.00		
	Nature Trail	£983.33		
	Highways & Footpaths Min Ref 18/48.5	£4,977.16		
	Isaac Newton Project	£1,000.00		
	Total	£9,153.60		
19.175	Matters requiring attention such as potholes and faulty streetlights. The Chairperson Caroline Hainsworth welcomed the new Councillor Sue Mortimer and all Councillors introduced themselves. Report of a small bonfire on Woolsthorpe Road Playing Field. Report forwarded to the PCSO as anti-social behavior.			
19.176	Date of next Parish Council meeting is Tuesday 3 rd March 2020 at Colsterworth Village Hall. There being no other business Chairperson C Hainsworth closed the meeting at 9.55pm.			

SIGNED:					
CHAIRPERSON	DATE: 3rd March 2020				
Attendance to date (May 2019 to April 2020) – annual maximum 10 (No meeting August & January)					
Cllr Name	Constituency	Attended	Apologies	Absent	
J Clark	North Witham & Lobthorpe	5	2		
A Bouvie	Colsterworth	8	0		
Vacancy	Colsterworth	-	-		
C Hainsworth	Gunby & Stainby	8	0		
G Henton	Colsterworth	8	0		
L McShane	Colsterworth	6	2		
C Russell	Colsterworth	8	0		
L Bennett	Colsterworth	5	2		
S Mortimer Co-opted 4 th February 2020	Colsterworth	1	0		
D Cox	Colsterworth	4	4		
J Skelton	Colsterworth	4	1		
Vacancy	Colsterworth				
Vacancy	Gunby & Stainby	-	-		
M Ramage	Colsterworth	8	0		
R Brocklebank* Co-opted June 19	North Witham & Lobthorpe	6	-		
A Walden* Resigned August 2019	Colsterworth	3	0		
F Selby* Resigned September 2019	Colsterworth	3	1		