



## **Colsterworth & District Parish Council**

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There is a meeting of the Parish Council at **the Methodist Church Hall, Back Lane, Colsterworth, commencing at 7.30pm, on Tuesday 3<sup>rd</sup> September 2024**. The business to be dealt with at the meeting is listed in the agenda. Supporting information can be found at [P C Meeting 3rd September 2024 – Colsterworth and District Parish Council \(lincolnshire.gov.uk\)](https://www.lincolnshire.gov.uk/parish-councils/colsterworth-and-district-parish-council)

Members of the Public and the Press are welcome. There will be a Public Forum commencing at 7.30pm for 10 minutes when members of the public may ask questions or make short statements to the Parish Council.

<b>Agenda Item No</b>	
<b>2024.59</b>	Apologies for absence.
<b>2024.60</b>	Chairman's remarks.
<b>2024.61</b>	Declarations of interest in accordance with the LGA 2000
<b>2024.62</b>	Approval of the Minutes of the previous meeting.
<b>2024.63</b>	County/District Councillor Report.
<b>2024.64</b>	(Cllr E O'Neill.) <ol style="list-style-type: none"><li>1. Resolve to make an application for £1,500 to the SKDC - Coronation Community Orchards Grant scheme with an endorsement by a SKDC Cllr to plant a minimum of 5 fruit trees on a publicly accessible site with protective spirals and canes, information signage, protective fencing and volunteers as required.</li><li>2. Resolve to plant the fruit trees on an area of the Colster Way Playing field.</li><li>3. Resolve for a minimum of two Cllrs to volunteer to assist with the planting of the fruit trees.</li></ol>
<b>2024.65</b>	Resolve for the Parish Council to make up the shortfall of up to £84.28 to purchase a bench to replace the one known as 'Jane's' bench on the Nature Trail at a cost of £764.28 excl VAT. £680 has to date been raised made up from a £300 anonymous donation, £130 raised from the Quiz night and the £250 Rotary Club Grant received in 2023.
<b>2024.66</b>	Risk Exception Report
<b>2024.67</b>	Clerks Report
<b>2024.68</b>	Correspondence Received
<b>2024.69</b>	Planning Applications
<b>2024.70</b>	<b>Finance and Administration (F &amp; A)- No meeting this month.</b> <ol style="list-style-type: none"><li>1. Resolve to accept the PKF Littlejohn LLP Accountants Annual Governance &amp; Accountability Return (A.G.A.R.) Conclusion for year ended 31st March 2024. AGAR Sections 1, 2 &amp; 3.</li><li>2. Resolve to publish the AGAR Notice of Conclusion of Audit from 5th September 2024 to 31st October 2024.</li><li>3. Resolve to re-appoint LALC as the internal auditor.</li></ol>

Agenda Item No	
	<p>4. Resolve to ear mark £3,000 from the reserve general fund to engage the Parish Council's Solicitors to make an application for Adverse Possession of the unregistered land known as the Community car park off Colster Way in the name of Colsterworth and District Parish Council.</p> <p>5. Resolve to agree the date of the F&amp;A Meeting.</p> <p>6. Resolve to agree for the Clerk to purchase a Laptop to replace the current Parish Council desk top computer at a cost of £350 excl VAT, plus £150 set up costs from the Office Equipment Upgrade reserve budget of £500.</p> <p>7. Net Position by Cost Centre and Code – 21/08/2024 circulated.</p>
2024.71	<p><b>Planning Committee Report</b></p> <p>1. Neighbourhood Plan Review. On Hold</p>
<b>Group Reports</b>	
2024.72	<p><b>Highways &amp; Footpaths Working Group Report (Ad hoc)</b></p> <p>1. Report circulated.</p>
2024.73	<p><b>Environment &amp; Amenities Working Group Report.</b>  <b><u>War Memorial Restoration Project</u></b></p> <p>1. War Memorial Project update. Report circulated (S Grant – Clerk)</p> <p>2. Resolve to apply for a LCC highways license or permit to install a Commemorative Lectern on the War Memorial Gardens.</p> <p>3. Resolve to hold a joint invitation only official opening ceremony of the War Memorial Restoration with Colsterworth Festival of Remembrance at the War Memorial followed by refreshments at St John The Baptist Church where the Restoration and Remembrance exhibition will be on display. Date and time TBC.</p>
2024.74	Accounts for payment July & August 2024. Please contact the Clerk for details.
2024.75	Matters requiring attention such as potholes and faulty streetlights.
2024.76	Date of the next Parish Council meeting is Tuesday 1 <sup>st</sup> October 2024.

*S Grant*

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